



Request for Proposal (RFP)# 22-04
for
Term Contract for Ambulance Purchases
Issue Date: June 14, 2021
Last day for written technical questions: July 1, 2021
Proposal Due Date and Hour: July 8, 2021 3:00 p.m.

Montgomery County Purchasing Department
755 Roanoke Street, Suite 2C
Christiansburg, VA 24073

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Term Contract for Ambulance Purchases

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COUNTY OF MONTGOMERY, VIRGINIA
RFP # 22-04

ISSUE DATE: JUNE 14, 2021

Term Contract for Ambulance Purchases

(TO BE COMPLETED AND RETURNED)

GENERAL INFORMATION FORM

QUESTIONS: All inquiries for information regarding this solicitation should be directed to: Heather M. Hall, C.P.M., Procurement Manager, Phone: (540) 382-5784; faxed to (540) 382-5783, or e-mail: hallhm@montgomerycountyva.gov Last day for written technical questions: **July 1, 2021**

DUE DATE: Sealed Proposals will be received until **July 8, 2021**, up to and including **3:00PM**. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification.

ADDRESS: Proposals should be mailed or hand delivered to: **Montgomery County Purchasing Department, 755 Roanoke Street, Suite 2C, Christiansburg, Virginia 24073-3179**. Reference the Due Date and Hour, and RFP number in the lower left corner of the return envelope or package.

COMPANY INFORMATION/SIGNATURE: In compliance with this Request For Proposal and to all conditions imposed herein and hereby incorporated by reference, the undersigned offers and agrees to furnish the services and goods in accordance with the attached signed proposal or as mutually agreed upon by subsequent negotiation.

Full Legal Name (print)		Federal Taxpayer Number (ID#)	Contractor's Registration
Business Name / DBA Name / TA Name and Address		Payment Address	Purchase Order Address
Contact Name/Title		Signature (ink)	Date
Telephone Number	Fax Number	Toll Free Number	E-mail Address

COUNTY OF MONTGOMERY

RFP# 22-04

Term Contract for Ambulance Purchases

I PURPOSE: The intent and purpose of this Request for Proposal (RFP) is to establish a contract(s) through competitive negotiation for term contract for ambulance purchases for the County of Montgomery, Virginia herein after referred to as “County.”

II BACKGROUND:

Montgomery County is located in the southwestern part of Virginia in the region known as the New River Valley. This region takes its name from the New River, the nation's oldest and the world's second oldest river, and includes the counties of Floyd, Giles, Montgomery, Pulaski, and the City of Radford. The County has a land area of 393 square miles and lies in the broad picturesque area between the Appalachian Plateau and the Blue Ridge Mountains. Topography varies from gently rolling to steep mountainous terrain, with elevations varying from 1,300 to 3,700 feet above sea level. The majority of the County is at an elevation of 2,000 feet.

Today the Towns of [Blacksburg](#) and [Christiansburg](#), the County seat, are the population centers of the County and are located approximately 35 miles southwest of the City of Roanoke. Blacksburg is home to [Virginia Polytechnic Institute and State University](#) (Virginia Tech). Founded in 1872 as a land-grant college, Virginia Tech is the largest university in Virginia and one of the country's leading research institutions. The County had a 2020 population of 100,839. (This includes two incorporated towns, Blacksburg and Christiansburg, with a combined population of approximately 67,365).

The County is governed by an elected seven member Board of Supervisors who appoints a County Administrator.

Five (5) volunteer rescue squads provide emergency medical services to Montgomery County. Christiansburg has a full-time paid EMS Chief and EMS Deputy Chief and Blacksburg has a full-time administrative assistant. Most departments provide ALS service. Each department elects its officers and is a member of the Countywide Fire/Rescue Commission. There are a total of approximately 226 rescue squad volunteers.

III STATEMENT OF NEED:

The County needs the services of a Contractor that can provide the following:
Ambulances to the County over the next ten years. The county is interested in entering into a contract(s) with responsible, licensed and authorized dealer(s) to provide ambulances as budget and operational needs dictate. The resulting contract(s) will be for a one year period with the option to renew for nine years. Your prices shall be firm for a one year period. Negotiation, changes, etc. may take place at the time of contract renewal; however, in no event shall the renewal exceed 5% of the previous year's prices.

