

A G E N D A

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY
Regular Meeting
Multi-Purpose Room #2
Montgomery County Government Center
Monday, May 06, 2019
7:00 PM**

I. CALL TO ORDER

II. DETERMINATION OF QUORUM

III. PUBLIC HEARING

- A. Proposed Schedule Fixing and Classifying Rates, Fees and Charges for Water and Sewer Service, Insufficient Funds / Returned Check Fee, and Construction Inspection Fee.

IV. PUBLIC ADDRESS SESSION

V. CONSENT AGENDA

VI. NEW BUSINESS

- A. Approve Proposed Rates, Fees and Charges for Water and Sewer Service

VII. OLD BUSINESS

- A. FY 2020 Budget Presentation and Approval

VIII. FINANCIAL REPORT

IX. DIRECTOR'S REPORT

X. AUTHORITY MEMBERS' REPORT

XI. INTO CLOSED MEETING

Section 2.2-3711

(1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

XII. OUT OF CLOSED MEETING

XIII. CERTIFICATION OF CLOSED MEETING

XIV. ADJOURNMENT

TO: PSA Board of Directors

FROM: Robert C. (Bob) Fronk, PSA Director

DATE: May 06, 2019

SUBJECT: **AGENDA REPORT - PSA REGULAR MEETING – May 06, 2019**

I. CALL TO ORDER

The Chair will call this meeting to order.

II. DETERMINATION OF QUORUM

The Chair will determine if a quorum is present.

III. PUBLIC HEARING

1. Proposed Schedule Fixing and Classifying Rates, Fees and Charges for Water and Sewer Service, Insufficient Funds / Returned Check Fee, and Construction Inspection Fee.

The following public hearing notice on a proposed schedule fixing and classifying rates, fees and charges for water service was advertised pursuant to law in the New River Current Section of the Roanoke Times on Friday, April 05, 2019 and Friday April 12, 2019. See Item 1

Notice is hereby given that pursuant to Section 15.2-5136 of the 1950 Code of Virginia, as amended, the Montgomery County Public Service Authority will conduct a public hearing to be held on May 06, 2019, 7:00 p.m., or as soon thereafter, in the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia, 2nd floor Multi-purpose Room #2, to receive citizen comments on the following proposed preliminary schedule fixing and classifying the following new rates, fees and charges for water and sewer service:

WATER RATE

Proposed 6.1% Increase From: \$8.97 to \$9.52 per 1,000 gallons

SEWER RATE

Proposed 5.5% Increase From: \$8.07 to \$8.51 per 1,000 gallons

INSUFFICIENT FUNDS/ RETURN CHECK FEE

Proposed Increase from \$35.00 to \$50.00

CONSTRUCTION INSPECTION FEE

Proposed fee for each Requested Inspection shall be \$100.00 per liner foot or portion thereof of water and / or Sanitary sewer mains with a Minimum Inspection Charge Of \$100.00

The Authority may or may not act on the proposed water rate, proposed sewer rate, insufficient funds / returned check fee, and construction inspection fee following the public hearing at the May 06, 2019 meeting

By order of the Montgomery County Public Service Authority, M. Todd King, Chair

IV. PUBLIC ADDRESS SESSION

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

V. CONSENT AGENDA

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated May 06, 2019. See Item 2.

VI. NEW BUSINESS

- A. Approval of Proposed Schedule Fixing and Classifying Rates, Fees and Charges for Water and Sewer Service, Insufficient Funds / Returned Check Fee, and Construction Inspection Fee.

This item is being presented for discussion and approval. See Item 3

VII. OLD BUSINESS

A. FY 2020 Budget Presentation and Approval See Item 4

VIII. FINANCIAL REPORT

The financial report for period ending March 31, 2019. See Item 5

IX. DIRECTOR'S REPORT

The Director's report will be presented at this time. See Item 6.

X. AUTHORITY MEMBERS' REPORT

1. Member Biggs
2. Member Bohn
3. Member DeMotts
4. Member Fijalkowski
5. Member King
6. Member Sheppard
7. Member Tuck

XI. INTO CLOSED MEETING

Section 2.2-3711

- (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1. Personnel

XII. OUT OF CLOSED MEETING

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

XIII. CERTIFICATION OF CLOSED MEETING

PROPOSED RESOLUTION:

WHEREAS, the Public Service Authority of Montgomery County has convened and Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements Virginia law were discussed in the meeting to which this certification resolution applies, and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

XIV. ADJOURNMENT

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for June 03, 2019.

CONSENT AGENDA
May 06, 2019

A. APPROVAL OF MINUTES

1. **SUBJECT: APPROVAL OF MINUTES DATED
April 01, 2019**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See Item 2.

B. EASEMENTS/DEEDS

1. **SUBJECT: ACCEPTANCE OF THE WALNUT CREEK
PHASE V-A WATER AND SEWER FACILITIES
CHATTEL DEED**

ISSUE/PURPOSE: The above Chattel Deed is listed before the Board for approval. See Item 2.

**RESOLUTION APPROVING THE WALNUT CREEK PHASE V-A
WATER AND SEWER FACILITIES CHATTEL DEED**

BE IT RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the Chattel Deed for the Walnut Creek Phase V-A water and sewer facilities; and, that said Chattel Deed provides fee simple transfer of all water and/or sewer lines, valves, fittings, laterals, connections, storage facilities, sources of water supply, pumps, manholes and any and all equipment and appurtenances to the Montgomery County Public Service Authority. The Chattel Deed is hereby attached and made part of this Resolution by reference.

BE IF FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of Acknowledging acceptance of the Deed on behalf of the Directors of the Montgomery County Public Service Authority.

ISSUE/PURPOSE: Acceptance of chattel deed for operation and maintenance of the water/sewer facilities for Walnut Creek Phase V-A

JUSTIFICATION: Chattel Deed transfers ownership of the water/sewer assets to the Montgomery County Public Service Authority for operation and maintenance.