

**Blacksburg/Christiansburg/Montgomery Area
Metropolitan Planning Organization
755 Roanoke Street
Christiansburg, VA 24073**

Minutes
June 7, 2007

PRESENT: Richard Ballengee - Town of Christiansburg
 Doug Marrs - Montgomery County
 David Clarke - VDOT (Christiansburg)
 Adele Schirmer - Town of Blacksburg
 Rebecca Martin - Blacksburg Transit
 Kevin Byrd - NRV PDC
 Patrick Burton - VDOT (Salem)
 Richard Caywood - VDOT (Salem)
 Lance Terpenney - Town of Christiansburg
 Clay Goodman - Montgomery County
 Michael St.Jean - VT Montgomery Regional Airport Authority
 Steve Mouras - Virginia Tech
 Mary Ashburn Darby - Virginia Tech
 Susan Anderson - Town of Blacksburg
 Ron Rordam - Town of Blacksburg
 Jennifer Hamblin - Recording Secretary
 Dan Brugh - MPO

ABSENT: Unwanna Dabney - Federal Highway Administration
 Charles Badger - Department of Rail and Public Transportation
 Toni Cho - Federal Transit Administration
 Abigail Convery - NRV PDC

DECLARATION OF QUORUM AND CALL TO ORDER

Lance Terpenney declared a quorum and called the meeting to order at 2:00 p.m.

APPROVAL OF AGENDA

On a motion by Doug Marrs, seconded by Richard Caywood and carried unanimously, the agenda was approved.

APPROVAL OF MINUTES OF MAY 3, 2007

On a motion by Richard Caywood, seconded by Doug Marrs and carried unanimously, the minutes of May 3, 2007 were approved as amended.

PUBLIC ADDRESS SESSION

There being no speakers, the public address session was closed.

OLD BUSINESS

UPWP

A few minor changes were made from the draft version presented at the last meeting. No comments were received from the public. The following resolutions were approved:

Resolution approving the BCM-MPO FY 2007-08 Unified Planning Work Program

On a motion by Adele Schirmer, seconded by Doug Mars and carried unanimously,

WHEREAS, the 2007-08 Unified Planning Work Program (UPWP) will serve as the basis for all Federal (FHWA) funding participation and will be included in all requests for transportation planning funds, and

WHEREAS, the UPWP details all transportation and transportation related planning activities anticipated in the upcoming fiscal year; and

WHEREAS, public comment was solicited for development of the UPWP and public comment was also solicited on the draft UPWP; and

WHEREAS, the Technical Advisory Committee recommends approval.

NOW, THEREFORE, BE IT RESOLVED, that the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization Policy Board hereby approves the FY 2006-07 Unified Planning Work Program dated June 7, 2006 attached, and authorizes the Executive Director to make any administrative changes as requested by the Federal Highway Administration or VDoT.

Resolution to authorize chairman to execute annual agreement with VDoT and Montgomery County

On a motion by Adele Schirmer, seconded by Doug Mars and carried unanimously,

WHEREAS, the MPO receives funding from VDoT for expenditures made for MPO activities; and

WHEREAS, the Policy Board has approved the Unified Planning Work Program (UPWP) for 2007-08; and

WHEREAS, an agreement needs to be executed for expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED, the MPO Policy Board authorizes the chairman to execute an agreement with VDoT and Montgomery County as fiscal agent, subject to approval by Montgomery County, the Montgomery County Attorney, the MPO Chairman and the MPO Executive Director.

Resolution authorizing the filing of an application with the Virginia Department of Rail and Public Transportation, for grants of federal funds under the Federal Transit Act Section 5303 program and state matching funds.

On a motion by Adele Schirmer, seconded by Doug Mars and carried unanimously,

WHEREAS, the contract for financial assistance will impose certain obligations upon this Body, including the provision of the local funds to support project costs; and

WHEREAS, a recipient of Federal Transit Administration Funding is required to provide certifications and assurances that all pertinent Federal statutes, regulations, executive orders and directives will be obeyed and it is the intent of this Body to comply fully with all required certifications and assurances; and

WHEREAS, it is the goal of this Body that minority business enterprises (disadvantaged business enterprise and Women business enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services:

NOW THEREFORE, BE IT RESOLVED BY THE BLACKSBURG-CHRISTIANSBURG-MONTGOMERY AREA METROPOLITAN PLANNING ORGANIZATION,

1. That the Chairperson of the Policy Board is authorized to prepare and file an application on behalf of Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization with the Virginia Department of Rail and Public Transportation for federal and state financial assistance under the Federal Transit Administration Section 5303 Program and State Aid Program.
2. That the Chairperson of the Policy Board is authorized to execute and file with such application all necessary certifications and assurance or any other document required by Virginia Department of Rail and Public Transportation in connection with the application or the project.
3. That the Chairperson of the Policy Board is authorized to set forth and execute Minority business enterprise (disadvantaged enterprise business and woman enterprise) policies and procedures in connection with procurements under this project.
4. That the Chairperson of the Policy Board is authorized to execute a grant agreement on behalf of Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization, with the Virginia Department of Rail and Public Transportation to aid in the financing of the project.
5. That the Chairperson of the Policy Board hereby certifies that the local share of the project costs identified in the application shall be made available to the project from resources available to this Body.

The undersigned duly qualified and acting Executive Director of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization Policy Board certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization held on June 7, 2007.

Designation Resolution

On a motion by Adele Schirmer, seconded by Doug Mars and carried unanimously,

BE IT RESOLVED, that the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization authorizes the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning

Organization Policy Board Chairperson to authorize Blacksburg Transit as the designated recipient for the receipt and eligible use of available FTA and VDRPT Operating and Capital Funds.

Certification

The undersigned duly qualified and acting as authored officials of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Policy Board of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization on June 7, 2007.

Pass-Through Resolution

On a motion by Adele Schirmer, seconded by Doug Mars and carried unanimously,

WHEREAS, the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization anticipates receipt of Fiscal Year 2007 Federal Transit Administration (FTA) Section 5303 Planning and Technical Studies Grant; and

WHEREAS, Blacksburg Transit, a department of the Town of Blacksburg, could use the FTA Section 5303 grant funds to conduct eligible planning activities and technical studies.

NOW, THEREFORE, BE IT RESOLVED, that the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization authorizes the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization Executive Director to contract with Blacksburg Transit for the receipt and eligible use of the FTA Section 5303 grant funds that may be received by the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization, noting that the Town of Blacksburg, Town of Christiansburg, and County of Montgomery will commit the equal funding of the local match for the aforementioned grant.

BE IT FURTHER RESOLVED, that the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization authorizes the Metropolitan Planning Organization Executive Director, in conjunction with the Transit Director of Blacksburg Transit, to submit a FTA Section 5303 grant application and to contract with the Virginia Department of Rail and Public Transportation for the receipt of said FTA funds as is necessary; and including the compliance with applicable laws, regulations, guidelines, and assurances of the United States and the Commonwealth of Virginia, and for the state portions of the matching funds as necessary.

Certification

The undersigned duly qualified and acting as authorized officials of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Policy Board of the Blacksburg-Christiansburg-Montgomery Area Metropolitan Planning Organization on June 7, 2007.

NEW BUSINESS - NONE

EXECUTIVE DIRECTOR'S REPORT

VDoT Six Year Plan

There is still additional money available for allocation to Interstate projects. We currently have an Interstate project that is waiting funding – Exit 114 at Route 8 that could benefit from these funds. All extra money

provided for Primary projects has been absorbed by the list of projects that have been on the six year plan waiting for funding allocation. It looks as if the project lists will be cleaned up this year, so localities are being advised to be prepared to propose new projects for funding next year. There was some concern over whether or not the announced budget shortfall would effect VDOT funding. No impact has been announced to VDOT at this point.

NRVPDC – Employment Mobility Grant

The Employment Mobility Study will start with analyzing the current users of the areas Park 'n Ride lots in an effort to determine what routes may be beneficial to area commuters. The study will also include all local public and private transit providers as well as government restrictions that have been placed on the ridership qualifications for government services. The study is currently open to evaluating any and all transit options available to the area.

Coordinated Human Services Transportation Plan

The PDC study will be a good starting point for the meeting the Coordinated Human Services Transportation Plan SAFETEA-LU requirement. Initially VDRPT had plans to do a statewide study addressing this issue. It was then announced that VDRPT would only do the study in rural areas and small MPO's. Now the announcement has been made the VDRPT will not do any studies, but will review studies performed to ensure that they meet the SAFETEA-LU requirements.

TIP Adjustment #7

A TIP adjustment was sent out for the 114 project that is already in the TIP, but required some funding adjustments.

OTHER BUSINESS

Green Infrastructure Project

Abigail Convery has asked the Policy Board to write a letter of support for a FHWA grant application.

NEXT MEETING

The next scheduled meeting is July 12, 2007.

ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

Lance Terpenney, Chairman