This contract does not obligate the County or any other municipality to purchase the projected apparatus needs unless approved and budgeted by the County. The list of apparatus is a good faith estimate which may or may not be purchased over the ten year period.

This contract will assist the volunteer rescue departments with standardized, serviceable ambulances at the best possible price. The successful dealer will have in place a fully equipped service facility within 100 miles of any of the volunteer rescue departments located within Montgomery County. The dealer shall also offer mobile service to provide service at the department locations. A complete description of the service capabilities of the service center and mobile service will be provided in your proposal.

Due to safety, engineering and warranty concerns, the County is interested in purchasing from a single source manufacturer. Obviously commercial chassis would be a purchased component for all vendors. The County is interested in providing the safest and most long lasting ambulance available on the market.

A performance bond in 100% of the contract price will be due at the time of purchase of order of each piece of equipment. Failure to comply will result in default of the contract.

The following is a list of the anticipated models and quantities the departments will be purchasing over the ten year life of the contract. Actual usage may vary during the contract period. Bids are expected on all models herein.

In an effort to have a standing specification that is as comprehensive as possible we are listing here many “**Must Price Options**” Venders must respond to all and note if the option is (NC-No Charge / C-Credit / A-Add) in pricing. Also for the purpose of this RFP the notation of ILOS shall mean “In Lew of Specified”

Pricing

Type I, 4x4 Ford F-450/ Ram 4500 Chassis with 147-193” Module \$ _____

Type I, 4x4 Ford F-550/ Ram 5500 Chassis with 168-193” Module \$ _____

Must Price Options

Type I as 4x2 ILOS \$ _____

Delete Extended Warranty \$ _____

Air Horns \$ _____

Ranch Hand Sport Front Bumper \$ _____

Buckstop Outback Front Bumper \$ _____

Ali Arc Front Bumper \$ _____

Warn Trans4mer black push bar w/ Warn 12k lb. winch, w/ all controls/cables, capable of “power in, power out” operation, including installation from the factory \$ _____

On-Spot Chains \$ _____

60” High double door have depth at top PPE/SCBA compartment at left rear street side ILOS \$ _____

Back board compartment on curbside right rear ILOS (does not \$ _____

totally eliminate behind the wheel lower compartment)

Compartment over Wheel Well w/ Roll out drawer \$ _____

Delete Zoll Auto-Pulse Cabinet \$ _____

Whelen TANF85 Traffic Advisor \$ _____

Whelen M-Series Lighting Package \$ _____

Whelen Hunderd Series Lighting Package \$ _____

Whelen C-Series Lighting \$ _____

Whelen T-Ion (Amber) mounted inside rear doors of module \$ _____

Chevron Warning Light Upgrade \$ _____

Whelen Cencom Core, Full Vehicle Control System
(With OBDII Interface, Howler, V2V Sync, External Amplifier) \$ _____

FireTech Brow Light \$ _____

Zico under-body Lights (Per Pair) \$ _____

Safety Vision Color Reverse Camera \$ _____

Additional Camera in Patient Care area \$ _____

360 Degree view cameras \$ _____

Price per additional drawer \$ _____

Price per additional interior access compartment \$ _____

Price per additional pass-through compartment \$ _____

Price per additional locking cabinet \$ _____

Smith-Works IV Warmer \$ _____

Drop Skirt Line 4" from Right Rear Wheel to Right Front Corner, \$ _____

Add 2nd Entry Step

Chevron Striping two colors on rear up full face and doors up to windows ILOS \$ _____

Chevron Striping two colors on rear up full face not including doors \$ _____

Stryker Power-LOAD System \$ _____

Stryker Power-PRO XT Cot \$ _____

Stryker Stair-PRO \$ _____

Liquid Spring Suspension \$ _____

Manufacturer visits should not be included in your bid price. Please quote this separately as an alternate. These will not be factored into award of the contract.

PERFORMANCE TESTS AND REQUIREMENTS

A road test shall be conducted with the apparatus fully loaded and a continuous run of ten (10) miles or more will be made under all driving conditions, during which time the apparatus shall show no loss of power or overheating. The transmission drive shaft or shafts and rear axles shall run quietly and be **free from abnormal vibration** or noise throughout the operating range of the apparatus.

