

**Blacksburg/Christiansburg/Montgomery Area
Metropolitan Planning Organization
755 Roanoke Street
Christiansburg, VA 24073**

Minutes
May 1, 2008

PRESENT: David Clarke - VDoT (Christiansburg)
Doug Marrs - Montgomery County
Rebecca Martin - Blacksburg Transit
Richard Ballengee - Town of Christiansburg
Lance Terpenney - Town of Christiansburg
Unwanna Dabney - Federal Highway Administration
Tammye Davis - Federal Highway Administration
Erik Olsen - Citizen
Michael Gray - VDoT (Salem)
Adele Schirmer - Town of Blacksburg
Ron Rordam - Town of Blacksburg
Susan Anderson - Town of Blacksburg
Jennifer Hamblin - Recording Secretary
Dan Brugh - MPO

ABSENT: Richard Caywood - VDoT (Salem)
Michael St.Jean - VT Montgomery Regional Airport Authority
Kevin Byrd - NRV PDC
Steve Mouras - Virginia Tech
Clay Goodman - Montgomery County
Charles Badger - Department of Rail and Public Transportation
Toni Cho - Federal Transit Administration

DECLARATION OF QUORUM AND CALL TO ORDER

Lance Terpenney declared a quorum and called the meeting to order at 2:00 p.m.

APPROVAL OF AGENDA

On a motion by Doug Marrs, seconded by Adele Schirmer and carried unanimously, the agenda was approved.

APPROVAL OF MINUTES OF APRIL 4, 2008

On a motion by Richard Ballengee, seconded by Adele Schirmer and carried unanimously, the minutes of April 3, 2008 were approved.

PUBLIC ADDRESS SESSION

There being no speakers, the public address session was closed.

OLD BUSINESS

UPWP 08-09 Approval

A draft 2008-09 UPWP was approved at the April 4, 2008 meeting. Comments were solicited from the MPO Interested Parties List and the Environmental Regulatory Agencies as well as those on the MPO email list. Advertisements were posted in the Roanoke Times and the News Messenger for 3 weeks. There were no comments received. The TAC recommends approval.

On a motion by Adele Schirmer, seconded by Doug Marrs and carried unanimously,

WHEREAS, the 2008-09 Unified Planning Work Program (UPWP) will serve as the basis for all Federal (FHWA) funding participation and will be included in all requests for transportation planning funds, and

WHEREAS, the UPWP details all transportation and transportation related planning activities anticipated in the upcoming fiscal year; and

WHEREAS, comments were solicited from the MPO Email list, the MPO Interested Parties, and the Governmental Regulatory Agencies; and

WHEREAS, the Technical Advisory Committee recommends approval.

NOW, THEREFORE, BE IT RESOLVED, that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization Policy Board hereby approves the FY 2008-09 Unified Planning Work Program dated May 1, 2008 attached, and authorizes the Executive Director to make any administrative changes as requested by the Federal Highway Administration or VDOT.

On a motion by Adele Schirmer, seconded by Doug Marrs and carried unanimously,

BE IT RESOLVED, that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization authorizes the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization Policy Board Chairperson to authorize Blacksburg Transit as the designated recipient for the receipt and eligible use of available FTA and VDRPT Operating and Capital Funds.

Certification

The undersigned duly qualified and acting as authored officials of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Policy Board of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization on May 1, 2008.

On a motion by Adele Schirmer, seconded by Doug Marrs and carried unanimously,

WHEREAS, the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization anticipates receipt of Fiscal Year 2007 Federal Transit Administration (FTA) Section 5303 Planning and Technical Studies Grant; and

WHEREAS, Blacksburg Transit, a department of the Town of Blacksburg, could use the FTA Section 5303 grant funds to conduct eligible planning activities and technical studies.

NOW, THEREFORE, BE IT RESOLVED, that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization authorizes the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization Executive Director to contract with Blacksburg Transit for the receipt and eligible use of the FTA Section 5303 grant funds that may be received by the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization, noting that the Town of Blacksburg, Town of Christiansburg, and County of Montgomery will commit the equal funding of the local match for the aforementioned grant.