The apparatus, when loaded, shall not have less than 30% nor more than 55% of the weight on the front axle and not less than 45% nor more than 70% on the rear axle.

The service brakes shall be capable of stopping the fully loaded vehicle in 30 feet at 20 MPH on level dry concrete highway.

The contractor shall supply the final manufacturer's certification of GVWR and GAWR on a nameplate affixed to the vehicle in an accessible and sensible location.

The contractor shall supply the final manufacturer's certification of Triple "K" on a nameplate affixed to the vehicle in an accessible and sensible location.

A permanent plate shall be mounted in an accessible and sensible location in the driver's compartment to specify the quantity and type of the following fluids used in the vehicle: engine oil, engine coolant, and chassis transmission fluid, pump transmission lubrication fluid, pump primer fluid, and drive axle lubrication fluid.

A permanent plate in the driver's compartment shall be installed, specifying the height clearance of the unit plus 2 two inches

Signs that state "OCCUPANTS MUST BE SEATED AND BELTED WHEN APPARATUS IS IN MOTION" shall be provided and will be visible from each seated position.

BODY CONSTRUCTION REQUIREMENTS

The body must be built by the manufacturer in its own facilities and within the United State of America. No sub-contracted or second party constructed bodies will be allowed. The manufacturer shall by means of a statement, show that they are the sole manufacturer of the body. Failure to comply with this section shall be cause for immediate rejection of the proposal with no further explanation given.

The vehicle proposed shall be of new construction (not previously owned) and built specifically for the Department.

WARRANTIES

General build warranty – 3 year

Body warranty – Lifetime

Paint warranty – 5 years

Electrical warranty – 7 years

All warranties are to be Non-Prorated.

Copies of warranty certificates must be included with proposal.

Initiate Warranty Paperwork

The chosen vender shall be responsible for all warranty start paper work. This includes and shall not be limited to the chassis OEM delayed warranty start forms. Vender shall have the forms ready to sign and shall mail them and give agency a copy. A vender that fails to comply with this and chassis warranty is found to have started prior to delivery the vender will be responsible for any repairs during questionable time frame.

DRAWINGS

A minimum (10) view drawing of the vehicle proposed shall be submitted with the proposal.

The selected vendor shall submit to the specific department, minimum ten (10) view drawings for the vehicle agreed upon no later than thirty days from the receipt of the contract or purchase order. These drawings must be signed off on by the Department.

These drawings shall be updated or modified as required up to and during the manufacturing process. These updates or modifications shall show any changes to the vehicle or components that would significantly affect the construction or layout of the vehicle or its components.

Two (2) sets of final as-built, hard-copy drawings reflecting the vehicle's final form shall be required upon delivery/acceptance.

VEHICLE COMPLETION

Completion of the vehicle shall be stated in a separate statement in CALENDAR DAYS from the receipt of the chassis.

This statement shall also show the estimated delivery time of the chassis from the date of the contract award.

The dealer shall deliver the vehicle to the Department. The unit shall be delivered via Drive Away method driven under its own power not transported via rail or truck.

The dealer must provide a valid Virginia state safety inspection dated for the month of delivery.

The dealer shall provide temporary tags for the truck.

A chassis OEM approved service center must (at vendor's expense) change the engine oil and oil filter, and perform a front end alignment after the unit is loaded and prior to being placed into service. The receipt for the service and alignment must be

included with the truck's paperwork showing the date, mileage, engine hours and truck's VIN number. The receipt of the chassis shall be included in time for completion of entire truck.

VEHICLE PAYMENT

There will not be pre-payments of any kind made on the unit or the chassis.

The Department will have Five days from date of delivery to accept or reject the vehicle.

The Department reserves the right to reject the vehicle if it fails to meet the proposed specifications. Should the rejection take place, the department shall notify the vendor in no less than five (5) working days the reasons for the rejections and the remedies required by the vendor to make the vehicle comply or that the department will not accept the vehicle as built due to noncompliance.

The County will not release payment without original MSO's in hand. Dealer shall also supply DMV application for title.

CHANGE ORDERS

In the pricing section of the proposal, the vendor shall include a description of change order pricing, detailing any cost associated with change orders. This description will specify whether any charge is associated with change orders and if that is per change order or per line item on the change order.

Any change orders done after award of contract must state in calendar days if the change order extends the delivery time of the unit.

CONSTRUCTION PROVISIONS

The proposed vehicle shall conform to all applicable current triple "K", provisions and requirements. Vehicle must comply with VA. OEMS regulations. If there is something in conflict it shall be up to the vendor to bring this to the department's attention.

Additionally, the vehicle shall conform to all FMVSS, DOT, ICC, SAE, TRA, ULI, TBEA, and State Motor Vehicle regulations.

INSPECTION TRIPS

Two (2) inspection trips shall be provided, if deemed necessary, to the manufacturer's facilities at the times designated by the department for the purpose of vehicle inspection and review.

These trips shall be attended by the designated members of the department, the designated members of the manufacturer, **and the manufacturer's representative or dealer (mandatory)**

The vendor shall provide for all costs incurred with these trips including transportation, meals, lodging, vehicle rentals, or any other incurred expense.

Should the manufacturer be more than 400 miles from the department, the transportation shall be made by air.

The department shall send no more than three (3) personnel on these trips. (2) From Agency, (1) from the County.

TRAINING

Training shall be provided for department personnel, covering the overview and use of all vehicular components, proper operation of the apparatus, and other information necessary for a driver and/or attendant to properly operate and be familiar with the maintenance of the apparatus. This shall include training for one day.

DATA TO BE PROVIDED WITH THE COMPLETED VEHICLE

Base Data

The manufacturer's record of apparatus construction details, including the following information:

- Owner's name and address (County trucks shall be titled to **Montgomery County Board of Supervisors**)
- Apparatus manufacturer, model, and serial number
- Chassis make, model, and serial number
- GAWR of front and rear axles
- Front tire size and total rated capacity in pounds
- Rear tire size and total rated capacity in pounds
- Chassis weight distribution in pounds with water (if applicable) and manufacturer mounted equipment (front and rear)
- Engine make, model, serial number, number of cylinders, bore, stroke, displacement and compression ratio, rated horsepower and related speed per SAE J690, Certificate of Maximum Net Horsepower for Motor Trucks and Tractors, and no-load governed speed
- Type of fuel and fuel tank capacity
- Electrical system voltage and alternator output in amps
- Battery make and model, capacity in CCA
- Paint manufacturer and codes
- Company name and signature of responsible company representative
- Weight documents from a certified scale-showing actual loading on the front axle, rear axle(s), and overall vehicle (with the water tank full (if applicable) but without personnel, equipment, and hose)
- Written load analysis and results of the electrical system performance tests

IV PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS:

A. GENERAL REQUIREMENTS:

1. RFP Response: In order to be considered for selection, Offerors must submit a complete response to this RFP. One (1) original, one jump drive and four (4) copies of each proposal must be submitted to:

Heather M. Hall, C.P.M., Procurement Manager
 Montgomery County Purchasing Department
 755 Roanoke Street, Suite 2C
 Christiansburg, VA 24073-3179

Identify on outside of envelope: **Sealed RFP # 22-04**

RFP Due date/Opening date and hour: **July 8, 2021, 3:00 P.M.**

The Offeror shall make no other distribution of the proposal.

2. Proposal Preparations:

- a. Proposal shall be signed by an authorized representative of the Offeror. All information requested should be submitted. The Procurement Manager will review all proposals to ensure required information is included.

Failure to submit all information requested may result in a request to submit the missing information. Proposals which are substantially incomplete or lack key information may be rejected as incomplete. Mandatory requirements are those required by law or regulation or are such that they cannot be waived and are not subject to negotiation.