BE IT FURTHER RESOLVED, that the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization authorizes the Metropolitan Planning Organization Executive Director, in conjunction with the Transit Director of Blacksburg Transit, to submit a FTA Section 5303 grant application and to contract with the Virginia Department of Rail and Public Transportation for the receipt of said FTA funds as is necessary; and including the compliance with applicable laws, regulations, guidelines, and assurances of the United States and the Commonwealth of Virginia, and for the state portions of the matching funds as necessary.

Certification

The undersigned duly qualified and acting as authorized officials of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Policy Board of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization on May 1, 2008.

On a motion by Adele Schirmer, seconded by Doug Marrs and carried unanimously,

WHEREAS, the contract for financial assistance will impose certain obligations upon this Body, including the provision of the local funds to support project costs; and

WHEREAS, a recipient of Federal Transit Administration Funding is required to provide certifications and assurances that all pertinent Federal statutes, regulations, executive orders and directives will be obeyed and it is the intent of this Body to comply fully with all required certifications and assurances; and

WHEREAS, it is the goal of this Body that minority business enterprises (disadvantaged business enterprise and Women business enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services:

NOW THEREFORE, BE IT RESOLVED BY THE BLACKSBURG/CHRISTIANSBURG/MONTGOMERY AREA METROPOLITAN PLANNING ORGANIZATION,

1. That the Chairperson of the Policy Board is authorized to prepare and file an application on behalf of Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization with the Virginia Department of Rail and Public Transportation for federal and state financial assistance under the Federal Transit Administration Section 5303 Program and State Aid Program.
2. That the Chairperson of the Policy Board is authorized to execute and file with such application all necessary certifications and assurance or any other document required by Virginia Department of Rail and Public Transportation in connection with the application or the project.

3. That the Chairperson of the Policy Board is authorized to set forth and execute Minority business enterprise (disadvantaged enterprise business and woman enterprise) policies and procedures in connection with procurements under this project.
4. That the Chairperson of the Policy Board is authorized to execute a grant agreement on behalf of Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization, with the Virginia Department of Rail and Public Transportation to aid in the financing of the project.
5. That the Chairperson of the Policy Board hereby certifies that the local share of the project costs identified in the application shall be made available to the project from resources available to this Body.

The undersigned duly qualified and acting Executive Director of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization Policy Board certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Blacksburg/Christiansburg/Montgomery Area Metropolitan Planning Organization held on May 1, 2008.

On a motion by Adele Schirmer, seconded by Doug Marrs and carried unanimously,

WHEREAS, the MPO receives funding from VDoT for expenditures made for MPO activities; and

WHEREAS, the Policy Board has approved the Unified Planning Work Program (UPWP) for 2008-09; and

WHEREAS, an agreement needs to be executed for expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED, the MPO Policy Board authorizes the chairman to execute an agreement with VDoT and Montgomery County as fiscal agent, subject to approval by Montgomery County, the Montgomery County Attorney, the MPO Chairman and the MPO Executive Director.

EXECUTIVE DIRECTOR'S REPORT

TIP Update

It was decided that the Policy Board will not meet on June 2, 2008 and that the TIP will be advertised after TAC approval on May 15, 2008. The TIP will receive final approval by the Policy Board at the next meeting, which has been moved from July 3, 2008 to June 26, 2008.

SmartWay Bus Report

The statistics for the third quarter were distributed via email before the meeting. General trends are showing a strong increase in ridership over previous years. The SmartWay Bus committee will be having another meeting in May.

Richmond MPO Resolution

The Richmond MPO has sent a resolution to Richmond requesting action be taken to address Virginia's Transportation issues. If the Board chooses to, they may as well.

NEXT MEETING

The next scheduled meeting is June 26, 2008.

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.

Lance Terpenny, Chairman