- b. Proposals will be reviewed and evaluated by a Committee as designated by the County.
 - c. Proposal should be prepared simply and economically, providing a straight forward, concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be placed on completeness and clarity of content.
 - d. Proposals should be organized in the order in which the requirements are presented in the RFP. All pages of the proposal should be numbered. Each paragraph in the proposal should reference the paragraph number of the corresponding section of the RFP. It is also helpful to cite the paragraph number, subletter, and repeat the text of the requirements as it appears in the RFP. If a response covers more than one page, the proposal should contain a table of contents which cross references the RFP requirements. Information which the offeror desires to present that does not fall within any of the requirements of the RFP should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material. Proposals that are not organized in this manner risk elimination from consideration if the evaluators are unable to find where the RFP requirements are specifically addressed.
 - e. Each copy of the proposal should be bound or contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume.
 - f. Ownership of all data, materials and documentation originated and prepared for the County pursuant to the RFP shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an Offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Offeror must invoke the protections of Section 2.2-4342D of the Code of Virginia, in writing, either before or at the time the data or other materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices and/or total proposal prices as proprietary or trade secrets is not acceptable and will result in rejection of the proposal.
- B. SPECIFIC REQUIREMENTS:** Proposals should be as thorough and as detailed as possible so that the County may properly evaluate your capabilities to provide the required services. Offerors are required to submit the following information/items as a complete proposal:
1. The return of the RFP general information form and addenda, if any, signed and completed as required.
 2. Please provide four (4) recent references, similar to Montgomery County, for whom you have provided the type of services described herein. Include the date(s) services were furnished, the client name, address and the name, phone number and email address of the individual Montgomery County has your permission to contact.
 3. Propose minimum specifications for each vehicle.
 4. Discuss clarifications and exceptions.
 5. Provide Chassis specifications and literature.
 6. Provide Body specifications and literature.
 7. Provide Statistical data.

8. Discuss Warranties.
9. A delivery statement.
10. A dimensional statement.
11. Any necessary sales/marketing brochures.
12. Pricing for each type of ambulance proposed per Section III.
13. Statement regarding price increases on a yearly basis only.
14. List out separately all options for each apparatus. Both adding and deleting items from the base vehicle. Manufacturer trips should be listed as an item in this section.
15. Discuss your service center and the mobile service offered.

V. EVALUATION AND AWARD OF CONTRACT:

A. Award of Contract: Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposal, including price, if so stated in the Request for proposal. Negotiations shall be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, Montgomery County shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. Montgomery County may cancel the Request for Proposal or reject proposals at any time prior to an award, and is not required to furnish a statement of the reason why a particular proposal was not deemed to be the most advantageous. (Section 2.2-4359D, Code of Virginia.) Should Montgomery County determine in writing and in its sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms, and conditions of the solicitation and the contractor's proposal as negotiated. See Attachment B for sample contract form.

B. Evaluation Criteria: Proposals shall be evaluated by the County using the following criteria:

<u>EVALUATION CRITERIA</u>	<u>WEIGHT</u>
1. Compatibility of proposal with regard to the minimum specified requirements	25
2. Price	25
3. Completeness of response to rfp	20
4. Performance record and history of previous work provided by references	10
5. Ability of vendor to provide service after delivery	10
6. Completion time	10

VI RESERVATION OF RIGHTS: Montgomery County reserves the right to award in part or in whole, to one or more vendors, or to reject any or all proposals, whichever is deemed to be in its best interest.

VII OPTIONAL PRE-PROPOSAL: An optional pre-proposal conference will be held June 24, 2021 at 10:00 a.m. at 755 Roanoke Street, Suite 2C. The purpose of this conference is to allow potential Offerors an opportunity to

present questions and obtain clarification relative to any facet of this solicitation.

While attendance at this conference will not be a prerequisite to submitting a proposal, offerors who intend to submit a proposal are encouraged to attend. If you plan to attend the pre-proposal, please call Jessica Hamrick by June 23, 2021 at (540) 382-5784 or email hamrickjn@montgomerycountyva.gov

Bring a copy of this solicitation with you. Any changes resulting from this conference will be issued in a written addendum to this solicitation.

VIII CONTRACT ADMINISTRATION:

Tyler Hall, Emergency Services Coordinator, or his designee, shall be identified as the Contract Administrator and shall use all powers under the contract to enforce its faithful performance. The Contract Administrator, or his designee, shall determine the amount, quantity, acceptability, fitness of all aspects of the services and shall decide all other questions in connection with the services. The Contract Administrator, or his designee, shall not have the authority to approve changes in the services which alter the concept or which call for an extension of time for this contract. Any modifications made must be authorized by the Montgomery County Purchasing Department through a written amendment to the contract.

IX PAYMENT PROCEDURES: The County will authorize payment to the Contractor after receipt of Contractor's correct invoice for services rendered. Invoices shall be sent to:

Montgomery County Emergency Services
Attn: Tyler Hall
755 Roanoke Street, Suite 2E
Christiansburg, VA 24073-3181

X CONTRACT PERIOD: The term of this contract is for one year or as negotiated. There will be an option for nine (9) one-year renewals or as negotiated.

**ATTACHMENT A
TERMS AND CONDITIONS**

GENERAL TERMS AND CONDITIONShttps://www.montva.com/docs/default-source/purchasing-solicitations/rfp_terms_and_conditions.pdf?sfvrsn=ecfd231d_2

SPECIAL TERMS AND CONDITIONS

1. **AUTHORIZED USERS:** Additional State agencies, institutions and/or other public bodies may be added or deleted to receive the goods or services resulting from this solicitation. The addition or deletion of authorized users shall be made only by written modification to the contract. Such modification shall name the specific agency added or deleted and the effective date.
2. **AS-BUILT DRAWINGS:** The Contractor shall provide Montgomery County a clean set of reproducible "as built" drawings and wiring diagrams, marked to record all changes made during installation or construction. The Contractor shall also provide Montgomery County with maintenance manuals, parts lists and a copy of all warranties for all equipment. All "as built" drawings and wiring diagrams, maintenance manuals, parts lists and warranties shall be delivered to Montgomery County upon completion of the work and prior to final payment.
3. **PERFORMANCE AND PAYMENT BONDS:** The successful Offeror shall deliver to the Montgomery County Purchasing Department executed Commonwealth of Virginia Standard Performance and Labor and Material Payment Bonds, each in the sum of the contract amount, with Montgomery County as obligee. The surety shall be a surety company or companies approved by the State Corporation Commission to transact business in the Commonwealth of Virginia. No payment shall be due and payable to the Contractor, even if the contract has been performed in whole or in part, until the bonds have been delivered to and approved by the Montgomery County Purchasing Department.
4. **QUANTITIES:** Quantities set forth in this solicitation are estimates only, and the Contractor shall supply at proposal prices actual quantities as ordered, regardless of whether such total quantities are more or less than those shown.
5. **WARRANTY (COMMERCIAL):** The Contractor agrees that the supplies or services furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the contractor gives any customer for such supplies or services and that the rights and remedies provided therein are in addition to and do not limit those available to Montgomery County by any other clause of this solicitation. A copy of this warranty must be furnished with the proposal.
6. **SEVERAL LIABILITY:** Montgomery County will be severally liable to the extent of its purchases made against any contract resulting from this solicitation. Applicable departments, institutions, agencies and Public Bodies of the Commonwealth of Virginia will be severally liable to the extent of their purchases made against any contract resulting from this solicitation.

**ATTACHMENT B
COUNTY OF MONTGOMERY
STANDARD CONTRACT**

Contract Number:

This contract entered into this ___ day of, 202__, by _____ hereinafter called the “Contractor” and the County of Montgomery, called the “County”.

WITNESSETH that the Contractor and the County, in consideration of mutual covenants, promises and agreements herein contained, agree as follows:

SCOPE OF SERVICES: The Contractor shall provide the services to the County as set forth in the Contract Documents.

CONTRACT PERIOD: The initial contract period is _____ through _____.

COMPENSATION AND METHOD OF PAYMENT: The Contractor shall be paid in accordance with the Contract Documents.

CONTRACT DOCUMENTS: The Contract Documents shall consist of signed Contract, the statement of need, general terms and conditions, special terms and conditions, specifications, and other data contained in this Request For Proposal Number, dated _____, together with all written modifications thereof, the proposal submitted by the Contractor dated _____ and the Contractor’s letter dated _____, all of which contract documents are incorporated herein.

In **WITNESS WHEREOF**, the parties have caused this Contract to be duly executed intending to be bound thereby.

CONTRACTOR:

COUNTY OF MONTGOMERY:

By: _____ By:

Title: _____ Title: