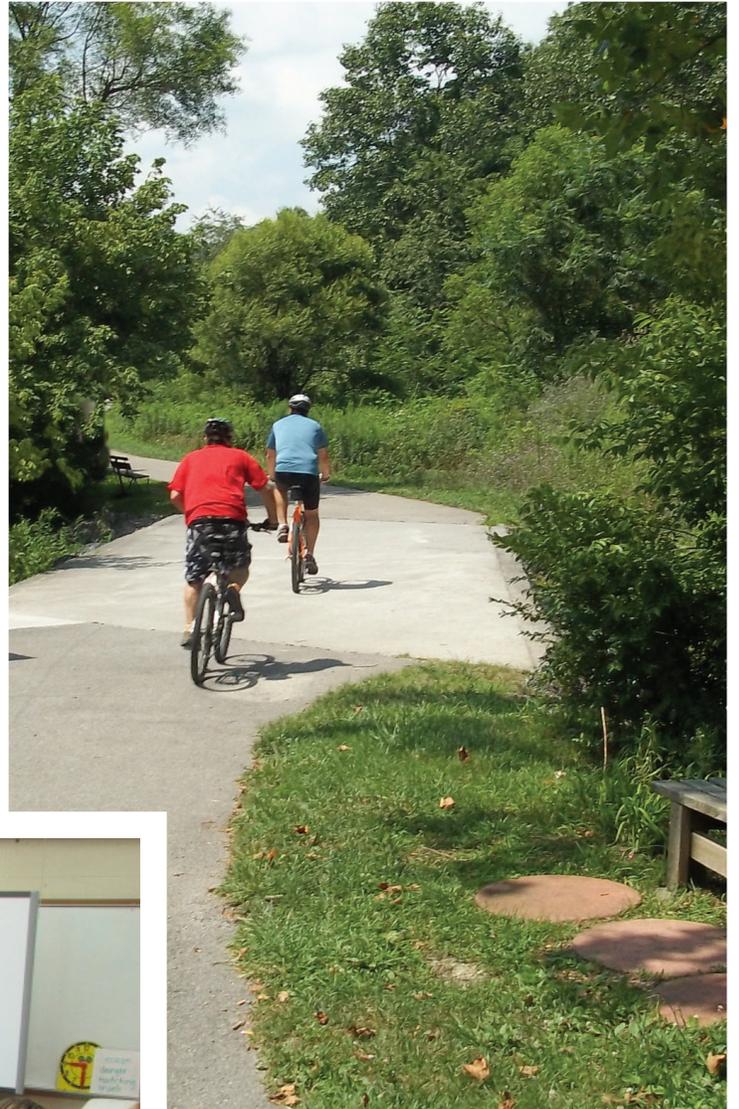


Montgomery County Virginia



Approved Fiscal Year 2012 Budget



COUNTY OF MONTGOMERY, VIRGINIA

FISCAL YEAR 12 APPROVED BUDGET

BOARD OF SUPERVISORS

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L. Carol Edmonds

FINANCIAL & MANAGEMENT SERVICES DIRECTOR

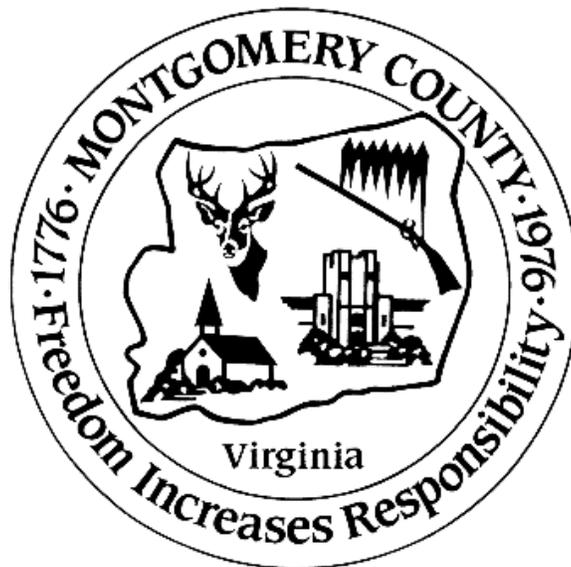
Angela M. Hill

BUDGET MANAGER

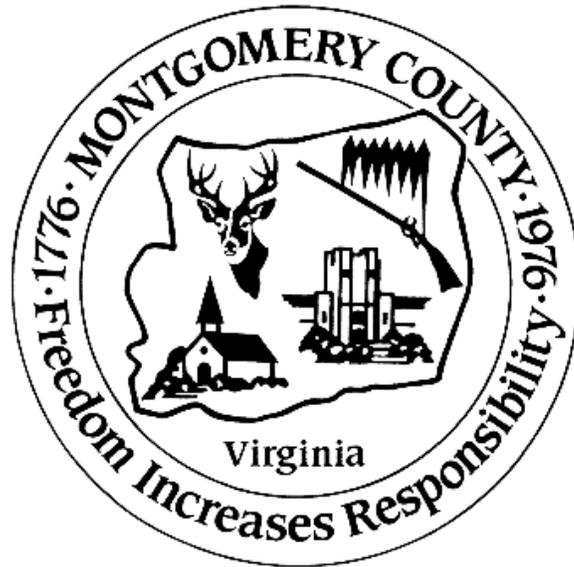
Marc M. Magruder

SENIOR PROGRAM ASSISTANT

Susan S. Dickerson



BUDGET MESSAGE



FISCAL YEAR 12 APPROVED BUDGET



OFFICE OF COUNTY ADMINISTRATION
MONTGOMERY COUNTY
F. CRAIG MEADOWS, COUNTY ADMINISTRATOR

755 ROANOKE STREET, SUITE 2E, CHRISTIANSBURG, VIRGINIA 24073-3181

March 7, 2011

Dear Chair Politis and Members of the Board of Supervisors –

I am pleased to present the proposed Montgomery County Fiscal Year 2011-2012 annual budget to you for your review and consideration.

In my budget message to you last year, I noted that the County was facing the enormous challenge of closing an estimated \$10 million gap in revenues, due to reductions in state funding for our schools, our Constitutional officers, and increased costs for support of the Western Virginia Regional Jail. While the General Assembly restored a portion of the funding to the schools and to various other programs prior to the adoption of our budget last year, many of the cuts remained, and forced us to make difficult decisions with regard to our operations. Positions were eliminated in the Treasurer's and Commissioner of the Revenue's offices, a number of other vacant positions were frozen, and many of our departments reduced their operating budgets significantly to offset the reduction in revenues.

While the challenges with regard to funding for the upcoming fiscal year do not appear as dire as last year's, many concerns regarding operations and future capital needs of the County and our schools are still present. As staff went about the task of preparing this proposed budget, we remained mindful of the still-fragile state of the economy, both locally and on the state and national levels as well.

The proposed County budget for all funds for FY 12 is \$156.3 million, an increase of \$5.6 million from the current fiscal year. Funding for the County's General Fund is \$40.9 million, with funding for the School Operating Fund proposed to be \$90.8 million. The increase in the total proposed budget is driven by two major factors:

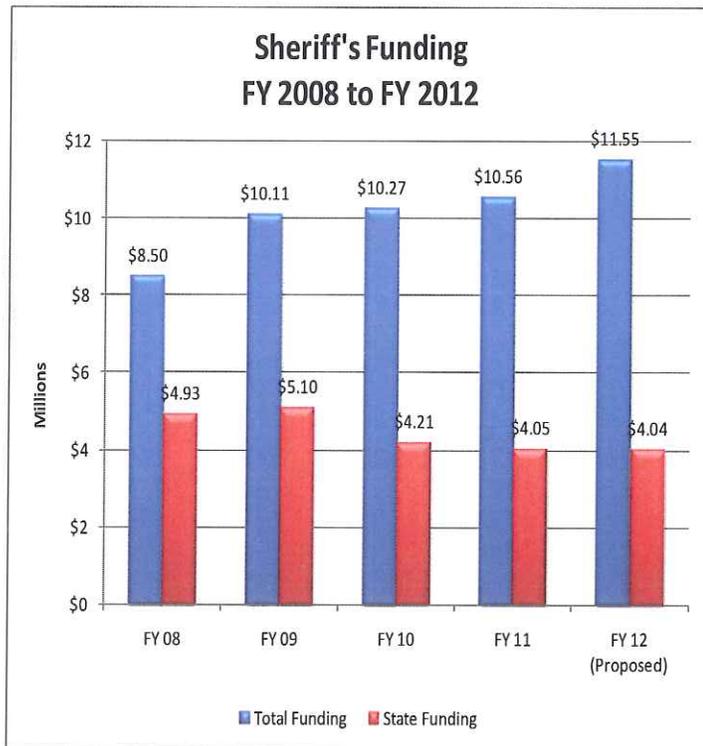
- Public safety needs - as we open the new courthouse in early 2012 and face increasing costs for inmate housing at the Western Virginia Regional Jail, and
- Public education needs – as we respond to Montgomery County Public Schools' request for additional operating funds, while we also plan for the cost of future debt service for new schools proposed in Riner and Blacksburg.

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

With the recent real estate reassessment of property in the County, the County's real estate tax rate must be adjusted downward one penny to reflect a "revenue neutral" tax rate of \$0.73 per hundred dollars in value. In the two prior reassessments, our tax rates were adjusted downward by double digits due to the 30% plus growth in assessed value during those time periods. However, with the depressed economy we have experienced over the last several years, we are very thankful that Montgomery County did not realize an overall DECREASE in assessed value, as have some other local governments in Virginia.

Addressing the needs of public safety and public education, while preparing the County for meeting the challenges of public schools construction in the future, are the primary reasons my proposed budget to you for the upcoming fiscal year proposes a 77 cent real estate tax rate, an increase of three cents from the current rate of 74 cents, and a four cent increase from the revenue neutral rate.

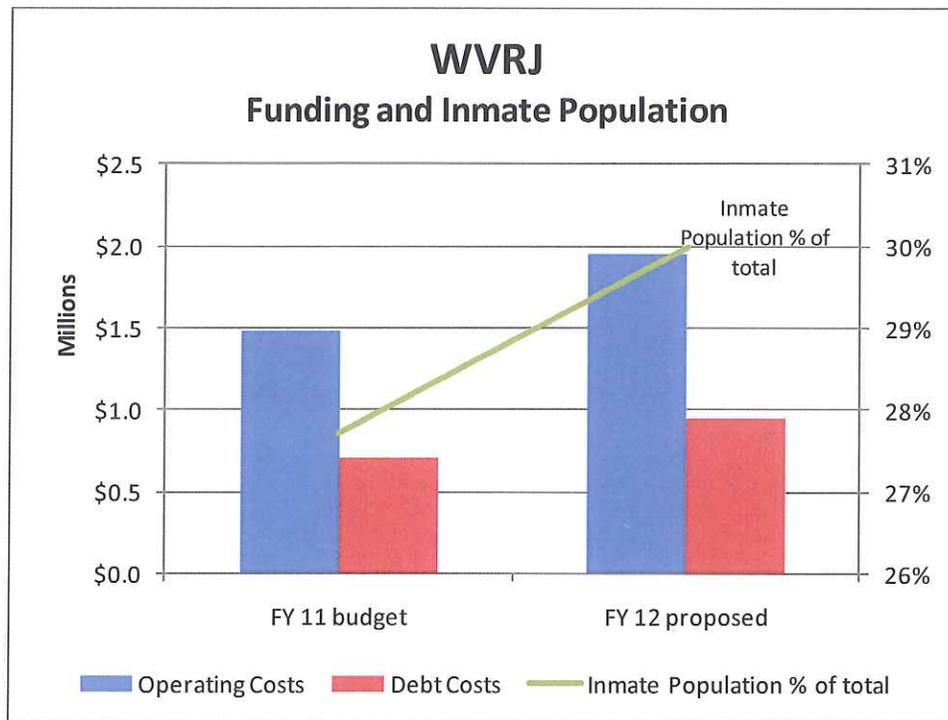
With the opening of the new courthouse in early 2012, the Sheriff's challenge of ensuring the safety of our citizens becomes even greater with the addition of 52,500 square feet of space, providing six added courtrooms. To meet this challenge, the Sheriff requested 12 new deputy positions to secure the courthouse, of which I included funds for an initial six positions. Over the next year, we will evaluate the staffing levels during actual operations to determine the number of positions required. In addition, the Sheriff elected to freeze three vacant positions last year (two deputies and one administrative position). My proposed budget includes funds supporting the Sheriff's request to fill these three vacant positions in response to law enforcement needs other than court security. A total of \$452,688 is included for these nine positions in the Sheriff's Office. Funding for the Sheriff's department over the last five fiscal years, and the corresponding revenues from the Commonwealth to support the Sheriff's operations, are illustrated in the above graph.



COUNTY ADMINISTRATOR'S BUDGET MESSAGE

An additional \$718,115 is added to the FY 12 budget to fund the costs associated with an increase in the inmate population from Montgomery County at the Western Virginia Regional Jail. Of this amount, \$469,693 is needed due to higher operating costs driven by the increase in population, coupled with a decrease in dollars from the Commonwealth. An additional \$248,422 is provided for debt service which is directly related to the County's increased use of the facility.

A breakdown of the County's annual expenditures and inmate population for the regional jail is outlined in the following graph:



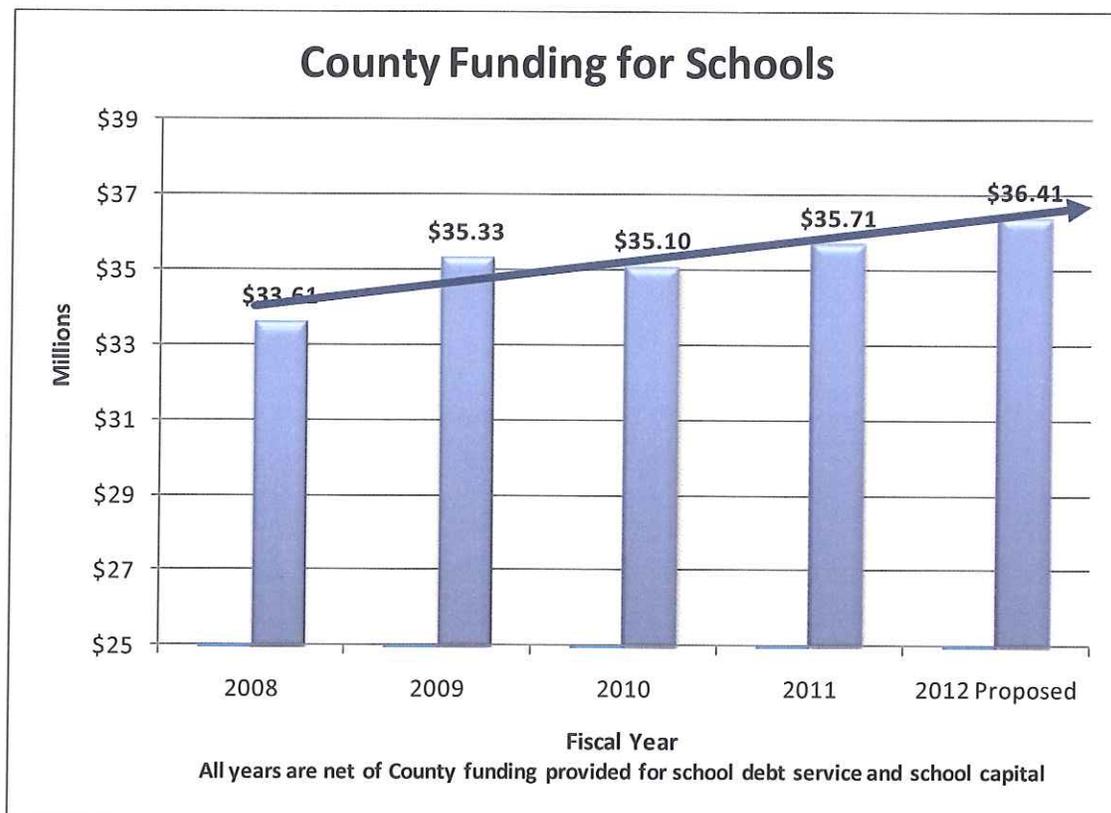
Public safety needs also encompass the tremendous service our fire and rescue volunteers extend to the citizens of the County. Our volunteers continue to face challenges in funding their operations, as the need for safe and reliable equipment necessary to effectively perform their jobs continues to grow. For these reasons, I am also recommending that the County restore the funding to provide one cent of the real estate tax rate to be used for fire and rescue capital equipment needs. This is a ½ cent increase from the current amount provided.

Public education needs have most recently focused on new school facilities in the Riner and Blacksburg communities. As we approach the future with the need to construct (and pay for) these new facilities, we also know that there will be needs in other areas. For this reason, I

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

believe that it is important to begin planning for what we know will be significant debt service increases in future years. To start this planning process, my proposed budget includes 2 cents of the 77 cent real estate tax rate, or \$1.4 million, that is earmarked for future debt service costs for our new school facilities. If we begin saving now, we can lessen the “sticker shock” over the next several years.

Although school facilities have taken center stage most recently, school operational needs have also been expressed by the School Board. I commend the School Board for identifying savings within their existing base budget to support a salary increase for their employees. While I continue to be hopeful that additional state funds for public education will be provided in FY 12 allowing the School Board to respond to the many needs outlined in the school budget, I am also recommending an increase of \$700,000 in county funds, the equivalent of one cent on the real estate tax rate, be provided for school operations. These dollars increase the total amount of County funding for schools to \$36.4 million. The following graph outlines County funding to the schools over the last five fiscal years:



My instructions to the leadership team this year for budget preparation were to submit requests only for items that were required to maintain service contracts, to address health and safety issues, or to provide mandated operating increases for the opening of the new courthouse in 2012. A total of \$1.6 million was added for these categories.

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

Fortunately, no additional funding was needed for health insurance premiums, and no increase in premiums for employees is required, either. While we will see a 75% decrease in group life insurance rates, and a 45% increase in unemployment insurance rates, the dollar amounts for both changes are minimal. All other fringe benefits rates remain unchanged for FY 12.

Funding is included in the proposed budget for our employees to receive a 3% across the board pay increase, effective July 1, 2011. Our County employees have not received an increase in pay since FY 09, and many employees have added additional duties and responsibilities during this time of layoffs and unfilled positions. In fact, the savings the County has achieved in the reduction of employees through eliminating positions and freezing vacancies will more than offset the 3% increase that I am proposing for FY 12. Our employees are the County's greatest asset; ensuring that we take care of them ensures that we continue to provide the best possible services to our citizens and businesses.

Costs for operations for the five constitutional offices (Sheriff, Commonwealth's Attorney, Clerk of Court, Treasurer, and Commissioner of the Revenue) total \$9 million, of which local funds cover 61% of the costs. Compared to the FY 11 budget, local funds provided 58% of these costs; the increase in local funds is the direct result of state funding reductions to the localities. The County is also spending 71% more in local dollars to support the Department of Social Services and the Comprehensive Services Act than we did seven years ago. Serious discussion between the localities and the Commonwealth needs to occur in the future as to what role the state expects localities to play in assuming more and more responsibility for these offices. If the state expects the localities to bear the burden of responsibility for what have traditionally been considered state functions, then local governments should be allowed a greater role in the operation of these offices.

Last year, the Board adopted the following priorities with regard to your vision for the County:

- ❖ *Economic Diversity: Montgomery County is the Place to do Business;*
- ❖ *Recreation: Montgomery County is the Place to Have Fun;*
- ❖ *County Services: Montgomery County is a Quality Community;*
- ❖ *Health and Safety: Montgomery County is a Safe Place to Live;*
- ❖ *Education: Montgomery County is a Great Place for Learning;*
- ❖ *Land Use: Montgomery County is a Good Steward of Natural Resources; and*
- ❖ *Citizen Engagement: Montgomery County is a Citizen Friendly Government*

I believe that the 2011-2012 fiscal year proposed budget continues the Board's tradition of fiscally responsible operating plans for Montgomery County, and addresses the priorities that you set forth last year in your visioning process. The proposed budget provides funding for essential programs for our citizens and businesses, allows us to maintain high-quality services

COUNTY ADMINISTRATOR'S BUDGET MESSAGE

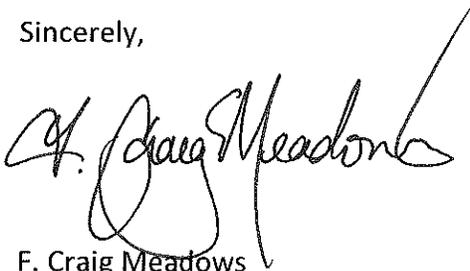
and activities within our various departments, and provides funding for the investment in capital and human resources assets needed to provide services to our citizens efficiently and effectively.

With your leadership and guidance, our County continues to achieve many successes; I am sure that the 2011-2012 fiscal year will be another year of success and achievement for Montgomery County. Our staff and I will be reviewing the proposed budget information with you in more detail in the coming weeks. If needed, additional work sessions will be scheduled so that you may have sufficient time to review and discuss the proposed budget. The required public hearing on the proposed budget is scheduled for Thursday, March 24, at 6 p.m. If the Board agrees, we hope that we will establish the real estate tax rate and adopt the budget at the Board's regularly scheduled meeting on Monday, April 11.

I greatly appreciate the assistance and support I have received from the County's department heads and Constitutional offices as the proposed budget was completed for your review. Although there are many items on the leadership team's "wish lists", the members of the team have all submitted very conservative budget requests for review and consideration. Carol Edmonds, Angie Hill, and Marc Magruder have spent many hours compiling and reviewing this information – I could not provide you with a budget for your consideration without their support and encouragement.

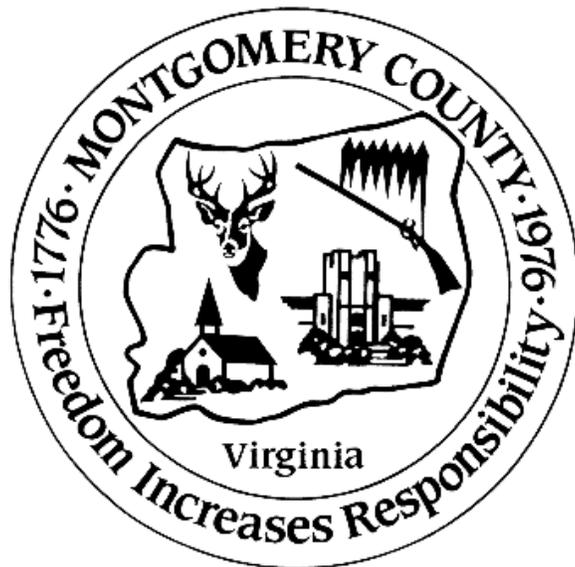
It is my pleasure to serve you as your County Administrator, and I deeply appreciate your continued support and leadership. As you review the budget documents over the next several weeks, please let me know if you have any comments, questions, or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "F. Craig Meadows". The signature is fluid and cursive, with a long, sweeping line extending upwards from the end.

F. Craig Meadows
County Administrator

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FISCAL YEAR 12 APPROVED BUDGET

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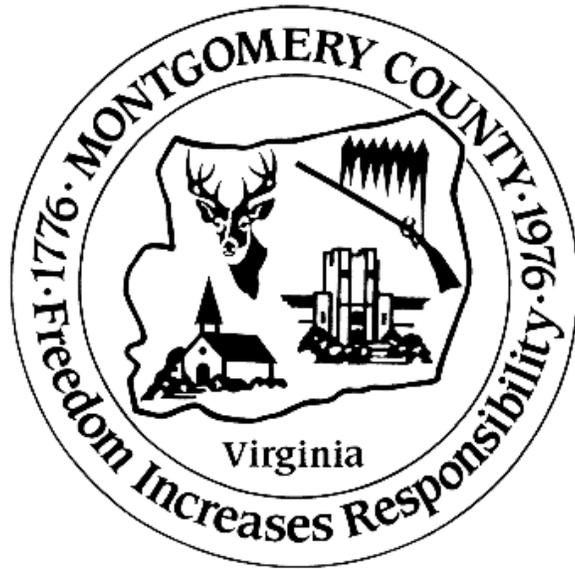
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140	Information Technology	540	Social Services
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220	General District Court	09	Montgomery County Public Schools
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240	Magistrate		Montgomery County Capital
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BUDGET SUMMARY



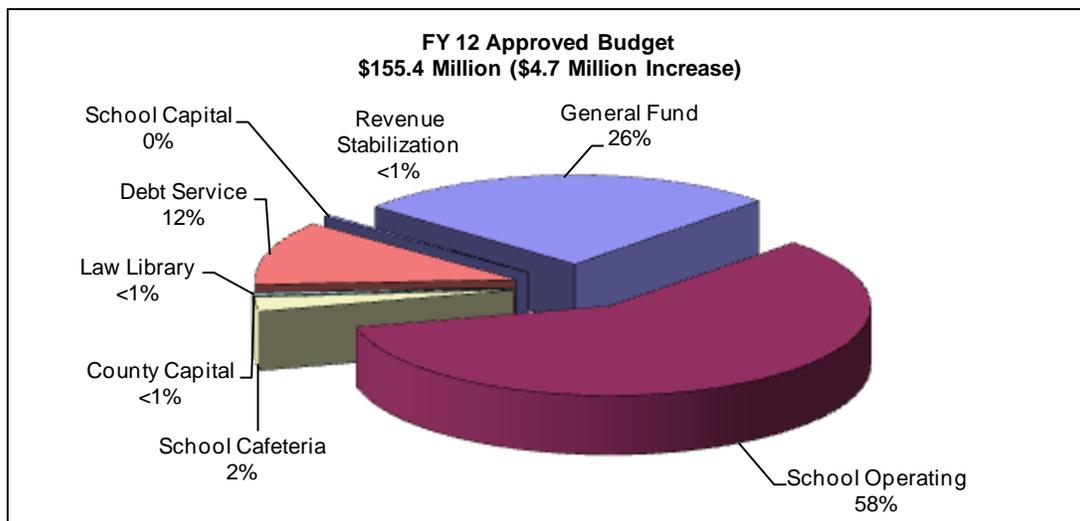
FISCAL YEAR 12 APPROVED BUDGET

BUDGET SUMMARY

Introduction

The FY 12 budget for the General Fund and the School Operating Fund totals \$132.2 million. The General Fund totals \$40.9 million and the School Operating Fund totals \$91.3 million. The total County budget also includes the Debt Service Fund (\$18.1 million), the Law Library Fund (\$17,600), the School Cafeteria Fund (\$3.9 million), funding for Fire and Rescue Capital Equipment (\$700,000), and a Revenue Stabilization Fund (\$500,000). The County budget for all funds totals \$155.4 million.

The approved real estate tax rate is increased from the adjusted tax rate of 73 cents (based on a revenue neutral tax rate from the recent general reassessment) to 75 cents. This is one cent increase from the FY 11 rate of 74 cents and is a two cent tax rate increase from the revenue neutral rate. The FY 12 budget reflects a total increase of \$4.7 million in state, federal, and local funds.



County funds provided in the School Operating Budget total \$36.4 million. This is a \$0.7 million increase in County funding from FY 11 to FY 12.

The County accepted only expenditure requests for items that were required to maintain service contracts, to address health and safety issues, and provide required operating increases for the opening of the new courthouse. A total of \$2.1 million was added for these categories.

The FY 12 Approved Budget estimates no increase for health insurance premiums, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12. Funding is added to support a 3% across the board salary increase for County employees on July 1, 2011. Savings from the elimination of positions and the freezing of vacancies offset the cost of the salary increase for the remaining employees whose workload has increased. County employees have not received a raise since fiscal year 2009.

Costs for operations for the five constitutional officers total \$15 million, of which local funds cover 63% for these offices with state and other resources covering 37%. Compared to the FY 11 budget, local funds provided 58% of these costs with state and other resources covering 42%. This increase in local funds is the direct result of state funding reductions made in the Governor's budget.

BUDGET SUMMARY

Summaries of Major Selected Functions

General Government Administration

General Government Administration refers to divisions such as the Board of Supervisors, County Administrator, County Attorney, Registrar, Financial and Management Services, Information Technology, Human Services, Internal Services, and others. Highlights include:

- ✓ \$39,059 is added for the increased utilization of the Health Clinic. This increase will provide approximately 818 nurse hours per year, an increase of 72 hours per year, and additional funds for clinic lab work.
- ✓ \$11,000 is added for the cost of a citizen survey for citizens to provide feedback to County officials and elected leaders on the current and future provision of County services.
- ✓ \$2,500 is added for the cost of establishing a citizen's academy to educate citizens, raise awareness, and foster a better understanding of County government services and programming.
- ✓ 18,136 is added for increased audit fees. The County's contract for audit services expired with the 2010 audit and will have to be re-bid for the 2011 audit. New reporting requirements by the Auditor of Public Accounts for additional internal control audits, actuarial fee increases, and financial advisor increases all require additional funding for FY 12.
- ✓ \$83,484 is added to unfreeze one FTE held vacant in the Information Technology Department due to the County hiring freeze. In December 2010, the Hiring Freeze Exemption Committee met and recommended that the Senior Systems Engineer position be filled for FY 12 based on the lack of technical back-up skills in systems engineering work.
- ✓ \$5,000 is added for mowing services at the Falling Branch Corporate Park. This added funding will allow the County to contract out the service to an outside vendor to maintain the property.
- ✓ (\$50,714) is reduced to reflect one FTE held vacant in the Public Information Office Due to the County Hiring Freeze.

Judicial Administration

Judicial Administration includes the Clerk of the Circuit Court, Juvenile and Domestic Court Clerk, Circuit Court, District Court, Magistrate, Commonwealth's Attorney, etc. The County is required to provide office space, furniture, filing cabinets and other minimal operational items for the Courts. The State Supreme Court provides funding for other costs such as personal services. While in the past, offices such as the Commonwealth's Attorney and Clerk of Circuit Court were funded almost exclusively by the State Compensation Board, state budget reductions require additional local dollars in order to preserve services to the extent possible.

Tax Collection

Tax Collection includes the Commissioner of Revenue and the Treasurer. Funding from the FY 11 to the FY 12 budget decreased 11.98%. State budget reductions required staff reductions in these two offices. Due to a dramatic reduction in state funding in FY 11, 10 positions (5 in each office) were funded with County dollars for six months, which results in a savings in FY 12.

BUDGET SUMMARY

	FY 11 Budget	FY 12 Budget	Difference	% Change
Commissioner of Revenue	\$1,027,180	\$916,873	(\$110,307)	-10.74%
Treasurer	\$959,668	\$831,963	(\$127,705)	-13.31%
Total	\$1,986,848	\$1,748,836	(\$238,012)	-11.98%

Public Safety

Expenditures for *Public Safety* are comprised of the Sheriff's Department and fire and rescue operations. This category increased 13.39%.

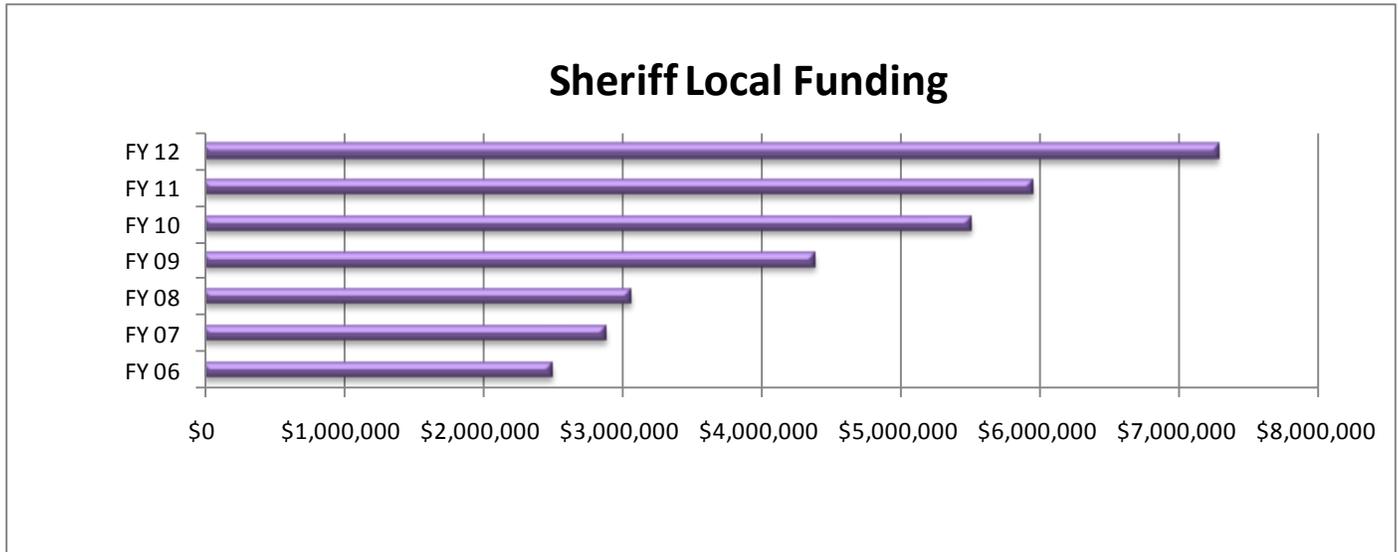
	FY 11 Budget	FY 12 Budget	Difference	% Change
Sheriff	\$10,564,938	\$11,728,575	\$1,163,637	11.01%
Fire and Rescue	\$1,072,391	\$1,152,391	\$80,000	7.46%
Fire and Rescue Capital	\$340,000	\$700,000	\$360,000	105.88%
Total	\$11,977,329	\$13,580,966	\$1,603,637	13.39%

Highlights include:

- ✓ \$294,906 is added for 6 additional deputies for courthouse security. The new courthouse will add 52,500 square feet over the existing building and add an additional six courtrooms. This additional space requires additional staff for courthouse security.
- ✓ \$19,200 is added for the one-time cost of deputy equipment 6 new deputy positions required for courthouse security in the new courthouse. The \$19,200 provides \$3,200 to equip each deputy with a portable radio, firearm, and three sets of uniforms.
- ✓ \$1,890 is added for New River Criminal Justice Academy (NRCJA) training for the new deputies to participate in required on-going training.
- ✓ \$136,692 is added to unfreeze three FTE (two deputies and one office assistant) held vacant due to the County hiring freeze.
- ✓ \$718,115 is added for increased costs of the Western Virginia Regional Jail. Funding is added for the increased cost of the County's participation in the WVRJ (\$469,693 for operations and \$248,422 for debt service).
- ✓ \$360,000 restores Fire and Rescue capital equipment funding to 1 penny of the real estate tax rate. (These funds were previously cut in half).
- ✓ \$50,000 is added for Fire and Rescue operations. These funds have not been allocated to specific departments and are left to the Fire and Rescue Commission to distribute based on need.
- ✓ \$30,000 is added for Fire and Rescue insurance premium increases.

BUDGET SUMMARY

The Sheriff's Office is supported with \$4.4 million in state/other designated funds or 38% of the Sheriff's total budget. Local funds provide \$7.3 million or 62% of the Sheriff's total budget. In FY 11, the state provided 44%, with local funding providing the remaining 56%. The increase in local dollars is the direct result of cuts to the Sheriff's state funding in the Governor's budgets over the past several years. The following chart shows the amount of local funding provided for the Sheriff's office over the past seven fiscal years.



General Services

The *General Services* function consists of Solid Waste Removal, Maintenance of Buildings and Grounds, Animal Control, Engineering/Environmental Services, and Inspections. Increases to the General Services budget are included to cover the costs associated with basic expenses of utility and fuel costs, as well as maintaining the County's infrastructure. Highlights include:

- ✓ \$85,364 is added for utility costs for the new courthouse. The new courthouse will add 52,500 square feet over the existing building and add an additional six courtrooms. This additional space requires additional funding to cover heating, electric, water, sewer, and maintenance contracts for the six month period (January 1, 2012 through June 30, 2012) of FY 12.
- ✓ \$16,016 is added for one additional housekeeper and \$4,575 is added for housekeeping supplies for the new courthouse.
- ✓ \$77,317 is added for a HVAC maintenance technician position and \$20,000 is included for the one-time cost of tools and equipment to cover the cost of maintaining additional mechanical systems in the new building.

Health and Welfare

Health and Welfare includes Social Services, Human Services, Public Health and the Comprehensive Services Act. Funding for these agencies includes federal, state and local dollars totaling \$9.1 million. An additional \$50,000 in local money is held in Special Contingencies to meet increased costs for the Comprehensive Services Act. Of the total amount budgeted for Health and Welfare, 72% is attributable to the Department of Social Services where funding is provided to cover the County's share of mandated costs

BUDGET SUMMARY

related to public assistance programs and administrative costs which include their participation in the County's Compensation Plan. Funding for Human Services and the Health Department provides 9% of the total in this category. The remaining funds support services through the Comprehensive Services Act (CSA), of which County dollars represent 19% of the total funding.

	FY 11 Budget	FY 12 Budget	Difference	% Change
Comprehensive Services Act	\$1,651,969	\$1,651,969	\$0	0.00%
Human Services	\$381,411	\$388,928	\$7,517	1.97%
Public Health	\$431,313	\$431,313	\$0	0.00%
Social Services	\$6,770,667	\$6,617,914	(\$152,753)	-2.26%
Total	\$9,235,360	\$9,090,124	(\$145,236)	-1.57%

Education

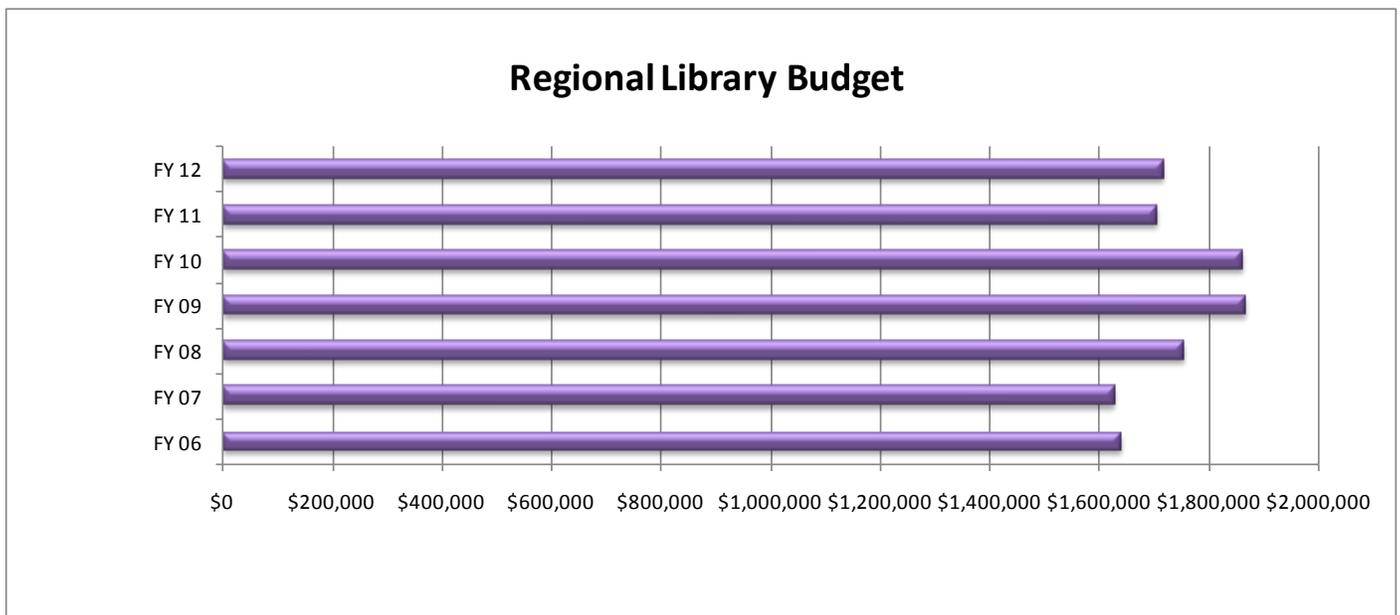
The Montgomery County Public Schools' total School Operating Fund increased \$2.7 million, of which \$1.4 million is Federal funding for FY 12. County funding in the FY 12 budget totals \$36.4 million. This is a \$700,000 increase in County funding from FY 11 to FY 12.

Regional Library

The *Regional Library* accounts for 4% of the General Fund budget, with funding of \$1.7 million. State budget cuts have also affected the library through state aid reductions.

- ✓ (\$23,334) is reduced to reflect 0.5 FTE held vacant in the Library due to the County Hiring Freeze.

The chart below shows the funding for the Regional Library over the past seven fiscal years.



Debt Service

Debt service requirements on existing and new debt are based on the sale of bonds and the interest rate at the time of sale. Debt service tables are established and dictate debt service retirements over a fixed period.

BUDGET SUMMARY

- ✓ \$337,707 is added to the base debt service budget. The base budget is adjusted each year to cover the cost of principal, interest and administrative fees associated with long-term debt.

The total debt service budget increased from FY 11 primarily as a result of the issuance of qualified school construction bonds. The increase is offset by federal funds made available through the QSCB program. Therefore, there is no increase in undesignated tax support for debt service. The details of the net increase can be found in the Debt Service section of this document.

Contingencies – General

The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the approved budget.

- ✓ No funding is added to the General Contingencies. The County has a policy of retaining 1% of the County's General Fund budget to cover contingency needs. Current funding is slightly less than 1% of the total General Fund Budget for FY 12.

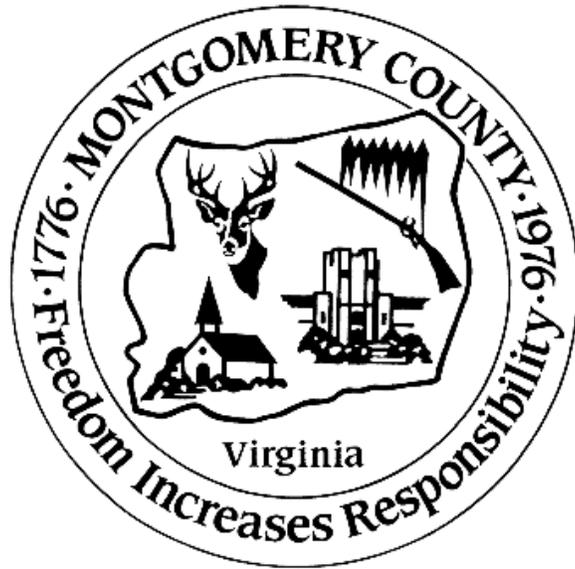
Contingencies – Special

Special contingencies include monies held in abeyance as a holding account for known issues/expenditures of which the details have yet to be resolved.

- ✓ \$50,000 is included to meet the mandated local share of the Comprehensive Services Act.
- ✓ \$162,500 is included for retirement incentives. Incentives, such as sharing in the cost of health insurance premiums, may result in future budget savings should employees chose to retire and their positions be held vacant.
- ✓ \$51,096 is added for Line of Duty VRS changes. Previously, the state covered these expenses. These costs will no longer to be paid by the state and will become the responsibility of the locality for FY 12 and beyond.
- ✓ \$40,000 is added for redistricting costs. Funding is added for the estimated increased cost of election redistricting requirements. Redistricting will take place during 2011, based on changes in the County's population as determined by the 2010 census.

Detailed explanations of the expenditure recommendations, a recap of expenditures by fund, County dollars by division, position (FTE) listing, and a graphic summary of the FY 12 Approved Budget are included in the Appendices at the end of this section.

BUDGET SUMMARY



APPENDIX A

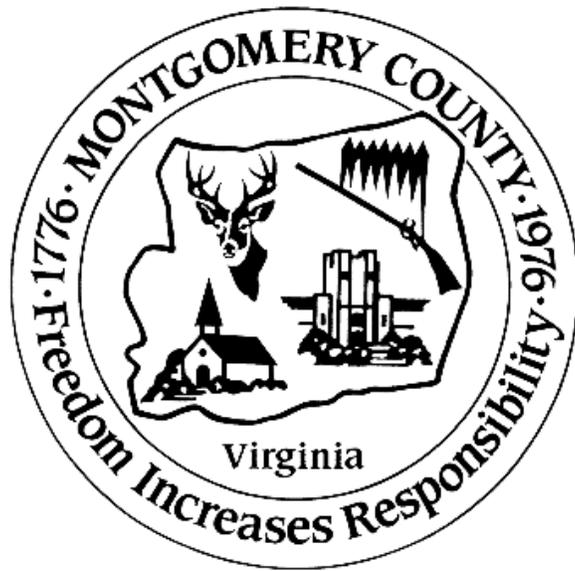
**COUNTY OF MONTGOMERY, VIRGINIA
RECAP OF EXPENDITURES BY DIVISION
FISCAL YEAR 2012**

DIVISION	FY 10	FY 10	FY 11	FY 11	FY 12			Inc/(Dec) FY 12 Approved		Inc/(Dec) FY 12 Approved	
	Appropriated	Expended	Approved	Appropriated	Base	Addenda	Total	Over FY 11 Approved	Over FY 11 Appropriated	\$	%
REVENUE SHARING	168,242	165,915	164,106	164,106	164,106	-	164,106	-	0%	-	0%
BOARD OF SUPERVISORS	363,156	229,689	254,228	389,675	250,915	-	250,915	(3,313)	-1%	(138,760)	-36%
COUNTY ADMINISTRATION	1,471,138	1,423,920	1,428,168	1,543,953	1,456,433	1,845	1,458,278	30,110	2%	(85,675)	-6%
COUNTY ATTORNEY	311,638	305,434	231,742	251,742	240,274	-	240,274	8,532	4%	(11,468)	-5%
FINANCIAL & MANAGEMENT SERVICE	877,246	839,123	881,304	897,222	898,746	18,136	916,882	35,578	4%	19,660	2%
INSURANCE	283,900	202,624	274,733	274,733	274,733	12,863	287,596	12,863	5%	12,863	5%
INFORMATION TECHNOLOGY	1,335,217	1,180,491	1,160,839	1,310,651	1,173,586	83,484	1,257,070	96,231	8%	(53,581)	-4%
COMMISSIONER OF REVENUE-COMP	650,444	628,447	570,929	575,779	562,405	-	562,405	(8,524)	-1%	(13,374)	-2%
ASSESSMENT - COUNTY	455,922	460,957	456,251	461,051	354,468	-	354,468	(101,783)	-22%	(106,583)	-23%
REASSESSMENT	638,465	408,780	-	229,685	-	-	-	-	-	(229,685)	-100%
TREASURER - COMP BD	587,491	571,253	497,305	501,615	546,372	-	546,372	49,067	10%	44,757	9%
COLLECTIONS - COUNTY	460,724	455,075	462,363	472,171	285,591	-	285,591	(176,772)	-38%	(186,580)	-40%
ELECTORAL BOARD	340,141	296,800	294,519	296,679	280,221	-	280,221	(14,298)	-5%	(16,458)	-6%
INTERNAL SERVICES	277,695	194,528	273,398	313,948	273,998	-	273,998	600	0%	(39,950)	-13%
COMMONWEALTH ATTORNEY	942,172	916,496	953,196	971,076	970,564	-	970,564	17,368	2%	(512)	0%
CIRCUIT COURT	162,703	152,628	160,460	161,540	162,194	-	162,194	1,734	1%	654	0%
GENERAL DISTRICT COURT	29,847	28,120	29,347	30,850	29,347	-	29,347	-	0%	(1,503)	-5%
J & D RELATIONS COURT	21,177	16,659	20,524	21,748	20,524	-	20,524	-	0%	(1,224)	-6%
MAGISTRATE	5,000	4,889	5,000	5,000	5,000	-	5,000	-	0%	-	0%
CIRCUIT COURT CLERK	636,845	617,841	622,679	629,869	635,712	-	635,712	13,033	2%	5,843	1%
SHERIFF - COMP BOARD	6,943,665	6,930,364	6,550,247	6,609,930	6,572,613	-	6,572,613	22,366	0%	(37,317)	-1%
SHERIFF - COUNTY	3,836,770	3,560,018	4,014,691	4,349,287	3,985,159	1,170,803	5,155,962	1,141,271	28%	806,675	19%
FIRE AND RESCUE	1,130,651	1,124,189	1,072,391	1,072,391	1,072,391	80,000	1,152,391	80,000	7%	80,000	7%
GENERAL SERVICES	4,776,393	4,450,037	4,687,861	5,360,671	4,717,680	215,272	4,932,952	245,091	5%	(427,719)	-8%
COMPREHENSIVE SERVICES ACT	2,289,979	2,210,905	1,651,969	1,651,969	1,651,969	-	1,651,969	-	0%	-	0%
HUMAN SERVICES	410,150	356,286	381,411	397,159	387,161	1,767	388,928	7,517	2%	(8,231)	-2%
PUBLIC HEALTH	449,886	431,313	431,313	431,313	431,313	-	431,313	-	0%	-	0%
SOCIAL SERVICES	6,844,726	6,408,855	6,770,667	6,667,103	6,617,914	-	6,617,914	(152,753)	-2%	(49,189)	-1%
PARKS AND RECREATION	792,629	760,569	770,246	878,486	775,018	15,000	790,018	19,772	3%	(88,468)	-10%
REGIONAL LIBRARY	1,987,167	1,731,205	1,705,647	1,802,397	1,739,965	(23,334)	1,716,631	10,984	1%	(85,766)	-5%
PLANNING & GIS	792,826	573,481	590,269	750,189	597,120	-	597,120	6,851	1%	(153,069)	-20%
ECONOMIC DEVELOPMENT	495,209	486,649	351,435	381,055	358,785	5,000	363,785	12,350	4%	(17,270)	-5%
OTHER AGENCIES	1,227,267	1,181,301	1,241,066	1,255,490	1,240,266	22,556	1,262,822	21,756	2%	7,332	1%
CONTINGENCIES - GENERAL	78,698	-	371,400	304,244	371,400	-	371,400	-	-	67,156	22%
CONTINGENCIES - SPECIAL	50,000	-	312,500	230,816	312,500	(8,904)	303,596	(8,904)	-3%	72,780	32%
ADJUSTMENTS	(91,700)	(73,178)	(91,700)	(91,700)	(91,700)	-	(91,700)	-	0%	-	0%
TOTAL GENERAL FUND	\$ 42,033,479	\$ 39,231,662	\$ 39,552,504	\$ 41,553,893	\$ 39,324,743	\$ 1,594,488	\$ 40,919,231	\$ 1,366,727	3%	\$ (634,662)	-2%

**COUNTY OF MONTGOMERY, VIRGINIA
 RECAP OF EXPENDITURES BY DIVISION
 FISCAL YEAR 2012**

DIVISION	FY 10 Appropriated	FY 10 Expended	FY 11 Approved	FY 11 Appropriated	FY 12 Approved			Inc/(Dec) FY 12 Approved Over FY 11 Approved		Inc/(Dec) FY 12 Approved Over FY 11 Appropriated	
					Base	Addenda	Total	\$	%	\$	%
LAW LIBRARY FUND	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600	\$ 17,600	\$ -	\$ 17,600	-	0%	-	0%
SCHOOL OPERATING FUND	\$ 98,512,788	\$ 95,440,675	\$ 88,616,820	\$ 92,630,159	\$ 90,580,803	\$ 700,000	\$ 91,280,803	2,663,983	3%	(1,349,356)	-1%
SCHOOL CAFETERIA FUND	\$ 4,155,073	\$ 4,141,775	\$ 3,804,715	\$ 3,873,762	\$ 3,880,810	\$ -	\$ 3,880,810	76,095	2%	7,048	0%
SCHOOL CAPITAL CONSTRUCTION	\$ 534,265	\$ 534,265	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-
COUNTY CAPITAL CONSTRUCTION	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000	\$ 340,000	\$ 360,000	\$ 700,000	360,000	106%	360,000	106%
DEBT SERVICE FUND	\$ 19,025,209	\$ 17,217,689	\$ 17,762,983	\$ 19,742,145	\$ 18,100,690	\$ -	\$ 18,100,690	337,707	2%	(1,641,455)	-8%
REVENUE STABILIZATION FUND	\$ -	\$ -	\$ 564,248	\$ 564,248	\$ 500,000	\$ -	\$ 500,000	(64,248)	-	(64,248)	-11%
GRAND TOTAL ALL FUNDS	\$ 165,309,009	\$ 157,517,517	\$ 150,658,870	\$ 158,721,807	\$ 152,744,646	\$ 2,654,488	\$ 155,399,134	\$ 4,740,264	3%	\$ (3,322,673)	-2%

BUDGET SUMMARY

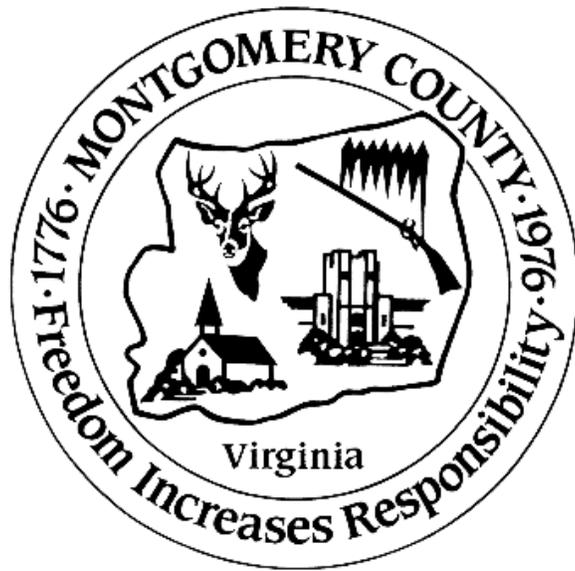


APPENDIX B

Summary of Authorized Full Time or Full Time Equivalent Positions

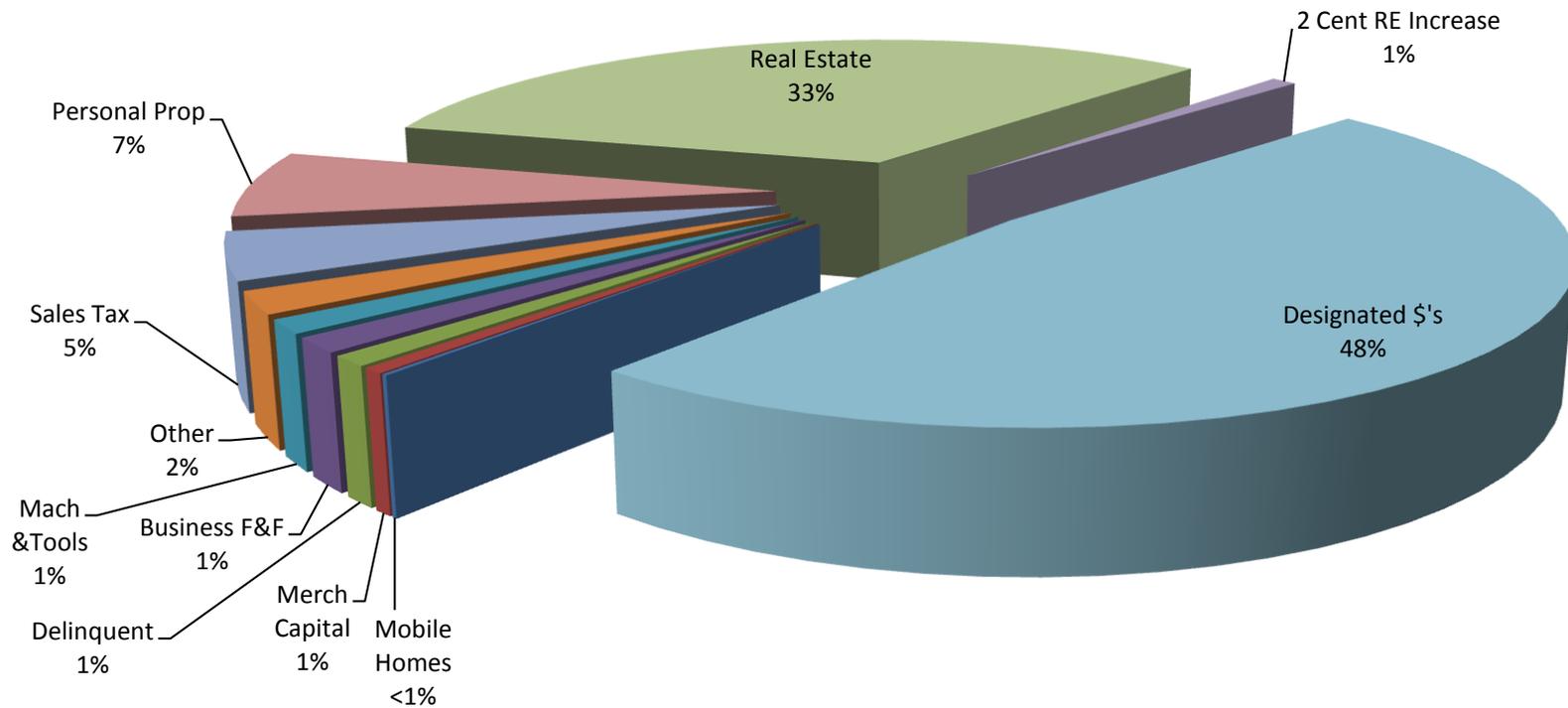
Division	Department	Approved	Approved	Approved	Approved	Approved	Approved	Reduced *	Reduced *	Reduced *	Approved	Approved	Approved
		Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total	Full-Time	Part-Time	Total
		FY 10	FY 10	FY 10	FY 11	FY 11	FY 11	FY 12	FY 12	FY 12	FY 12	FY 12	FY 12
110	County Administration	5.00	0.50	5.50	5.00	0.50	5.50	0.00	0.00	0.00	5.00	0.50	5.50
110	Emergency Services	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
110	Human Resources	4.00	0.00	4.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00	4.00
110	Public Information Office	4.00	0.00	4.00	4.00	0.00	4.00	(1.00)	0.00	(1.00)	3.00	0.00	3.00
120	County Attorney	1.00	0.50	1.50	1.00	0.50	1.50	0.00	0.00	0.00	1.00	0.50	1.50
130	Finance Department	8.00	0.50	8.50	8.00	0.50	8.50	0.00	0.00	0.00	8.00	0.50	8.50
130	Purchasing	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
140	Information Technology	9.00	0.50	9.50	8.00	0.50	8.50	0.00	0.00	0.00	9.00	0.50	9.50
150	Commissioner of Revenue	11.00	0.00	11.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00	7.00
152	Assessment	7.00	0.00	7.00	6.00	0.00	6.00	0.00	0.00	0.00	6.00	0.00	6.00
152	Land Use	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
160	Treasurer	9.00	0.00	9.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00	4.00
162	Treasurer- Collections	8.00	0.00	8.00	8.00	0.00	8.00	0.00	0.00	0.00	8.00	0.00	8.00
170	Registrar/Electoral Board	4.00	0.00	4.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00
180	Internal Services-Garage	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
200	Commonwealth Attorney	11.00	0.00	11.00	11.00	0.00	11.00	0.00	0.00	0.00	11.00	0.00	11.00
210	Circuit Courts	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
220	General District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
230	Juvenile & Domestic Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
240	Magistrate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
250	Clerk of Circuit Court	10.00	0.00	10.00	10.00	0.00	10.00	0.00	0.00	0.00	10.00	0.00	10.00
310	Sheriff-State	105.00	1.00	106.00	99.00	1.00	100.00	0.00	0.00	0.00	99.00	1.00	100.00
320	Sheriff-County	15.00	3.50	18.50	18.00	3.50	21.50	0.00	0.00	0.00	27.00	3.50	30.50
400	General Services-Administration	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	3.00	0.00	3.00
400	Animal Control	3.00	1.25	4.25	3.00	1.25	4.25	0.00	0.00	0.00	3.00	1.25	4.25
400	Building & Grounds	7.00	0.00	7.00	6.00	0.00	6.00	0.00	0.00	0.00	6.00	0.00	6.00
400	County Engineer	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
400	Housekeeping	8.00	1.00	9.00	7.00	1.00	8.00	0.00	0.00	0.00	8.00	1.00	9.00
400	Inspections	5.00	0.00	5.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00	0.00	5.00
400	Lawns and Landscaping	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
400	Litter Control	1.00	0.00	1.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00
400	Solid Waste Collections	5.00	18.00	23.00	5.00	17.40	22.40	0.00	(3.00)	(3.00)	5.00	14.40	19.40
520	Human Services	2.00	0.00	2.00	2.00	0.00	2.00	0.00	0.00	0.00	2.00	0.00	2.00
520	RSVP	2.00	0.50	2.50	2.00	0.50	2.50	0.00	0.00	0.00	2.00	0.50	2.50
540	Social Services	66.00	0.00	66.00	65.00	0.00	65.00	(1.00)	0.00	(1.00)	64.00	0.00	64.00
700	Parks & Recreation	7.00	0.00	7.00	7.00	0.00	7.00	0.00	0.00	0.00	7.00	0.00	7.00
710	Regional Library	18.00	5.88	23.88	16.00	4.50	20.50	0.00	(0.50)	(0.50)	16.00	4.50	20.50
800	Planning & GIS	7.00	0.00	7.00	6.00	0.00	6.00	0.00	0.00	0.00	6.00	0.00	6.00
810	Economic Development	4.00	0.00	4.00	4.00	0.00	4.00	0.00	0.00	0.00	4.00	0.00	4.00
TOTAL		360.00	33.13	393.13	339.00	31.15	370.15	(2.00)	(3.50)	(5.50)	349.00	28.15	377.15

BUDGET SUMMARY



APPENDIX C

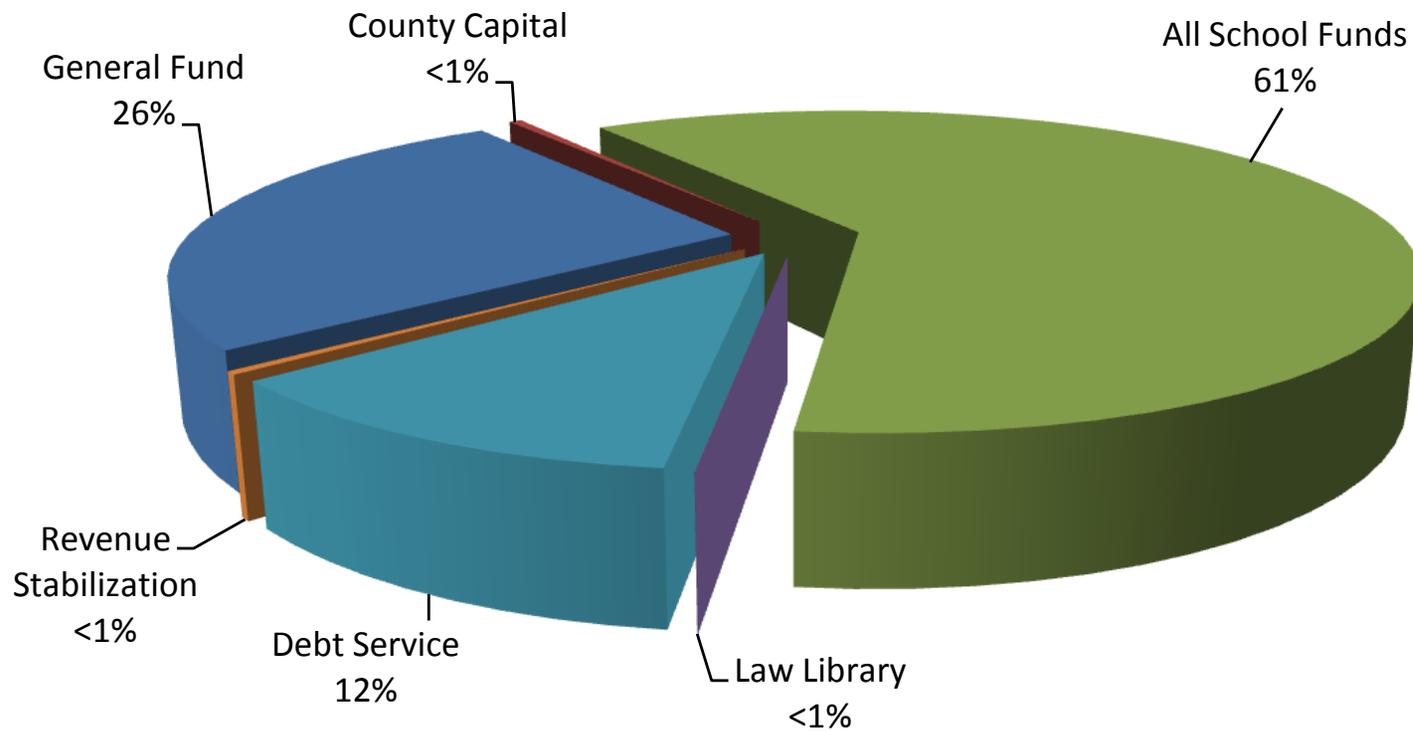
Where It Comes From FY 2012 Approved Budget \$155.4 Million



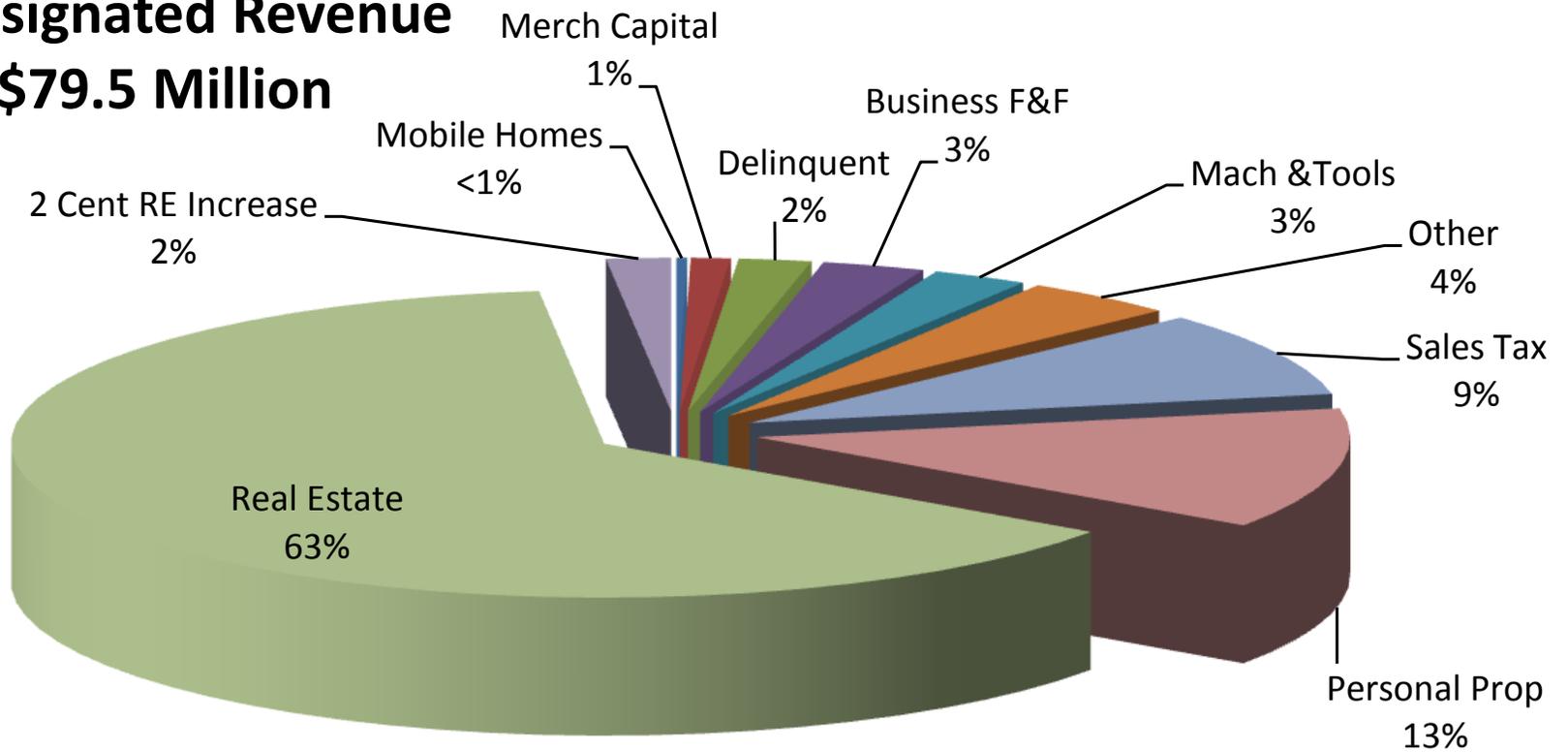
Where It Goes

FY 2012 Approved Budget

\$155.4 Million



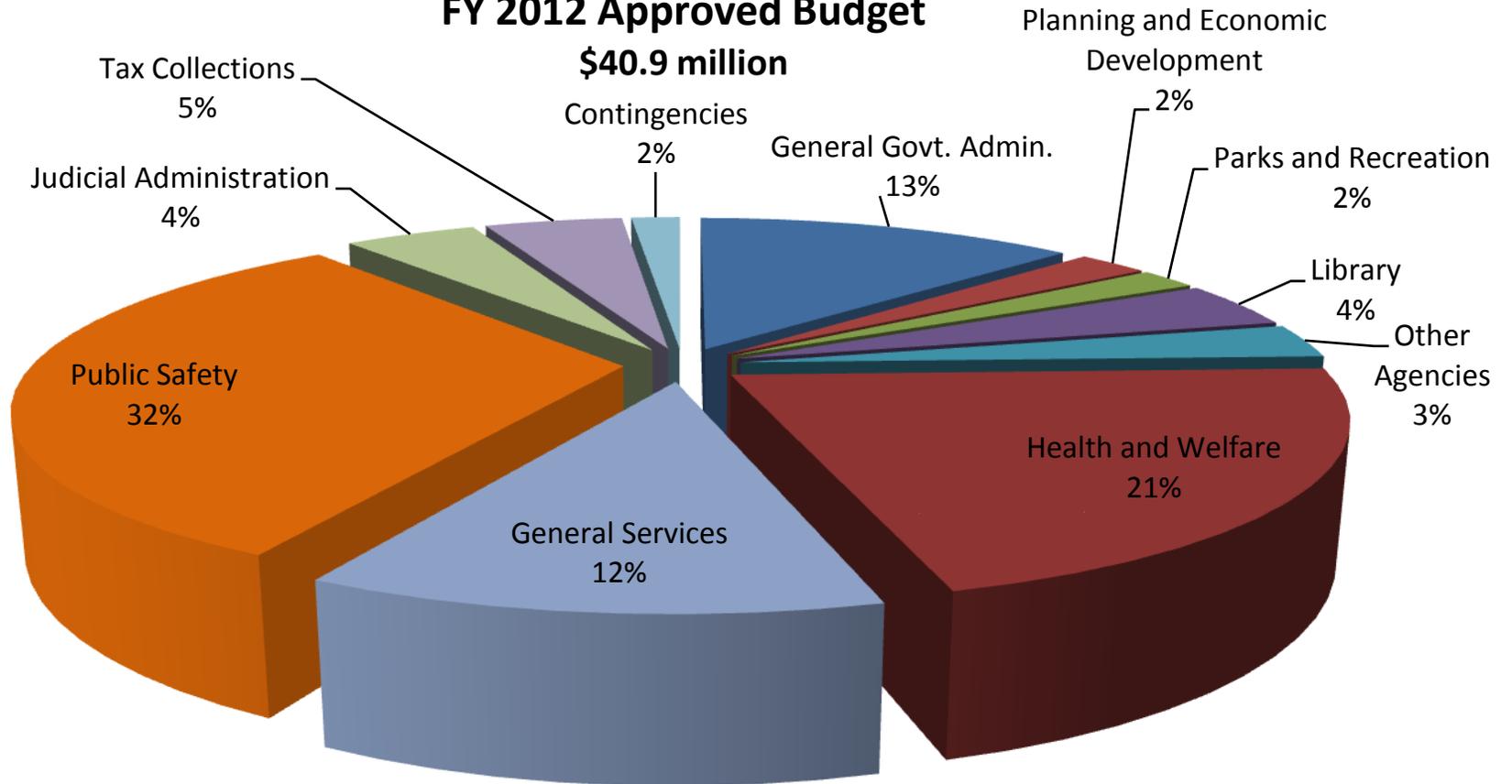
Undesignated Revenue \$79.5 Million



General Fund Functions

FY 2012 Approved Budget

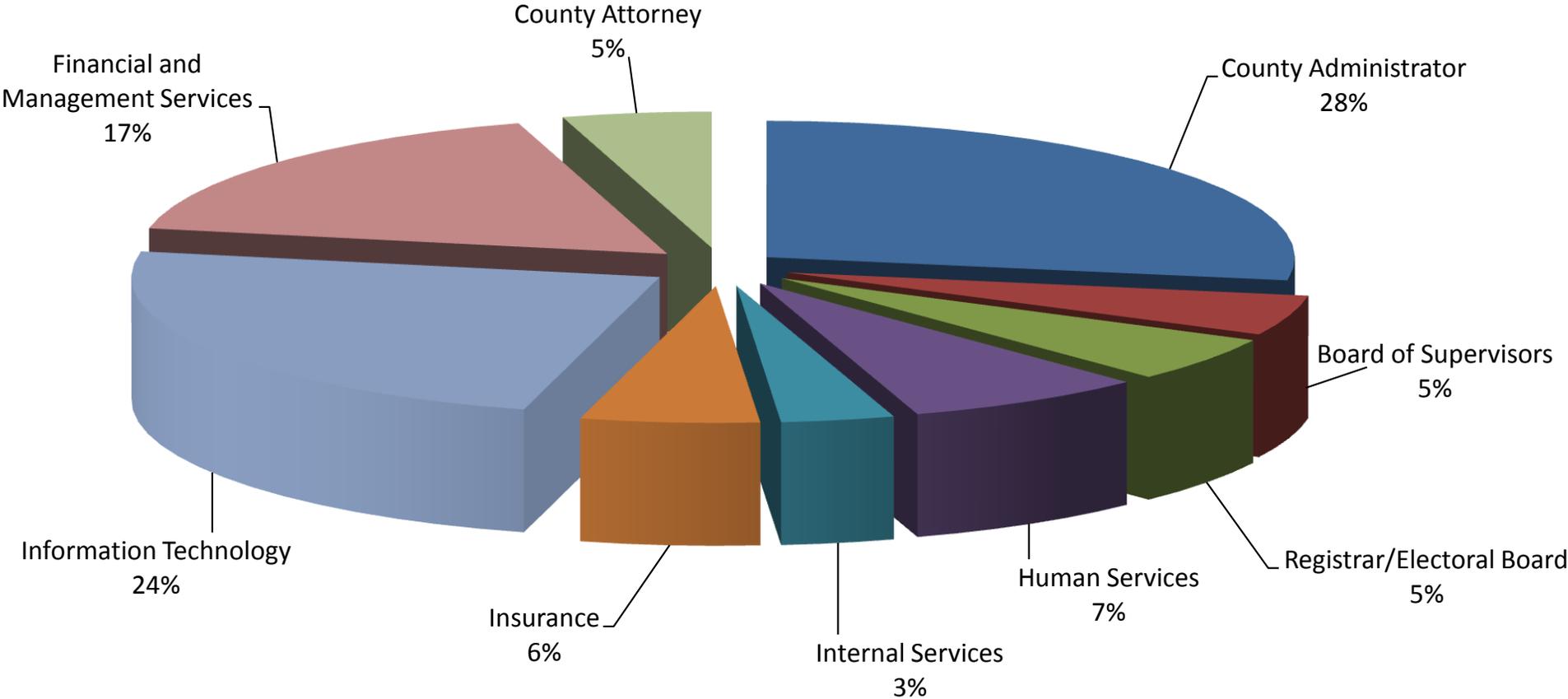
\$40.9 million



General Government Administration

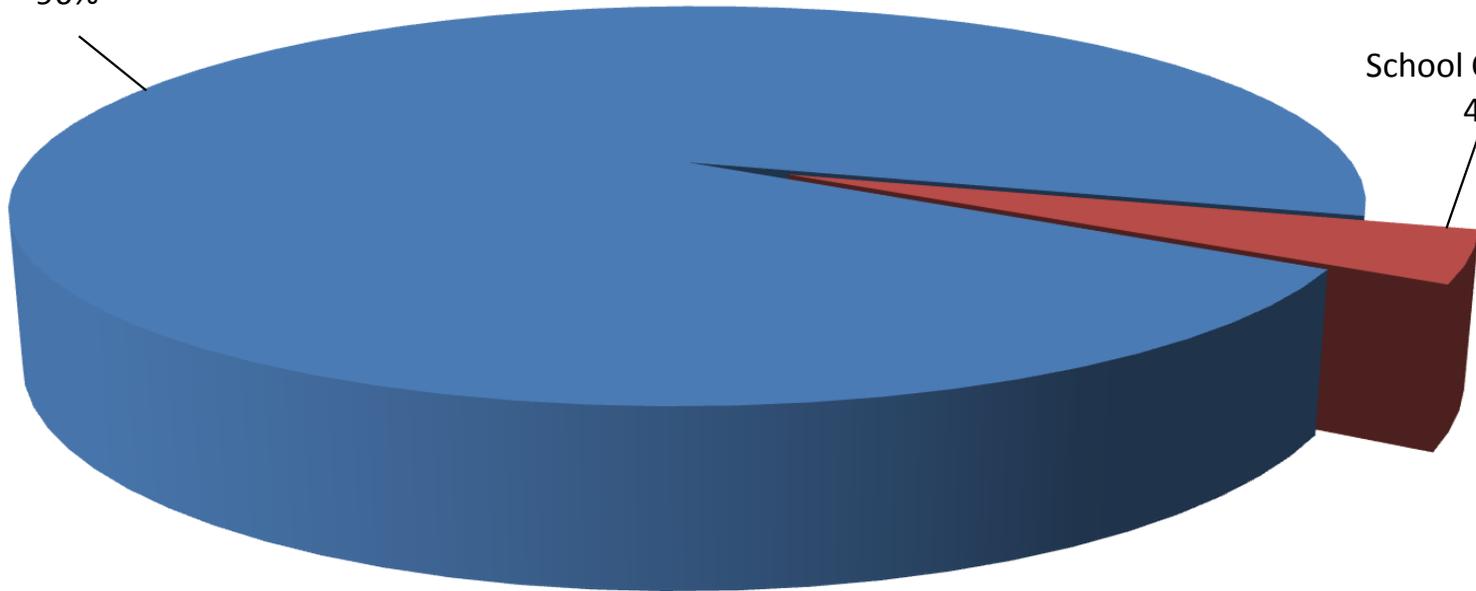
FY 2012 Approved Budget

\$5.3 million



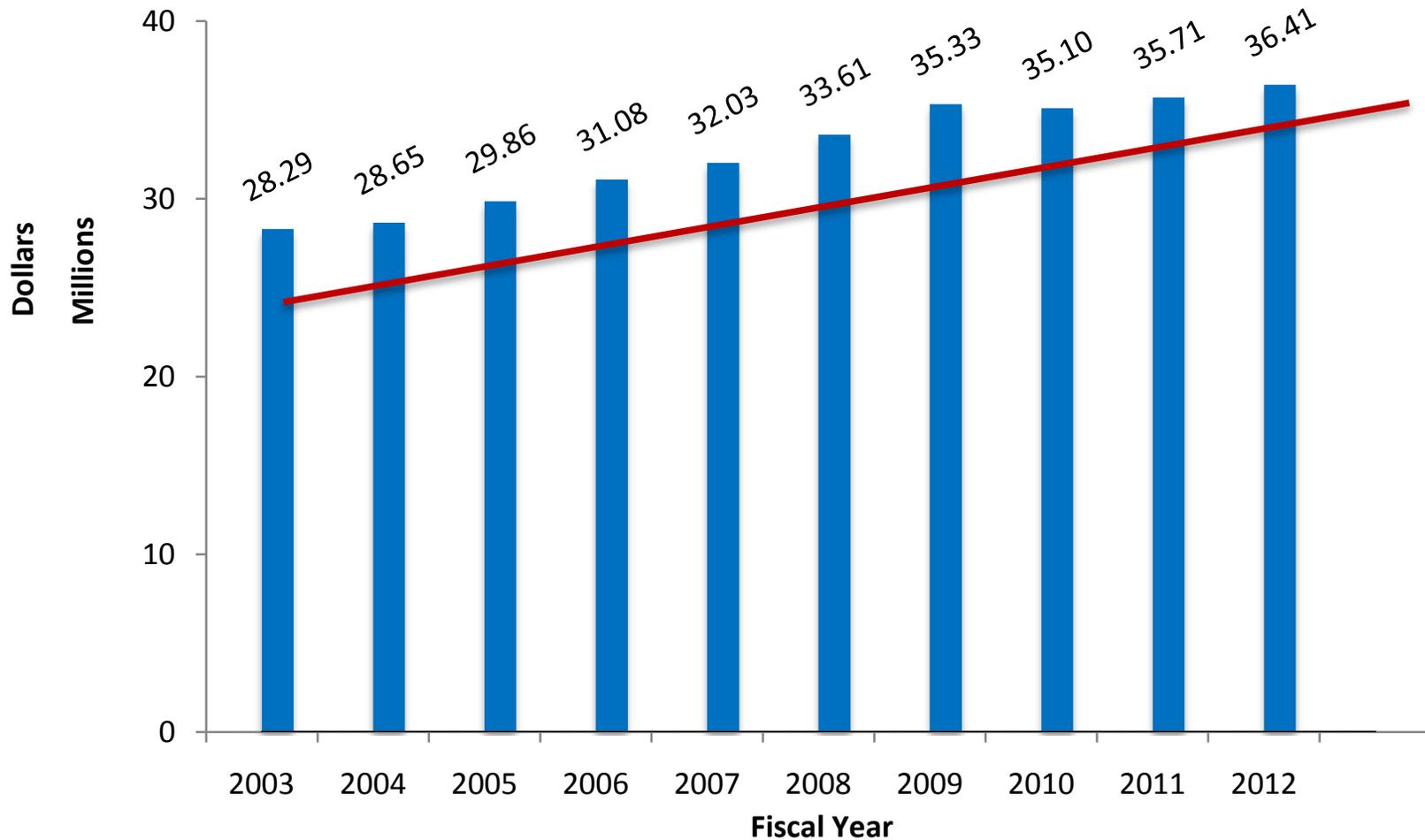
School Funds
FY 2012 Approved Budget
\$95.2 million

School Operating
96%



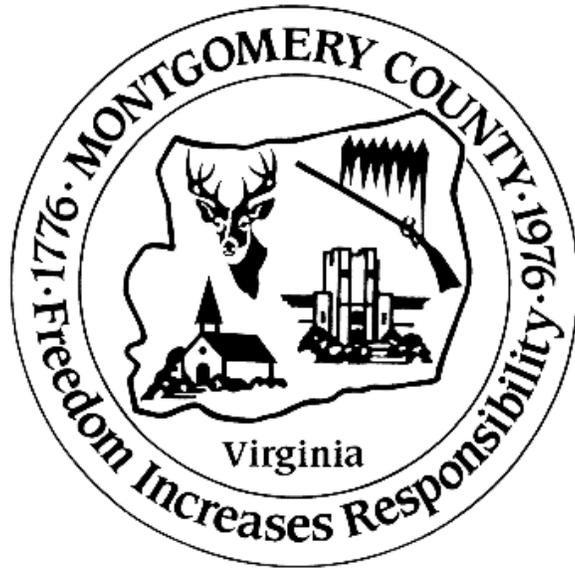
School Cafeteria
4%

County Funding for Schools



All years are net of County funding provided for school debt service and school capital

BUDGET SUMMARY



APPENDIX D

**APPROVED FY 12 CLASSIFICATION AND COMPENSATION PLAN
COUNTY OF MONTGOMERY**

Grade	Minimum	Market	Maximum	ClassTitle	County FTE	PSA FTE
UNIFIED						
104	\$18,321.00	\$23,268.00	\$28,397.00			
				SITE ATTENDANT	14.400	0.000
105	\$19,237.00	\$24,431.00	\$29,817.00			
				ANIMAL CONTROL AIDE	1.250	0.000
				CUSTODIAN	10.000	0.000
				VAN DRIVER	0.500	0.000
106	\$20,199.00	\$25,652.00	\$31,308.00			
				LIBRARY COURIER	0.750	0.000
				LIBRARY PAGE	0.375	0.000
107	\$21,209.00	\$26,935.00	\$32,873.00			
				COOK	3.000	0.000
108	\$22,269.00	\$28,282.00	\$34,517.00			
				LABORER	2.000	0.000
				SOCIAL WORK ASSISTANT I	6.000	0.000
109	\$23,383.00	\$29,696.00	\$36,243.00			
				MAINTENANCE WORKER	0.000	5.000
				PUBLIC FACILITIES MAINTENANCE WORKER	6.000	0.000
				SOCIAL WORK ASSISTANT II	2.000	0.000
				UTILITY OPERATOR IV	0.000	2.000
110	\$24,552.00	\$31,181.00	\$38,055.00			
				DSS AIDE	1.000	0.000
				LIBRARY SERVICE SPECIALIST	5.750	0.000
				OFFICE ASSISTANT	3.000	0.000
111	\$25,779.00	\$32,740.00	\$39,958.00			
				ASSISTANT REGISTRAR	2.000	0.000
				CUSTOMER SERVICE REPRESENTATIVE	1.000	0.000
				CUSTOMER SERVICE REPRESENTATIVE - Unfunded	1.000	0.000
				DEPUTY COURT CLERK	5.000	0.000
				LIBRARY TECHNICIAN	1.000	0.000
				PUBLIC INFORMATION SPECIALIST	1.000	0.000
				SANITATION EQUIPMENT OPERATOR	3.000	0.000
				SENIOR OFFICE ASSISTANT	4.000	0.000
				TAX TECHNICIAN	6.000	0.000
				UTILITY EQUIPMENT OPERATOR	0.000	2.000
				UTILITY OPERATOR III	0.000	6.000
112	\$27,501.00	\$34,377.00	\$44,002.00			
				ANIMAL CONTROL OFFICER	2.000	0.000
				DISPATCHER	9.000	0.000
				MAINTENANCE CREW LEADER	1.000	0.000
				MAINTENANCE MECHANIC/CARPENTER	1.000	0.000
				MAINTENANCE CREW LEADER - PARKS	1.000	0.000
				SENIOR DEPUTY COURT CLERK	2.000	0.000
				SENIOR TAX TECHNICIAN	6.000	0.000
113	\$28,876.00	\$36,096.00	\$46,202.00			
				ELIGIBILITY WORKER	12.000	0.000
				HR TECHNICIAN	1.000	0.000
				MULTI-MEDIA SPECIALIST	1.000	0.000
				PROGRAM ASSISTANT	9.500	0.000
				PSA CREW LEADER	0.000	1.000
				TAX SPECIALIST	6.000	0.000
				UTILITY OPERATOR II	0.000	2.000

**APPROVED FY 12 CLASSIFICATION AND COMPENSATION PLAN
COUNTY OF MONTGOMERY**

Grade	Minimum	Market	Maximum	ClassTitle	County FTE	PSA FTE
114	\$30,320.00	\$37,900.00	\$48,512.00	DISPATCH SUPERVISOR	1.000	0.000
				MECHANIC	2.000	0.000
115	\$31,836.00	\$39,795.00	\$50,938.00	CHILDREN'S PROGRAM SPECIALIST	0.500	0.000
				DEPUTY ASSISTANT REGISTRAR	1.000	0.000
				ELIGIBILITY INTAKE WORKER	8.000	0.000
				FRAUD INVESTIGATOR	1.000	0.000
				LEGAL ASSISTANT	6.000	0.000
116	\$33,428.00	\$41,785.00	\$53,485.00	COURT CLERK SUPERVISOR	1.000	0.000
				DEPUTY	67.500	0.000
				EMPLOYMENT SERVICES WORKER	6.000	0.000
				PROCUREMENT TECHNICIAN	1.000	0.000
				SENIOR ELIGIBILITY WORKER	5.000	0.000
				SENIOR PROGRAM ASSISTANT	5.000	1.000
				SOCIAL WORKER	9.000	0.000
				UTILITY OPERATOR I	0.000	1.000
117	\$35,100.00	\$43,874.00	\$56,159.00	ACCOUNTANT	1.500	0.000
				ASSISTANT BRANCH LIBRARY SUPERVISOR	3.000	0.000
				BENEFITS COORDINATOR	1.000	0.000
				BUILDING INSPECTOR	2.000	0.000
				COMPUTER TECHNOLOGY SPECIALIST	1.000	0.000
				INTERNET AND DESIGN SPECIALIST	1.000	0.000
				LIBRARY PROGRAMS COORDINATOR	1.000	0.000
				MARKETING AND RESEARCH SPECIALIST	1.000	0.000
				SECRETARY TO THE BOARD	1.000	0.000
				TAX SUPERVISOR	0.000	0.000
				TECHNOLOGY SUPPORT SPECIALIST	1.000	0.000
				TECHNOLOGY SUPPORT SPECIALIST - Unfunded	1.000	
118	\$36,854.00	\$46,068.00	\$58,967.00	ADMINISTRATIVE MANAGER	1.000	0.000
				BRANCH LIBRARY SUPERVISOR	3.000	0.000
				CHIEF ANIMAL CONTROL OFFICER	1.000	0.000
				ELIGIBILITY SUPERVISOR	1.000	0.000
				LIBRARY ACQUISITION MANAGER	1.000	0.000
				LIBRARY BUSINESS MANAGER	1.000	0.000
				MAINTENANCE MANAGER	1.000	0.000
				MASTER DEPUTY	13.000	0.000
				PLANNING TECHNICIAN	1.000	0.000
				RECREATION PROGRAM SUPERVISOR	4.000	0.000
119	\$38,697.00	\$48,372.00	\$61,916.00	ASSISTANT COUNTY ASSESSOR	1.000	0.000
				ASSISTANT TO CO ADMINISTRATOR	1.000	0.000
				CHILD PROTECTIVE SERVICES WORKER	3.000	0.000
				CORPORAL - LAW ENFORCEMENT	8.000	0.000
				DEPUTY - LIDS	1.000	0.000
				GIS ANALYST	2.000	0.000
				LEAD IT CUSTOMER SERVICE SPECIALIST	1.000	0.000
				MASTER DEPUTY TREASURER	1.000	0.000
				PAYROLL SUPERVISOR	1.000	0.000
				WATER OPERATIONS SPECIALIST	0.000	1.000

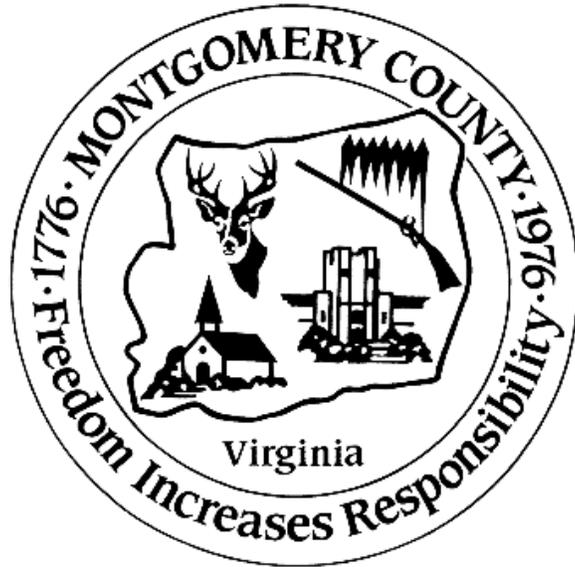
**APPROVED FY 12 CLASSIFICATION AND COMPENSATION PLAN
COUNTY OF MONTGOMERY**

Grade	Minimum	Market	Maximum	ClassTitle	County FTE	PSA FTE
120	\$40,632.00	\$50,790.00	\$65,011.00	HUMAN SERVICES MANAGER	1.000	0.000
				LIBRARY SERVICES MANAGER	1.000	0.000
				LIBRARY YOUTH SERVICES MANAGER	1.000	0.000
				PLANNER-COMPREHENSIVE AND DEVELOPMENT	2.000	0.000
				SOCIAL WORK SUPERVISOR	2.000	0.000
121	\$43,713.00	\$53,330.00	\$70,815.00	DEPUTY/INVESTIGATOR	6.000	0.000
				DEPUTY-EMT	1.000	0.000
				EMPLOYMENT SERVICES MANAGER	1.000	0.000
				SERGEANT	8.000	0.000
				WASTEWATER MANAGER	0.000	1.000
122	\$45,898.00	\$55,996.00	\$74,355.00	ASSISTANT DSS DIRECTOR	1.000	0.000
				ASSISTANT GENERAL SERVICES MANAGER	1.000	0.000
				CHILD PROTECTIVE SERVICES SUPERVISOR	1.000	0.000
				LIBRARY SYSTEMS ADMINISTRATOR	1.000	0.000
				PSA COORDINATOR	0.000	1.000
123	\$48,193.00	\$58,796.00	\$78,073.00	BUILDING OFFICIAL	1.000	0.000
				HVAC TECHNICIAN	1.000	0.000
				PROJECT MANAGER - ECONOMIC DEVELOPMENT	1.000	0.000
				PSA ENGINEER	0.000	1.000
				SENIOR IT APPLICATIONS SPECIALIST	2.000	0.000
124	\$50,603.00	\$61,736.00	\$81,977.00	CHIEF DEPUTY CLERK OF CIRCUIT COURT	1.000	0.000
				CHIEF DEPUTY COM OF REVENUE	1.000	0.000
				CHIEF DEPUTY TREASURER	0.000	0.000
				COUNTY ASSESSOR	1.000	0.000
				FINANCE MANAGER	1.000	0.000
				LIEUTENANT	5.000	0.000
				PROCUREMENT MANAGER	1.000	0.000
				SENIOR SYSTEMS ENGINEER	1.000	0.000
125	\$53,133.00	\$64,822.00	\$86,076.00	GIS MANAGER	1.000	0.000
				PLANNING AND ZONING ADMINISTRATOR	1.000	0.000
126	\$55,790.00	\$68,064.00	\$90,380.00	ASSISTANT COMMONWEALTH ATTORNEY	5.000	0.000
				CAPTAIN	1.000	0.000
				CAPTAIN - ADMINISTRATIVE	1.000	0.000
				GENERAL SERVICES MANAGER	1.000	0.000
				LEAD SYSTEMS ENGINEER	1.000	0.000
				MASTER CHIEF DEPUTY TREASURER	1.000	0.000
127	\$59,556.00	\$71,467.00	\$98,267.00	LEAD IT APPLICATIONS SPECIALIST	1.000	0.000
128	\$62,533.00	\$75,040.00	\$103,180.00	CHIEF DEPUTY COMMONWEALTH ATTORNEY	1.000	0.000
				CHIEF DEPUTY SHERIFF	1.000	0.000
EXECUTIVE						
223	\$48,997.00	\$58,796.00	\$80,844.00	EMERGENCY SERVICES COORDINATOR	1.000	0.000
				HUMAN SERVICES DIRECTOR	1.000	0.000
224	\$51,446.00	\$61,736.00	\$84,887.00	PUBLIC INFORMATION DIRECTOR	1.000	0.000

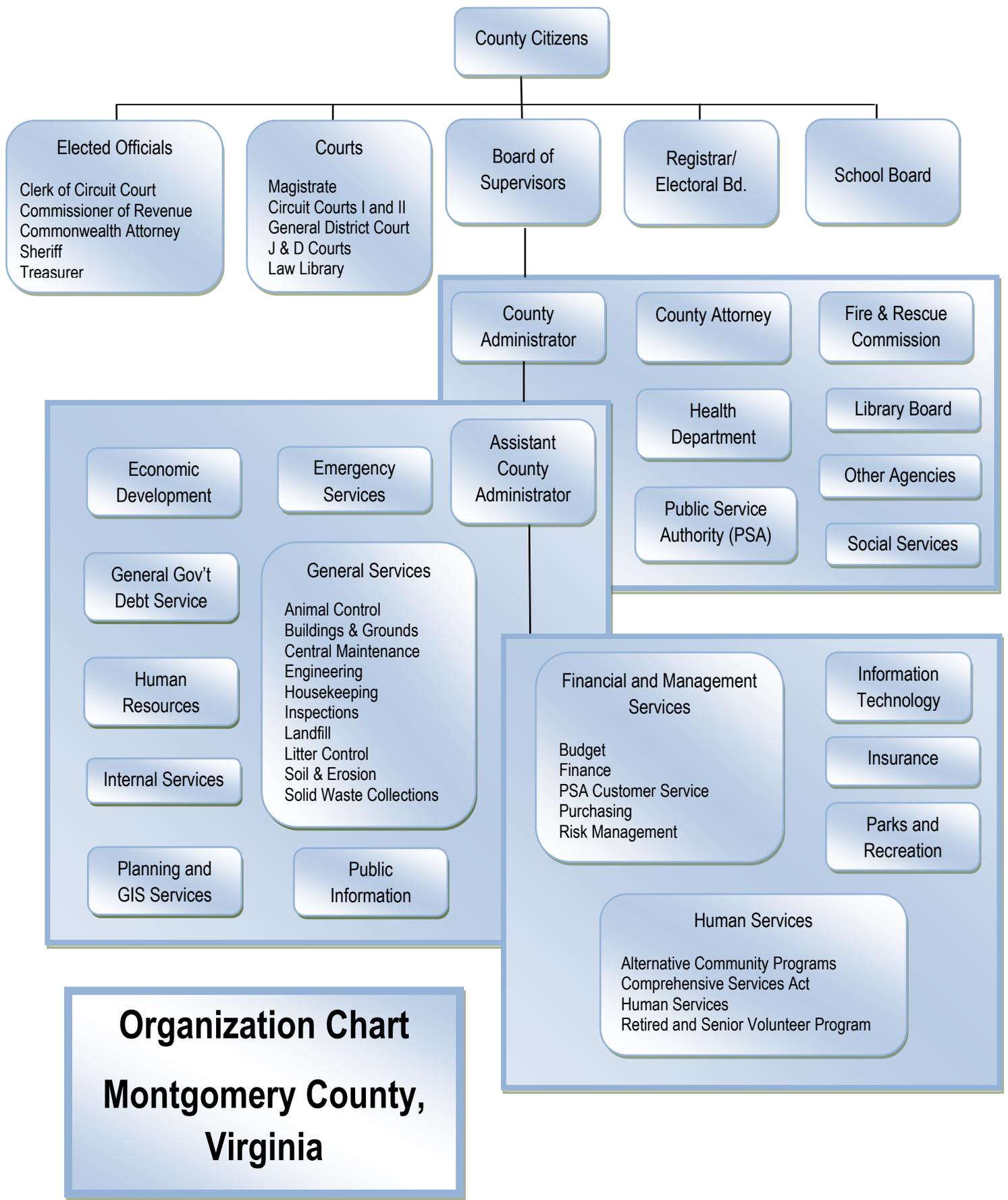
**APPROVED FY 12 CLASSIFICATION AND COMPENSATION PLAN
COUNTY OF MONTGOMERY**

Grade	Minimum	Market	Maximum	ClassTitle	County FTE	PSA FTE
226	\$56,720.00	\$68,064.00	\$93,587.00	BUDGET MANAGER	1.000	0.000
				GENERAL REGISTRAR	1.000	0.000
				PARKS & RECREATION DIRECTOR	1.000	0.000
228	\$62,533.00	\$75,040.00	\$103,180.00	COMMISSIONER OF THE REVENUE	1.000	0.000
				COUNTY TREASURER	1.000	0.000
				LIBRARY DIRECTOR	1.000	0.000
				SOCIAL SERVICES DIRECTOR	1.000	0.000
229	\$65,660.00	\$78,792.00	\$108,339.00	HUMAN RESOURCE DIRECTOR	1.000	0.000
				PLANNING DIRECTOR	1.000	0.000
230	\$68,943.00	\$82,732.00	\$113,756.00	ECONOMIC DEVELOPMENT DIRECTOR	1.000	0.000
				FINANCIAL & MANAGEMENT SERVICES DIRECTOR	1.000	0.000
232	\$76,010.00	\$91,212.00	\$125,416.00	COUNTY ENGINEER	1.000	0.000
233	\$79,810.00	\$95,772.00	\$131,687.00	CHIEF INFORMATION OFFICER	1.000	0.000
234	\$83,801.00	\$100,561.00	\$138,271.00	ASSISTANT COUNTY ADMINISTRATOR	1.000	0.000
235	\$87,991.00	\$105,589.00	\$145,185.00	CLERK OF CIRCUIT COURT	1.000	0.000
				SHERIFF	0.000	0.000
237	\$97,010.00	\$116,412.00	\$160,066.00	SHERIFF - CD	1.000	0.000
239	\$106,953.00	\$128,344.00	\$176,473.00	COMMONWEALTH'S ATTORNEY	1.000	0.000
					<u>384.025</u>	<u>24.000</u>
				COUNTY ADMINISTRATOR	1.000	0.000
				COUNTY ATTORNEY	1.000	0.000
				PSA DIRECTOR	0.000	1.000
				TOTAL	386.025	25.000
				Less: Frozen Positions	(8.875)	
				NET COUNTY POSITIONS	377.150	
				GRAND TOTAL	402.150	

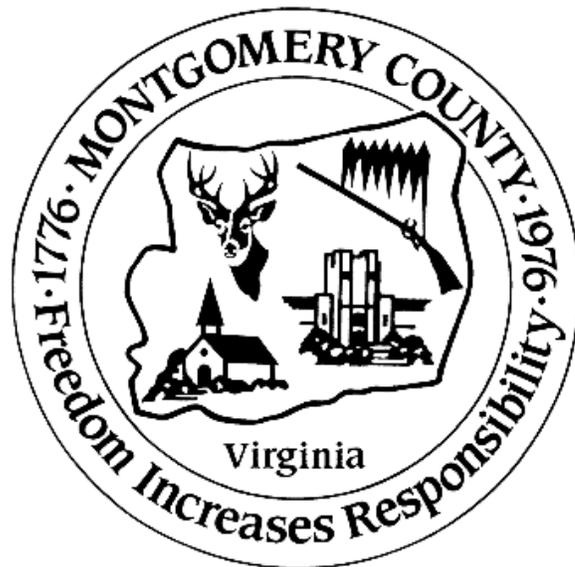
BUDGET SUMMARY



APPENDIX E



UNDERSTANDING THE BUDGET



MONTGOMERY COUNTY'S BUDGET PROCESS

UNDERSTANDING THE BUDGET PROCESS

Preparation of The Annual Budget

Montgomery County's annual budget begins with the proposed budget, the budget recommended by the County Administrator, and ends with the approved budget, which has been reviewed and adjusted by the Board of Supervisors.

This budget document includes both the County's general government operating budget and Montgomery County Public Schools' operating budget.

The Board of Supervisors holds public hearings at which citizens may express their views on the recommended budget. Such comments assist the Board of Supervisors in making decisions regarding spending. The County's 2012 original Budget Calendar is as follows (*some changes may occur during the process*):

Fiscal Year 2012 Budget Calendar

<u>Activity</u>	<u>Date/Deadline</u>
Board of Supervisors holds special budget work session for budget development.	11/01/10
County Administration delivers budget forms to divisions and external agencies.	11/05/10
Divisions without access to the County's network key base budget changes.	12/06-12/10/10
Divisions and external agencies (except schools) submit proposed base budget revisions to County Administrator and administrative review of base budget.	12/30/10
Board of Supervisors holds public hearing for citizen input.	01/10/11
County Administrator review with Directors, Constitutional Officers, and Agency Heads the Proposed Budget.	01/10-02/07/11
Board of Supervisors holds budget work session for budget development.	01/24/11
School Board budget presented to Board of Supervisors.	02/14/11
Board of Supervisors holds budget work session for budget development.	02/28/11
County Administrator delivers Proposed Budget to Board of Supervisors.	03/04/11
County Administrator presents FY 2012 Proposed Budget.	03/07/11
Board of Supervisors develops advertised budget and tax rate and budget synopsis.	03/07-03/14/11
Board of Supervisors establishes advertised tax rate and prepares budget synopsis for advertisement in newspapers.	03/14/11
Board of Supervisors holds public hearing on advertised tax rate and budget.	03/24/11

UNDERSTANDING THE BUDGET PROCESS

<u>Activity</u>	<u>Date/Deadline</u>
Board of Supervisors holds work sessions to establish tax rate and adopt budget.	03/14-04/11/11
Board of Supervisors establishes tax rate and adopts budget.	04/11/11
Board of Supervisors makes budget appropriation.	By 06/30/11
County Administration notifies divisions and agencies of final appropriations.	After 07/01/11

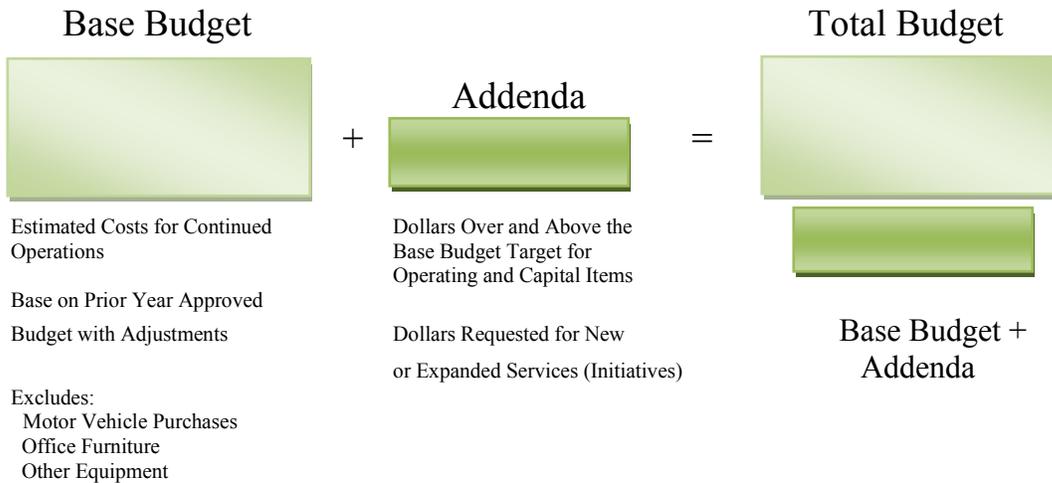
The County's Budget Process

With the goal of allowing decision-makers to focus on broader issues, the budget document consolidates similar functions. Efforts to streamline the process and reduce the volume of paper generated have changed the process in past years. The FY 2012 budget continues to consolidate information and array budget data in ways that facilitate a broader understanding of the document. These include:

- **Base Budget Targets** are established for budget requests. This allows for the delineation between previously approved funding levels and requested increases in items.
 - **Base Budget Targets** are established as follows:
 - ✓ *Personal Services* - Includes all positions approved up to the issuance of the proposed budget, and covers the estimated costs in fringe benefits.
 - ✓ *Operations and Maintenance Target* - Caps funding at the level of the FY 11 Approved Budget, less adjustments for one-time only expenditure items.
 - ✓ Excludes *Capital Outlay* - Capital Outlay requests are presented separately from the Base Budget.
- **Addenda Requests** are increased funding over and above the Base Budget Targets. They must be presented as **Addenda** to the Base Budget. This means that additional justification for increased funding or the inclusion of Capital Outlay dollars must be provided with the request.

These changes were designed to clearly identify increases to operations, initiatives proposed by departments, and all capital outlay items requested. The chart on page 3 depicts the process.

UNDERSTANDING THE BUDGET PROCESS



How to Understand and Use This Document

The FY 2012 budget document is organized into six major headings, each of which is separated by a large divider tab:

- Budget Message
- Table of Contents
- Budget Summary
- Understanding the Budget
- Revenue Summary
- Expenditure Plans

Included under the last section, Expenditure Plans; are 34 of the County's major Divisions or budget categories, which include revenues earmarked for use by the specific Division. Listed numerically according to a three-digit code, each of these sub-sections includes the Division's Organizational Chart, Financial Data, Description of the Division as a whole, Base Budget Discussion, Addenda Discussion, which includes the County Administrator's recommendation. Also included are each Department's Description and Financial Data.

Division Financial Data - Provides a recap of the Division's funding history, including the Base Budget and addenda requests, as well as recommended funding by three categories:

- Personnel Services
- Operations and Maintenance
- Capital Outlay

Division Description, Base Budget Discussion, and Addenda Discussion - The Description section explains the Division as a whole. The Base Budget Discussion and Addenda Discussion justify and describe the County Administrator's funding recommendations.

UNDERSTANDING THE BUDGET PROCESS

Department Description and Financial Data - Presents historical budget data by major category for each department. The following column headings are used:

- FY 10 Revised Budget
- FY 10 Actual Budget
- FY 11 Approved Budget
- FY 12 Base Budget
- FY 12 County Administrator's Recommended Addenda
- FY 12 County Administrator's Recommended Total

The County Administrator's Recommendation column identifies the amount of funding recommended for each major cost category by base budget and addenda.

Revenue that has been designated to offset expenditures in divisions is also presented. These sources include State Compensation Board funding, fees and permit charges collected by the respective divisions and other sources related to each specific function. In the presentation format, designated revenues are totaled and subtracted from the expenditures, identifying the amount of the County's undesignated general fund revenue needed to support the division's expenditures.

Conclusion

The Board of Supervisors uses this combination of documents and information to review and approve the annual budget. It is available as public information for review by any citizen who requests access to it and is found on the County's web site at www.montva.com. A glossary of financial terms begins on the following page in an effort to assist citizens in reviewing and understanding the County's budget. If you have any questions about the County's budget or the budget process, please contact Montgomery County's Office of Public Information at 382-5700.

GLOSSERY OF TERMS

Addenda Request

The request for funding amounts over and above the designated Base Budget targets.

Appropriation

An approval by the Board of Supervisors for County staff to make an expenditure or to incur debt using government resources. These are usually for specific, stated amounts over a one-year period.

Appropriation Resolution

The official act by the Board of Supervisors granting staff the legal authority to obligate or spend County funds.

Approved Budget

The budget enacted by the Board of Supervisors.

Assessed Value

The fair market value placed by the Commissioner of Revenue on personal and real property owned by County citizens. Real estate values are reassessed every four years.

Base Budget

A budget that shows how much it would cost in the next fiscal year to operate the same programs approved in the current year.

Budget

A financial plan for operating the County using estimates of costs (expenditures) and proposed methods for offsetting those costs (revenues).

Budget Calendar

The County's schedule of deadlines and events for preparing and adopting the next year's budget.

Budget Document

The County staff's official report which presents the proposed budget to the Board of Supervisors.

Budget Message

The County Administrator's written synopsis of the proposed budget. This message analyzes budgeting issues and specific programs within the context of the County's economic climate. In addition, it gives the County Administrator an opportunity to highlight certain recommendations, which deserve special attention.

Capital Assets

Fixed assets with a value of at least \$5,000 and an anticipated useful life of at least several years. Furniture and equipment are examples of fixed assets.

Capital Improvement Program

The County's five year plan for completing capital projects on an annual basis, with tentative beginning and ending dates for each, anticipated costs and options for financing them.

Capital Projects

Large one-time construction projects or purchases that are expected to provide services to citizens over a period of time. Examples of capital projects are the construction of new schools, fire stations, etc.

GLOSSARY OF TERMS

Contingencies

Special monies set aside for unforeseen costs or emergencies. These can also be dollars set aside for special purposes.

Debt Service

The repayment of County debt, including interest.

Expenditures

The cost of or payment for goods and services used in County operations.

FTE

Full Time Employee or Full Time Equivalent.

Fiscal Year

The County's financial reporting year, which begins on July 1 and ends on June 30 of the next calendar year.

Function

An overall type of activity performed by a division or organization. The County's budgets are divided into groups of divisions that perform similar functions.

General Fund

The part of the budget that accounts for day-to-day operating expenses for the County, including dollars transferred from the General Fund for support of the school system. This fund is separate from proprietary funds such as the PSA and IDA funds.

General Obligation Bonds

A promise from County government to pay for bonded debt (essentially a loan) based on its full faith and credit or basic power to pay debts with tax revenue. These bonds are used to finance long-term projects through payments of principal and interest over a period of years.

Grant

A gift of assets, usually cash, by a private or government funding source, to another organization. The County receives most of its grants for specific projects or programs from the federal or state government. However, private foundations sometimes contribute funds to the County.

Internal Service Fund

A type of fund covering costs for delivery of goods or services from one County program to another on a cost-reimbursement basis, such as the Motor Pool.

Proposed Budget

The initial budget prepared for and proposed to the Board of Supervisors by the County Administrator.

Revenue

Income or increased assets for a specific fund.

GLOSSERY OF TERMS

Tax Exempt Revenue Bonds

Under the lease revenue method, the County and/or School Board transfer a “lease hold interest” (the legal right to use the property) to the Industrial Development Authority. The IDA then “leases back” these facilities and projects to the County and/or the School Board for a term equal to the debt service. The lease payments cover the debt service. These issuances were also structured with a Trustee. The Trustee must enforce all obligations. Consequently, the Trustee collects rental payments, pays bondholders, monitors requisitions on the use of funds and issues checks to vendors from the proceeds.

Tax Levy

The total dollar amount of tax that should ideally be collected based on existing tax rates and assessed values of personal and real properties.

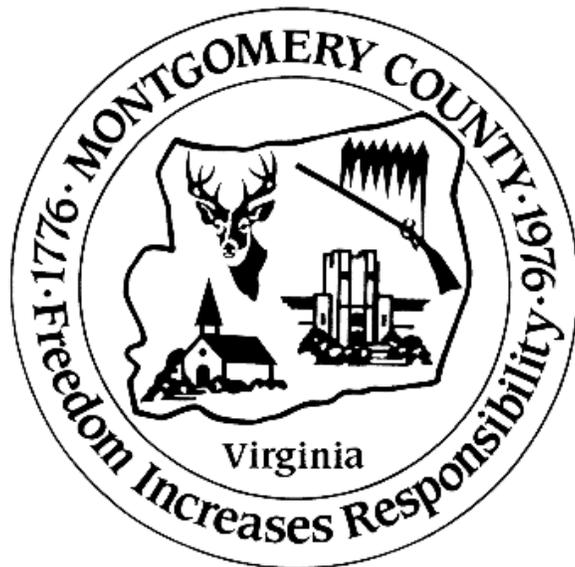
Tax Rate

The level at which taxes are imposed or charged for certain property owned by citizens and businesses.

Unemployment Rate

The Virginia Employment Commission's (VEC's) report of persons who are actively filed as not holding, but are seeking, a job for which they would receive compensation. This does not include persons who have no job, but do not consult the VEC for job placement services.

REVENUE SUMMARY



FISCAL YEAR 12 APPROVED BUDGET

REVENUE SUMMARY FY 12

Overview of Economic Status

The condition of the County economy is greatly affected by national and state economic conditions. The economy has an impact on County services and the County's ability to pay for these services. A strong economy promotes more people working, more homebuyers, and more tax revenue. In contrast, a bleak economy means businesses close, unemployment rates increase, and the competition for government dollars increases. The state of the economy is the single most important factor in predicting growth and increased tax revenue.

Predicting Future Revenue Collections

- Real Estate values are based on the actual value as of January 1, 2010 and estimated increases from new construction. FY 2012 estimates for real estate are based on the County's recent general real estate reassessment effective January 1, 2011. The County is required to reassess properties at least once every four years. The value reported on January 1, 2010 of \$6.9 billion has been reassessed and is now valued at \$7.1 billion. Growth from the 2010 land book to the 2011 land book was \$54 million. Growth from January 1, 2011 to January 1, 2012 is estimated to be \$50 million.
- Personal property tax collections are based on the 2010 tax book, which is the most recent documentation of assessment values. From this data, the 2011 values are estimated. In addition, prior year collection rates are used as predictors of future year collections. The rate of collection in FY 10 and FY 11 is used to estimate the rate of collection in FY 12. The 2011 personal property book will not be issued until at least September 1, 2011, which is in FY 12. As additional information is known, better estimates can be made.
- Estimated values and collection rates can also change depending upon the fluctuations in the economy and interest rates. If consumer confidence wanes, the growth in sales tax collections, personal property values and the value of new housing starts are affected. Mirroring the nation and state, sales tax collections, new car registrations and new housing starts are declining from the growth realized in previous years.
- In FY 10, many revenue categories exceeded projections, while a few fell short of the projected estimates. In FY 11, revenue collections are tracking well to budgeted estimates, indicating that the economy is further stabilizing. In FY 12, the County projects approximately \$1.4 million in undesignated revenue growth – with \$1 million of that growth split evenly between real estate and personal property. Designated revenues are estimated to remain relatively flat, with state revenue reductions accounting for a \$0.4 million shortfall in the General Fund. Given current economic conditions and known state budget cuts to localities, the County estimates \$1 million in total revenue growth for FY 12.

What is the National Economic Outlook?

- The state and local economy often mirrors national trends.
- The United States unemployment rate had fallen in recent years, indicating a strong economy. This changed significantly over the past two years with record high unemployment rates due to the economic recession. According to the Virginia Employment Commission (VEC), the unemployment rate for the U.S. fell from 5.5% in 2004 to 5.1% in 2005 to 4.6% in 2006 and 2007. In 2008, the

REVENUE SUMMARY FY 12

unemployment rate increased to 5.8%. In 2009, the unemployment rate increased dramatically to 9.3%. Comparing the latest information, the unemployment rate for December 2010 was 9.1% down from 9.7% in December 2009. This most recent data indicates that unemployment rates and the economy are beginning to improve. Job growth is still weak, as the U.S. is still not producing enough new jobs for displaced workers. It is likely that unemployment rates will remain around 9% for much of 2011.

- The U.S. Gross Domestic Product (GPD), which is the total market value of goods and services produced in the United States, is a good indication of economic trends. According to the Bureau of Economic Analysis, the GDP of the U.S. increased at a rate of 3.2% in the fourth quarter of 2010, up from the third quarter rate increase of 2.6%. Growth in consumer spending, business investment and declining imports have all had significant impacts for growth in the last two quarters of 2010.
- The Consumer Price Index (CPI) is a measure of inflation. In 2005, the percentage change (inflation rate) for the CPI was 3.4%. This rate decreased to 3.2% for 2006, decreased to 2.8% for 2007, increased to 3.8% for 2008, and decreased to 0.3% for 2009. In 2010, the rate increased to 1.6%. Low inflation rates mean that purchasing power and the cost for goods and services are remaining stable.
- The housing market, which has been in recession for the past three years, is beginning to show signs of improvement. The National Association of Homebuilders is projecting that 2011 will see a 20% increase in the number of housing starts over 2010 and 2012 is expected to see a 50% increase over 2011. However, while the housing market is showing signs of improvement, economists are still concerned that any significant rebound may be years away. There is still a supply of existing unsold homes and millions of new homes entering foreclosure. Housing prices are still falling with the fastest declines in areas that experienced the largest increases during the housing boom. However, new home start projections look promising.
- While unemployment rates are still near record highs, the U.S. economy is showing signs of recovery. Most economists believe the recession hit bottom at the end of the second quarter in 2009. Economists are still hesitant to predict much in the way of economic growth, given the uncertainty of the housing market and the slow rate of job growth. Experts suggest that it could be four or five years before the housing market fully recovers. Most economic forecasts for gains in GDP are presented with cautious optimism with estimates of real growth of 3.3% for 2011. Economists are referring to the recovery as a “jobless” recovery, but are optimistic about the rate of recovery based on growth in consumer and business spending and lending. High unemployment rates, tight credit markets, and an increase in the national savings rate are placing downward pressure on broad based economic growth.

What is the State Economic Outlook?

- Virginia’s economy is experiencing similar trends as the national economy.
- Virginia’s unemployment rate had also fallen over the past several years, indicating job growth until 2008. According to the VEC, the unemployment rate for the State of Virginia fell from 3.7% in 2004, to 3.5% in 2005, to 3.0% in 2006 and 2007. In 2008, the unemployment rate increased to 3.9%. In 2009, the unemployment rate increased dramatically to 6.7%. Comparing the latest

REVENUE SUMMARY FY 12

information, the unemployment rate for December 2010 was 6.4%, down from 6.7% for December 2009.

- In FY 2010, the Virginia economy continued to show signs of weakness, with payroll employment down. However, the number of jobs lost was less than the official forecast in many areas. In FY 2011, Virginia expects to add over 25,000 new jobs with overall employment rates increasing by 0.7%.
- State General Fund revenues for FY 2010 declined 2.2%; however, revenues exceeded the official forecast by \$228.5 million. This was due mostly to excess corporate income and individual non-withholding taxes. Sales tax collections for FY 2010 increased by 6.2%.
- State General Fund revenue projections for FY 2011 and FY 2012 are below the state's normal trend, due mostly to slower than average job growth projections. Sales tax collections are estimated to improve further into FY 2011 and FY 2012, with growth estimated at 3.7% and 3.3% respectively.
- Based on the latest data, Virginia's economic outlook is consistent with national trends with the economy showing signs of improvement. However, recent data shows that unemployment rates, while improving, are still higher than in recent years and the number of new jobs added is projected to grow at a slower rate than in previous years. Overall, Virginia's economy has fared far better than many other states, and unemployment rates are lower than the average of the nation. Increases in sales tax collections show positive revenue growth into FY 2012.

What about Local Growth?

- Montgomery County is not immune to the trends currently being experienced at the State and national levels. Like national and state trends, Montgomery County's unemployment rate has fallen in recent years and then increased sharply. According to the VEC Montgomery County's unemployment rate fell from 3.6% in 2004 to 3.5% in 2005 to 3.0% in 2006. The unemployment rate then increased to 3.2% in 2007 and 4.1% in 2008. In 2009, the unemployment rate increased dramatically to 6.9%. Comparing the latest information, the unemployment rate for December 2010 was 6.7%, which is the same rate reported for December 2009.
- New car registrations for the first and second quarters of 2010 compared to the first and second quarters of 2009 were up 9%. New truck registrations for the first and second quarters of 2010 compared to the first and second quarters of 2009 were up 25%. Increases in these areas suggest consumers are starting to feel more confident about the economy.
- 2011 is a general reassessment year for Montgomery County and estimates are based on this reassessment. The value reported on the land book for 2011 is now \$7.1 billion. This is a 3% growth rate over the past four years (2% plus the 1% allowable value increase). Normal growth patterns over a four-year period average around 32%. While the County's reassessment valuation increase is much lower than in previous reassessments, the County did experience positive growth. Because of the large increase in real estate valuation over the past several years, many localities that had large valuation increases during the housing boom are seeing less value being reported after their general reassessment.

REVENUE SUMMARY FY 12

- New real estate construction values going forward are less promising than in previous years. In prior years, the County averaged between \$100 and \$150 million in new real estate construction growth. Actual growth from CY 2010 to CY 2011 was \$54 million. Estimates for CY 2012 have been placed at \$50 million. This decline is due to the economic recession and a lower number of new construction projects currently underway.
- While not immune to the effects of the broader economy, Montgomery County has always experienced slow and steady growth patterns. The County's revenues structure, job base, and economic engines provide a strong foundation for sustained growth. The County did not experience large upswings in real estate valuation during the real estate boom; therefore, we are not experiencing a large downswing as the economy went into recession. While growth is limited due to issues still plaguing the broader economy, positive incremental growth is occurring. Normal growth patterns are not expected until 2013 or 2014.

State Budget: Local Impact

- Over the past several fiscal years, the state has drastically reduced the amount of state funding provided to local governments. Public education, public safety, Constitutional Officers, local libraries, and other local services have all been affected. In many areas, the state has shifted the burden of revenue on to local governments.
- The Governor's budget continues this trend and further reduces State funding for many services provided locally. Previous state aid to localities (flexible) cuts of \$60 million statewide remain in place for 2012, along with increases in the cost of liability and surety bond premiums, cuts to County Sheriff's due to a failed public safety fee, the suspension of excess fee revenue collected by County Clerks, requirements for localities to pay line of duty premiums, reductions to salary reimbursements for registrars and electoral board members, and reductions to Comprehensive Services Act (CSA) funding. For the schools, the elimination of the Local Composite Index "Hold Harmless" comes into effect for FY 2012 along with a 2% employer contribution rate increase. Taken together, these budget amendments cost the County and Schools nearly \$2 million.

Variables Affecting Revenues

As depicted below, factors other than state policy affect local revenue. All these factors drive the funding available for the annual budget.



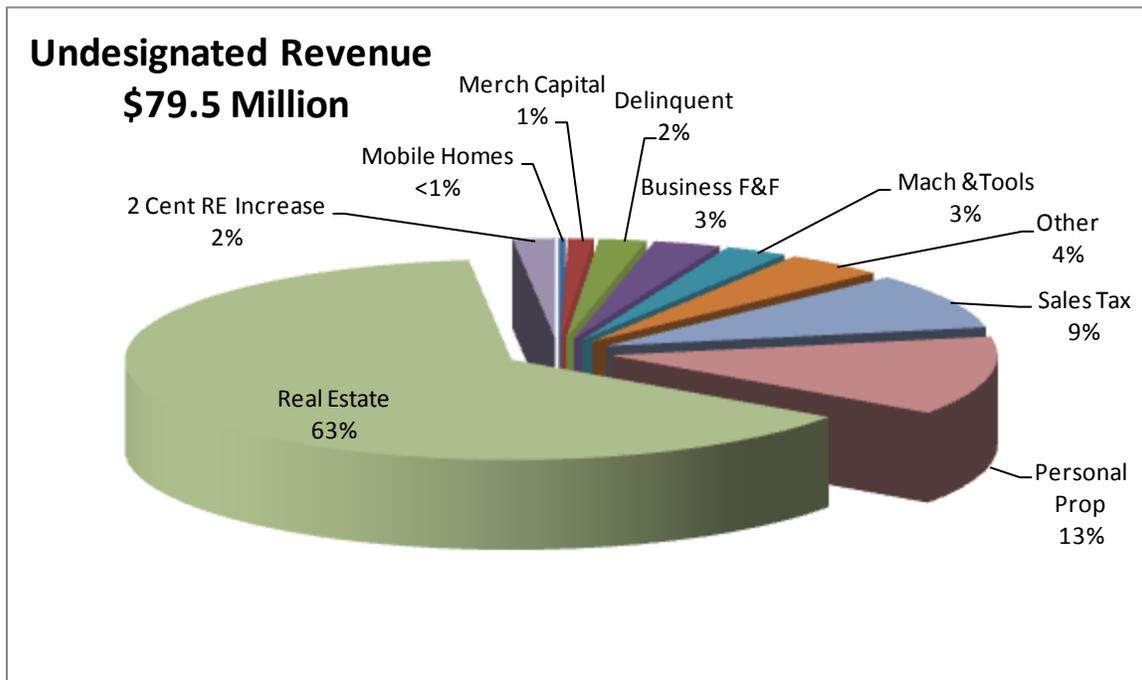
REVENUE SUMMARY FY 12

County Resources

Resources within the County budget are classified as either designated or undesignated.

- *Designated Resources* represent revenue accounts which are mandated for specific uses including:
 - Support from the State Compensation Board for constitutional officers, court fees, fees for services and programs
 - Direct state aid for public assistance payments
 - State and federal funds for schools
 - Support for human services programs
- *Undesignated Resources* fall into two categories: undesignated revenue and fund balance. *Undesignated Revenue* represents accounts which may be used in the budget at the Board's discretion. These accounts include property taxes, sales taxes, and similar local sources of revenue.

Total budgeted revenue for FY 12 is \$155.4 million with \$75.9 million considered *designated*. Of this designated amount, \$58.7 million or 77.4% is earmarked for schools. Designated resources are mandated for specific uses. *Undesignated Revenue* dollars that may be used in the budget at the Board's discretion, total \$79.5 million. Of this amount, \$36.4 million or 46% goes to the public schools for operations. \$15.6 million or 19.6% of the undesignated dollars support debt service costs for county facilities including public schools.



REVENUE SUMMARY FY 12

County Tax Rates

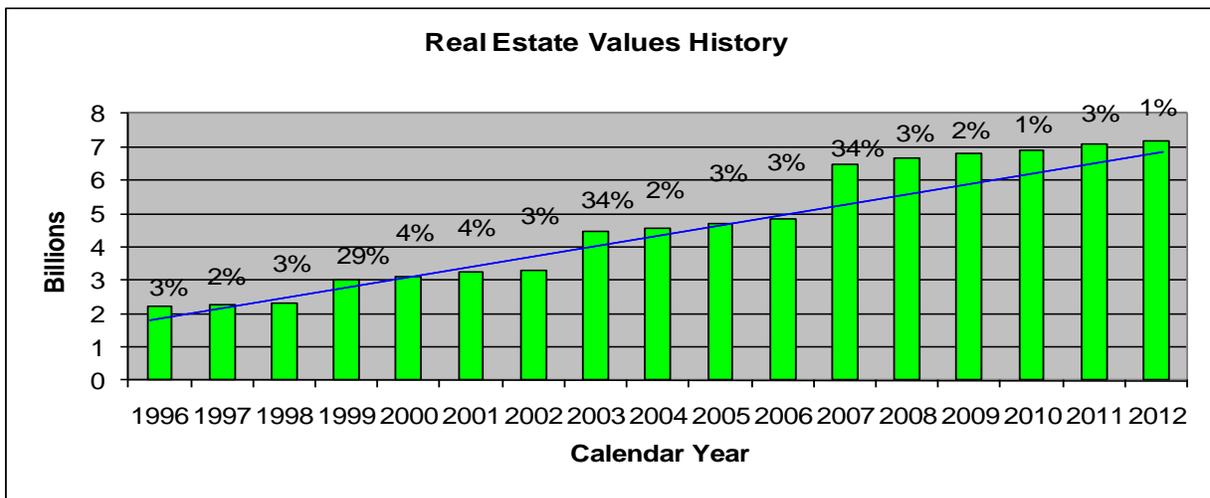
The table below shows the change in tax rates from FY 11 to FY 12. All rates are per \$100 of assessed value.

County Tax Rates	FY 11	FY 12
Real Estate Tax Rate	\$0.74/100	\$0.75/100
Personal Property	\$2.45/100	\$2.45/100
Machinery & Tools	\$1.82/100	\$1.82/100
Merchants Capital	\$3.05/100	\$3.05/100
Mobile Homes	\$0.74/100	\$0.75/100

Current Property Taxes

Real Estate Tax Assessments

- Real Estate values totaled \$6.9 billion on the 2010 Land Book including the land use value. Calendar year 2011 is a reassessment year and the \$6.9 billion in 2010 is now valued at \$7.1 billion. New growth for the 2012 Land Book is estimated at \$50 million. Due to the slowdown in the construction and housing markets, growth for next year is projected to be approximately 50% of normal new construction growth.
- Four-year increments show reassessment value increases (including growth) as follows: 1999 reassessment values increased 29%; 2003 reassessment values increased 34%; 2007 reassessment values increased 34%; 2011 reassessment values increased 3%. The chart below shows the values on the land book from 1996 through 2012 and increases each year.



2011 General Reassessment

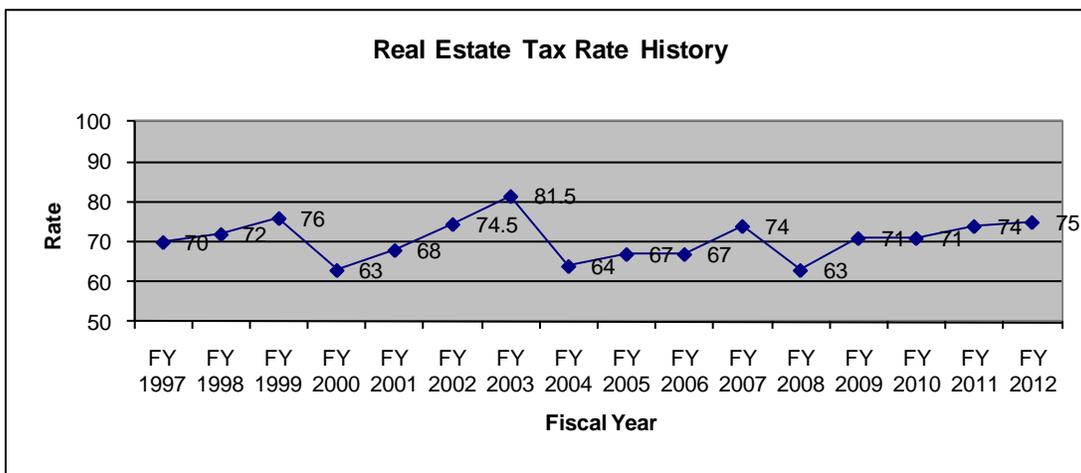
- Montgomery County is required by state code to reassess real estate at least once every four years. State law requires that should the increase in values be above 1%, the locality must lower the rate, show the impact of the increase in real estate values, or increase taxes. The chart on the following page shows the calculation of revenue neutral for the 2011 reassessment and a comparison of 2011 reassessment to the 2007 reassessment.

REVENUE SUMMARY FY 12

2011 Reassessment		2007 Reassessment	
Assessed Value Jan 1, 2010	6,932,701,500	Assessed Value Jan 1, 2006	4,841,218,900
1% Increase	69,327,015	1% Increase	48,412,189
Total Allowable Value	7,002,028,515	Total Allowable Value	4,889,631,089
Rate = .74/100	0.0074	Rate = .74/100	0.0074
Revenue	51,815,011	Revenue	36,183,270
Reassessment	7,129,701,200	Reassessment	6,473,820,400
Growth Due to Reassessment	142,819,800	Growth Due to Reassessment	1,461,271,700
New Construction Growth 10 Book to 11 Book	54,179,900	New Construction Growth 06 Book to 07 Book	171,329,800
Subtract New Construction Growth	7,075,521,300	Subtract New Construction Growth	6,302,490,600
Revenue	51,815,011	Revenue	36,183,270
Revenue Neutral Tax Rate	0.0073	Revenue Neutral Tax Rate	0.0057

Real Estate Tax Rates

- As the graph below denotes, the Board of Supervisors has traditionally dropped tax rates in the years of the general reassessment. Due to the results of the most recent general reassessment, the assessed value increased only 3%, which is 2% more than the allowable 1% value. Normal growth during reassessment years has averaged 30% or more. Revenue neutral for the 2011 reassessment is 73 cents, a reduction of 1 cent from the FY 11 tax rate of 74 cents. The FY 12 Budget includes a two cent increase in the real estate tax rate from revenue neutral of 73 cents to the approved rate of 75 cents.

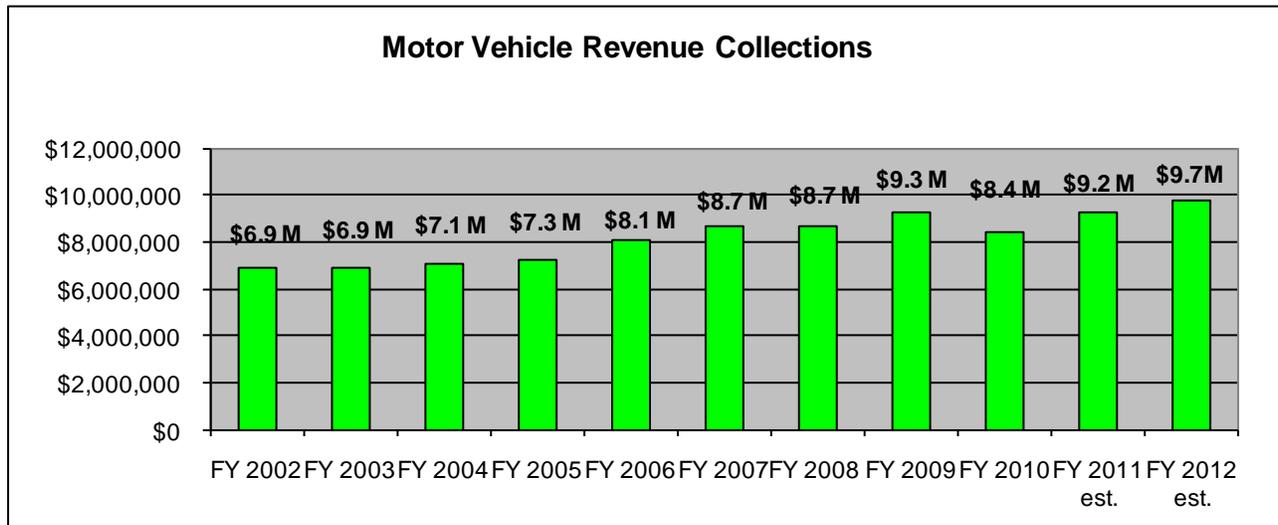


Personal Property Tax Assessments

- Personal Property Tax is assessed on cars, vans, pick-up trucks, utility trailers, boat trailers, motorcycles, and similar property owned by individuals and businesses. The rate is \$2.45 per \$100 of assessed value.

REVENUE SUMMARY FY 12

- Since FY 02, the County has experienced significant growth in motor vehicle revenue collections. Dramatic increases have occurred in prior years due to the larger than average sales in sport utility vehicles. The values on the personal property book have remained relatively flat for several years. In FY 10, the value on the personal property book for motor vehicles dropped dramatically due to a change in vehicle valuation by the National Automotive Dealers Association (NADA) from an oversupply of used vehicles on the market. This resulted in a \$33 million drop in valuation on the personal property book for motor vehicles. To help offset this shortfall in FY 11, a change in the method in which motor vehicles are assessed from loan value to trade value was made. For FY 12, the County estimates collections at \$9.7 million.

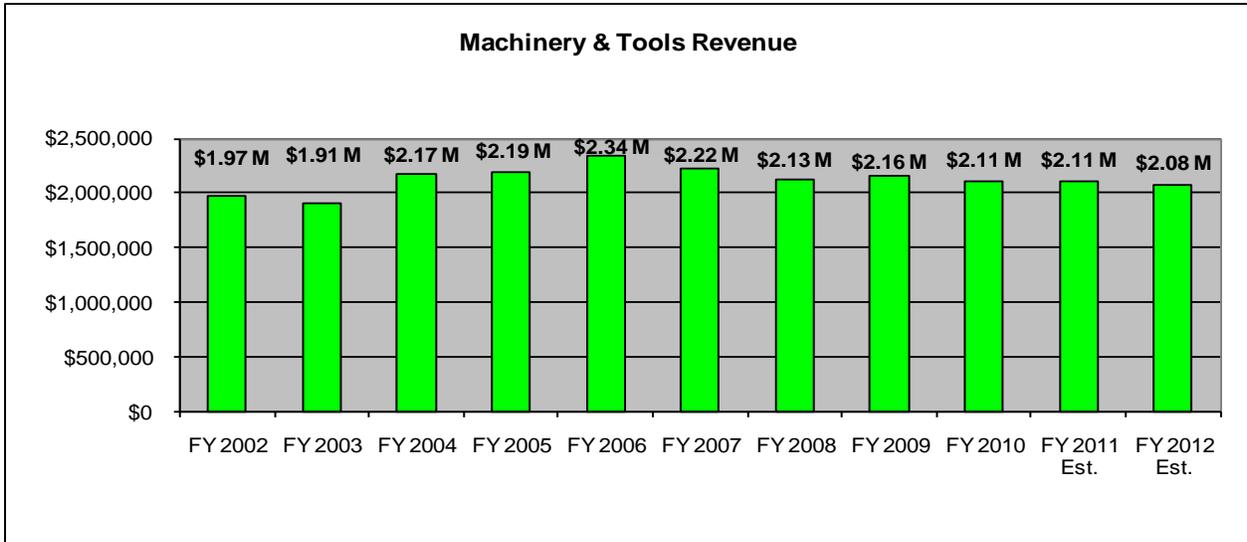


- The Car Tax Relief program prohibits increasing the personal property tax rate on the first \$20,000 of value for vehicles that qualify for relief. In addition, before the state will provide reimbursement, the locality must first collect the taxpayer's share. Changes in the Car Tax Relief program made by the General Assembly became effective in FY 07. These changes reduce the amount of funding the State provides for Car Tax Relief. Individuals no longer receive a 70% reduction on their Car Tax bills. Each year the percentage of relief changes. The percentage of relief for FY 11 is 56.94% and the percentage for FY 12 will be known in the fall of 2011.

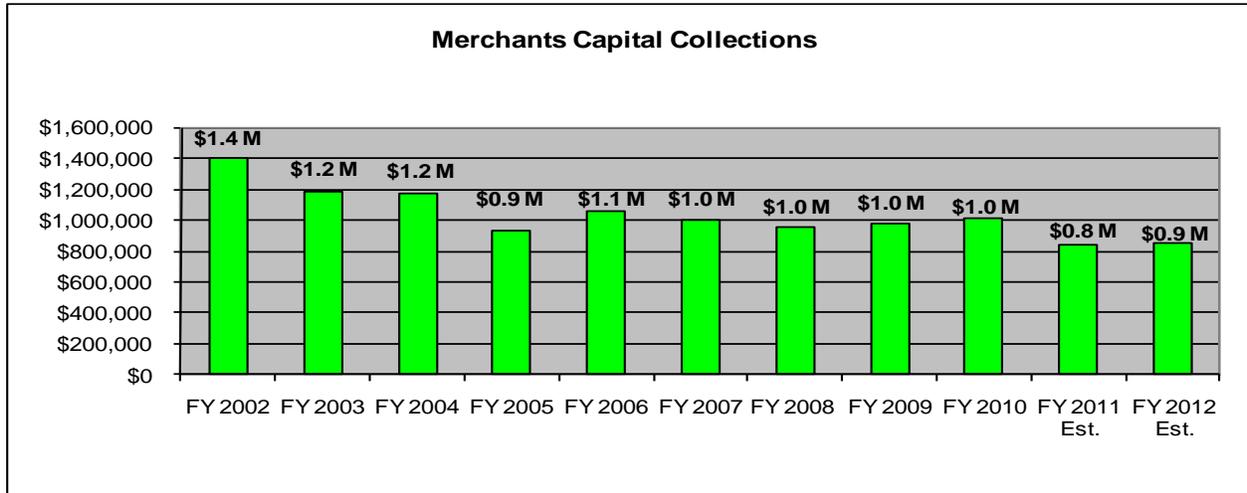
Other Personal Property Taxes

- Machinery and Tools is a tax on businesses at \$1.82 per \$100 in value which is assessed at 60%/50%/40% depending on the number of years the asset has been owned. Since FY 02, revenue collections have been relatively flat, averaging close to \$2 million per year. In recent years, the County has seen a spike in revenue with the County collecting \$2.3 million in FY 06. However, newer projections indicate a decline in collections since FY 07. The County estimates \$2.11 million for FY 11. The FY 12 estimate has been set at \$2.08 million.

REVENUE SUMMARY FY 12



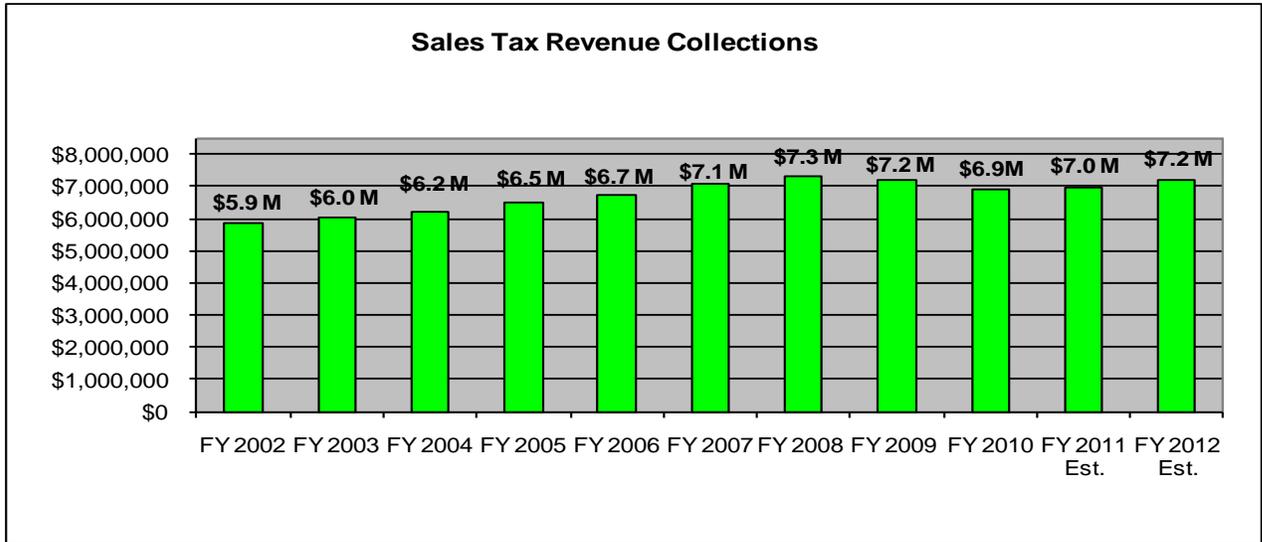
- Merchants Capital is a tax on the value of inventory at \$3.05 per \$100 and is assessed at 20% of the actual value. In FY 03 and FY 04, assessed value declined. In FY 05, the tax rate was lowered from \$4.50 to \$3.05 which generated a 38% increase in value deemed to be from car dealerships retaining their inventory within the County. In FY 11, the County lowered the estimate to \$0.8 million due to declining inventories at local automotive dealers in the County. The FY 12 estimate has been set at \$0.9 million.



Local Sales Tax: Growth of Retail Sales

- Local sales tax collection had been increasing progressively over the last several years until FY 09. FY 09 was the first year in which actual revenue collections came in lower than the prior fiscal year. In FY 10, the County received only \$6.9 million, the lowest collection since FY 06. Declines in sales tax revenue are due to the down turn in the economy. In FY 11, collections are up as the economy shows signs of stabilization. It is estimated that the County could see 1.4% growth in sales tax collections in FY 11 over FY 10 actuals. The FY 12 estimate has been set at \$7.2 million, a 3% increase.

REVENUE SUMMARY FY 12



Revenue Stabilization Fund

- Given the uncertainty of local revenue, and the potential for additional state funding reductions, a revenue stabilization fund was established for FY 11 in the amount of \$564,248. This fund has been reduced to \$500,000 for FY 12. These funds are intended to ease further reductions in revenue should they occur in the upcoming fiscal year.

Fund Balance

- No General Fund balance dollars have been used to balance the FY 2012 budget.
- The FY 10 budget included a one-time transfer of \$1,050,000 from the General Fund to provide funds to shave the peak of debt service costs over six years. \$175,000 in Debt Service Fund balance will be used in FY 12 to offset debt service.
- \$1,455,683 in School Capital Construction Fund balance is transferred to the Debt Service Fund for School Debt Service for FY 12. In prior years, the County earmarked 4 cents of the tax rate for new school construction. In FY 10, the County transferred \$1,873,545 from this fund to cover a portion of debt service costs for the 2008 debt issued for new schools. In FY 11, the County transferred \$1,893,883.

Reserve Funds

- A reserve fund is defined as an account used either to set aside revenues that are not required for expenditure in the current year or earmark revenues for a specific future purpose.

Why Do We Need Reserve Funds and a Cash Flow Reserve?

- The financial health of a locality is determined based on its “operating position” which refers to three factors:

REVENUE SUMMARY FY 12

- The County's ability to balance the budget using current revenue (not using fund balance in the operating budget).
 - The County's ability to maintain reserves for emergencies (establishing reserve funds for specific purposes).
 - The County's ability to maintain sufficient cash to pay expenses on a timely basis. (Ensuring an adequate level of cash flow reserves).
- Setting aside monies through reserve funds will help further declines in County revenues in the upcoming fiscal year.

Why Shouldn't We Use Reserve Money to Balance the Budget?

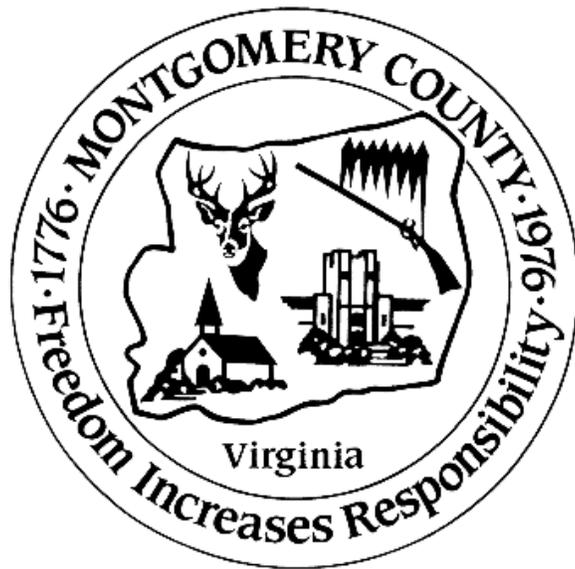
- These funds are "non-recurring". The use of these funds can only be for items that do not require expenditures in future years (one-time-only expenses). These funds cannot be used for salary increases, additional personnel, or program expansion that recurs in future years. For example, if \$1,000,000 of reserve monies were used in the budget to cover salaries, the next year there would be \$1,000,000 worth of costs and \$1,000,000 less money. The County's financial advisors have recommended a policy of maintaining undesignated fund balance between 8% and 10% of operating revenue.
- Cash Flow Reserve sets aside approximately \$18 million or 12% of the total FY 12 Approved Budget for emergency and unforeseen circumstances to ensure sufficient cash to pay the bills.
- Debt Service Reserve – Through this reserve fund, money can be earmarked to address unanticipated "peaks" in debt service costs or buy down debt service costs as the annual payments begin to decrease. In FY 10, monies from this reserve were combined with monies from the Rainy Day Fund to "shave the peak" in debt service over a 6 year period. Because of this, there are no funds in this reserve for FY 12.
- Landfill Post Closure Reserve – The Landfill Closure reserve sets aside monies for the costs associated with monitoring and remediation of a landfill after it is closed in order to meet the requirements of the Department of Environmental Quality. **The reserve is \$250,000.**
- Facilities and Maintenance Reserve – This reserve fund earmarks monies for facilities and general maintenance items. This reserve differs from the Capital Reserve in that the Capital Reserve focuses on major capital projects designed to meet long-term needs. Items supported through this reserve would be for purchases that are considered a part of general operations such as machinery, equipment, general repairs, and upkeep of facilities and grounds. **The reserve is \$723,000.**
- Capital Reserve – This account reserves funds for transfer to support projects in the Capital Budget. **The reserve is \$500,000.**
- Technology Reserve – This account reserves funds for technology projects and infrastructure requirements from monies remaining from the Information Technology Department budget at year end. **The reserve is \$140,717.**
- Rainy Day Fund – In FY 09, this account was established and reserved \$1,000,000 to adjust for unanticipated financial issues. **The reserve is \$1,000,000.**

REVENUE SUMMARY FY 12

Conclusions

- The approved real estate tax rate is set at 75 cents for the FY 12 Budget, representing a one cent rate increase over FY 11 and a two cent tax rate increase over the revenue neutral rate of 73 cents. Of this increase, 1 cent is provided for school operations and 1 cent is provided for public safety.
- Given the uncertainty of the ability to meet the current year revenue estimates combined with the unknown impact of all state agency reductions on the County's revenue, the revenue stabilization fund and county's one-time reserve funds are intended to enable the County to react positively to future circumstances.

REVENUE SUMMARY



APPENDIX A

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
GENERAL FUND						
GENERAL PROPERTY TAXES						
REAL ESTATE PROPERTY TAX (DEC)	23,013,909	23,260,663	24,237,126	25,148,936	911,810	4%
REAL ESTATE PROPERTY TAX (JUNE)	23,189,159	23,854,869	24,353,526	25,223,626	870,100	4%
PERSONAL PROPERTY TAX MOTOR VEHICLES	4,506,721	3,692,901	4,491,742	4,986,069	494,327	11%
PERSONAL PROPERTY TAX RELIEF MOTOR VEHICLES	4,754,279	4,754,279	4,754,279	4,754,279	-	0%
PERSONAL PROPERTY BUSINESS FURN & FIXTURES	2,029,070	2,162,029	2,185,297	2,230,712	45,415	2%
PERSONAL PROPERTY COMPUTER EQUIPMENT	392,904	382,271	386,549	338,671	(47,878)	-12%
PERSONAL PROPERTY MOBILE HOMES TAX	200,248	197,180	213,211	229,713	16,502	8%
AIRCRAFT TAX	-	4,633	-	42,576	42,576	-
MACHINERY & TOOLS TAX	2,156,830	2,109,534	2,108,901	2,076,807	(32,094)	-2%
MERCHANTS CAPITAL TAX	976,000	1,016,976	845,814	858,101	12,287	1%
PUBLIC SERVICE CORP TAXES RE & PP (DEC)	655,799	746,518	737,268	765,825	28,557	4%
PUBLIC SERVICE CORP TAXES RE (JUNE)	642,964	756,896	726,699	754,815	28,116	4%
DELINQUENT PROP TAX	1,085,894	1,391,656	976,419	1,093,406	116,987	12%
ROLLBACK TAXES	15,000	34,980	15,000	15,000	-	0%
PRE-PAID & OTHER PROPERTY TAXES	-	133,961	-	-	-	-
PENALTY ALL PROP TAX	300,000	322,509	300,000	325,000	25,000	8%
INTEREST ALL PROP TX	120,000	132,993	120,000	130,000	10,000	8%
ADMIN FEE-DELINQ TP	39,249	96,864	25,000	25,000	-	0%
SUBTOTAL GENERAL PROPERTY TAXES	64,078,026	65,051,711	66,476,831	68,998,536	2,521,705	4%
OTHER LOCAL TAXES						
02 412101 LOCAL SALES AND USE TAX	7,614,100	6,885,153	6,962,139	7,176,042	213,903	3%
02 412201 CONSUMER UTILITY TAX	635,000	647,142	635,000	640,000	5,000	1%
02 412202 CONSUMER UTILITY TAX - 177	17,000	18,679	17,000	17,000	-	0%
02 412203 E-911 - 177 CORRIDOR	1,800	9,611	1,800	1,800	-	0%
02 412401 TELECOMMUNICATIONS TAX	259,000	167,151	167,759	167,759	-	0%
02 412501 UTILITY LICENSE TAX	17,000	16,862	16,500	16,500	-	0%
02 412503 CONSUMPTION TAX	100,000	106,776	100,000	110,000	10,000	10%
02 412504 CONSUMPTION TAX - 177	6,500	6,566	6,000	6,000	-	0%
02 412601 MOTOR VEHICLE LICENSE	620,000	633,025	640,000	645,000	5,000	1%
02 412701 BANK STOCK TAX	65,000	42,112	53,000	42,000	(11,000)	-21%
02 412801 RECORDATION TAX	600,000	634,900	600,000	600,000	-	0%
02 412802 ADDITIONAL TAX ON DEEDS	150,000	143,847	120,000	122,000	2,000	2%
02 412901 TRANSIENT OCCUPANCY TAX	5,000	3,916	2,000	4,000	2,000	100%
02 412902 TRANSIENT OCCUPANCY TAX - 177	40,000	31,529	33,000	33,000	-	0%
02 412905 MEALS TAX	210,000	207,065	205,000	205,000	-	0%
SUBTOTAL OTHER LOCAL TAXES	10,340,400	9,554,335	9,559,198	9,786,101	226,903	2%
OTHER UNDESIGNATED REVENUE						
02 413305 LAND TRANSFER FEE	2,900	2,124	2,000	2,000	-	0%
02 414101 COURT FINES & FORFEITURES	80,000	109,277	100,000	125,000	25,000	25%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
02 415102 INTEREST ON CHECKING	354,000	182,060	183,000	201,000	18,000	10%
02 415201 RENTAL OF PROPERTY	171,984	171,984	171,984	171,984	-	0%
02 415207 SALE OF SURPLUS/SALVAGE	6,000	11,029	-	-	-	-
02 416608 RETURNED CHECK	-	2,125	-	-	-	-
02 418999 MISCELLANEOUS	-	27	-	-	-	-
02 419108 RECOVERED COSTS	-	9,703	-	-	-	-
02 422101 SHARE ABC PROFITS	-	-	-	-	-	-
02 422102 SHARE OF WINE TAXES	-	-	-	-	-	-
02 422103 MOTOR VEHICLE CARRIER TAX	114,136	132,767	126,201	126,201	-	0%
02 422105 MOBILE HOME TITLING TAX	114,000	95,770	75,000	100,000	25,000	33%
02 422106 BOUNTY MONEY	-	-	-	-	-	-
02 422109 4% CAR RENTAL TAX	20,000	-	20,000	-	(20,000)	-100%
02 422112 PYMNT IN LIEU OF TX-PARKS	25,000	6,417	25,000	6,500	(18,500)	-74%
02 433295 MINERAL ROYALTIES	-	1,860	-	-	-	-
SUBTOTAL OTHER UNDESIGNATED REVENUE	888,020	725,142	703,185	732,685	29,500	4%
GENERAL FUND BALANCE						
02 451203 (TO)FROM UNDESIGNATED FUND BAL	1,229,618	-	-	-	-	-
02 451205 (TO)FROM DESIG FUND BALANCE	2,635,186	-	-	-	-	-
SUBTOTAL GENERAL FUND BALANCE	3,864,804	-	-	-	-	-
TOTAL UNDESIGNATED REVENUE	79,171,250	75,331,188	76,739,214	79,517,322	2,778,108	4%
TRANFERS TO/FROM OTHER FUNDS						
02 451200 TRANSFER TO SCHOOL OPER.	(36,630,236)	(32,890,862)	(35,714,191)	(36,414,191)	(700,000)	2%
02 451104 TRANSFER TO DEBT SERVICE	(16,439,720)	(15,822,040)	(15,623,985)	(15,623,985)	-	0%
02 451209 TRANSFER TO SCHOOL CAPITAL CONSTRUCTION	(534,265)	(534,265)	-	-	-	-
02 451209 TRANSFER TO COUNTY CAPITAL	(1,030,595)	(1,030,595)	(340,000)	(700,000)	(360,000)	106%
02 451107 TRANSFER FROM COUNTY CAPITAL	-	45,428	-	-	-	-
02 451209 TRANSFER TO SCHOOL CAFETERIA FUND	(157,358)	(157,358)	-	-	-	-
02 451215 TRANSFER TO REVENUE STABILIZATION FUND	-	-	(564,248)	(500,000)	64,248	-11%
SUBTOTAL TRANFERS	(54,792,174)	(50,389,692)	(52,242,424)	(53,238,176)	(995,752)	2%
NET UNDESIGNATED RESOURCES	24,379,076	24,941,496	24,496,790	26,279,146	1,782,356	7%
DESIGNATED RESOURCES						
BOARD OF SUPERVISORS						
02100 419108 RECOVERED COSTS	-	35	-	-	-	-

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
COUNTY ADMINISTRATION						
02110 419108 RECOVERED COSTS	11,766	13,576	9,800	9,800	-	0%
COUNTY ATTORNEY						
02120 419108 RECOVERED COSTS	-	-	-	-	-	-
02120 419120 BOE-COSTS	-	839	-	-	-	-
FINANCIAL & MANAGEMENT SERVICES						
02130 419108 RECOVERED COSTS	125,000	89,782	125,000	125,000	-	0%
INSURANCE						
02132 419108 RECOVERED COSTS	126,000	64,774	126,000	126,000	-	0%
INFORMATION TECHNOLOGY						
02140 419108 RECOVERED COSTS	-	-	4,983	4,983	-	0%
COMMISSIONER OF REVENUE-COMP						
02150 419108 RECOVERED COSTS	-	-	-	-	-	-
02150 423100 SHARED EXPENSES	203,731	199,887	80,375	81,566	1,191	1%
ASSESSMENT - COUNTY						
02152 413304 LAND USE APPLICATION FEE	1,800	1,464	1,800	1,800	-	0%
02152 419108 RECOVERED COSTS	-	170	-	-	-	-
TREASURER - COMP BD						
02160 423100 SHARED EXPENSES	199,968	196,824	76,666	77,890	1,224	2%
TREASURER - COLLECTIONS						
02162 416010 FEES	196	196	-	-	-	-
02162 416603 INTEREST	-	10	-	-	-	-
ELECTORAL BOARD						
02170 419108 RECOVERED COSTS	6,560	6,560	-	-	-	-
02170 423100 SHARED EXPENSES	63,752	54,526	47,890	46,384	(1,506)	-3%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
INTERNAL SERVICES						
02180 415212 MILEAGE	17,700	-	17,700	17,700	-	0%
02180 415209 PROCEEDS FROM RESALE	24,500	-	24,500	24,500	-	0%
02180 415211 SALE OF PHOTOCOPIES	3,500	1,172	3,500	3,500	-	0%
02180 419107 GARAGE CHARGES INTERNAL	6,000	8,024	6,000	6,000	-	0%
02180 419111 VEHICLE MAINTENANCE	40,000	69,070	40,000	40,000	-	0%
02180 419112 CANTEEN FUND	-	100	-	-	-	-
COMMONWEALTH ATTORNEY						
02200 416011 J&D DELINQUENT COLLECTIONS	2,283	6,894	2,283	7,000	4,717	207%
02200 416012 GENERAL DISTRICT BBURG DEL COLLECTIONS	8,855	15,273	8,855	15,000	6,145	69%
02200 416013 GENERAL DISTRICT CBURG DEL COLLECTIONS	52,073	41,338	52,073	40,000	(12,073)	-23%
02200 416014 CIRCUIT COURT DELINQUENT COLLECTIONS	37,997	38,572	37,997	39,000	1,003	3%
02200 419104 CONFISCATIONS	5,201	5,201	-	-	-	-
02200 423100 SHARED EXPENSES	597,493	584,113	575,979	572,267	(3,712)	-1%
02200 423200 COMMONWEALTH ATT'Y FEES	2,769	2,585	2,769	2,600	(169)	-6%
CIRCUIT COURT						
02210 416016 JUDGE'S SECRETARY SALARY	7,500	7,500	7,500	7,500	-	0%
02210 419108 RECOVERED COSTS	-	-	-	-	-	-
02210 419122 JURYREIM	4,864	11,437	-	-	-	-
GENERAL DISTRICT COURT						
02220 414204 COURTHOUSE MAINTENANCE FEES	19,781	12,792	10,000	10,000	-	0%
02220 419108 RECOVERED COSTS	-	-	-	-	-	-
J & D RELATIONS COURT						
02230 419108 RECOVERED COSTS	-	-	-	-	-	-
CIRCUIT COURT CLERK						
02250 416010 FEES	87,800	90,569	137,002	-	(137,002)	-100%
02250 410107 JURY FEES	-	-	-	-	-	-
02250 423100 SHARED EXPENSES	424,881	415,651	306,292	329,462	23,170	8%
SHERIFF - COMP BOARD						
02310 419108 RECOVERED COSTS	7,789	8,259	-	-	-	-
02310 423100 SHARED EXPENSES	3,913,194	3,844,977	3,894,257	3,766,929	(127,328)	-3%
02310 424415 LOCAL JAIL BLOCK GRANT	297,567	284,223	157,604	139,074	(18,530)	-12%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
SHERIFF - COUNTY						
02320 412301 E-911 TAX	145,000	145,000	145,000	145,000	-	0%
02320 414200 COURTHOUSE SECURITY FEE	189,609	199,380	189,609	185,000	(4,609)	-2%
02320 414206 JAIL FEES	7,000	8,564	8,000	8,500	500	6%
02320 414207 JAIL - NONCONSECUTIVE DAYS	60	-	50	50	-	0%
02320 414208 DNA FEE	900	798	900	800	(100)	-11%
02320 415103 INTEREST ON SAVINGS	-	548	-	50	50	-
02320 416010 FEES	4,137	4,137	4,137	4,137	-	0%
02320 419104 CONFISCATIONS	21,408	12,681	2,000	-	(2,000)	-100%
02320 419105 JAIL INMATE TELEPHONE	55,000	31,784	27,000	27,000	-	0%
02320 419106 INMATE MEDICAL REIMBURSEMENT	800	557	700	600	(100)	-14%
02320 419108 RECOVERED COSTS	124,186	148,697	1,000	1,000	-	0%
02320 419114 PRISONER/BOARDING	3,000	2,400	4,000	4,000	-	0%
02320 419115 FINGERPRINTING	500	780	300	400	100	33%
02320 419123 HEM DRUG TESTING	6,240	9,146	9,000	9,500	500	6%
02320 419124 HEM MONITORING	52,560	75,539	75,000	80,000	5,000	7%
02320 419125 HEM CONNECTION	300	2,076	1,500	2,000	500	33%
02320 423100 SHARED EXPENSES	-	-	-	-	-	-
02320 424404 FEDERAL CONFISCATIONS	-	284	-	-	-	-
02320 424415 LOCAL JAIL BLOCK	33,512	-	33,512	-	(33,512)	-100%
02320 424460 WIRELESS 911	90,485	71,732	60,000	60,000	-	0%
02320 441101 INSURANCE RECOVERIES	-	-	-	-	-	-
FIRE AND RESCUE						
02330 419108 RECOVERED COSTS	-	-	-	-	-	-
02330 441101 INSURANCE RECOVERIES	-	-	-	-	-	-
ANIMAL CONTROL						
02340 413100 ANIMAL LICENSES	31,500	28,053	19,200	17,700	(1,500)	-8%
02340 413101 DOG & CAT STERILIZATION	3,301	2,601	1,000	-	(1,000)	-100%
02340 419108 RECOVERED COSTS	-	-	-	-	-	-
GENERAL SERVICES						
02400 413308 BUILDING PERMITS	98,000	151,273	104,000	92,500	(11,500)	-11%
02400 413309 OCCUPANCY PERMITS	1,000	1,050	1,000	500	(500)	-50%
02400 413310 ELECTRICAL PERMITS	28,200	29,537	26,000	30,300	4,300	17%
02400 413311 MECHANICAL PERMITS	15,000	20,695	16,000	28,700	12,700	79%
02400 413312 PLUMBING PERMITS	17,600	19,591	18,000	16,100	(1,900)	-11%
02400 413313 BUILDING PLAN	-	-	-	-	-	-
02400 413316 TECHNOLOGY FEE	-	-	-	-	-	-
02400 413323 MANUFACTURED HOUSING PERMITS	10,300	12,619	13,000	12,600	(400)	-3%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
02400 413325 REINSPECTION PERMITS	1,000	1,560	1,500	1,400	(100)	-7%
02400 414204 COURTHOUSE MAINTENANCE FEES	66,670	38,297	113,502	113,502	-	0%
02400 414205 HHS MAINTENANCE FEES	16,800	12,600	16,800	16,800	-	0%
02400 419108 RECOVERED COSTS	-	-	-	-	-	-
02400 419110 HEALTH & HUMAN SVCS UTILITIES	64,000	54,664	56,000	56,000	-	0%
MAINTENANCE B&G COURTHOUSE						
024002 424415 LOCAL JAIL BLOCK	21,500	-	21,500	21,500	-	0%
SOLID WASTE COLLECTION						
02410 412201 CONSUMER UTILITY TAX	728,174	728,174	728,174	728,174	-	0%
02410 416082 WASTE COLLECTION AND DISPOSAL	40,700	32,128	40,700	40,700	-	0%
02410 424407 LITTER CONTROL GRANT	14,000	24,882	14,000	16,450	2,450	18%
ENGINEERING/ENVIRONMENTAL SVC						
02420 413324 SOIL EROSION PERMITS	35,800	30,116	26,000	23,900	(2,100)	-8%
AUTOMOBILE GRAVEYARD						
02430 413301 AUTOMOBILE GRAVEYARD LICENSE	4,500	3,900	4,500	4,500	-	0%
COMPREHENSIVE SERVICES ACT						
02510 419108 RECOVERED COSTS	76,509	88,255	-	-	-	-
02510 424445 COMPREHENSIVE SERVICES ACT	1,724,285	1,664,571	1,162,784	1,162,784	-	0%
HUMAN SERVICES						
02520 419458 CSA ADMINISTRATION	12,000	12,271	12,000	12,000	-	0%
02520 416158 DONATIONS	6,514	6,564	-	-	-	-
02520 419108 RECOVERED COSTS	-	-	-	-	-	-
25202 419108 RECOVERED COSTS	-	-	-	-	-	-
25202 433107 R.S.V.P. GRANT	58,674	59,796	58,912	60,679	1,767	3%
25205 413300 USER FEES	-	741	-	-	-	-
25205 416156 FLOYD CONTRIBUTION	8,648	8,155	6,055	6,055	-	0%
25205 424412 VJCCCA GRANT	67,627	63,936	45,471	46,113	642	1%
SOCIAL SERVICES						
02540 419108 RECOVERED COSTS	70,000	106,623	70,000	70,000	-	0%
02540 424102 PUBLIC ASSISTANCE PAYMENTS	5,501,711	5,247,342	5,434,517	5,279,010	(155,507)	-3%
02540 434402 FEDERAL PASS THROUGH	268,472	248,724	268,472	287,017	18,545	7%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
PARKS AND RECREATION						
02700 419108 RECOVERED COSTS	-	374	-	-	-	-
02700 416158 FUNDRAISING	-	-	-	-	-	-
27001 415201 PROPERTY RENTAL	1,500	1,640	1,500	1,500	-	0%
27002 416010 ADULT EDUCATION FEES	8,000	4,953	9,000	9,000	-	0%
27004 416010 SWIMMING POOL FEES	56,000	76,929	56,600	71,600	15,000	27%
27005 416010 SENIOR EDUCATION FEES	1,000	65	500	500	-	0%
27006 416010 ATHLETIC FEES	38,000	36,978	38,000	38,000	-	0%
27006 416158 SCHOLARSHIP	-	3,994	-	-	-	-
27007 416010 COMMUNITY RECREATION FEES	6,102	6,555	500	5,500	5,000	1000%
27007 416158 SCHOLARSHIP	-	122	-	-	-	-
27008 416010 SENIOR TOUR FEES	9,500	11,419	13,000	13,000	-	0%
27009 416010 OUTDOOR RECREATION FEES	15,100	13,600	12,000	12,000	-	0%
27010 416010 SPECIAL PROGRAMS	1,000	295	1,000	1,000	-	0%
27011 416010 SUMMER FEES	16,000	11,933	17,000	12,000	(5,000)	-29%
27012 416158 FUNDRAISING	2,250	2,345	-	-	-	-
27014 416168 SCHOLARSHIP	-	311	-	-	-	-
27016 416010 MEADOWBROOK SENIOR PROGRAMS	-	-	-	-	-	-
REGIONAL LIBRARY						
02710 415211 SALE OF PHOTOCOPIES	15,168	16,022	12,000	15,000	3,000	25%
02710 416151 LIBRARY FINES	71,242	74,979	66,262	71,400	5,138	8%
02710 416152 LIBRARY FEES	968	1,058	-	-	-	-
02710 416156 FLOYD CONTRIBUTION	74,278	74,293	74,278	64,166	(10,112)	-14%
02710 416158 LIBRARY DONATIONS	5,790	4,406	-	-	-	-
02710 416159 BLACKSBURG CONTRIBUTION	12,000	12,000	12,000	12,000	-	0%
02710 416160 CHRISTIANSBURG CONTRIBUTION	15,000	15,011	8,000	8,000	-	0%
02710 419108 RECOVERED COSTS	12,050	12,050	-	-	-	-
02710 424409 STATE LIBRARY GRANT	239,031	227,236	183,818	185,807	1,989	1%
02710 416158 DONATIONS	24,086	25,781	-	-	-	-
PLANNING & GIS						
02800 413307 REZONING AND SUBDIVISION PERMT	23,036	19,986	23,036	23,036	-	0%
02800 413314 SITE PLAN REVIEW	1,000	2,960	1,000	1,000	-	0%
02800 413316 TECHNOLOGY FEE	22,000	18,858	22,000	22,000	-	0%
02800 416161 SALE OF MAPS, ORDINANCES	2,800	1,449	2,800	2,800	-	0%
02800 419108 RECOVERED COSTS	-	431	-	-	-	-

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
ECONOMIC DEVELOPMENT						
02810 419108 RECOVERED COSTS	-	30,677	-	-	-	-
OTHER AGENCIES						
02910 422113 EXTENSION OFFICE REIMBURSEMENT	-	233	-	-	-	-
02910 419108 RECOVERED COSTS	-	8,911	-	-	-	-
02910 423100 SHARED EXPENSES	-	-	-	-	-	-
GENERAL GOVT DEBT SERVICE						
02150 451205 RAINY DAY AND DEBT SERVICE FUND	1,050,000	-	-	-	-	-
ADJUSTMENTS						
02990 418306 ADJ FOR INTERNAL SERVICES	(91,700)	(73,178)	(91,700)	(91,700)	-	0%
02990 451202 (TO) FROM AUTO GRVYD RESERVE	(4,500)	-	(4,500)	(4,500)	-	0%
TOTAL DESIGNATED	17,654,403	16,133,887	15,055,714	14,640,085	(415,629)	-3%
TOTAL GENERAL FUND RESOURCES	42,033,479	41,075,383	39,552,504	40,919,231	1,366,727	3%
LAW LIBRARY						
03 415102 INTEREST ON INVESTMENTS	1,000	-	1,000	1,000	-	0%
03 415103 INTERST ON SAVINGS	-	3,619	-	-	-	-
03 416010 FEES	14,000	12,932	14,000	14,000	-	0%
03 451204 FUND BALANCE	2,600	-	2,600	2,600	-	0%
TOTAL LAW LIBRARY	17,600	16,550	17,600	17,600	-	0%
SCHOOL OPERATING FUND						
LOCAL DESIGNATED RESOURCES						
09 415201 RENTAL OF PROPERTY	1,500	129,486	1,500	1,500	-	0%
09 416121 TUITION - PRIVATE SOURCES	17,000	12,117	17,000	17,000	-	0%
09 416122 SPECIAL FEES	-	17,235	-	-	-	-
09 416125 TRANSPORTATION OF PUPILS	-	54,670	-	-	-	-
09 418301 RECOVERED COSTS	164,315	257,604	97,500	97,500	-	0%
09 418302 UN SVC DIS	239,952	239,952	-	-	-	-
09 418910 INSURANCE ADJUSTMENTS	5,000	469	5,000	5,000	-	0%
09 418992 ADMINISTRATIVE COSTS-WARRANTS	35,000	-	35,000	35,000	-	0%
09 418993 DONATIONS	-	32	-	-	-	-
09 418994 BENEFITS OTHER STATE AGENCIES	30,000	-	30,000	10,000	(20,000)	-67%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
09 418995 SALE OF SUPPLIES	1,500	1,221	1,500	1,500	-	0%
09 418998 SALE OF SCHOOL BUSES	5,000	10,450	5,000	5,000	-	0%
09 418999 SALE OF OTHER EQUIPMENT	3,500	46,681	3,500	3,500	-	0%
09 418996 MEDICAID REIMBURSEMENT	150,000	-	150,000	160,000	10,000	7%
09 419100 REIMBURSEMENTS	-	87,506	-	30,000	30,000	-
09 419101 TUITION-OTHER LOCALITY	10,000	-	10,000	10,000	-	0%
09 419102 HOMELESS GRANT	-	-	-	44,000	44,000	-
SUBTOTAL LOCAL DESIGNATED RESOURCES	662,767	857,422	356,000	420,000	64,000	18%
DESIGNATED STATE REVENUE						
09 422111 STATE RECORDATION TAX	186,658	272,647	148,467	186,658	38,191	26%
STATE SOQ						
09 424201 STATE SALES TAX	10,301,727	9,720,073	9,812,643	10,572,150	759,507	8%
09 424202 BASIC STATE AID - SOQ	27,795,113	25,025,960	25,148,960	24,338,168	(810,792)	-3%
09 424207 GIFTED EDUCATION SOQ	280,183	277,888	278,248	274,764	(3,484)	-1%
09 424208 REMEDIAL EDUCATION SOQ	647,533	642,229	667,795	659,434	(8,361)	-1%
09 424209 ENROLLMENT LOSS	-	47,413	-	-	-	-
09 424210 TEXTBOOKS	737,939	336,914	97,284	4,946	(92,338)	-95%
09 424212 SPECIAL EDUCATION SOQ	4,196,512	4,172,945	3,920,202	3,871,123	(49,079)	-1%
09 424217 VOCATIONAL EDUCATION SOQ	846,774	861,579	865,660	854,822	(10,838)	-1%
09 424221 FICA INSTRUCTIONAL SOQ	1,706,001	3,365,526	1,657,120	1,636,374	(20,746)	-1%
09 424222 GROUP LIFE	62,263	-	61,833	61,059	(774)	-1%
09 424225 RETIREMENT	2,191,650	-	983,142	1,483,727	500,585	51%
09 424226 NL BOARD CERT	-	65,000	-	-	-	-
09 424267 ENGLISH-2ND LANGUAGE	-	-	-	-	-	-
SUBTOTAL STATE SOQ	48,765,695	44,515,528	43,492,887	43,756,567	263,680	1%
INCENTIVE PROGRAMS						
09 424276 EDUCATIONAL TECHNOLOGY	622,000	622,000	596,000	570,000	(26,000)	-4%
09 SUPPLEMENTAL SUPPORT	-	-	-	767,988	-	-
09 424390 COMPOSITE INDEX HOLD HARMLESS	-	-	279,563	-	(279,563)	-100%
SUBTOTAL INCENTIVE PROGRAMS	622,000	622,000	875,563	1,337,988	(305,563)	-35%
STATE CATEGORICAL						
09 424206 GENERAL ADULT EDUCATION	9,781	3,163	9,781	9,781	-	0%
09 424246 SPECIAL EDUCATION HOMEBOUND	93,947	61,850	63,332	66,093	2,761	4%
09 424247 SPECIAL EDUCATION HOSPITAL	265,375	-	371,210	354,885	(16,325)	-4%
09 424295 SPECIAL EDUCATION IN JAIL	5,000	-	3,920	4,325	405	10%
SUBTOTAL STATE CATEGORICAL	374,103	65,013	448,243	435,084	(13,159)	-3%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
LOTTERY FUNDED PROGRAMS						
09 424204 REMEDIAL SUMMER	253,077	50,919	50,227	62,046	11,819	24%
09 424205 FOSTER CARE	89,625	55,943	99,426	167,365	67,939	68%
09 424211 ISAEP/GED FUNDING	15,717	15,717	15,717	15,717	-	0%
09 424218 VOCATIONAL EDUCATION	94,669	4,166	89,013	135,560	46,547	52%
09 424210 TEXTBOOKS	-	-	227,586	242,708	15,122	7%
09 424223 ALGEBRA READINESS SOL	83,610	83,524	80,354	80,354	-	0%
09 424226 NL BOARD CERTIFICATION	-	-	-	-	-	-
09 424228 READING INTERVENTION	173,608	165,626	162,686	139,165	(23,521)	-14%
09 424233 LOTTERY	-	712,936	-	-	-	-
09 424234 BENEFITS OTHER STATE AGENCIES	-	658	-	-	-	-
09 424248 SPECIAL EDUCATION REGIONAL TUITION	15,418	11,057	23,164	21,557	(1,607)	-7%
09 424252 LOTTERY	565,782	112,979	-	-	-	-
09 424258 SALARY SUPPLEMENT PAYMENTS	-	35,000	-	-	-	-
09 424259 SPECIAL ED-FOSTER CARE	-	38,725	-	-	-	-
09 424265 AT RISK	482,681	469,574	445,047	440,490	(4,557)	-1%
09 424267 ENGLISH-2ND LANGUAGE	148,054	105,536	98,894	95,545	(3,349)	-3%
09 424272 ALTERNATIVE EDUCATION	131,889	256,468	120,166	124,185	4,019	3%
09 424275 REDUCE K-3 CLASSES	972,850	943,833	655,978	617,557	(38,421)	-6%
09 424281 AT RISK FOUR YEAR OLDS	760,968	702,432	739,285	762,508	23,223	3%
09 424290 TEACHER MENTOR	9,350	10,382	13,466	13,466	-	0%
09 424293 VIRT ADVANCED PLACEMENT	-	780	-	-	-	-
09 424299 OTHER STATE AID	-	75	-	-	-	-
09 424416 PROJECT GRADUATION REGIONAL	-	19,421	-	-	-	-
 SUBTOTAL LOTTERY FUNDED PROGRAMS	 3,797,298	 3,795,750	 2,821,009	 2,918,223	 97,214	 3%
 SUBTOTAL STATE DESIGNATED REVENUE	 53,745,754	 49,270,938	 47,786,169	 48,634,520	 80,363	 0%
 DESIGNATED FEDERAL REVENUE						
09 433201 ADULT BASIC EDUCATION	85,560	69,821	76,623	78,375	1,752	2%
09 433202 FAMILY LITERACY/CHAPTER I	1,492,449	1,691,698	1,523,152	1,604,377	81,225	5%
09 433203 ESEA CHAPTER II BLOCK GRANT	-	840	-	-	-	-
09 433206 GAPS EDUCATION	255,041	301,779	-	-	-	-
09 433208 FOREST RESERVE FUNDS	5,000	37,579	5,000	30,000	25,000	500%
09 433209 JOB PARTNERSHIP TR. ACT	-	19,779	-	-	-	-
09 433211 MEDICAID REIMBURSEMENTS	-	178,646	-	-	-	-
09 433212 TITLE III	29,432	51,439	23,797	30,897	7,100	30%
09 433214 HOMELESS FUNDING	-	45,003	-	-	-	-
09 433215 FEDERAL STIMULUS FUNDING	3,221,940	5,162,649	-	-	-	-
09 433217 ARRA84.389	-	639,569	-	-	-	-
09 433218 ARRA84.391	-	759,109	-	-	-	-
09 433219 SPECIAL EDUCATION-P.L. 94-141	1,902,249	2,539,449	1,944,531	2,044,316	99,785	5%
09 433224 VOCATIONAL EDUC-CATEGORICAL	144,137	296,163	149,020	160,931	11,911	8%

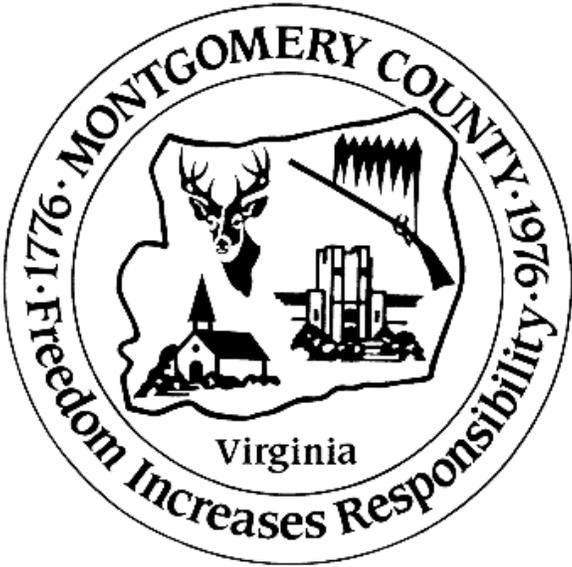
**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
09 433226 EESA PL 98-377 TITLE II	307,800	411,876	368,201	433,178	64,977	18%
09 433228 DRUG FREE SCHOOL PAYMENTS	30,423	44,441	28,617	-	(28,617)	-100%
09 433222 JOB STIMULUS FUNDS	-	-	-	1,166,757	1,166,757	-
09 433290 OTHER FEDERAL FUNDS-DQE	-	7,066	-	-	-	-
09 433234 DETENTION HOME READING PROGRAM	-	164,550	-	-	-	-
SUBTOTAL FEDERAL DESIGNATED	7,474,031	12,421,453	4,118,941	5,548,831	1,429,890	35%
TRANSFERS (TO) FROM OTHER FUNDS						
09 451100 TRANSFER FROM GENERAL FUND	36,630,236	32,890,862	35,714,191	36,414,191	700,000	2%
09 416603 INTEREST	-	-	-	-	-	-
09 451204 FUND BALANCE	-	-	641,519	263,261	(378,258)	-59%
TOTAL TRANSFERS	36,630,236	32,890,862	36,355,710	36,677,452	321,742	1%
TOTAL SCHOOL OPERATING FUND RESOURCES	98,512,788	95,440,675	88,616,820	91,280,803	2,663,983	3%
TOTAL GENERAL AND SCHOOL OPERATING FUNDS	140,546,267	136,516,058	128,169,324	132,200,034	4,030,710	3%
SCHOOL CAFETERIA FUND						
11 416124 CAFETERIA RECEIPTS	2,209,614	1,802,903	2,241,614	2,241,614	-	0%
11 416126 CAFETERIA PRE	-	248,133	-	-	-	-
11 416126 CAFETERIA FEES	-	(11,547)	-	-	-	-
11 424215 STATE AID SCHOOL FOOD PROGRAM	72,069	-	72,069	66,575	(5,494)	-8%
11 433213 FEDERAL AID-SCH FOOD PROGRAM	1,491,032	2,073,234	1,491,032	1,572,621	81,589	5%
11 415102 INTEREST	-	23,729	-	-	-	-
11 433221 ARRA10.579	-	106,653	-	-	-	-
11 451203 (TO)FROM UNDESIGNATED FUND BAL	225,000	-	-	-	-	-
11 451100 (TO)FROM GENERAL FUND	157,358	157,358	-	-	-	-
TOTAL SCHOOL CAFETERIA FUND	4,155,073	4,400,463	3,804,715	3,880,810	76,095	2%
SCHOOL CAPITAL PROJECTS FUND						
19 451100 TRANSFER FROM GENERAL FUND	534,265	534,265	-	-	-	-
19 451104 TRANSFER TO DEBT SERVICE FUND	(1,873,545)	(1,995,939)	(1,893,883)	(1,455,683)	438,200	-23%
19 OTHER REVENUE/FUND BALANCE	1,873,545	1,995,939	1,893,883	1,455,683	(438,200)	-23%
TOTAL SCHOOL CAPITAL PROJECTS FUND	534,265	534,265	-	-	-	-
COUNTY CAPITAL PROJECTS FUND						
12 451110 TRANSFER FROM GENERAL FUND	1,030,595	1,030,595	340,000	700,000	360,000	106%
12 451214 TRANSFER TO GENERAL FUND	-	(45,428)	-	-	-	-
12 451104 TRANSFER TO DEBT SERVICE	-	(82,950)	-	-	-	-
TOTAL COUNTY CAPITAL PROJECTS FUND	1,030,595	902,217	340,000	700,000	360,000	106%

**COUNTY OF MONTGOMERY, VIRGINIA
FISCAL YEAR 2012 REVENUE ESTIMATES**

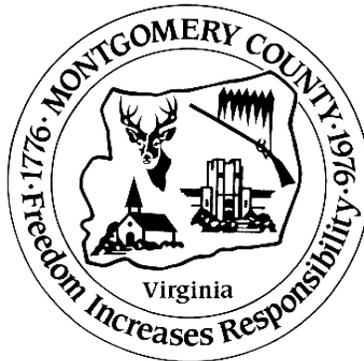
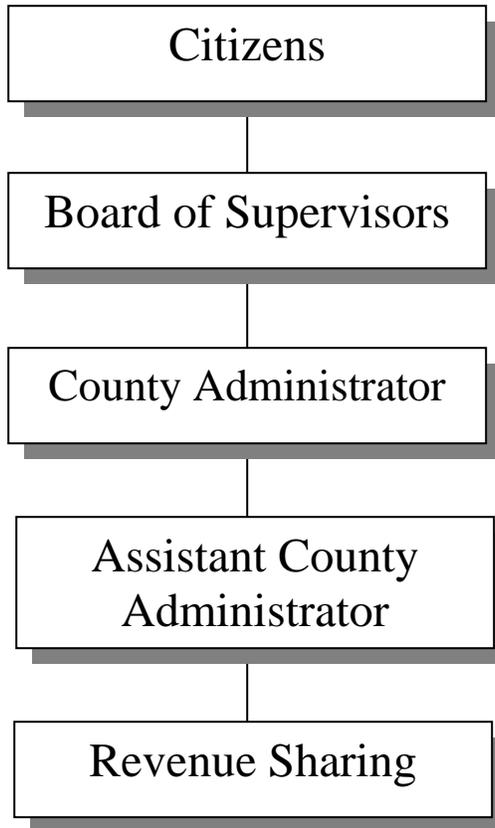
	FY 10 REVISED ESTIMATE	FY 10 REALIZED	FY 11 ESTIMATE	FY 12 ESTIMATE	INC/(DEC) FY 12 BUDGET FROM FY 11 BUDGET	
					\$	%
DEBT SERVICE FUND						
18 415107 INTEREST AND FREED UP DS RESERVE	177,679	191,761	70,115	136,075	65,960	94%
18 419108 QSCB2 INTEREST SUBSIDY	-	-	-	709,947	709,947	-
18 424239 STATE SCHOOL CONSTRUCTION	-	-	-	-	-	-
18 TRANSFER FROM COUNTY CAPITAL	-	82,950	-	-	-	-
18 DEBT SERVICE FUND BALANCE	-	-	175,000	175,000	-	0%
18 TRANSFER FROM SCHOOL CAPITAL FUND	1,873,545	1,995,939	1,893,883	1,455,683	(438,200)	-23%
18 451100 TRANSFER FROM GENERAL FUND	16,973,985	15,822,040	15,623,985	15,623,985	-	0%
TOTAL DEBT SERVICE FUND	19,025,209	18,092,689	17,762,983	18,100,690	337,707	2%
REVENUE STABILIZATION FUND						
40 451204 TRANSFER FROM GENERAL FUND	-	-	564,248	500,000	(64,248)	-11%
TOTAL REVENUE STABILIZATION FUND	-	-	564,248	500,000	(64,248)	-11%
TOTAL RESOURCES ALL FUNDS	165,309,009	160,462,243	150,658,870	155,399,134	4,740,264	3%

EXPENDITURE PLANS



FISCAL YEAR 12 APPROVED BUDGET

REVENUE SHARING



REVENUE SHARING

Budget Summary

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Refunds	\$ 168,242	\$ 165,915	\$ 164,106	\$ 164,106		\$ -		\$ 164,106	\$ -
TOTAL EXPENDITURES	<u>\$ 168,242</u>	<u>\$ 165,915</u>	<u>\$ 164,106</u>	<u>\$ 164,106</u>		<u>\$ -</u>		<u>\$ 164,106</u>	<u>\$ -</u>
REVENUE BY CLASSIFICATION									
Designated Revenue	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Adjustment for Revenue Refunds	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 168,242</u>	<u>\$ 165,915</u>	<u>\$ 164,106</u>	<u>\$ 164,106</u>		<u>\$ -</u>		<u>\$ 164,106</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 168,242</u>	<u>\$ 165,915</u>	<u>\$ 164,106</u>	<u>\$ 164,106</u>		<u>\$ -</u>		<u>\$ 164,106</u>	<u>\$ -</u>

REVENUE SHARING

Division Description

This division is responsible for payments to the City of Radford as part of a revenue sharing agreement between the County and the City. Payments are equal to 27.5% of all revenue collected in the 177 Corridor and are made semi-annually to the City of Radford.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda & Reductions Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

REVENUE SHARING

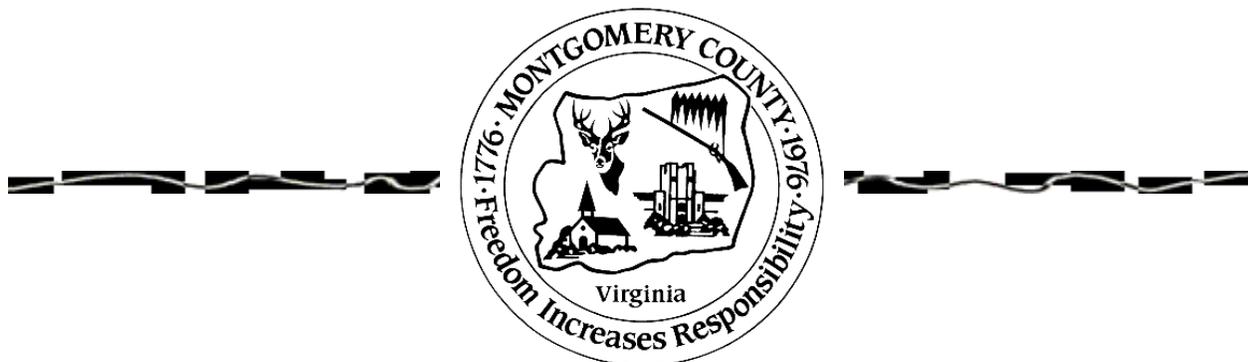
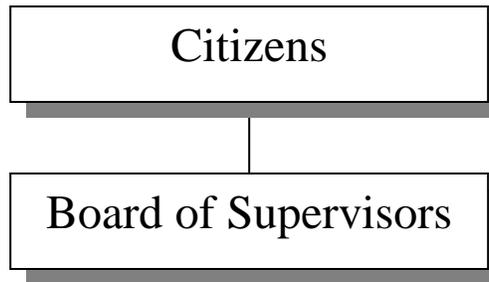
Department Description and Financial Data

Revenue Sharing

This department is responsible for payments to the City of Radford as part of a revenue sharing agreement between the County and the City.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Revenue Sharing	\$ 168,242	\$ 165,915	\$ 164,106	\$ 164,106		-		\$ 164,106	-

BOARD OF SUPERVISORS



BOARD OF SUPERVISORS

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Board of Supervisors	\$ 363,156	\$ 229,689	\$ 254,228	\$ 250,915		\$ -		\$ 250,915	\$ (3,313)
TOTAL EXPENDITURES	\$ 363,156	\$ 229,689	\$ 254,228	\$ 250,915		\$ -		\$ 250,915	\$ (3,313)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 141,069	\$ 140,026	\$ 149,348	\$ 146,035		\$ -		\$ 146,035	\$ (3,313)
Operations & Maintenance	\$ 222,087	\$ 89,662	\$ 104,880	\$ 104,880		\$ -		\$ 104,880	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 363,156	\$ 229,689	\$ 254,228	\$ 250,915		\$ -		\$ 250,915	\$ (3,313)
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ 35	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 35	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 363,156	\$ 229,654	\$ 254,228	\$ 250,915		\$ -		\$ 250,915	\$ (3,313)
TOTAL REVENUES	\$ 363,156	\$ 229,689	\$ 254,228	\$ 250,915		\$ -		\$ 250,915	\$ (3,313)

BOARD OF SUPERVISORS

Division Description

The Board of Supervisors is an elected body of seven members, representing seven voting districts. The Board of Supervisors has both administrative and legislative responsibilities, some of which are discharged in the role of the local governing body and some of which have derived from its function as an administrative subdivision of the state. The Board establishes policies and enacts ordinances governing the County and its citizens.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Fringe Benefit Adjustments – The base budget includes funding for the following fringe benefits changes: an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

BOARD OF SUPERVISORS

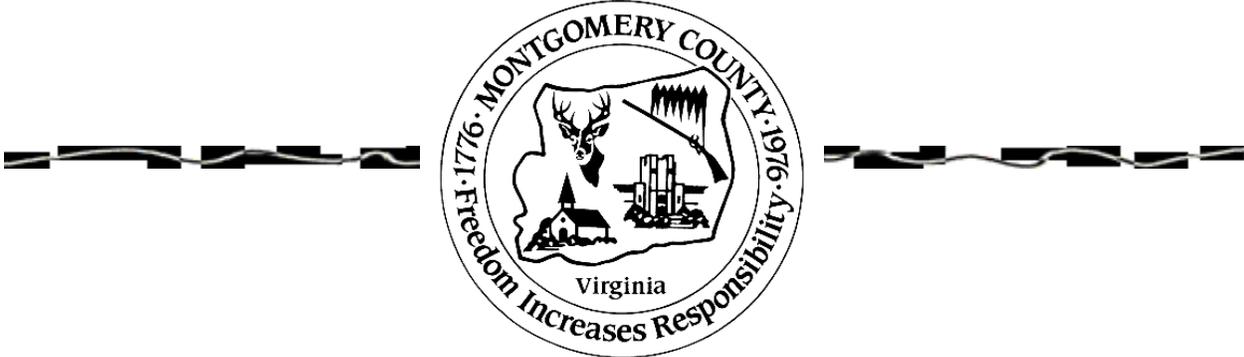
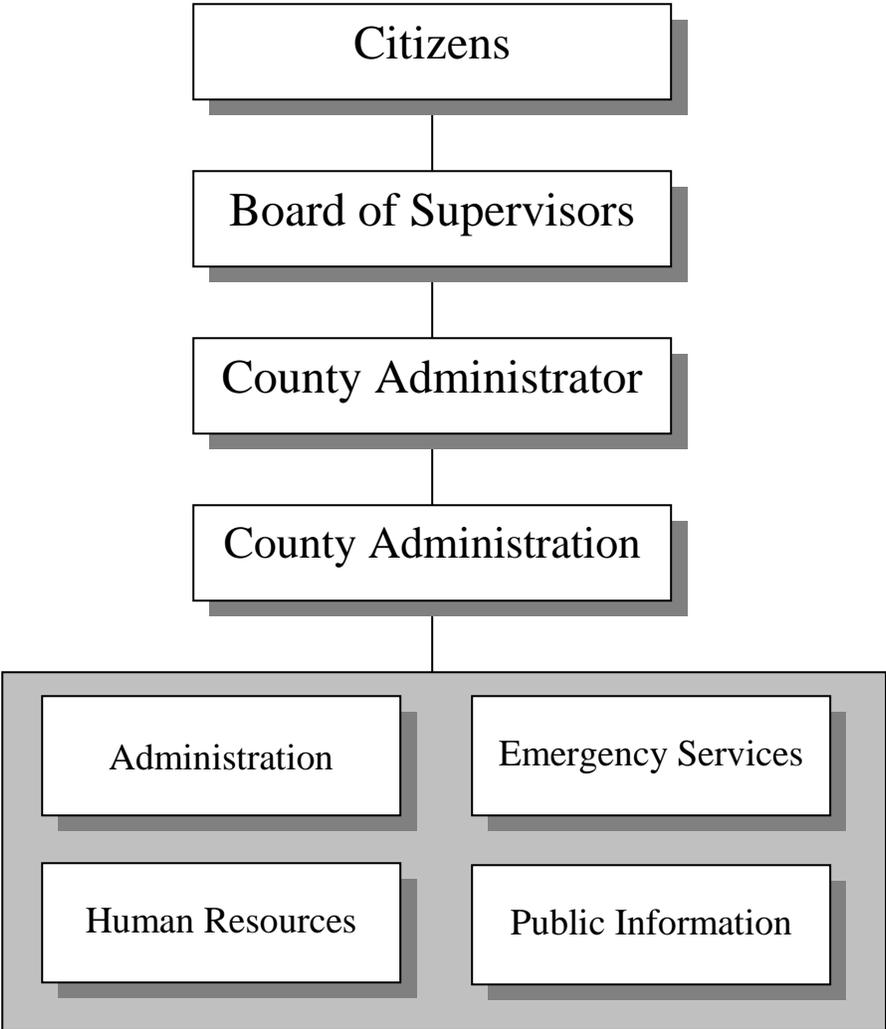
Department Description and Financial Data

Board of Supervisors

The Board of Supervisors is responsible for adopting an annual County budget and appropriating funds; setting local tax rates and levying County taxes; appointing members of various boards and committees; and adopting the County's comprehensive land use plan and related ordinances.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Board of Supervisors	\$ 363,156	\$ 229,689	\$ 254,228	\$ 250,915		-		\$ 250,915	\$ (3,313)

COUNTY ADMINISTRATION



COUNTY ADMINISTRATION

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Administration	\$ 602,177	\$ 589,474	\$ 597,903	\$ 613,555		\$ -		\$ 613,555	\$ 15,652
Emergency Services	\$ 93,942	\$ 93,100	\$ 88,158	\$ 89,707		\$ -		\$ 89,707	\$ 1,549
Human Resources	\$ 487,655	\$ 475,793	\$ 482,027	\$ 497,811		\$ 39,059		\$ 536,870	\$ 54,843
Public Information	\$ 287,364	\$ 265,553	\$ 260,080	\$ 255,360		\$ (37,214)		\$ 218,146	\$ (41,934)
TOTAL EXPENDITURES	\$ 1,471,138	\$ 1,423,920	\$ 1,428,168	\$ 1,456,433		\$ 1,845		\$ 1,458,278	\$ 30,110
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 1,115,092	\$ 1,112,707	\$ 1,130,391	\$ 1,158,656		\$ (50,714)		\$ 1,107,942	\$ (22,449)
Operations & Maintenance	\$ 306,203	\$ 275,990	\$ 297,277	\$ 297,277		\$ 52,559		\$ 349,836	\$ 52,559
Capital Outlay	\$ 49,843	\$ 35,223	\$ 500	\$ 500		\$ -		\$ 500	\$ -
TOTAL EXPENDITURES	\$ 1,471,138	\$ 1,423,920	\$ 1,428,168	\$ 1,456,433		\$ 1,845		\$ 1,458,278	\$ 30,110
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 11,766	\$ 13,576	\$ 9,800	\$ 9,800		\$ -		\$ 9,800	\$ -
TOTAL DESIGNATED REVENUE	\$ 11,766	\$ 13,576	\$ 9,800	\$ 9,800		\$ -		\$ 9,800	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,459,372	\$ 1,410,345	\$ 1,418,368	\$ 1,446,633		\$ 1,845		\$ 1,448,478	\$ 30,110
TOTAL REVENUES	\$ 1,471,138	\$ 1,423,920	\$ 1,428,168	\$ 1,456,433		\$ 1,845		\$ 1,458,278	\$ 30,110
Total Authorized Personnel (FTE)	14.5	14.5	14.5	14.5		(1)		13.5	

COUNTY ADMINISTRATION

Division Description

The County Administration Division includes Administration, Emergency Services, Human Resources and Public Information. Division staff includes the County Administrator, Assistant County Administrator, Assistant to the Administrator, Emergency Services Coordinator, Human Resources Director, Public Information Director, and six support positions. The County Administrator, who is appointed by and accountable to the Board of Supervisors, leads County operations.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$39,059 is Added for Increased Costs of the Health Clinic – This increase is made for the County health clinic based on the projected employee usage in FY 12. The number of employees participating in the health clinic has increased from 220 to 340 from 2008. The \$39,059 increase will provide approximately 818 nurse hours per year, an increase of 72 hours per year, and additional funds for clinic lab work. This additional funding will provide a total clinic budget of \$200,525 in FY 12.
- \$11,000 is Added for the Cost of a Citizen Survey – Funding is added for the County to conduct a citizen survey. The survey will provide the opportunity for citizens to provide feedback to County officials and elected leaders on the current and future provision of County services. This addition is part of the Board's vision to be a citizen friendly government and to ensure the board is moving in the right direction with regard to County services and programs.
- \$2,500 is Added for the Cost of Establishing a Citizens Academy – Funding is added for the County to establish a citizen's academy. This addition is also part of the Board's vision to be a citizen friendly government. The goal of the academy is to educate citizens, raise awareness, and foster a better understanding of County government services and programming.
- (\$50,714) is Reduced to Reflect One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Public Information Office currently has one vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 12.

COUNTY ADMINISTRATION

Department Description and Financial Data

Administration

The County Administrator guides and directs the day-to-day operations of County government under the authority of the Board of Supervisors and has ultimate responsibility for all phases of local government. The County Administrator is responsible for recommending policies and implementing programs for the Board of Supervisors; and for ensuring compliance with federal, state and local laws.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
County Administration	\$ 602,177	\$ 589,474	\$ 597,903	\$ 613,555		\$ -		\$ 613,555	\$ 15,652
Authorized Personnel	5.5	5.5	5.5	5.5		0		5.5	

Emergency Services

The Emergency Services Office coordinates the fire, rescue, and public safety functions throughout the County and administers the Homeland Security Grant.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Emergency Services	\$ 93,942	\$ 93,100	\$ 88,158	\$ 89,707		\$ -		\$ 89,707	\$ 1,549
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Human Resources

The Human Resources Office directs all phases of human resources management for the County. The office develops, recommends, and interprets human resources policies for management and employees. Recruitment, selection, and retention efforts are managed through the County's Human Resources Office, along with compensation and benefit programs. The office is the center of employee training programs and it also handles employee events, incentive programs, and employee service awards.

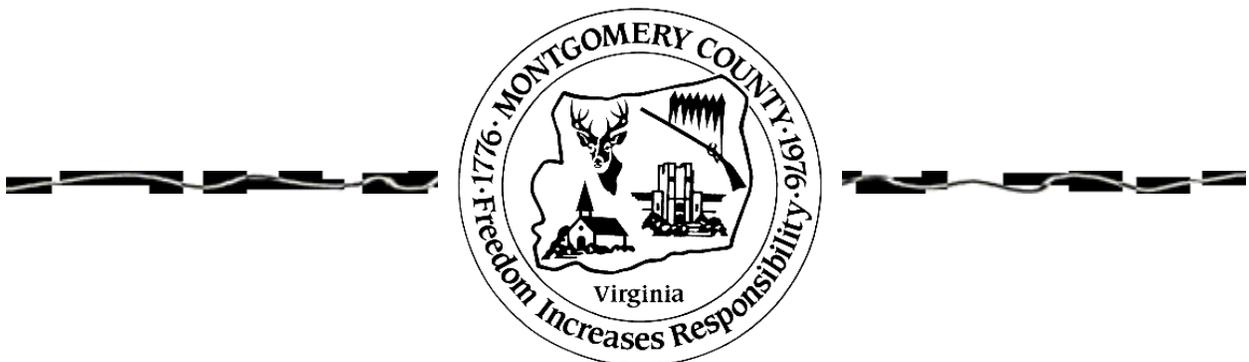
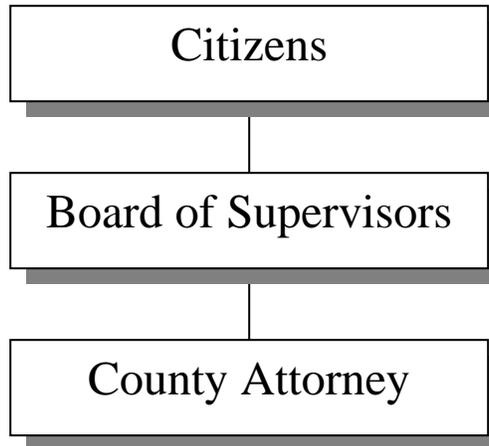
	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Human Resources	\$ 487,655	\$ 475,793	\$ 482,027	\$ 497,811		\$ 39,059		\$ 536,870	\$ 54,843
Authorized Personnel (FTEs)	4	4	4	4		0		4	

Public Information

The Public Information Office is the primary resource for information about County government. The office encourages citizen input into the local government process and improves the accessibility of County government to its citizens. As an extension of the Administration Office, the Public Information Office links County residents, the media, and other groups to County government.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Public Information	\$ 287,364	\$ 265,553	\$ 260,080	\$ 255,360		\$ (37,214)		\$ 218,146	\$ (41,934)
Authorized Personnel (FTEs)	4	4	4	4		(1)		3	

COUNTY ATTORNEY



COUNTY ATTORNEY

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
County Attorney	\$ 311,638	\$ 305,434	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
TOTAL EXPENDITURES	\$ 311,638	\$ 305,434	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 219,571	\$ 214,671	\$ 219,675	\$ 228,207		\$ -		\$ 228,207	\$ 8,532
Operations & Maintenance	\$ 92,067	\$ 90,763	\$ 12,067	\$ 12,067		\$ -		\$ 12,067	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 311,638	\$ 305,434	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
BOE Costs	\$ -	\$ 839	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 839	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 311,638	\$ 304,595	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
TOTAL REVENUES	\$ 311,638	\$ 305,434	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
Total Authorized Personnel (FTE)	1.5	1.5	1.5	1.5		0		1.5	

COUNTY ATTORNEY

Division Description

The County Attorney is appointed by the Board of Supervisors and is responsible for all civil matters involving the County. This includes advising and representing the Board of Supervisors, County officials, and staff of Montgomery County; preparing County ordinances; and defending or bringing actions in which the County or any of its boards, officials, departments or employees is a party.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

COUNTY ATTORNEY

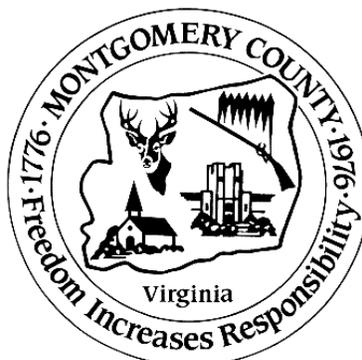
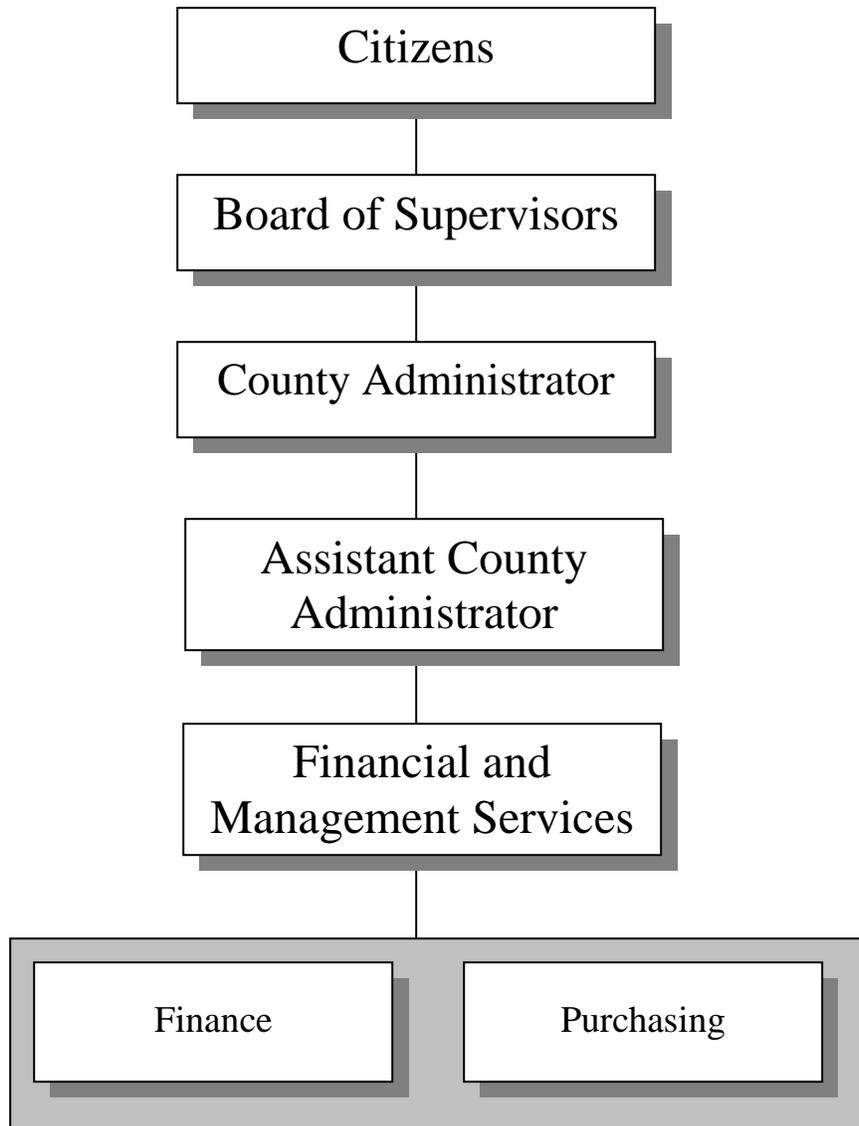
Department Description and Financial Data

County Attorney

The County Attorney provides legal services to the Board of Supervisors.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
County Attorney	\$ 311,638	\$ 305,434	\$ 231,742	\$ 240,274		\$ -		\$ 240,274	\$ 8,532
Authorized Personnel (FTEs)	1.5	1.5	1.5	1.5		0		1.5	

FINANCIAL AND MANAGEMENT SERVICES



FINANCIAL AND MANAGEMENT SERVICES

Budget Summary

	<u>FY 10</u>	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 12</u>	<u>FY 12</u>	<u>Change</u>
	<u>Revised</u>	<u>Actual</u>	<u>Approved</u>	<u>Base</u>	+ <u>Addenda</u>	= <u>Approved</u>	<u>App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT							
Finance	\$ 728,943	\$ 696,068	\$ 730,606	\$ 744,468	\$ 18,136	\$ 762,604	\$ 31,998
Purchasing	\$ 148,303	\$ 143,055	\$ 150,698	\$ 154,278	\$ -	\$ 154,278	\$ 3,580
TOTAL EXPENDITURES	\$ 877,246	\$ 839,123	\$ 881,304	\$ 898,746	\$ 18,136	\$ 916,882	\$ 35,578
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 717,551	\$ 696,556	\$ 729,450	\$ 746,892	\$ -	\$ 746,892	\$ 17,442
Operations & Maintenance	\$ 153,990	\$ 136,863	\$ 151,854	\$ 151,854	\$ 18,136	\$ 169,990	\$ 18,136
Capital Outlay	\$ 5,705	\$ 5,704	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 877,246	\$ 839,123	\$ 881,304	\$ 898,746	\$ 18,136	\$ 916,882	\$ 35,578
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ 125,000	\$ 89,782	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 125,000	\$ 89,782	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 752,246	\$ 749,341	\$ 756,304	\$ 773,746	\$ 18,136	\$ 791,882	\$ 35,578
TOTAL REVENUES	\$ 877,246	\$ 839,123	\$ 881,304	\$ 898,746	\$ 18,136	\$ 916,882	\$ 35,578
Total Authorized Personnel (FTE)	10.5	10.5	10.5	10.5	0	10.5	

FINANCIAL AND MANAGEMENT SERVICES

Division Description

The Financial and Management Services Division is responsible for ensuring the integrity of public funds by developing and monitoring compliance with internal controls and financial policies and procedures. The division is responsible for payroll, accounts payable, risk management, purchasing, and budgeting, including the development and administration of the County's operating budget and Capital Improvement Program (CIP). The Division also provides County Administration with financial reports on County operations. In addition to County finance functions, the Public Service Authority's billing, collection, and customer service functions are also performed in this office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$18,136 is Added for Increased Professional Fees – The County's contract for audit services expired this year. A new contract will need to be established for the 2011 audit. New reporting requirements by the Auditor of Public Accounts for additional internal control audits, actuarial fee increases, and financial advisor increases all require additional funding not contained in the Finance Department's base budget. This increase will provide the Finance Department with sufficient funding to cover these expenses.

FINANCIAL AND MANAGEMENT SERVICES

Department Description and Financial Data

Finance

The finance function maintains accounting records related to the County's financial system and prepares and distributes monthly expenditure reports. This area also processes invoices for payment, payroll, and all State, Federal and IRS earnings-related forms. In addition, the Finance Department performs billing, collection, and customer service functions for the Public Service Authority. This division also develops and monitors the County's budget and Capital Improvement Program (CIP).

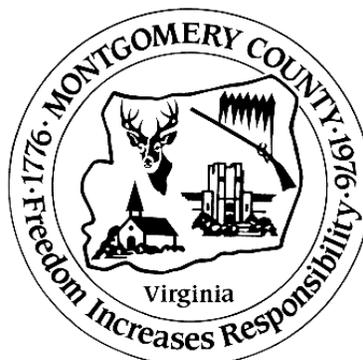
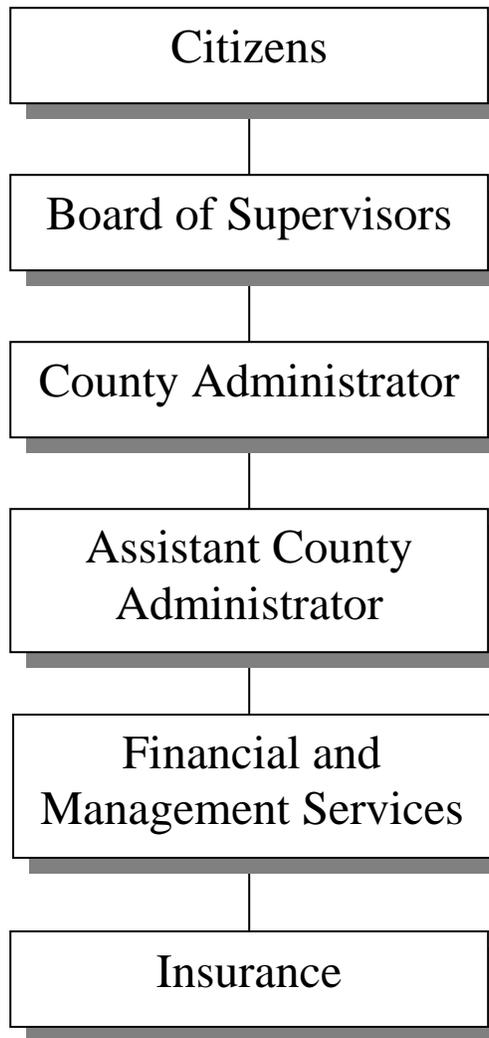
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Finance	\$ 728,943	\$ 696,068	\$ 730,606	\$ 744,468		\$ 18,136		\$ 762,604	\$ 31,998
Authorized Personnel (FTEs)	8.5	8.5	8.5	8.5		0		8.5	

Purchasing

The Purchasing Department assists other County departments with purchases of \$2,500 or more on an as-needed basis. Formal Invitations for Bid and Requests for Proposal are developed, issued and awarded through this department in accordance with the Virginia Public Procurement Act. Purchase orders are issued upon award of the solicitations.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Purchasing	\$ 148,303	\$ 143,055	\$ 150,698	\$ 154,278		-		\$ 154,278	\$ 3,580
Authorized Personnel (FTEs)	2	2	2	2		0		2	

INSURANCE



INSURANCE

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Insurance	\$ 283,900	\$ 202,624	\$ 274,733	\$ 274,733		\$ 12,863		\$ 287,596	\$ 12,863
TOTAL EXPENDITURES	\$ 283,900	\$ 202,624	\$ 274,733	\$ 274,733		\$ 12,863		\$ 287,596	\$ 12,863
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 138,431	\$ 80,999	\$ 130,300	\$ 130,300		\$ -		\$ 130,300	\$ -
Operations & Maintenance	\$ 145,469	\$ 121,625	\$ 144,433	\$ 144,433		\$ 12,863		\$ 157,296	\$ 12,863
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 283,900	\$ 202,624	\$ 274,733	\$ 274,733		\$ 12,863		\$ 287,596	\$ 12,863
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 126,000	\$ 64,774	\$ 126,000	\$ 126,000		\$ -		\$ 126,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 126,000	\$ 64,774	\$ 126,000	\$ 126,000		\$ -		\$ 126,000	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 157,900	\$ 137,850	\$ 148,733	\$ 148,733		\$ 12,863		\$ 161,596	\$ 12,863
TOTAL REVENUES	\$ 283,900	\$ 202,624	\$ 274,733	\$ 274,733		\$ 12,863		\$ 287,596	\$ 12,863

INSURANCE

Division Description

Insurance coverage for County buildings and their contents at replacement cost value, risk management consulting services, and liability insurance for County officials are paid from this division.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$12,863 is Added for Property Insurance on the New Courthouse – A total of \$12,863 is added for the cost of property insurance on the new courthouse, parking deck, and tunnel linking the courthouse and the jail for a six-month period (January 1, 2012 through June 30, 2012). Construction on the new courthouse, parking deck, and jail addition are all expected to be complete January 1, 2012. Once complete, the County will be required to insure the new property. \$12,863 is the cost to insure these properties for the six month period contained in the 2012 fiscal year.

INSURANCE

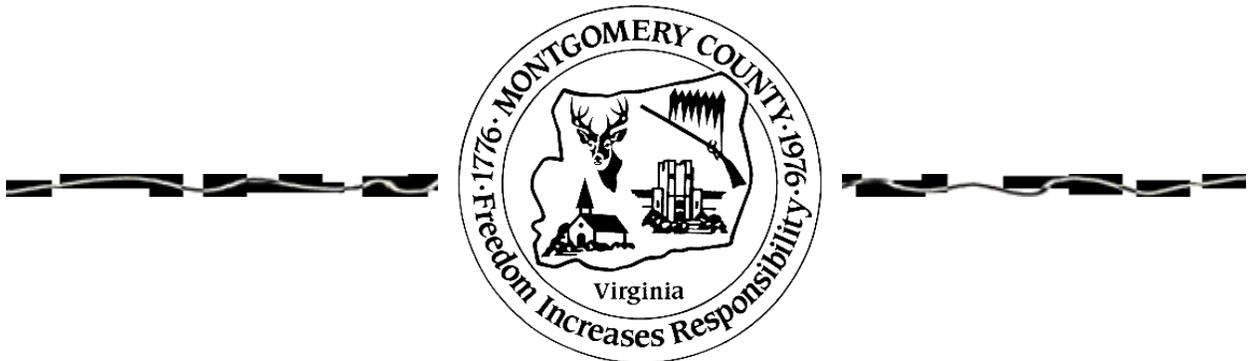
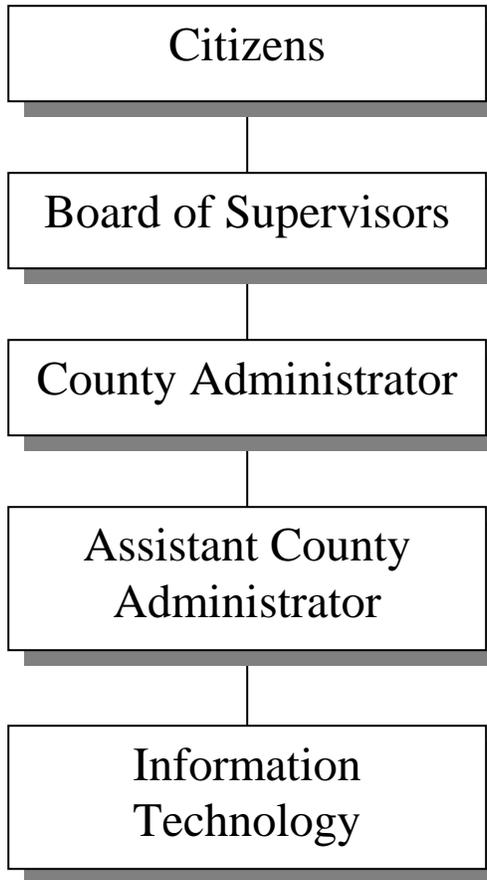
Department Description and Financial Data

Insurance

The Insurance Division covers costs associated with the County's Risk Management Plan.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Insurance	\$ 283,900	\$ 202,624	\$ 274,733	\$ 274,733		\$ 12,863		\$ 287,596	\$ 12,863

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Information Technology	\$ 1,335,217	\$ 1,180,491	\$ 1,160,839	\$ 1,173,586		\$ 83,484		\$ 1,257,070	\$ 96,231
TOTAL EXPENDITURES	\$ 1,335,217	\$ 1,180,491	\$ 1,160,839	\$ 1,173,586		\$ 83,484		\$ 1,257,070	\$ 96,231
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 668,203	\$ 665,607	\$ 633,170	\$ 645,917		\$ 83,484		\$ 729,401	\$ 96,231
Operations & Maintenance	\$ 400,123	\$ 334,647	\$ 432,764	\$ 401,919		\$ -		\$ 401,919	\$ (30,845)
Capital Outlay	\$ 266,891	\$ 180,238	\$ 94,905	\$ 125,750		\$ -		\$ 125,750	\$ 30,845
TOTAL EXPENDITURES	\$ 1,335,217	\$ 1,180,491	\$ 1,160,839	\$ 1,173,586		\$ 83,484		\$ 1,257,070	\$ 96,231
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ 4,983	\$ 4,983		\$ -		\$ 4,983	\$ -
Data Processing Revenue	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ 4,983	\$ 4,983		\$ -		\$ 4,983	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,335,217	\$ 1,180,491	\$ 1,155,856	\$ 1,168,603		\$ 83,484		\$ 1,252,087	\$ 96,231
TOTAL REVENUES	\$ 1,335,217	\$ 1,180,491	\$ 1,160,839	\$ 1,173,586		\$ 83,484		\$ 1,257,070	\$ 96,231
Total Authorized Personnel (FTE)	9.5	9.5	8.5	8.5		1		9.5	

INFORMATION TECHNOLOGY

Division Description

The Information Technology (IT) department manages the County's desktop computing resources, technical operations infrastructure and business applications environment. A 24x7 customer service helpdesk is used to capture problem requests and manage IT resources.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- Computer Replacement Base Budget – The Information Technology base budget includes \$100,000 for the County's annual computer replacements. This base funding will allow the County to replace 30 desktop PCs, 4 laptop PCs, network devices, UPS devices, and 5 servers.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$83,484 is Added to Unfreeze One FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Information Technology Division had one vacant position (Senior Systems Engineer) which was frozen for FY 11. In December 2010, the Hiring Freeze Exemption Committee approved that the Senior Systems Engineer position be filled for FY 12 based on the need for additional technical skills in systems engineering work in the department due to several large information technology infrastructure projects previously delayed. This addition restores the Information Technology department to 9.5 FTEs.

INFORMATION TECHNOLOGY

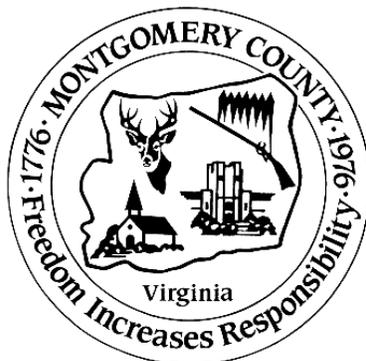
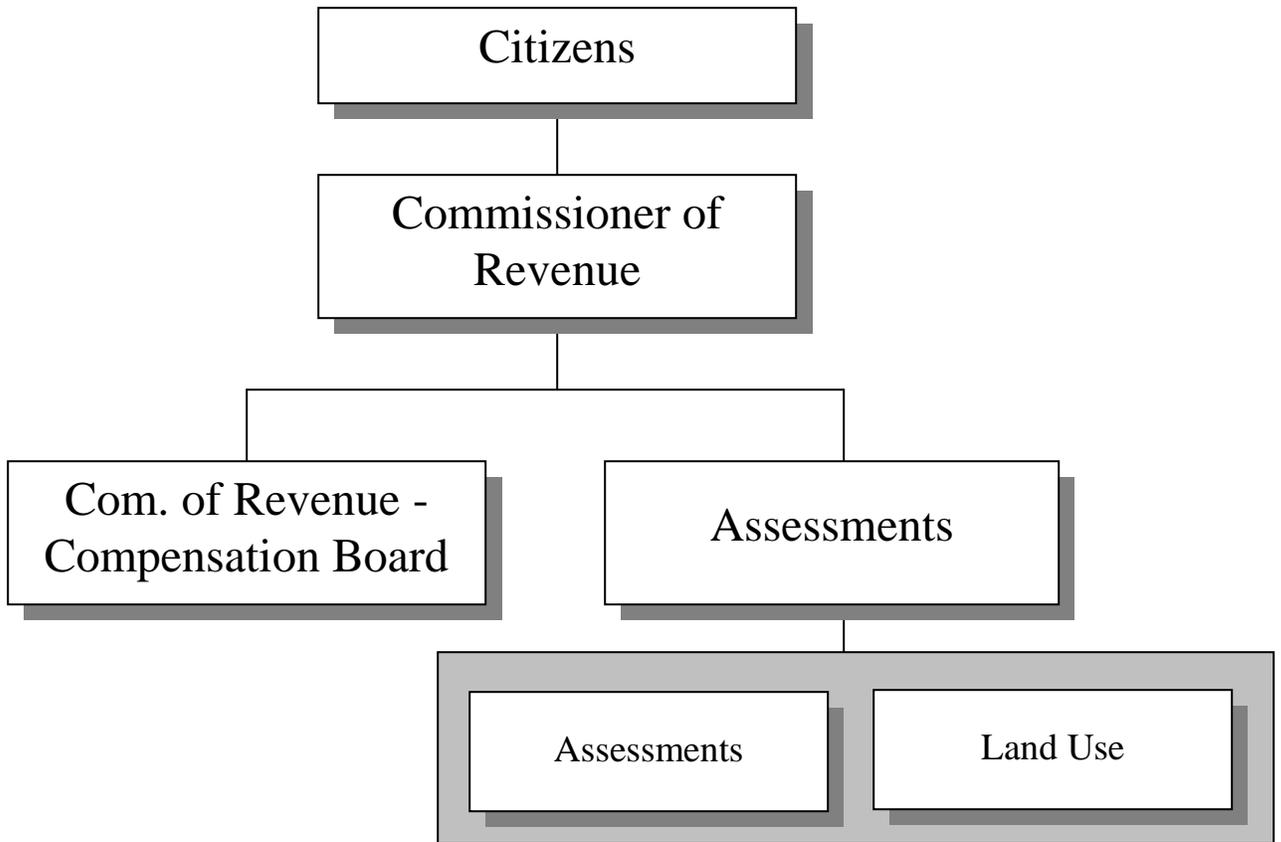
Department Description and Financial Data

Information Technology

The IT department supports all County Departments, Commissioner of Revenue's office, Treasurer's office, Commonwealth Attorney's office, Sheriff's office, Registrar's office, the Public Service Authority and to a lesser degree, the Clerk of the Circuit Court.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Information Technology	\$ 1,335,217	\$ 1,180,491	\$ 1,160,839	\$ 1,173,586		\$ 83,484		\$ 1,257,070	\$ 96,231
Authorized Personnel (FTEs)	9.5	9.5	8.5	8.5		1		9.5	

COMMISSIONER OF REVENUE



COMMISSIONER OF REVENUE

Budget Summary

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+	<u>FY 12</u> <u>Addenda</u>	=	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT									
Commissioner of Revenue	\$ 650,444	\$ 628,447	\$ 570,929	\$ 562,405	\$	-	\$	562,405	\$ (8,524)
TOTAL EXPENDITURES	\$ 650,444	\$ 628,447	\$ 570,929	\$ 562,405	\$	-	\$	562,405	\$ (8,524)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 639,873	\$ 617,989	\$ 565,854	\$ 557,330	\$	-	\$	557,330	\$ (8,524)
Operations & Maintenance	\$ 5,496	\$ 5,496	\$ 5,075	\$ 5,075	\$	-	\$	5,075	\$ -
Capital Outlay	\$ 5,075	\$ 4,962	\$ -	\$ -	\$	-	\$	-	\$ -
TOTAL EXPENDITURES	\$ 650,444	\$ 628,447	\$ 570,929	\$ 562,405	\$	-	\$	562,405	\$ (8,524)
REVENUE BY CLASSIFICATION									
Recovered Costs	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
State Shared Expenses	\$ 203,731	\$ 199,887	\$ 80,375	\$ 83,628	\$	(2,062)	\$	81,566	\$ 1,191
TOTAL DESIGNATED REVENUE	\$ 203,731	\$ 199,887	\$ 80,375	\$ 83,628	\$	(2,062)	\$	81,566	\$ 1,191
TOTAL UNDESIGNATED REVENUE	\$ 446,713	\$ 428,560	\$ 490,554	\$ 478,777	\$	2,062	\$	480,839	\$ (9,715)
TOTAL REVENUES	\$ 650,444	\$ 628,447	\$ 570,929	\$ 562,405	\$	-	\$	562,405	\$ (8,524)
Total Authorized Personnel (FTE)	11	11	7	7		0		7	

COMMISSIONER OF REVENUE

Division Description

The Commissioner of the Revenue is an elected constitutional officer responsible for determining and assessing the fair market value of all property subject to taxation in Montgomery County. The Commissioner's Office assesses all tangible personal property in accordance with the Code of Virginia; verifies personal property data filed by taxpayers; calculates assessments and taxes; and issues the personal property tax book annually. The Commissioner's Office receives more than 30,000 Virginia State Individual Income Tax returns and 2,000 Estimated Tax Declarations each year. This division accounts for the costs shared between the County and the State Compensation Board for the operations of the Commissioner of Revenue's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- Base Compensation Board Revenue Adjustments – A total of \$3,253 is added to the Commissioner of the Revenue's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 11 and FY 12. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$2,062) is Reduced from the Commissioner's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to an increase in premium recovery payments and additional across the board cuts instituted by the General Assembly. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

COMMISSIONER OF REVENUE

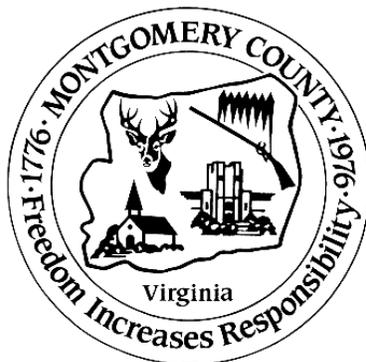
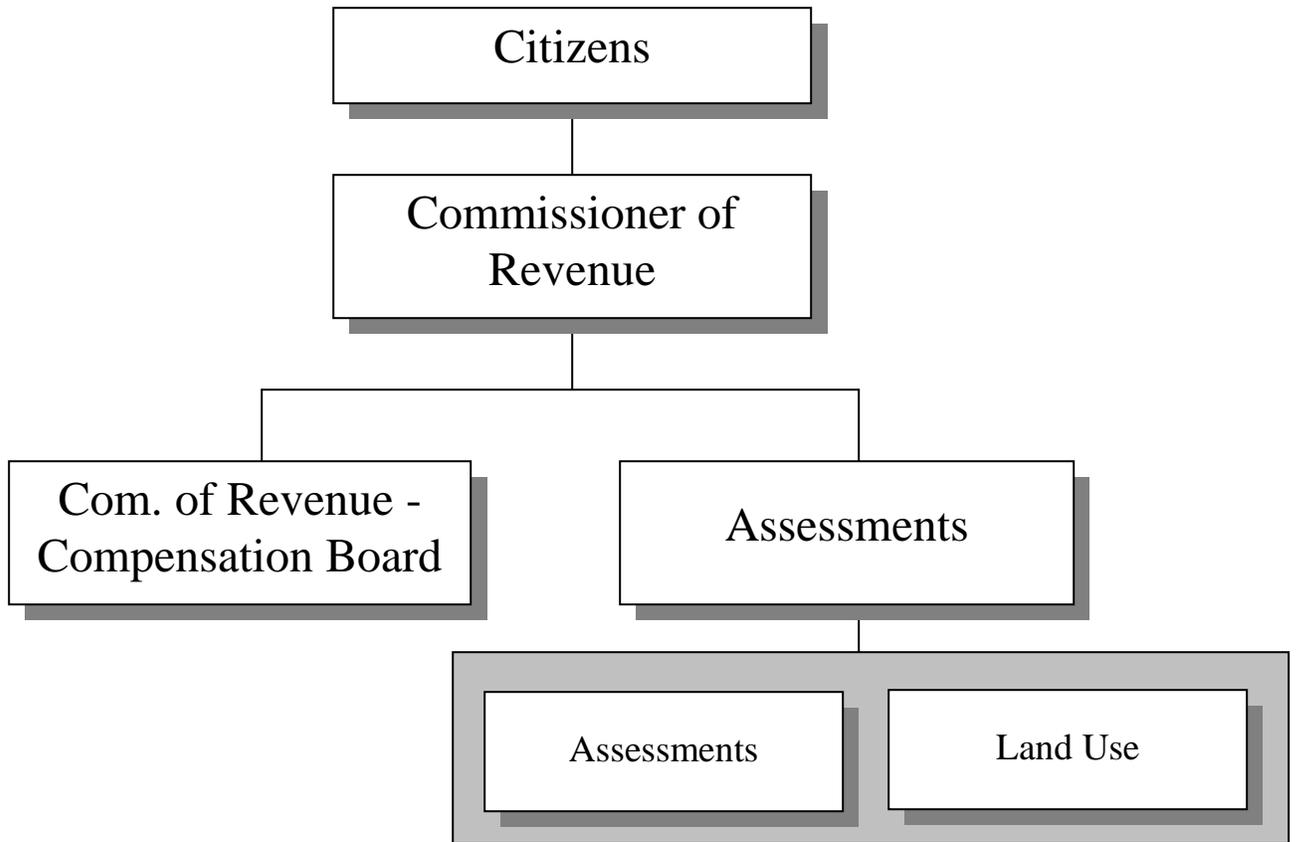
Department Description and Financial Data

Commissioner of Revenue

The Commissioner of Revenue assesses individual and business personal property, and reviews and assists taxpayers with state income tax issues.

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+	<u>FY 12</u> <u>Addenda</u>	=	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT									
Commissioner of Revenue	\$ 650,444	\$ 628,447	\$ 570,929	\$ 562,405		\$ -		\$ 562,405	\$ (8,524)
Authorized Personnel (FTEs)	11	11	7	7		0		7	

ASSESSMENTS



ASSESSMENTS

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Assessments	\$ 400,623	\$ 407,309	\$ 399,866	\$ 351,093		\$ -		\$ 351,093	\$ (48,773)
Land Use	\$ 55,299	\$ 53,648	\$ 56,385	\$ 3,375		\$ -		\$ 3,375	\$ (53,010)
TOTAL EXPENDITURES	\$ 455,922	\$ 460,957	\$ 456,251	\$ 354,468		\$ -		\$ 354,468	\$ (101,783)
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 395,192	\$ 405,963	\$ 400,449	\$ 298,666		\$ -		\$ 298,666	\$ (101,783)
Operations & Maintenance	\$ 57,135	\$ 48,015	\$ 55,802	\$ 55,802		\$ -		\$ 55,802	\$ -
Capital Outlay	\$ 3,595	\$ 6,978	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 455,922	\$ 460,957	\$ 456,251	\$ 354,468		\$ -		\$ 354,468	\$ (101,783)
REVENUE BY CLASSIFICATION									
Land Use Application Fee	\$ 1,800	\$ 1,464	\$ 1,800	\$ 1,800		\$ -		\$ 1,800	\$ -
Recovered Costs	\$ -	\$ 170	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,800	\$ 1,634	\$ 1,800	\$ 1,800		\$ -		\$ 1,800	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 454,122	\$ 459,323	\$ 454,451	\$ 352,668		\$ -		\$ 352,668	\$ (101,783)
TOTAL REVENUES	\$ 455,922	\$ 460,957	\$ 456,251	\$ 354,468		\$ -		\$ 354,468	\$ (101,783)
Total Authorized Personnel (FTE)	8	8	7	7		0		7	

ASSESSMENTS

Division Description

The Assessing Division, which reports to the Commissioner of Revenue, is responsible for maintaining real estate ownership records, including transfers of ownership based on documents recorded in the Circuit Court Clerk's Office; assessing the value of real property in the County; administering the land use program; and mapping of real property. The division also administers the County's real estate tax relief program for the elderly and disabled. This division accounts for the costs for which the County provides 100% of the funding. Since real estate appraisal is a primary focus of this division, the County provides 100% of the funding for additional positions for personal property assessments, including manufactured homes.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

ASSESSMENTS

Department Description and Financial Data

Assessments

The Assessing Department, which reports to the Commissioner of Revenue, is responsible for maintaining real estate ownership records, including transfers of ownership based on documents recorded in the Circuit Court Clerk's Office; assessing the value of real property in the county; administering the land use program; and mapping of real property.

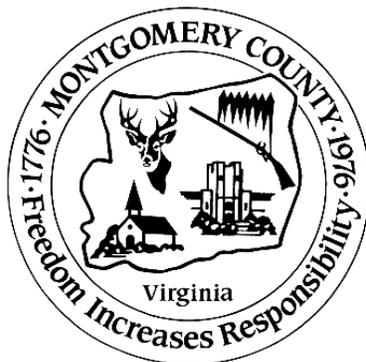
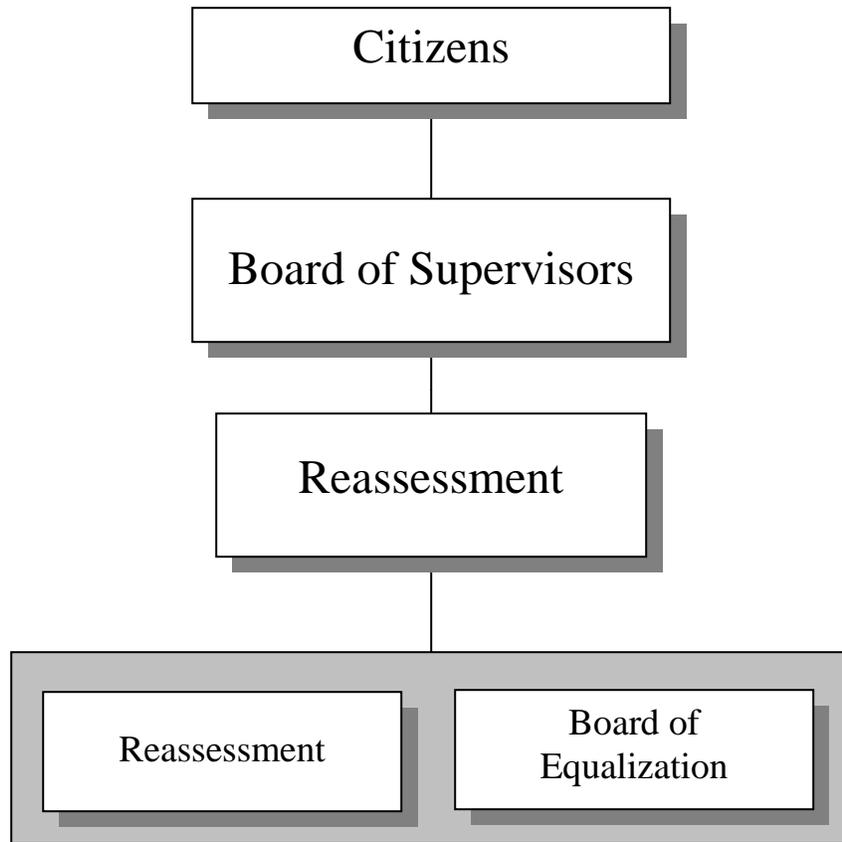
	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Assessments	\$ 400,623	\$ 407,309	\$ 399,866	\$ 351,093		\$ -		\$ 351,093	\$ (48,773)
Authorized Personnel (FTEs)	7	7	6	6		0		6	

Land Use

The Land Use Department processes new and renewal applications for qualifying agricultural, horticultural and forestland. The information provided on the applications is validated and use values per crop yields and soil classifications are calculated. Staff also maintains soil maps.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Land Use	\$ 55,299	\$ 53,648	\$ 56,385	\$ 3,375		\$ -		\$ 3,375	\$ (53,010)
Authorized Personnel (FTEs)	1	1	1	1		0		1	

REASSESSMENT



REASSESSMENT

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Reassessment	\$ 615,915	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -
Board of Equalization	\$ 22,550	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 638,465	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 636,215	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 2,250	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 638,465	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 638,465	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 638,465	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -

REASSESSMENT

Division Description

As required by the Code of Virginia, Montgomery County will conduct a general reassessment that is effective for 2011. Montgomery County is required to reassess all real property at least once every four years. The assessed values for every parcel of real estate (undeveloped land and one or more buildings) in Montgomery County, including parcels in Blacksburg and Christiansburg will be made publicly available.

The Code of Virginia requires that all property be assessed at 100% of market value. This is the value used to calculate property taxes, which are the product of the assessed value and the tax rate.

Budget Discussion

The Reassessment budget on the previous page represents appropriated dollars that occurred in FY 10, in preparation for the January 2011 reassessment. Please note that the reassessment budget is not an ongoing part of the County's budget. It is only shown here to explain the appropriated dollars that were provided in FY 10 for the reassessment.

REASSESSMENT

Department Description and Financial Data

Reassessment

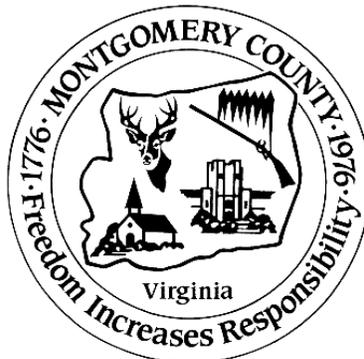
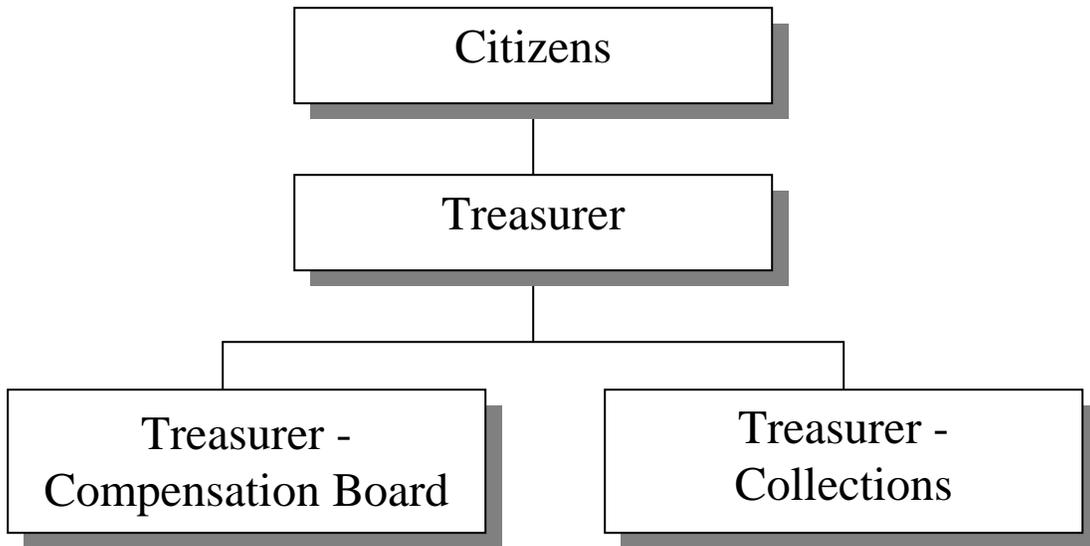
The goal of reassessment is to ensure that appraisals are accurate and assessments are uniform and equitable.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Reassessment	\$ 615,915	\$ 408,780	\$ -	\$ -		\$ -		\$ -	\$ -

Board of Equalization

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Board of Equalization	\$ 22,550	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -

TREASURER – COMPENSATION BOARD



TREASURER – COMPENSATION BOARD

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Treasurer	\$ 587,491	\$ 571,253	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
TOTAL EXPENDITURES	\$ 587,491	\$ 571,253	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 582,069	\$ 565,831	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
Operations & Maintenance	\$ 5,422	\$ 5,422	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 587,491	\$ 571,253	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
REVENUE BY CLASSIFICATION									
State Shared Expenses	\$ 199,968	\$ 196,824	\$ 76,666	\$ 82,201		\$ (4,311)		\$ 77,890	\$ 1,224
TOTAL DESIGNATED REVENUE	\$ 199,968	\$ 196,824	\$ 76,666	\$ 82,201		\$ (4,311)		\$ 77,890	\$ 1,224
TOTAL UNDESIGNATED REVENUE	\$ 387,523	\$ 374,429	\$ 420,639	\$ 464,171		\$ 4,311		\$ 468,482	\$ 47,843
TOTAL REVENUES	\$ 587,491	\$ 571,253	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
Total Authorized Personnel (FTE)	9	9	4	4		0		4	

TREASURER – COMPENSATION BOARD

Division Description

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; investing county funds into a secured interest yielding account; submitting financial reports to the state and County; and authorizing County disbursements. This division accounts for the costs shared between the State Compensation Board and the County for the operations of the Treasurer's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- Base Compensation Board Revenue Adjustments – A total of \$5,535 is added to the Treasurer's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 11 and FY 12. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$4,311) is Reduced from the Treasurer's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to an increase in premium recovery payments and additional across the board cuts instituted by the General Assembly. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

TREASURER – COMPENSATION BOARD

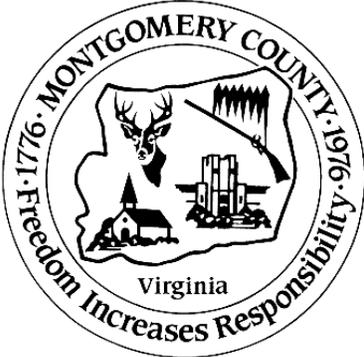
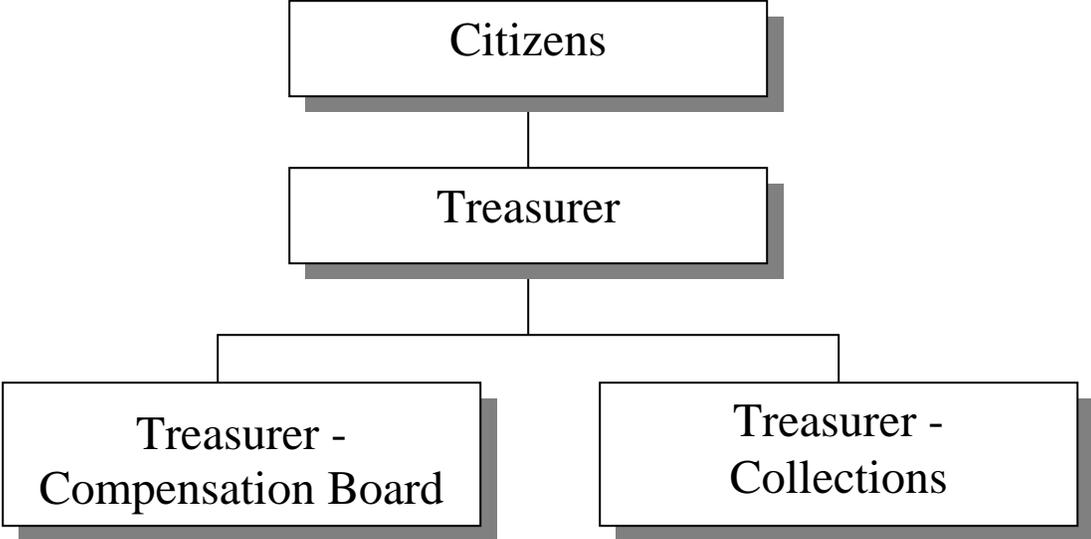
Department Description and Financial Data

Treasurer

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; submitting financial reports to the state and County; and authorizing County disbursements. The Treasurer’s Office collects current and delinquent tax payments, collects county motor vehicle license fees, issues dog tags, and collects and remits payments to the Commonwealth of Virginia for individual and business state income and estimated state income taxes.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Treasurer	\$ 587,491	\$ 571,253	\$ 497,305	\$ 546,372		\$ -		\$ 546,372	\$ 49,067
Authorized Personnel (FTEs)	<u>9</u>	<u>9</u>	<u>4</u>	<u>4</u>		<u>0</u>		<u>4</u>	

TREASURER - COLLECTIONS



TREASURER - COLLECTIONS

Budget Summary

	FY 10 <u>Revised</u>	FY 10 <u>Actual</u>	FY 11 <u>Approved</u>	FY 12 <u>Base</u>	+ FY 12 <u>Addenda</u>	= FY 12 <u>Approved</u>	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Treasurer-Collections	\$ 460,724	\$ 455,075	\$ 462,363	\$ 285,591	\$ -	\$ 285,591	\$(176,772)
TOTAL EXPENDITURES	\$ 460,724	\$ 455,075	\$ 462,363	\$ 285,591	\$ -	\$ 285,591	\$(176,772)
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 345,806	\$ 340,515	\$ 363,915	\$ 187,143	\$ -	\$ 187,143	\$(176,772)
Operations & Maintenance	\$ 111,025	\$ 110,667	\$ 98,448	\$ 98,448	\$ -	\$ 98,448	\$ -
Capital Outlay	\$ 3,893	\$ 3,892	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 460,724	\$ 455,075	\$ 462,363	\$ 285,591	\$ -	\$ 285,591	\$(176,772)
REVENUE BY CLASSIFICATION							
Warrant Fees	\$ 196	\$ 196	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ 10	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 196	\$ 206	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 460,528	\$ 454,869	\$ 462,363	\$ 285,591	\$ -	\$ 285,591	\$(176,772)
TOTAL REVENUES	\$ 460,724	\$ 455,075	\$ 462,363	\$ 285,591	\$ -	\$ 285,591	\$(176,772)
Total Authorized Personnel (FTE)	8	8	8	8	0	8	

TREASURER - COLLECTIONS

Division Description

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; investing county funds into a secured interest yielding account; submitting financial reports to the state and County; and authorizing County disbursements. This division accounts for the costs shared between the State Compensation Board and the County for the operations of the Treasurer's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

TREASURER - COLLECTIONS

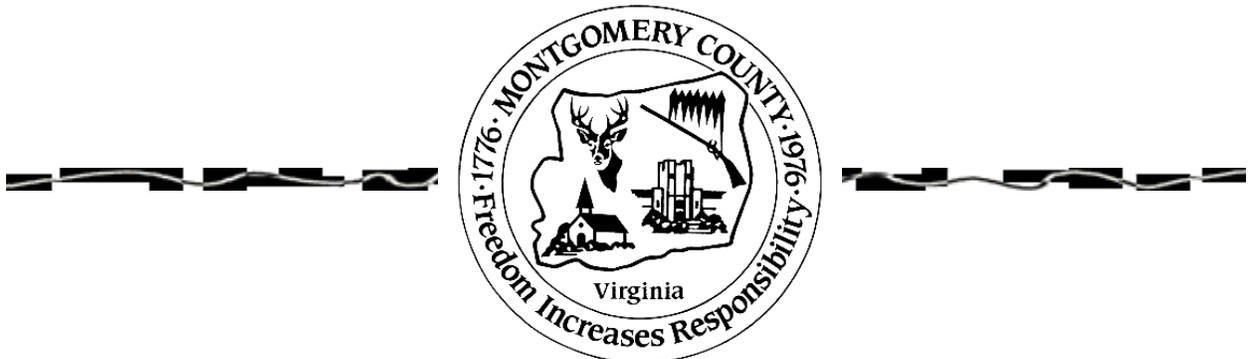
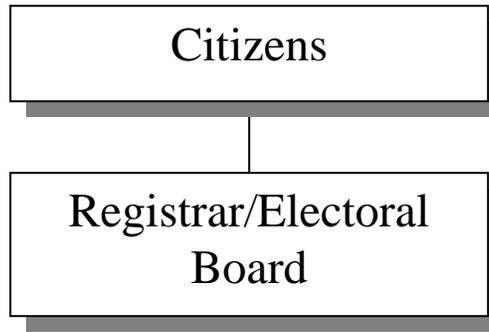
Department Description and Financial Data

Treasurer - Collections

The Treasurer is an elected official responsible for collecting all County revenue, including Federal and State funds; ensuring County funds are adequately safe guarded; submitting financial reports to the state and County; and authorizing County disbursements. The Treasurer’s Office collects current and delinquent tax payments, collects county motor vehicle license fees, issues dog tags, and collects and remits payments to the Commonwealth of Virginia for individual and business state income and estimated state income taxes.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Treasurer-Collections	\$ 460,724	\$ 455,075	\$ 462,363	\$ 285,591		\$ -		\$ 285,591	\$(176,772)
Authorized Personnel (FTEs)	8	8	8	8		0		8	

REGISTRAR/ELECTORAL BOARD



REGISTRAR/ELECTORAL BOARD

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	FY 12 + Addenda	FY 12 = Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Registrar/Electoral Board	\$ 340,141	\$ 296,800	\$ 294,519	\$ 280,221	\$ -	\$ 280,221	\$ (14,298)
TOTAL EXPENDITURES	\$ 340,141	\$ 296,800	\$ 294,519	\$ 280,221	\$ -	\$ 280,221	\$ (14,298)
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 284,930	\$ 248,927	\$ 257,619	\$ 243,321	\$ -	\$ 243,321	\$ (14,298)
Operations & Maintenance	\$ 55,211	\$ 47,873	\$ 36,900	\$ 36,900	\$ -	\$ 36,900	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 340,141	\$ 296,800	\$ 294,519	\$ 280,221	\$ -	\$ 280,221	\$ (14,298)
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ 6,560	\$ 6,560	\$ -	\$ -	\$ -	\$ -	\$ -
State Shared Expenses	\$ 63,752	\$ 54,526	\$ 47,890	\$ 47,890	\$ (1,506)	\$ 46,384	\$ (1,506)
TOTAL DESIGNATED REVENUE	\$ 70,312	\$ 61,086	\$ 47,890	\$ 47,890	\$ (1,506)	\$ 46,384	\$ (1,506)
TOTAL UNDESIGNATED REVENUE	\$ 269,829	\$ 235,713	\$ 246,629	\$ 232,331	\$ 1,506	\$ 233,837	\$ (12,792)
TOTAL REVENUES	\$ 340,141	\$ 296,800	\$ 294,519	\$ 280,221	\$ -	\$ 280,221	\$ (14,298)
Total Authorized Personnel (FTE)	4	4	3	3	0	3	

REGISTRAR/ELECTORAL BOARD

Division Description

The office of the General Register/Electoral Board is required by the Constitution and Code of Virginia to provide registration and election services to eligible citizens of Montgomery County. These services include support and training to individuals and groups holding registration drives; providing in-house and high school voter registration; maintaining the Virginia Election and Registration System (VERIS); purchasing, maintaining, testing, and loading ballots on voting machines; and to prepare for and conduct fair elections within the guidelines of Virginia Elections Laws, including Officer of Election training, processing candidate filings and petitions, printing of ballots and processing absentee votes.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$1,506) is Reduced from the Registrar's Revenue Budget – This adjustment is made based on the amendments in the Governor's FY 12 budget. The Governor's budget provides a reduction in financial assistance to localities for electoral board members' and General Registrar's salary reimbursements.
- \$40,000 is Included in Special Contingencies (Division 960) for Redistricting Costs – Funding is included in Special Contingencies for the estimated increased cost of election redistricting requirements. Redistricting will take place during 2011, based on changes in the County's population as determined by the 2010 census. For additional information, please refer to Division 960.

REGISTRAR/ELECTORAL BOARD

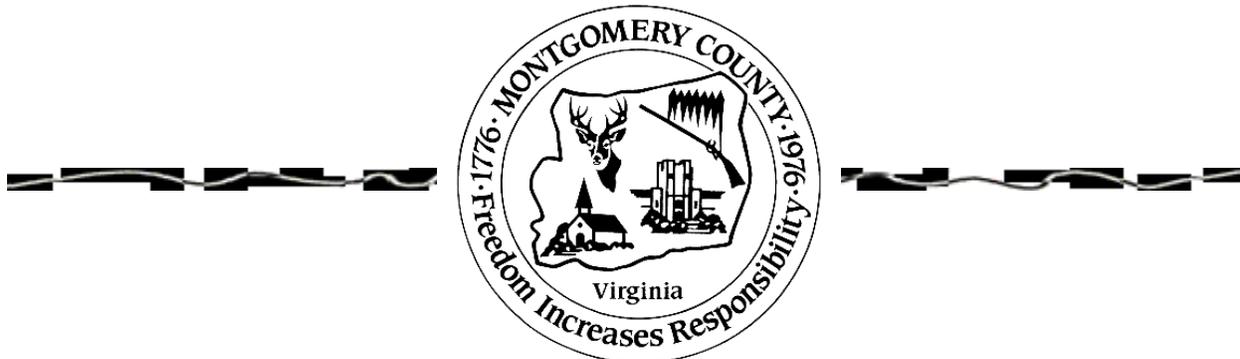
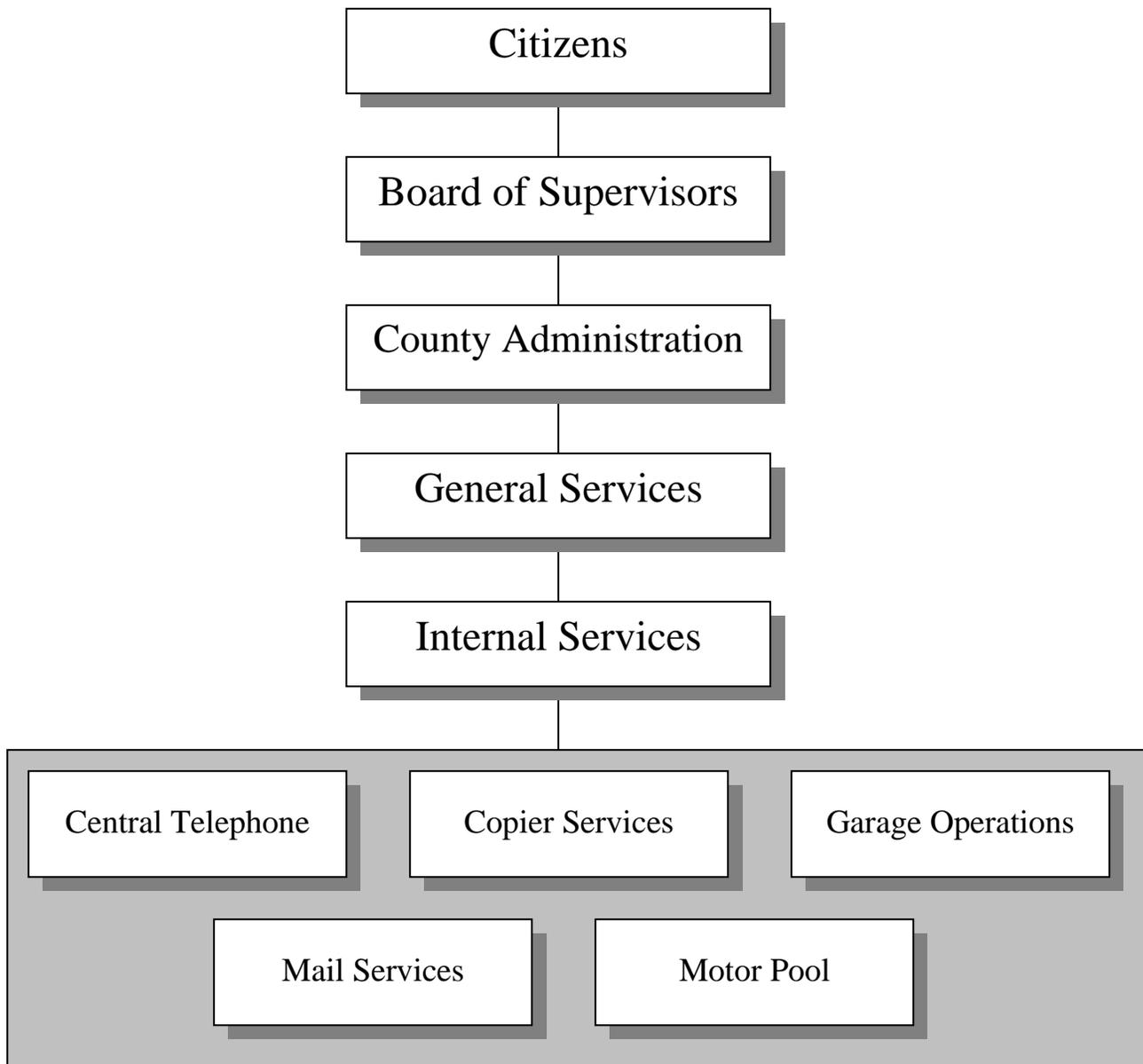
Department Description and Financial Data

Registrar/Electoral Board

The Registrar's Office is committed to providing each citizen of Montgomery County with the opportunity to exercise his or her right to vote in an efficient and equitable manner in accordance with the Constitutions of the United States and the Commonwealth of Virginia and the Code of Virginia.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Registrar/Electoral Board	\$ 340,141	\$ 296,800	\$ 294,519	\$ 280,221		-		\$ 280,221	\$ (14,298)
Authorized Personnel (FTEs)	4	4	3	3		0		3	

INTERNAL SERVICES



INTERNAL SERVICES

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Central Telephone	\$ 34,300	\$ 24,054	\$ 34,300	\$ 34,300		\$ -		\$ 34,300	\$ -
Copier Services	\$ 4,717	\$ 1,032	\$ 3,500	\$ 3,500		\$ -		\$ 3,500	\$ -
Garage Operations	\$ 158,219	\$ 157,679	\$ 153,307	\$ 153,255		\$ -		\$ 153,255	\$ (52)
Mail Services	\$ 17,088	\$ 8,087	\$ 11,849	\$ 11,849		\$ -		\$ 11,849	\$ -
Motor Pool	\$ 63,371	\$ 3,677	\$ 70,442	\$ 71,094		\$ -		\$ 71,094	\$ 652
TOTAL EXPENDITURES	\$ 277,695	\$ 194,528	\$ 273,398	\$ 273,998		\$ -		\$ 273,998	\$ 600
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 101,210	\$ 99,471	\$ 103,074	\$ 103,674		\$ -		\$ 103,674	\$ 600
Operations & Maintenance	\$ 113,534	\$ 90,968	\$ 109,730	\$ 109,730		\$ -		\$ 109,730	\$ -
Capital Outlay	\$ 62,951	\$ 4,089	\$ 60,594	\$ 60,594		\$ -		\$ 60,594	\$ -
TOTAL EXPENDITURES	\$ 277,695	\$ 194,528	\$ 273,398	\$ 273,998		\$ -		\$ 273,998	\$ 600
REVENUE BY CLASSIFICATION									
Canteen Proceeds	\$ -	\$ 100	\$ -	\$ -		\$ -		\$ -	\$ -
Local Sale of Copy Paper	\$ 3,500	\$ 1,172	\$ 3,500	\$ 3,500		\$ -		\$ 3,500	\$ -
Local Garage Internal Charges	\$ 6,000	\$ 8,024	\$ 6,000	\$ 6,000		\$ -		\$ 6,000	\$ -
Local Vehicle Maintenance	\$ 40,000	\$ 69,070	\$ 40,000	\$ 40,000		\$ -		\$ 40,000	\$ -
Local Mileage	\$ 17,700	\$ -	\$ 17,700	\$ 17,700		\$ -		\$ 17,700	\$ -
Proceeds from Resale	\$ 24,500	\$ -	\$ 24,500	\$ 24,500		\$ -		\$ 24,500	\$ -
TOTAL DESIGNATED REVENUE	\$ 91,700	\$ 78,367	\$ 91,700	\$ 91,700		\$ -		\$ 91,700	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 185,995	\$ 116,162	\$ 181,698	\$ 182,298		\$ -		\$ 182,298	\$ 600
TOTAL REVENUES	\$ 277,695	\$ 194,528	\$ 273,398	\$ 273,998		\$ -		\$ 273,998	\$ 600
Total Authorized Personnel (FTE)	2	2	2	2		0		2	

INTERNAL SERVICES

Division Description

The Internal Services Division provides support services to “internal” County customers through the County garage, motor pool, canteen, centralized mail, and copy services.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

INTERNAL SERVICES

Department Description and Financial Data

Central Telephone

The Central Telephone Department provides the main phone lines into the County Government Center and the County Courthouse.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Central Telephone	\$ 34,300	\$ 24,054	\$ 34,300	\$ 34,300	\$ -	\$ 34,300	\$ -

Copier Services

This Department provides central copier services for County divisions in the County Government Center.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Copier Services	\$ 4,717	\$ 1,032	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ -

Garage Operations

The Garage Operations Department provides efficient repairs, services, inspections and maintenance of County vehicles, which total approximately 180 vehicles including the sheriff's fleet.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Garage Operations	\$ 158,219	\$ 157,679	\$ 153,307	\$ 153,255	\$ -	\$ 153,255	\$ (52)
Authorized Personnel (FTEs)	2	2	2	2	0	2	

Mail Services

The Mail Services Department provides central mail services for County divisions in the County Government Center.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Mail Services	\$ 17,088	\$ 8,087	\$ 11,849	\$ 11,849	\$ -	\$ 11,849	\$ -

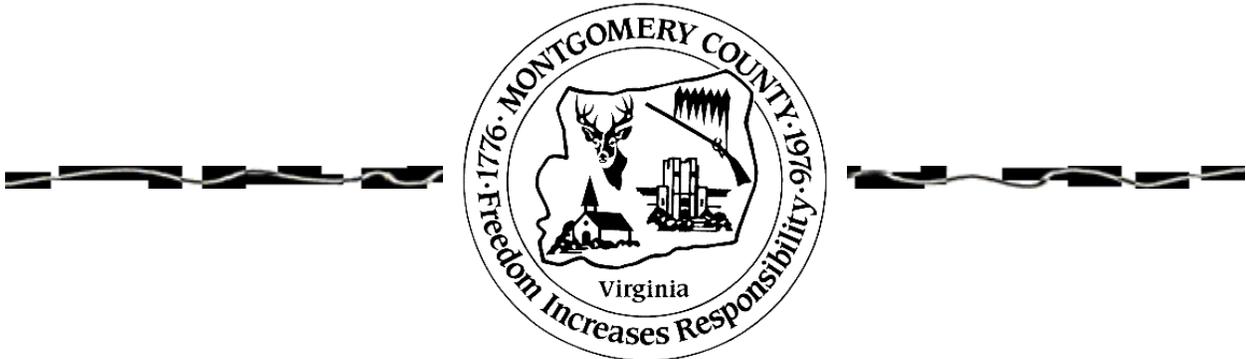
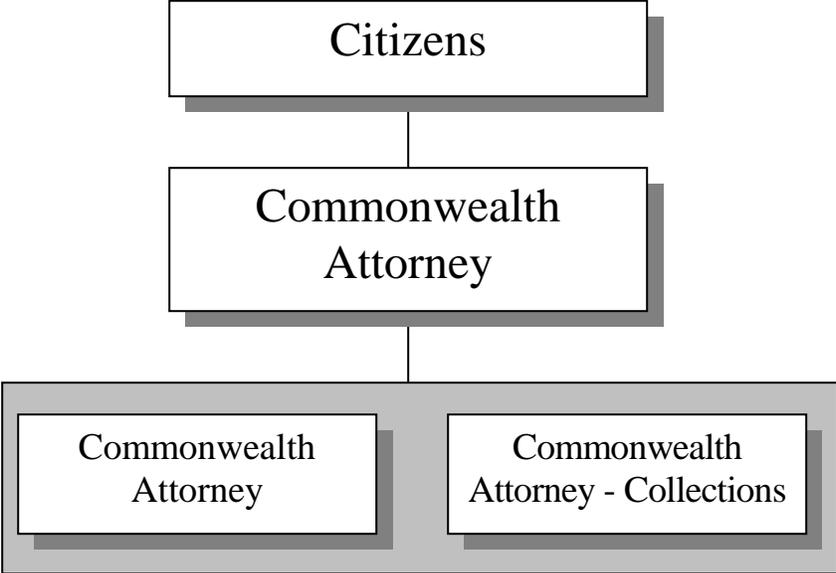
INTERNAL SERVICES

Motor Pool

The Motor Pool Department provides a centralized pool of County owned vehicles for use by County divisions while conducting County business.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Motor Pool	\$ 63,371	\$ 3,677	\$ 70,442	\$ 71,094	\$ -	\$ 71,094	\$ 652

COMMONWEALTH ATTORNEY



COMMONWEALTH ATTORNEY

Budget Summary

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+ <u>FY 12</u> <u>Addenda</u>	= <u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT							
Commonwealth Attorney	\$ 935,689	\$ 915,220	\$ 946,696	\$ 964,070	\$ -	\$ 964,070	\$ 17,374
Commonwealth Attorney-Collections	\$ 6,483	\$ 1,276	\$ 6,500	\$ 6,494	\$ -	\$ 6,494	\$ (6)
TOTAL EXPENDITURES	<u>\$ 942,172</u>	<u>\$ 916,496</u>	<u>\$ 953,196</u>	<u>\$ 970,564</u>	<u>\$ -</u>	<u>\$ 970,564</u>	<u>\$ 17,368</u>
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 887,621	\$ 870,947	\$ 935,406	\$ 952,774	\$ -	\$ 952,774	\$ 17,368
Operations & Maintenance	\$ 54,551	\$ 45,549	\$ 17,790	\$ 17,790	\$ -	\$ 17,790	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 942,172</u>	<u>\$ 916,496</u>	<u>\$ 953,196</u>	<u>\$ 970,564</u>	<u>\$ -</u>	<u>\$ 970,564</u>	<u>\$ 17,368</u>
REVENUE BY CLASSIFICATION							
Local Court Fees	\$ 101,208	\$ 102,077	\$ 101,208	\$ 101,208	\$ (208)	\$ 101,000	\$ (208)
State/Federal Confiscations	\$ 5,201	\$ 5,201	\$ -	\$ -	\$ -	\$ -	\$ -
State Shared Expenses	\$ 597,493	\$ 584,113	\$ 575,979	\$ 574,038	\$ (1,771)	\$ 572,267	\$ (3,712)
State Commonwealth Attorney Fees	\$ 2,769	\$ 2,585	\$ 2,769	\$ 2,769	\$ (169)	\$ 2,600	\$ (169)
TOTAL DESIGNATED REVENUE	<u>\$ 706,671</u>	<u>\$ 693,975</u>	<u>\$ 679,956</u>	<u>\$ 678,015</u>	<u>\$ (2,148)</u>	<u>\$ 675,867</u>	<u>\$ (4,089)</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 235,501</u>	<u>\$ 222,521</u>	<u>\$ 273,240</u>	<u>\$ 292,549</u>	<u>\$ 2,148</u>	<u>\$ 294,697</u>	<u>\$ 21,457</u>
TOTAL REVENUES	<u>\$ 942,172</u>	<u>\$ 916,496</u>	<u>\$ 953,196</u>	<u>\$ 970,564</u>	<u>\$ -</u>	<u>\$ 970,564</u>	<u>\$ 17,368</u>
Total Authorized Personnel (FTE)	11	11	11	11	0	11	

COMMONWEALTH ATTORNEY

Division Description

The Commonwealth's Attorney's Office is responsible for the prosecution of all criminal cases within Montgomery County and, through the Victim Witness Program, assists victims and witnesses involved in the prosecution of these cases. This office is responsible for trying cases in two Circuit Courts, two General District Courts, and the Juvenile and Domestic Relations Court. Montgomery County is unique in Virginia in that criminal court is held in two separate towns, Blacksburg and Christiansburg. Court is held daily in District Court, at least three times per week in Circuit Court and the Juvenile and Domestic Relations Court.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- **Base Salary and Fringe Benefit Adjustments** – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- **Base Compensation Board Revenue Adjustments** – A total of \$1,941 is reduced from the Commonwealth Attorney's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 11 and FY 12. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **(\$1,771)** is Reduced from the Commonwealth Attorney's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to an increase in premium recovery payments and additional across the board cuts instituted by the General Assembly. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.
- **(\$377)** is Reduced from the Commonwealth Attorney's Fee Revenue Budget – This adjustment is made to reflect estimated collections for FY 12.

COMMONWEALTH ATTORNEY

Department Description and Financial Data

Commonwealth Attorney

The Commonwealth's Attorney's Office is responsible for the prosecution of all criminal cases within Montgomery County and, through the Victim Witness Program, assists victims and witnesses involved in the prosecution of these cases. This office is responsible for trying cases in two Circuit Courts, two General District Courts, and the Juvenile and Domestic Relations Court.

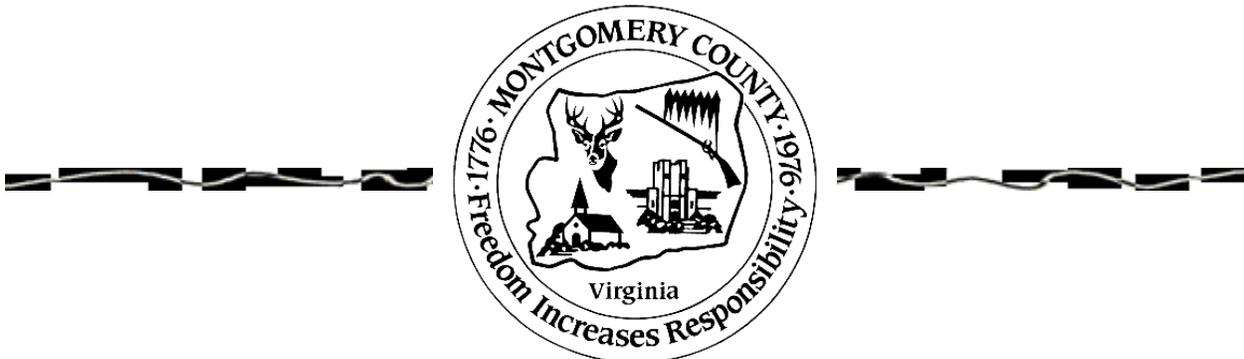
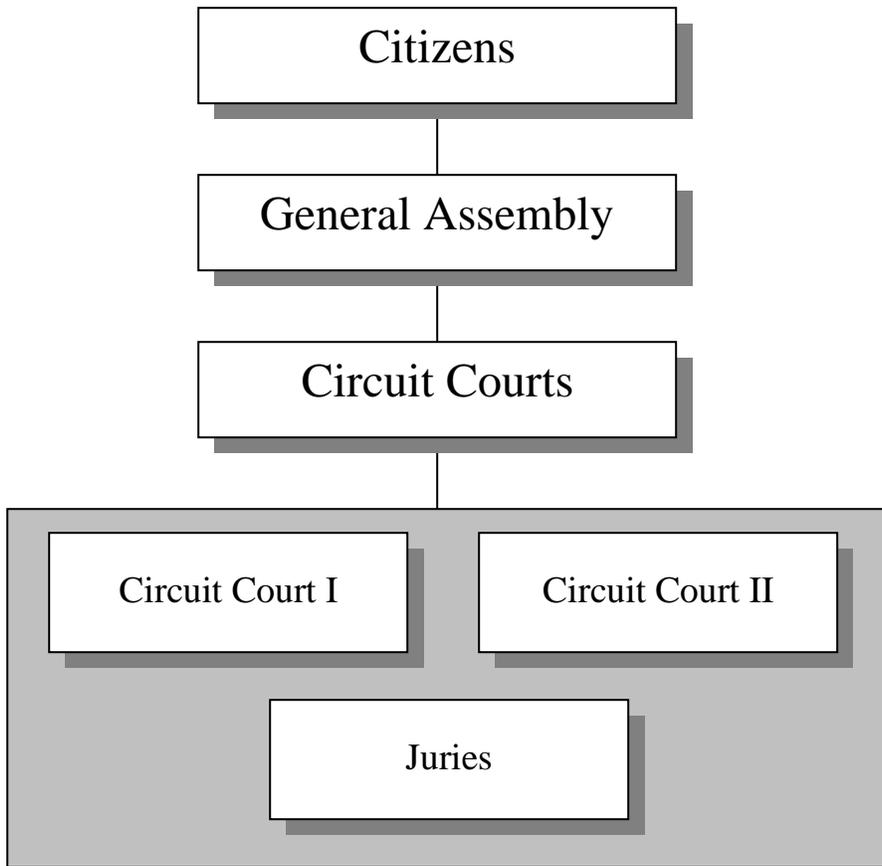
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Commonwealth Attorney	\$ 935,689	\$ 915,220	\$ 946,696	\$ 964,070		\$ -		\$ 964,070	\$ 17,374
Authorized Personnel (FTEs)	11	11	11	11		0		11	

Commonwealth Attorney - Collections

This unit is responsible for the collection of fines and costs from the following courts: Juvenile and Domestic Relations District Court combined Courts - Christiansburg and Blacksburg General District Court, and the Circuit Court. This entails collection of reports from the Clerk's Office, preparation and mailing of collection letters for all fines/costs not paid within 40 days, generating reports and accounting procedures.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Commonwealth Attorney-Collections	\$ 6,483	\$ 1,276	\$ 6,500	\$ 6,494		\$ -		\$ 6,494	\$ (6)

CIRCUIT COURTS



CIRCUIT COURTS

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Circuit Court I	\$ 74,033	\$ 71,402	\$ 136,060	\$ 137,794		\$ -		\$ 137,794	\$ 1,734
Circuit Court II	\$ 59,406	\$ 56,782	\$ -	\$ -		\$ -		\$ -	\$ -
Juries	\$ 29,264	\$ 24,444	\$ 24,400	\$ 24,400		\$ -		\$ 24,400	\$ -
TOTAL EXPENDITURES	\$ 162,703	\$ 152,628	\$ 160,460	\$ 162,194		\$ -		\$ 162,194	\$ 1,734
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 122,539	\$ 122,445	\$ 125,160	\$ 126,894		\$ -		\$ 126,894	\$ 1,734
Operations & Maintenance	\$ 40,164	\$ 30,049	\$ 35,300	\$ 35,300		\$ -		\$ 35,300	\$ -
Capital Outlay	\$ -	\$ 133	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 162,703	\$ 152,628	\$ 160,460	\$ 162,194		\$ -		\$ 162,194	\$ 1,734
REVENUE BY CLASSIFICATION									
Local Judge's Secretary Salary	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500		\$ -		\$ 7,500	\$ -
Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Jury Reimbursement	\$ 4,864	\$ 11,437	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 12,364	\$ 18,937	\$ 7,500	\$ 7,500		\$ -		\$ 7,500	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 150,339	\$ 133,691	\$ 152,960	\$ 154,694		\$ -		\$ 154,694	\$ 1,734
TOTAL REVENUES	\$ 162,703	\$ 152,628	\$ 160,460	\$ 162,194		\$ -		\$ 162,194	\$ 1,734
Total Authorized Personnel (FTE)	2	2	2	2		0		2	

CIRCUIT COURTS

Division Description

Circuit Courts I and II are the principal trial courts of the state and have both original and appellate jurisdiction. Montgomery County has two circuit court judges and provides funding for a legal assistant for each judge, office furnishings and general operating expenses.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

CIRCUIT COURTS

Department Description and Financial Data

Circuit Court I

Circuit Court I and II were combined into one department in FY 11 to facilitate better management for the courts.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Circuit Court I	\$ 74,033	\$ 71,402	\$ 136,060	\$ 137,794		\$ -		\$ 137,794	\$ 1,734
Authorized Personnel (FTEs)	1	1	2	2		0		2	

Circuit Court II

Circuit Court II was combined with Circuit Court I in FY 11 to facilitate better management of the courts.

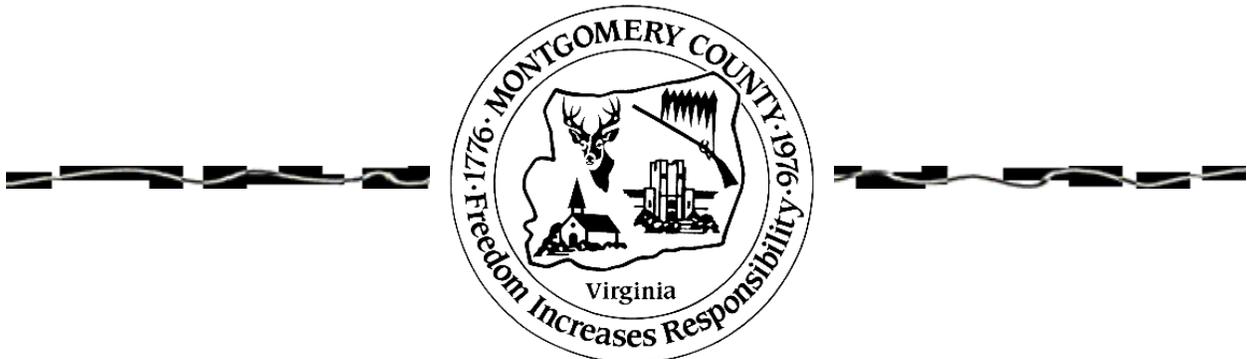
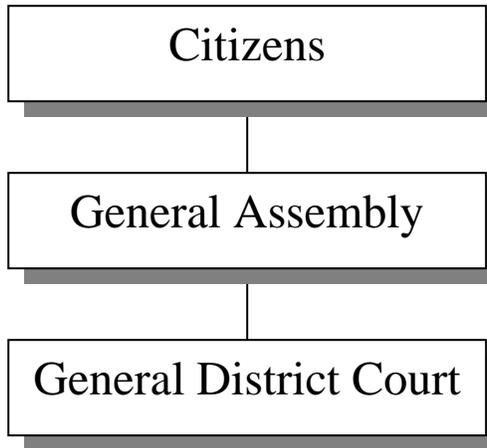
	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Circuit Court II	\$ 59,406	\$ 56,782	\$ -	\$ -		\$ -		\$ -	\$ -
Authorized Personnel (FTEs)	1	1	0	0		0		0	

Juries

The Juries Department provides basic operating expenses for jury services including juror and witness compensation.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Juries	\$ 29,264	\$ 24,444	\$ 24,400	\$ 24,400		\$ -		\$ 24,400	\$ -

GENERAL DISTRICT COURT



GENERAL DISTRICT COURT

Division Description

The General District Court of Montgomery County is responsible for ensuring that all policies and procedures are complied with as established by the Supreme Court of Virginia. The Court is obligated to serve the public in an efficient and timely manner. The court consists of a clerk and ten deputy clerks.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

GENERAL DISTRICT COURT

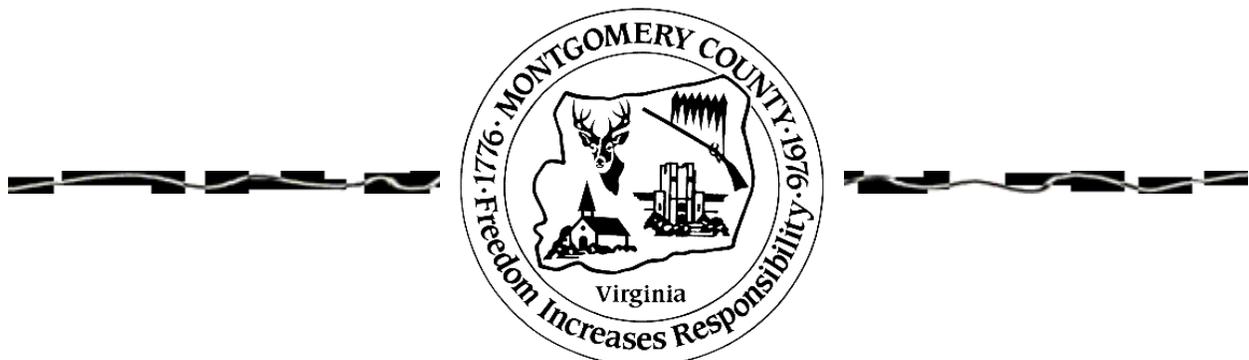
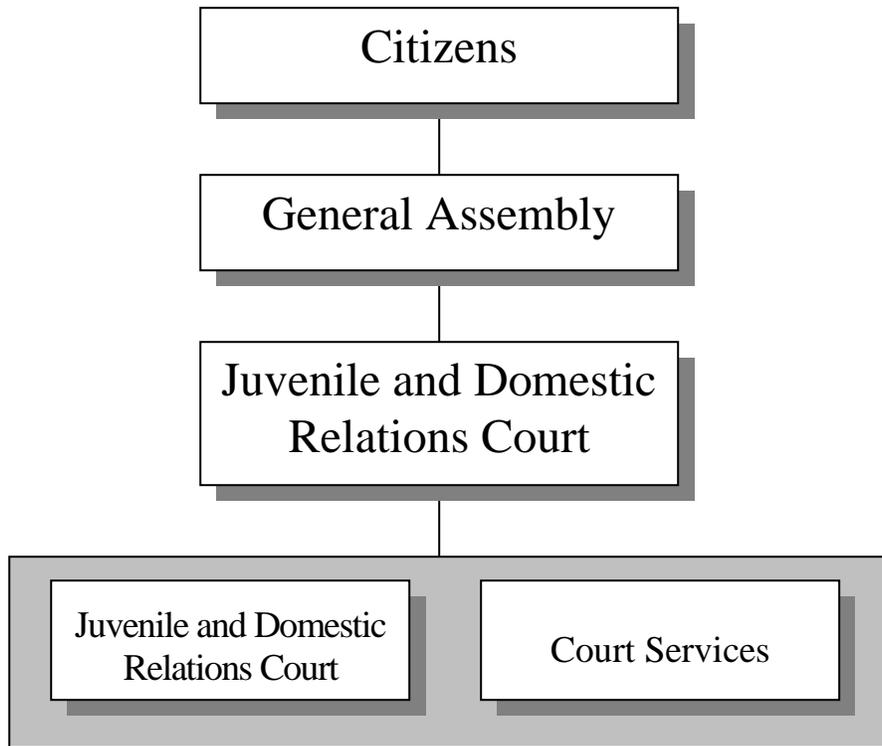
Department Description and Financial Data

General District Court

The court processes criminal, traffic, and civil cases. In the criminal division both misdemeanor cases and preliminary felony cases are held. General District Court has exclusive jurisdiction in suits of \$1,000 or less, and concurrent jurisdiction with Circuit Courts in suits of \$1,000 to \$15,000. Court is held four days a week. Yearly average caseload is from 37,000 to 40,000.

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+	<u>FY 12</u> <u>Addenda</u>	=	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT									
General District Court	\$ 29,847	\$ 28,120	\$ 29,347	\$ 29,347		\$ -		\$ 29,347	\$ -

JUVENILE AND DOMESTIC RELATIONS COURT



JUVENILE AND DOMESTIC RELATIONS COURT

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Juvenile and Domestic Relations Court	\$ 14,677	\$ 13,354	\$ 14,024	\$ 14,024		\$ -		\$ 14,024	\$ -
Court Services	\$ 6,500	\$ 3,305	\$ 6,500	\$ 6,500		\$ -		\$ 6,500	\$ -
TOTAL EXPENDITURES	\$ 21,177	\$ 16,659	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 21,177	\$ 16,659	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 21,177	\$ 16,659	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 21,177	\$ 16,659	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
TOTAL REVENUES	\$ 21,177	\$ 16,659	\$ 20,524	\$ 20,524		\$ -		\$ 20,524	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	

JUVENILE AND DOMESTIC RELATIONS COURT

Division Description

Juvenile and Domestic Relations District Court provides probation, counseling and rehabilitation services to children and their families.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

JUVENILE AND DOMESTIC RELATIONS COURT

Department Description and Financial Data

Juvenile and Domestic Relations Court

The Juvenile and Domestic Relations Court has jurisdiction over all proceedings involving minors including delinquency petitions, traffic violations, children in need of services, and children who have been abused or neglected. This court also hear cases involving adults accused of child abuse; offenses against family members; support, visitation and custody disputes; abandonment of children, foster care, and entrustment agreements; court-ordered rehabilitation services; and court consent for certain medical treatments.

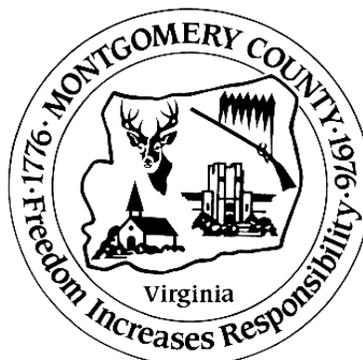
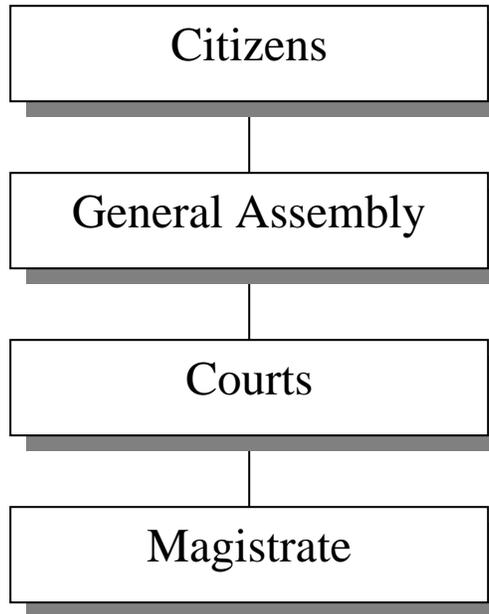
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Juvenile and Domestic Relations Court	\$ 14,677	\$ 13,354	\$ 14,024	\$ 14,024		-		\$ 14,024	\$ -

Court Services

The Court Services provides probation services for the County's Juvenile and Domestic Relations Court. The office conducts predispositional reports, processes intake complaints, and maintains an average daily population of 75 juveniles on probation. Office personnel consists of seven probation officers, one secretary and one probation supervisor.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Court Services	\$ 6,500	\$ 3,305	\$ 6,500	\$ 6,500		-		\$ 6,500	\$ -

MAGISTRATE



MAGISTRATE

Division Description

The Magistrate's Office provides judicial services and statutory responsibilities for Montgomery County by conducting probable cause hearings to determine the issuance of arrest warrants, search warrants, civil warrants, temporary detention orders, and pre-trial seizures. In addition the office is responsible for conducting bail hearings to determine release or commitment to jail, accepting pre-payments for traffic infractions and pre-payable misdemeanors, conducting oaths, and taking acknowledgements. The Magistrate's Office operates twenty-four hours a day.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

MAGISTRATE

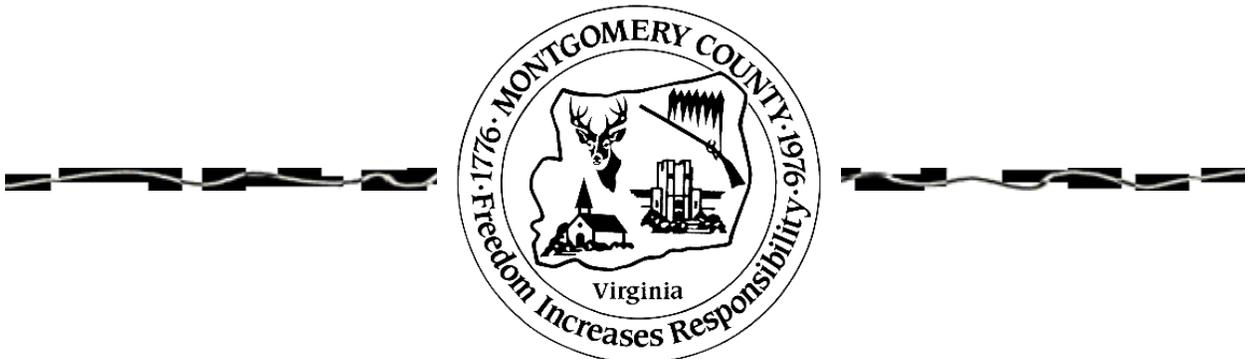
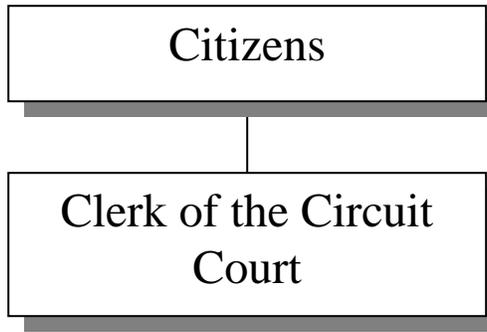
Department Description and Financial Data

Magistrate

The Magistrate's Office provides judicial services for Region 1 of the Commonwealth.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Magistrate	\$ 5,000	\$ 4,889	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -

CLERK OF THE CIRCUIT COURT



CLERK OF THE CIRCUIT COURT

Budget Summary

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	<u>FY 12</u> <u>Addenda</u>	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT							
Clerk of the Circuit Court	\$ 636,845	\$ 617,841	\$ 622,679	\$ 635,712	\$ -	\$ 635,712	\$ 13,033
TOTAL EXPENDITURES	\$ 636,845	\$ 617,841	\$ 622,679	\$ 635,712	\$ -	\$ 635,712	\$ 13,033
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 581,449	\$ 564,829	\$ 585,749	\$ 598,782	\$ -	\$ 598,782	\$ 13,033
Operations & Maintenance	\$ 49,596	\$ 47,212	\$ 36,930	\$ 36,930	\$ -	\$ 36,930	\$ -
Capital Outlay	\$ 5,800	\$ 5,800	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 636,845	\$ 617,841	\$ 622,679	\$ 635,712	\$ -	\$ 635,712	\$ 13,033
REVENUE BY CLASSIFICATION							
Local Fees	\$ 87,800	\$ 90,569	\$ 137,002	\$ 137,002	\$ (137,002)	\$ -	\$ (137,002)
State Shared Expenses	\$ 424,881	\$ 415,651	\$ 306,292	\$ 332,216	\$ (2,754)	\$ 329,462	\$ 23,170
TOTAL DESIGNATED REVENUE	\$ 512,681	\$ 506,221	\$ 443,294	\$ 469,218	\$ (139,756)	\$ 329,462	\$ (113,832)
TOTAL UNDESIGNATED REVENUE	\$ 124,164	\$ 111,620	\$ 179,385	\$ 166,494	\$ 139,756	\$ 306,250	\$ 126,865
TOTAL REVENUES	\$ 636,845	\$ 617,841	\$ 622,679	\$ 635,712	\$ -	\$ 635,712	\$ 13,033
Total Authorized Personnel (FTE)	10	10	10	10	0	10	

CLERK OF THE CIRCUIT COURT

Division Description

The Clerk's Office has both judicial and non-judicial responsibilities. Some of the judicial responsibilities include maintaining records for all bench and jury trials, issuing subpoenas, typing court orders, and processing court fees. Concealed handgun permits are processed and issued through this office as well. Some non-judicial responsibilities include processing paperwork related to divorces, adoptions, and legal name changes, all deeds, deeds of trusts, land plats, and assignments are recorded in this office. Other public services performed by this office include issuing marriage licenses, passports, and notary applications; assisting with genealogy research; entering judgments; probating wills and qualifying estate executors; and scanning and imaging of all documents.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- Base Compensation Board Revenue Adjustments – A total of \$25,924 is added to the Clerk of the Circuit Court's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 11 and FY 12. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$2,754) is Reduced from the Clerk of the Circuit Court's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to an increase in premium recovery payments and additional across the board cuts instituted by the General Assembly. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.
- (\$137,002) is Reduced from the Clerk's Excess Fee Revenue Budget – This adjustment is made to reflect the State's suspension of excess fees and commissions that were previously collected and returned to the County from the General District Court.

CLERK OF THE CIRCUIT COURT

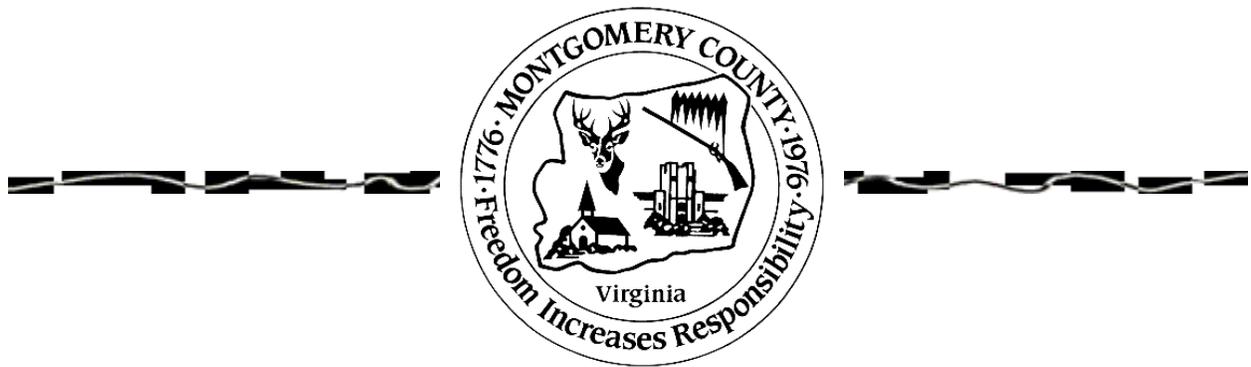
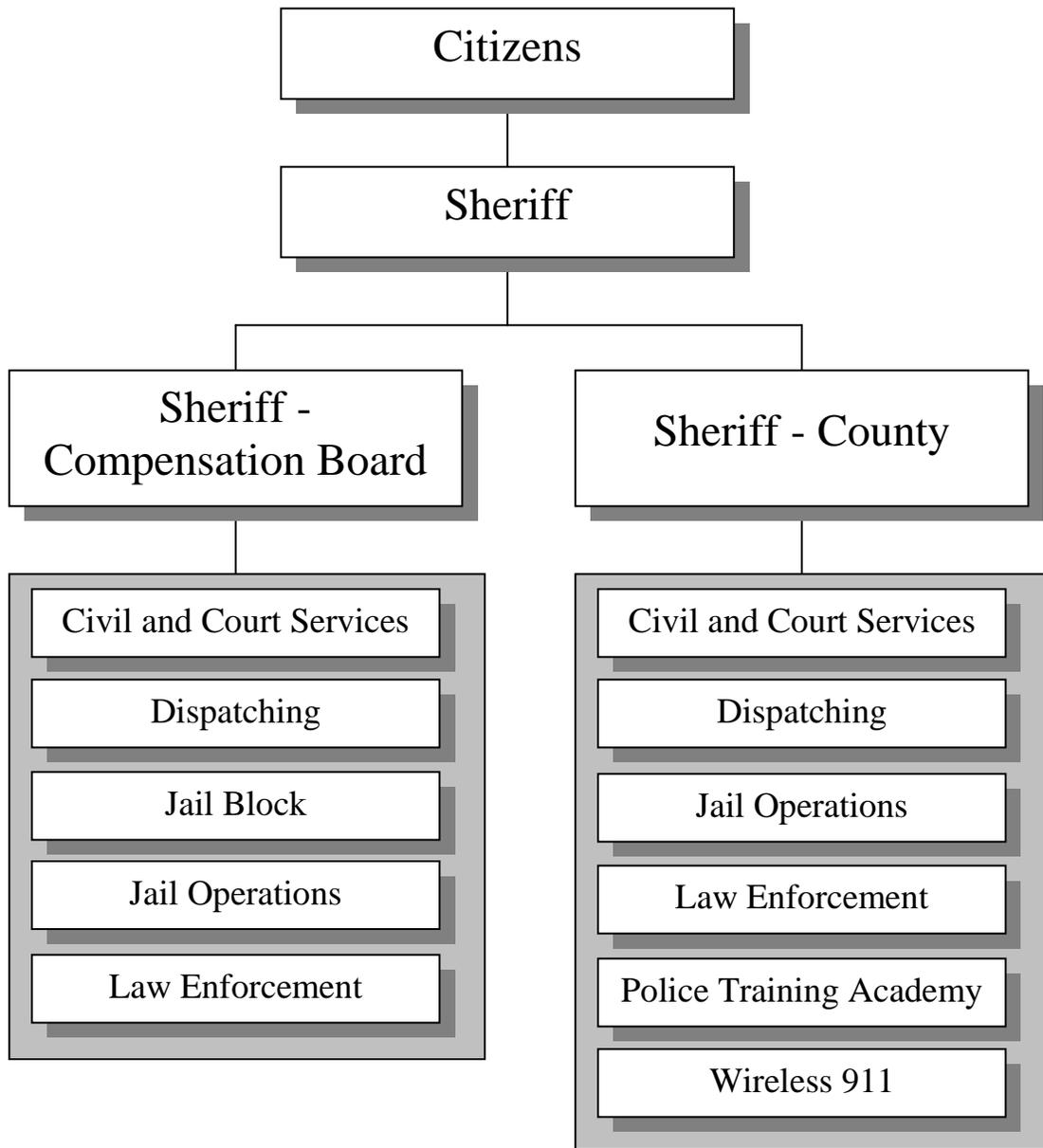
Department Description and Financial Data

Clerk of the Circuit Court

The Circuit Court Clerk is an elected constitutional officer and is charged with more than 800 statutory responsibilities. The Clerk's Office serves as the repository for the Court's records, is a clearinghouse for court information, and is also responsible for administration of the court of record for the County.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Clerk of the Circuit Court	\$ 636,845	\$ 617,841	\$ 622,679	\$ 635,712		-		\$ 635,712	\$ 13,033
Authorized Personnel (FTEs)	10	10	10	10		0		10	

SHERIFF – COMPENSATION BOARD



SHERIFF – COMPENSATION BOARD

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Civil and Court Services	\$ 895,296	\$ 894,998	\$ 731,807	\$ 745,559		\$ -		\$ 745,559	\$ 13,752
Dispatching	\$ 262,421	\$ 259,864	\$ 47,643	\$ 48,369		\$ -		\$ 48,369	\$ 726
Jail Block	\$ 287,351	\$ 287,350	\$ 194,505	\$ 216,235		\$ -		\$ 216,235	\$ 21,730
Jail Operations	\$ 1,674,526	\$ 1,667,374	\$ 1,686,069	\$ 1,648,546		\$ -		\$ 1,648,546	\$ (37,523)
Law Enforcement	\$ 3,824,071	\$ 3,820,778	\$ 3,890,223	\$ 3,913,904		\$ -		\$ 3,913,904	\$ 23,681
TOTAL EXPENDITURES	\$ 6,943,665	\$ 6,930,364	\$ 6,550,247	\$ 6,572,613		\$ -		\$ 6,572,613	\$ 22,366
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 6,401,763	\$ 6,385,125	\$ 6,282,833	\$ 6,305,199		\$ -		\$ 6,305,199	\$ 22,366
Operations & Maintenance	\$ 541,902	\$ 544,846	\$ 267,414	\$ 267,414		\$ -		\$ 267,414	\$ -
Capital Outlay	\$ -	\$ 393	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 6,943,665	\$ 6,930,364	\$ 6,550,247	\$ 6,572,613		\$ -		\$ 6,572,613	\$ 22,366
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 7,789	\$ 8,259	\$ -	\$ -		\$ -		\$ -	\$ -
State Shared Expenses	\$ 3,913,194	\$ 3,844,977	\$ 3,894,257	\$ 3,881,874		\$ (114,945)		\$ 3,766,929	\$ (127,328)
State Jail Block	\$ 297,567	\$ 284,223	\$ 157,604	\$ 157,604		\$ (18,530)		\$ 139,074	\$ (18,530)
TOTAL DESIGNATED REVENUE	\$ 4,218,550	\$ 4,137,459	\$ 4,051,861	\$ 4,039,478		\$ (133,475)		\$ 3,906,003	\$ (145,858)
TOTAL UNDESIGNATED REVENUE	\$ 2,725,115	\$ 2,792,905	\$ 2,498,386	\$ 2,533,135		\$ 133,475		\$ 2,666,610	\$ 168,224
TOTAL REVENUES	\$ 6,943,665	\$ 6,930,364	\$ 6,550,247	\$ 6,572,613		\$ -		\$ 6,572,613	\$ 22,366
Total Authorized Personnel (FTE)	106	106	100	100		0		100	

SHERIFF – COMPENSATION BOARD

Division Description

The Montgomery County Sheriff's Office safeguards life, liberty, and property, and maintains civil order. To serve these purposes, the Sheriff's Office appoints the necessary personnel to enforce the laws of the Commonwealth of Virginia and the County of Montgomery. Through its appointed personnel, the Office of Sheriff provides uniformed patrols, civil process service, corrections, and courthouse security; conducts motor vehicle accident investigations and criminal investigations; and provides for the protection of life, liberty, and property as needed by the citizens of Montgomery County. The division also provides financial reports and statistical information to the locality and the state. This division is designed to show the costs shared between the state and the county for operations of the Sheriff's Office.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.
- Base Compensation Board Revenue Adjustments – A total of \$12,383 is reduced from the Sheriff's base compensation board revenue budget. These funds account for the adjustment of revenues as reported by the State Compensation Board in the approved budget and reconciled by the County for FY 11 and FY 12. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **(\$114,945)** is Reduced from the Sheriff's Compensation Board Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to an increase in premium recovery payments and additional across the board cuts instituted by the General Assembly. All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.
- **(\$18,530)** is Reduced from the Sheriff's Jail Block Revenue Budget – These funds account for the adjustment of revenues as approved in the Governor's FY 12 budget. The decrease in funding is due to average daily population estimates of the jail and across the board cuts by the General Assembly.

SHERIFF – COMPENSATION BOARD

All compensation board revenues are reconciled to the final approved budget that is provided by the state each year.

SHERIFF – COMPENSATION BOARD

Department Description and Financial Data

Civil and Court Services

The Civil and Court Services functions include service of civil process, and security of the courthouse, courtrooms and environs. Service of civil process includes levies, evictions, and advertising and conducting of public auctions.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Civil and Court Services	\$ 895,296	\$ 894,998	\$ 731,807	\$ 745,559		\$ -		\$ 745,559	\$ 13,752
Authorized Personnel (FTEs)	12	12	12	12		0		12	

Dispatching

The Dispatcher's main function is communication. They are responsible for manning multiple telephone lines and radio traffic twenty-four hours a day for fire departments, rescue squads, animal control, and Sheriff's Office. Dispatchers are the direct link between a citizen and the deputy in the field. Dispatch handles the communication of all 911 emergency calls.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Dispatching	\$ 262,421	\$ 259,864	\$ 47,643	\$ 48,369		\$ -		\$ 48,369	\$ 726
Authorized Personnel (FTEs)	6	6	1	1		0		1	

Jail Block

The jail block is actually the jail per diem sent to the County by the State for the housing and care of the inmates. Funds are based on the number of inmates housed and the charges placed against them and/or their sentence. All funds are used to operate the jail and are mandated by the Code of Virginia to be used for this purpose.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Jail Block	\$ 287,351	\$ 287,350	\$ 194,505	\$ 216,235		\$ -		\$ 216,235	\$ 21,730
Authorized Personnel (FTEs)	0	0	0	0		0		0	

SHERIFF – COMPENSATION BOARD

Jail Operations

The function of this area is the care and security of jail inmates. Information concerning the types and numbers of inmates housed in the jail must be maintained and reported to the state. Educational, recreational, and medical services are provided to those inmates requesting and/or needing them. Daily logs are kept on various duties, such as checking on each inmate two times each hour and transporting inmates to other jurisdictions and courts.

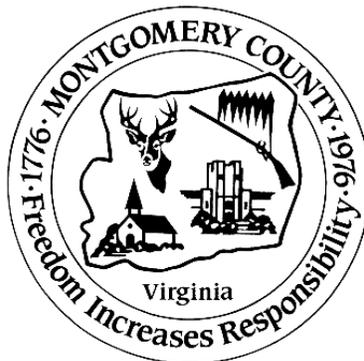
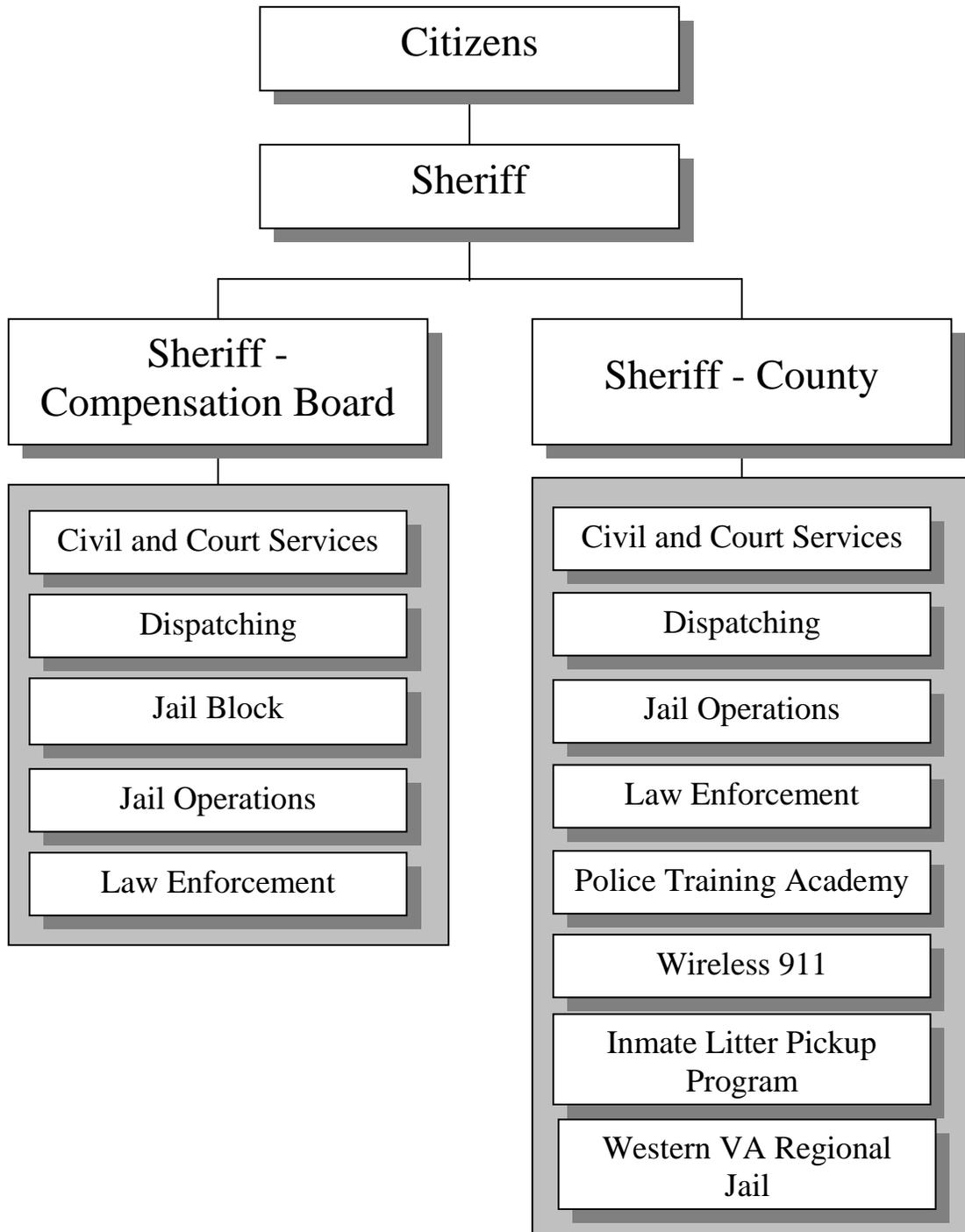
	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+ <u>FY 12 Addenda</u>	= <u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT							
Jail Operations	\$ 1,674,526	\$ 1,667,374	\$ 1,686,069	\$ 1,648,546	\$ -	\$ 1,648,546	\$ (37,523)
Authorized Personnel (FTEs)	29	29	29	29	0	29	

Law Enforcement

Law enforcement includes patrolling the county of Montgomery for the purpose of protecting citizens and their property. The functions of this area include responding to citizen's calls for service, crime prevention, state criminal and traffic law enforcement, County ordinance enforcement, life and property protection, peace preservation, and criminal apprehension.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+ <u>FY 12 Addenda</u>	= <u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT							
Law Enforcement	\$ 3,824,071	\$ 3,820,778	\$ 3,890,223	\$ 3,913,904	\$ -	\$ 3,913,904	\$ 23,681
Authorized Personnel (FTEs)	59	59	58	58	0	58	

SHERIFF - COUNTY



SHERIFF - COUNTY

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Civil and Court Services	\$ 140,178	\$ 137,858	\$ 167,096	\$ 135,072	\$ 294,906	\$ 429,978	\$ 262,882
Dispatching	\$ 210,505	\$ 147,205	\$ 410,372	\$ 454,169	\$ (30,000)	\$ 424,169	\$ 13,797
Jail Operations	\$ 309,541	\$ 297,476	\$ 256,357	\$ 259,913	\$ 49,152	\$ 309,065	\$ 52,708
Law Enforcement	\$ 1,085,949	\$ 1,008,929	\$ 881,894	\$ 834,559	\$ 138,630	\$ 973,189	\$ 91,295
Police Training	\$ 80,613	\$ 62,845	\$ 46,965	\$ 49,485	\$ -	\$ 49,485	\$ 2,520
Wireless 911	\$ 83,923	\$ 83,058	\$ 43,154	\$ 43,131	\$ -	\$ 43,131	\$ (23)
Inmate Litter Pickup	\$ 98,733	\$ 88,808	\$ 21,060	\$ 21,037	\$ -	\$ 21,037	\$ (23)
Western VA Regional Jail	\$ 1,827,328	\$ 1,733,840	\$ 2,187,793	\$ 2,187,793	\$ 718,115	\$ 2,905,908	\$ 718,115
TOTAL EXPENDITURES	\$ 3,836,770	\$ 3,560,018	\$ 4,014,691	\$ 3,985,159	\$ 1,170,803	\$ 5,155,962	\$ 1,141,271
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 938,977	\$ 947,645	\$ 1,064,987	\$ 1,035,455	\$ 431,598	\$ 1,467,053	\$ 402,066
Operations & Maintenance	\$ 1,824,463	\$ 1,615,182	\$ 2,048,936	\$ 2,048,636	\$ 21,090	\$ 2,069,726	\$ 20,790
Capital Outlay	\$ 1,073,330	\$ 997,191	\$ 900,768	\$ 901,068	\$ 718,115	\$ 1,619,183	\$ 718,415
TOTAL EXPENDITURES	\$ 3,836,770	\$ 3,560,018	\$ 4,014,691	\$ 3,985,159	\$ 1,170,803	\$ 5,155,962	\$ 1,141,271
REVENUE BY CLASSIFICATION							
Local E 911 Tax	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ -	\$ 145,000	\$ -
Interest	\$ -	\$ 548	\$ -	\$ -	\$ 50	\$ 50	\$ 50
Local Fees	\$ 4,137	\$ 4,137	\$ 4,137	\$ 4,137	\$ -	\$ 4,137	\$ -
Courthouse Security Fees	\$ 189,609	\$ 199,380	\$ 189,609	\$ 189,609	\$ (4,609)	\$ 185,000	\$ (4,609)
Jail Non Com.	\$ 60	\$ -	\$ 50	\$ 50	\$ -	\$ 50	\$ -
State Confiscations	\$ 21,408	\$ 12,681	\$ 2,000	\$ -	\$ -	\$ -	\$ (2,000)
Federal Confiscations	\$ -	\$ 284	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ 124,186	\$ 148,697	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Jail Fees	\$ 7,000	\$ 8,564	\$ 8,000	\$ 8,000	\$ 500	\$ 8,500	\$ 500
Local DNA Fees	\$ 900	\$ 798	\$ 900	\$ 900	\$ (100)	\$ 800	\$ (100)
Local Inmate Phone Fees	\$ 55,000	\$ 31,784	\$ 27,000	\$ 27,000	\$ -	\$ 27,000	\$ -
Local Inmate Medical Fees	\$ 800	\$ 557	\$ 700	\$ 700	\$ (100)	\$ 600	\$ (100)
Local Prisoner/Boarding	\$ 3,000	\$ 2,400	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$ -
Local Fingerprinting	\$ 500	\$ 780	\$ 300	\$ 300	\$ 100	\$ 400	\$ 100
Fund Balance Wireless 911	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HEM Shared Expenses	\$ 33,512	\$ -	\$ 33,512	\$ 33,512	\$ (33,512)	\$ -	\$ (33,512)
HEM Drug Testing	\$ 6,240	\$ 9,146	\$ 9,000	\$ 9,000	\$ 500	\$ 9,500	\$ 500
HEM Monitoring	\$ 52,560	\$ 75,539	\$ 75,000	\$ 75,000	\$ 5,000	\$ 80,000	\$ 5,000
HEM Connection	\$ 300	\$ 2,076	\$ 1,500	\$ 1,500	\$ 500	\$ 2,000	\$ 500
State Wireless 911	\$ 90,485	\$ 71,732	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 734,697	\$ 714,103	\$ 561,708	\$ 559,708	\$ (31,671)	\$ 528,037	\$ (33,671)
TOTAL UNDESIGNATED REVENUE	\$ 3,102,073	\$ 2,845,915	\$ 3,452,983	\$ 3,425,451	\$ 1,202,474	\$ 4,627,925	\$ 1,174,942
TOTAL REVENUES	\$ 3,836,770	\$ 3,560,018	\$ 4,014,691	\$ 3,985,159	\$ 1,170,803	\$ 5,155,962	\$ 1,141,271
Total Authorized Personnel (FTE)	18.5	18.5	21.5	21.5	9	30.5	

SHERIFF - COUNTY

Division Description

The Montgomery County Sheriff's Office safeguards life, liberty, and property, and maintains civil order. To serve these purposes, the Sheriff's Office appoints the necessary personnel to enforce the laws of the Commonwealth of Virginia and the County of Montgomery. Through its appointed personnel, the Office of Sheriff provides uniformed patrols, civil process service, corrections, and courthouse security; conducts motor vehicle accident investigations and criminal investigations; and provides for the protection of life, liberty, and property as needed by the citizens of Montgomery County. The division also provides financial reports and statistical information to the locality and the state. This division accounts for expenditures funded solely by the County.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- (\$31,671) is Reduced from the Sheriff's Local Fee Revenue Budget – This adjustment is made to reflect estimated collections for FY 12.
- \$294,906 is Added for Six Additional Deputies for Courthouse Security – Construction on the new courthouse and tunnel linking the courthouse and the jail are expected to be complete on January 1, 2012. The new courthouse will add 52,500 square feet over the existing building and add an additional six courtrooms. This additional space requires additional staff for courthouse security. The Sheriff has requested 12 additional positions to cover this need. Due to funding constraints, this recommendation provides 6 additional deputy positions for FY 12.
- \$19,200 is Added for the One-time Cost of Deputy Equipment – Funding is included for the one-time cost of uniforms and equipment for the 6 new deputy positions added for courthouse security. The cost is \$3,200 to equip each deputy with a portable radio, firearm, and three sets of uniforms.

SHERIFF - COUNTY

- \$1,890 is Added for New River Criminal Justice Academy (NRCJA) Training – Deputies are required to participate in yearly on-going training. This funding provides \$315 for the academy cost of each new deputy added.
- \$136,692 is Added to Unfreeze Three FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Sheriff's Office had three vacant positions (two deputies and one office assistant) which were held frozen for FY 11. The Sheriff is exempt from the hiring freeze, but chose to hold these positions vacant during FY 11. The Sheriff has requested that these positions be filled for FY 12.
- \$718,115 is Added for Increased Costs of the Western Virginia Regional Jail – Funding is added for the increased cost of the County's participation in the WVRJ (\$469,693 for operations and \$248,422 for debt service). Each locality that participates in the WVRJ is responsible to pay for debt service and operating costs based on each locality's usage. The County's usage was projected at 20% of the total usage for debt service and operating. Actual usage for debt service and operating costs was 27% and 28% respectively. Based on the County's increased usage, additional funding is required for FY 12.
- \$30,000 is Shifted from the Sheriff's ADP Reserve to Equipment to Cover the Cost of Expired Body Armor – The Sheriff's budget includes \$30,000 in funding to cover annual information technology costs. All information technology needs are budgeted centrally in the Information Technology Division. Therefore, since ADP needs are now being covered by the Information Technology Division, the existing ADP reserve can now be reallocated to cover equipment needs, such as replacing expired body armor.

SHERIFF - COUNTY

Department Description and Financial Data

Civil and Court Services

The Civil and Court Services functions include service of civil process, and security of the courthouse, courtrooms and environs. Service of civil process includes levies, evictions, and advertising and conducting of public auctions.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Civil and Court Services	\$ 140,178	\$ 137,858	\$ 167,096	\$ 135,072		\$ 294,906		\$ 429,978	\$ 262,882
Authorized Personnel (FTEs)	3.5	3.5	3.5	3.5		6		9.5	

Dispatching

The Dispatcher's main function is communication. They are responsible for manning multiple telephone lines and radio traffic twenty-four hours a day for fire departments, rescue squads, animal control, and Sheriff's Office. Dispatchers are the direct link between a citizen and the deputy in the field. Dispatch handles the communication of all 911 emergency calls.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Dispatching	\$ 210,505	\$ 147,205	\$ 410,372	\$ 454,169		\$ (30,000)		\$ 424,169	\$ 13,797
Authorized Personnel (FTEs)	3	3	7	7		0		7	

Jail Operations

The function of this area is the care and security of jail inmates. Information concerning the types and numbers of inmates housed in the jail must be maintained and reported to the state. Educational, recreational, and medical services are provided to those inmates requesting and/or needing them. Daily logs are kept on various duties, such as checking on each inmate two times each hour and transporting inmates to other jurisdictions and courts.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Jail Operations	\$ 309,541	\$ 297,476	\$ 256,357	\$ 259,913		\$ 49,152		\$ 309,065	\$ 52,708
Authorized Personnel (FTEs)	4	4	3	3		1		4	

SHERIFF - COUNTY

Law Enforcement

Law enforcement includes patrolling the county of Montgomery for the purpose of protecting citizens and their property. The functions of this area include responding to citizen's calls for service, crime prevention, state criminal and traffic law enforcement, County ordinance enforcement, life and property protection, peace preservation, and criminal apprehension.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Law Enforcement	\$ 1,085,949	\$ 1,008,929	\$ 881,894	\$ 834,559		\$ 138,630		\$ 973,189	\$ 91,295
Authorized Personnel (FTEs)	7	7	7	7		2		9	

Police Training Academy

The Montgomery County Sheriff's Office is a member of the NRCJTA (New River Criminal Justice Training Academy) for the purpose of meeting the standards of the Department of Criminal Justice Services and state training requirements. The academy provides for basic training, re-certifications, and other specialized training as required.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Police Training	\$ 80,613	\$ 62,845	\$ 46,965	\$ 49,485		-		\$ 49,485	\$ 2,520

Wireless 911

The state mandates that localities provide Wireless 911 services, the Virginia Wireless Board supplements funding for Wireless 911. The Wireless 911 system begins with dedicated incoming telephone trunks that receive emergency 911 calls from cellular telephones. When a caller dials 911, the call is routed through equipment that determines the location from which the call originated. The communications center dispatches appropriate emergency personnel. This is an important and vital service to the residents and citizens located within Montgomery County.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Wireless 911	\$ 83,923	\$ 83,058	\$ 43,154	\$ 43,131		-		\$ 43,131	\$ (23)
Authorized Personnel (FTEs)	1	1	1	1		0		1	

SHERIFF - COUNTY

Inmate Litter Pickup Program

The function of this area is to cover the cost of overtime for a deputy to supervise the Inmate Litter Pickup Program. Through this program, inmates clean litter from County roadways.

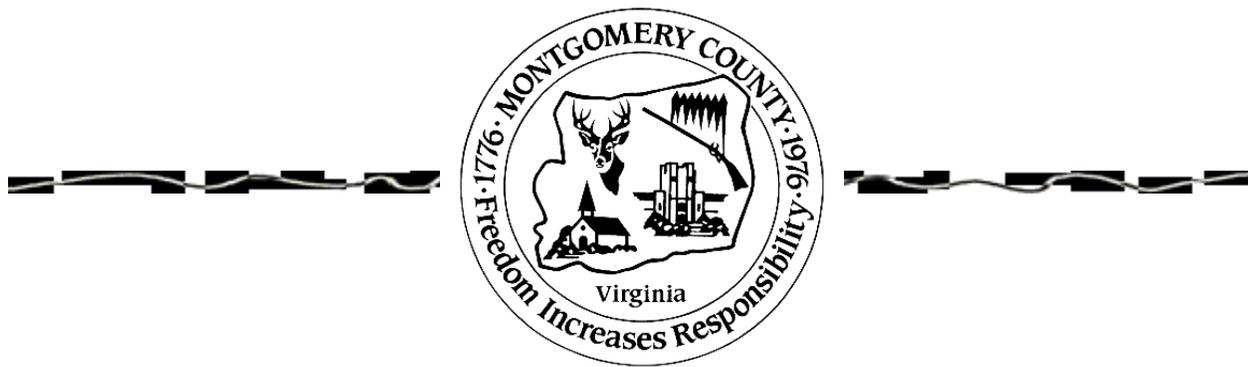
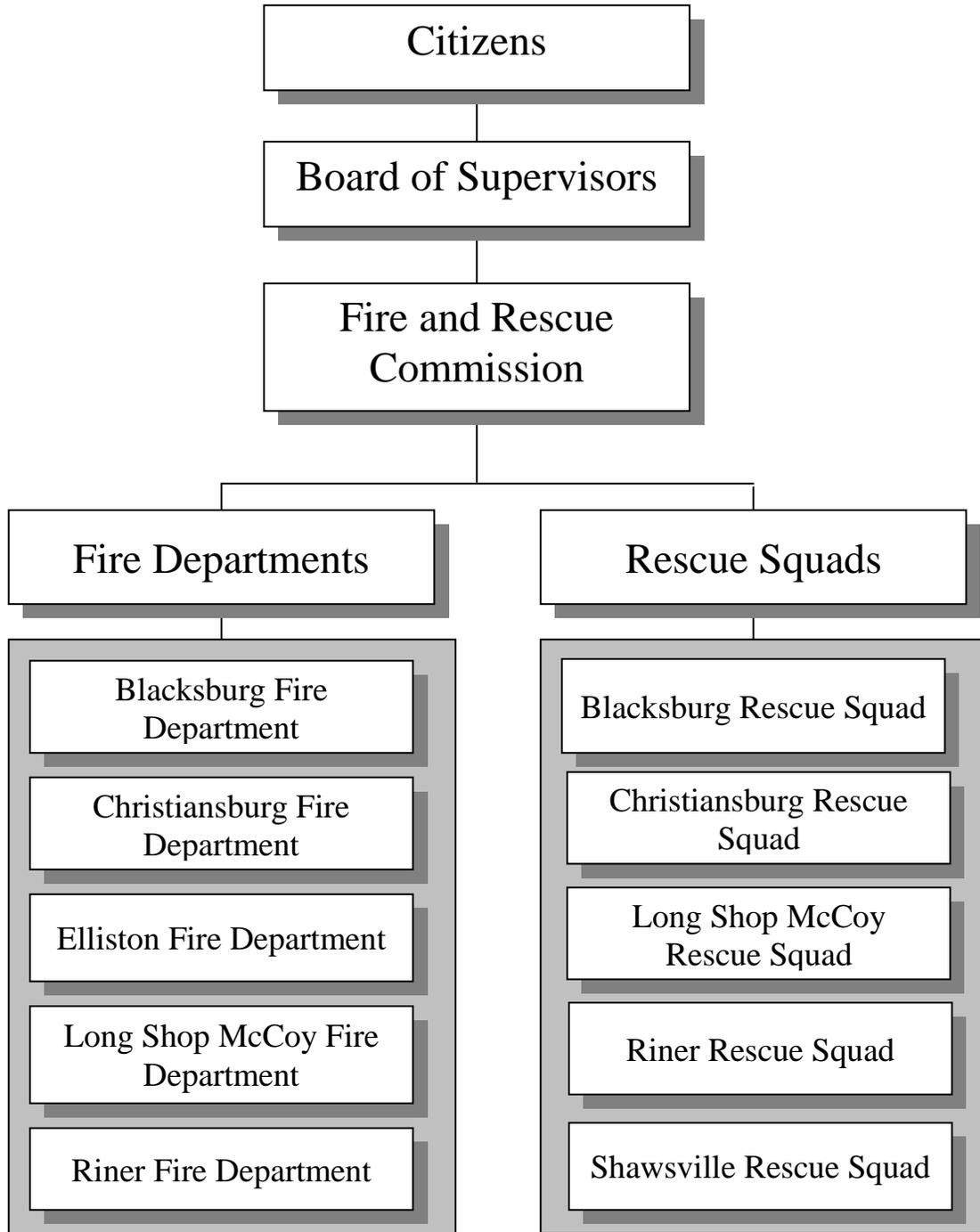
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Inmate Litter Pickup	\$ 98,733	\$ 88,808	\$ 21,060	\$ 21,037		\$ -		\$ 21,037	\$ (23)
Authorized Personnel (FTEs)	0	0	0	0		0		0	

Western VA Regional Jail

The County is a participant in the new Western Virginia Regional Jail located in Roanoke County, Virginia. The WVRJ facility has a 605-bed capacity (805-bed capacity with double bunking) and serves the City of Salem and the counties of Montgomery, Franklin and Roanoke.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Western VA Regional Jail	\$ 1,827,328	\$ 1,733,840	\$ 2,187,793	\$ 2,187,793		\$ 718,115		\$ 2,905,908	\$ 718,115
Authorized Personnel (FTEs)	0	0	0	0		0		0	

FIRE AND RESCUE



FIRE AND RESCUE

Budget Summary

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u> +	<u>FY 12 Addenda</u> =	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT							
Retirement; Insurance; & Incentives	\$ 363,962	\$ 359,370	\$ 309,962	\$ 309,962	\$ 30,000	\$ 339,962	\$ 30,000
Blacksburg Fire Department	\$ 84,342	\$ 84,342	\$ 84,342	\$ 84,342	\$ -	\$ 84,342	\$ -
Christiansburg Fire Department	\$ 100,270	\$ 100,270	\$ 100,270	\$ 100,270	\$ -	\$ 100,270	\$ -
Elliston Fire Department	\$ 90,470	\$ 88,600	\$ 88,600	\$ 88,600	\$ -	\$ 88,600	\$ -
Long Shop McCoy Fire Department	\$ 80,740	\$ 80,740	\$ 80,740	\$ 80,740	\$ -	\$ 80,740	\$ -
Riner Fire Department	\$ 71,173	\$ 71,173	\$ 71,173	\$ 71,173	\$ -	\$ 71,173	\$ -
Blacksburg Rescue Squad	\$ 82,944	\$ 82,944	\$ 82,944	\$ 82,944	\$ -	\$ 82,944	\$ -
Christiansburg Rescue Squad	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ -	\$ 99,000	\$ -
Riner Rescue Squad	\$ 55,390	\$ 55,390	\$ 53,000	\$ 53,000	\$ -	\$ 53,000	\$ -
Long Shop McCoy Rescue Squad	\$ 35,860	\$ 35,860	\$ 35,860	\$ 35,860	\$ -	\$ 35,860	\$ -
Shawsville Rescue Squad	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500	\$ -	\$ 66,500	\$ -
Funds to be Distributed by F&R Comm	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES	\$ 1,130,651	\$ 1,124,189	\$ 1,072,391	\$ 1,072,391	\$ 80,000	\$ 1,152,391	\$ 80,000
EXPENDITURES BY CLASSIFICATION							
Retirement and Insurance	\$ 363,962	\$ 359,370	\$ 309,962	\$ 309,962	\$ 30,000	\$ 339,962	\$ 30,000
Fire Departments	\$ 426,995	\$ 425,125	\$ 425,125	\$ 425,125	\$ -	\$ 425,125	\$ -
Rescue Squads	\$ 339,694	\$ 339,694	\$ 337,304	\$ 337,304	\$ -	\$ 337,304	\$ -
Funds to be Distributed by F&R Comm	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES	\$ 1,130,651	\$ 1,124,189	\$ 1,072,391	\$ 1,072,391	\$ 80,000	\$ 1,152,391	\$ 80,000
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,130,651	\$ 1,124,189	\$ 1,072,391	\$ 1,072,391	\$ 80,000	\$ 1,152,391	\$ 80,000
TOTAL REVENUES	\$ 1,130,651	\$ 1,124,189	\$ 1,072,391	\$ 1,072,391	\$ 80,000	\$ 1,152,391	\$ 80,000

FIRE AND RESCUE

Division Description

This Division displays the County funding provided for the five volunteer fire departments and the four volunteer rescue squads that serve the County. These volunteer agencies provide emergency services to each of the approximately 86,000 citizens of Montgomery County. Each agency is comprised of men and women from various walks of life who have the desire to serve their community. Members devote countless hours required for training, drills, and meetings. The volunteers are required to respond to calls regardless of the hour of the day.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$50,000 is Added for Fire and Rescue Operations – These funds are added to provide operating increases for Fire and Rescue Departments County-wide with the intent that the funds be allocated to specific departments by the Fire and Rescue Commission.
- \$30,000 is Added for Fire and Rescue Insurance – These funds are added to provide for estimated insurance increases for Fire and Rescue Departments County-wide. Increases are based on actual premiums in FY 11 for motor vehicle, workers' compensation, and group insurance, and an estimated 4% increase for FY 12.
- \$360,000 is Included as an Addenda in the County Capital Projects Fund – This funding has been included to restore the one cent of the real estate tax rate earmarked for Fire and Rescue Capital equipment. (Please refer to the Capital Construction tab for more information).

FIRE AND RESCUE

Fire and Rescue Operating Budgets

Fire Departments	FY 11	Approved FY 12	Increases
Blacksburg FD	\$84,342	\$84,342	\$0
Christiansburg FD	\$100,270	\$100,270	\$0
Elliston FD	\$88,600	\$88,600	\$0
Long Shop/McCoy FD	\$80,740	\$80,740	\$0
Riner FD	\$71,173	\$71,173	\$0
Subtotal for FD	\$425,125	\$425,125	\$0
Rescue Squads			
Blacksburg RS	\$82,944	\$82,944	\$0
Christiansburg RS	\$99,000	\$99,000	\$0
Riner RS	\$53,000	\$53,000	\$0
Long Shop/McCoy RS	\$35,860	\$35,860	\$0
Shawsville RS	\$66,500	\$66,500	\$0
Subtotal for RS	\$337,304	\$337,304	\$0
Distribution by Fire & Rescue Commission	\$0	\$50,000	\$50,000
Total - Operating Budgets	\$762,429	\$812,429	\$50,000

Basic Retirement and Insurance

Volunteer Fire Departments	FY 11	Approved FY 12	Increases
Retirement - VRS	\$8,000	\$8,000	\$0
Accident Insurance	\$6,671	\$11,171	\$4,500
Life Insurance	\$61,114	\$61,114	\$0
Worker's Compensation	\$30,543	\$36,843	\$6,300
Motor Vehicle Insurance	\$29,521	\$35,521	\$6,000
General Liability	\$8,000	\$8,000	\$0
Gas Card Incentives	\$16,800	\$16,800	\$0
Total	\$160,649	\$177,449	\$16,800
Volunteer Rescue Squads			
Retirement - VRS	\$2,560	\$2,560	\$0
Accident Insurance	\$6,671	\$6,671	\$0
Life Insurance	\$61,114	\$61,114	\$0
Worker's Compensation	\$30,544	\$43,444	\$12,900
Motor Vehicle Insurance	\$15,424	\$15,724	\$300
General Liability	\$8,000	\$8,000	\$0
Gas Card Incentives	\$25,000	\$25,000	\$0
Total	\$149,313	\$162,513	\$13,200
Total - Basic Retirement and Insurance	\$309,962	\$339,962	\$30,000
Grand Total Fire and Rescue	\$1,072,391	\$1,152,391	\$80,000

FIRE AND RESCUE

Department Description and Financial Data

Retirement and Insurance

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Retirement; Insurance; & Incentives	\$ 363,962	\$ 359,370	\$ 309,962	\$ 309,962		\$ 30,000		\$ 339,962	\$ 30,000

Fire Departments

Fire departments provide volunteer fire services to County and town residents. Fire Departments are routinely involved in training their personnel through the Department of Fire Programs. The basic training required to be a firefighter is a minimum of 107 hours. This does not include the in-house training that is required to master the equipment of their individual department.

Blacksburg Fire Department

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Blacksburg Fire Department	\$ 84,342	\$ 84,342	\$ 84,342	\$ 84,342		\$ -		\$ 84,342	\$ -

Christiansburg Fire Department

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Christiansburg Fire Department	\$ 100,270	\$ 100,270	\$ 100,270	\$ 100,270		\$ -		\$ 100,270	\$ -

Elliston Fire Department

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Elliston Fire Department	\$ 90,470	\$ 88,600	\$ 88,600	\$ 88,600		\$ -		\$ 88,600	\$ -

FIRE AND RESCUE

Long Shop McCoy Fire Department

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Long Shop McCoy Fire Department	\$ 80,740	\$ 80,740	\$ 80,740	\$ 80,740		-		\$ 80,740	\$ -

Riner Fire Department

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Riner Fire Department	\$ 71,173	\$ 71,173	\$ 71,173	\$ 71,173		-		\$ 71,173	\$ -

Rescue Squads

Rescue Squads provide volunteer rescue services to County and town residents. Rescue squads are trained in a variety of methods. Classes are routinely offered through the local squads and the Virginia Department of Health. The basic rescuer is required to complete 142 hours of training. This prepares them to answer calls of all nature and allows them to perform emergency medical skills on-scene. Typical assignments in the local squads require the volunteer to answer calls both at will and on assigned call nights.

Blacksburg Rescue Squad

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Blacksburg Rescue Squad	\$ 82,944	\$ 82,944	\$ 82,944	\$ 82,944		-		\$ 82,944	\$ -

Christiansburg Rescue Squad

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Christiansburg Rescue Squad	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000		-		\$ 99,000	\$ -

FIRE AND RESCUE

Riner Rescue Squad

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Riner Rescue Squad	\$ 55,390	\$ 55,390	\$ 53,000	\$ 53,000		-		\$ 53,000	\$ -

Long Shop McCoy Rescue Squad

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Long Shop McCoy Rescue Squad	\$ 35,860	\$ 35,860	\$ 35,860	\$ 35,860		-		\$ 35,860	\$ -

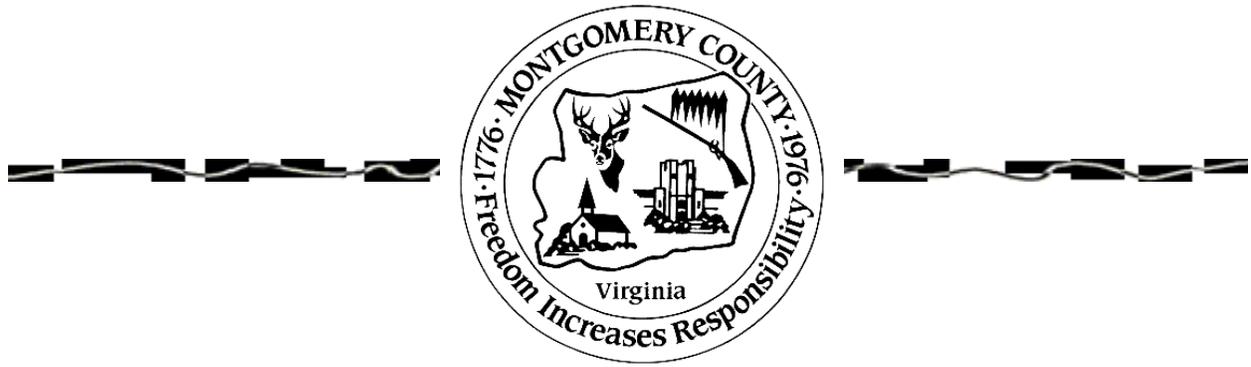
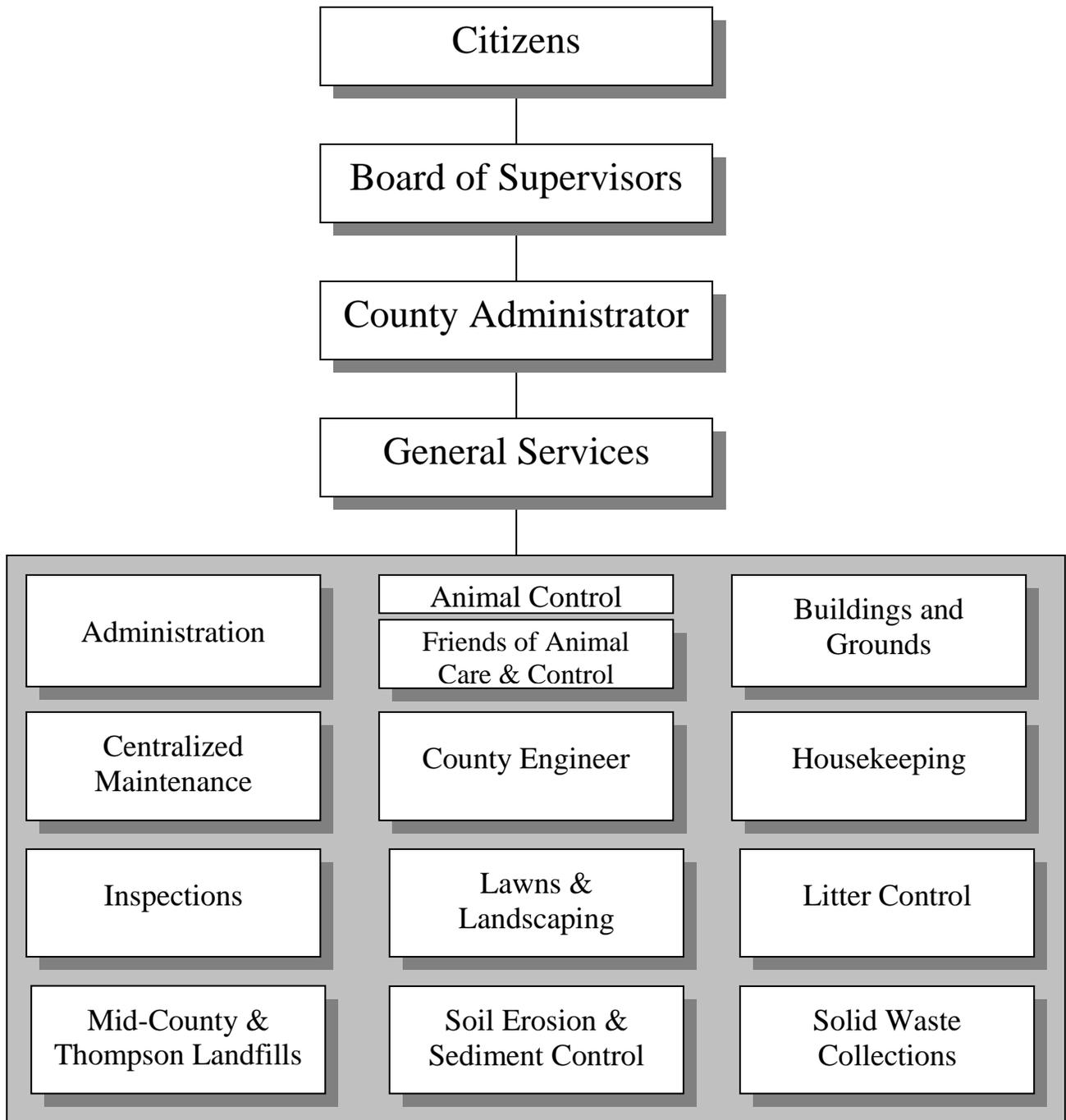
Shawsville Rescue Squad

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Shawsville Rescue Squad	\$ 66,500	\$ 66,500	\$ 66,500	\$ 66,500		-		\$ 66,500	\$ -

Funds to be Distributed by Fire & Rescue Commission

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Funds to be Distributed by F&R Comm	\$ -	\$ -	\$ -	\$ -		\$ 50,000		\$ 50,000	\$ 50,000

GENERAL SERVICES



GENERAL SERVICES

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Administration	\$ 202,375	\$ 197,484	\$ 201,230	\$ 203,656		\$ 77,317		\$ 280,973	\$ 79,743
Animal Control	\$ 199,972	\$ 191,545	\$ 207,848	\$ 206,833		\$ -		\$ 206,833	\$ (1,015)
Friends of Animal Care and Control	\$ 12,489	\$ 12,489	\$ 10,000	\$ 10,000		\$ 12,000		\$ 22,000	\$ 12,000
Buildings and Grounds	\$ 1,291,500	\$ 1,147,713	\$ 1,280,450	\$ 1,225,731		\$ 105,364		\$ 1,331,095	\$ 50,645
Centralized Maintenance	\$ 84,281	\$ 41,896	\$ 84,281	\$ 84,281		\$ -		\$ 84,281	\$ -
Lawns and Landscape	\$ 139,264	\$ 138,702	\$ 109,986	\$ 167,174		\$ -		\$ 167,174	\$ 57,188
County Engineer	\$ 169,351	\$ 169,073	\$ 170,713	\$ 175,153		\$ -		\$ 175,153	\$ 4,440
Housekeeping	\$ 304,029	\$ 296,793	\$ 303,862	\$ 311,767		\$ 20,591		\$ 332,358	\$ 28,496
Inspections	\$ 330,397	\$ 315,119	\$ 333,339	\$ 334,705		\$ -		\$ 334,705	\$ 1,366
Litter Control	\$ 86,441	\$ 86,440	\$ 86,784	\$ 89,071		\$ -		\$ 89,071	\$ 2,287
Mid-County Landfill	\$ 155,291	\$ 100,918	\$ 125,390	\$ 125,390		\$ -		\$ 125,390	\$ -
Soil Erosion and Sediment Control	\$ 14,400	\$ 2,233	\$ 10,000	\$ 10,000		\$ -		\$ 10,000	\$ -
Solid Waste Collections	\$ 1,717,303	\$ 1,691,779	\$ 1,712,668	\$ 1,722,609		\$ -		\$ 1,722,609	\$ 9,941
Thompson Landfill	\$ 69,300	\$ 57,852	\$ 51,310	\$ 51,310		\$ -		\$ 51,310	\$ -
TOTAL EXPENDITURES	\$ 4,776,393	\$ 4,450,037	\$ 4,687,861	\$ 4,717,680		\$ 215,272		\$ 4,932,952	\$ 245,091
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 2,313,067	\$ 2,281,576	\$ 2,332,550	\$ 2,362,369		\$ 93,333		\$ 2,455,702	\$ 123,152
Operations & Maintenance	\$ 2,365,832	\$ 2,109,532	\$ 2,262,530	\$ 2,262,530		\$ 121,939		\$ 2,384,469	\$ 121,939
Capital Outlay	\$ 97,494	\$ 58,929	\$ 92,781	\$ 92,781		\$ -		\$ 92,781	\$ -
TOTAL EXPENDITURES	\$ 4,776,393	\$ 4,450,037	\$ 4,687,861	\$ 4,717,680		\$ 215,272		\$ 4,932,952	\$ 245,091
REVENUE BY CLASSIFICATION									
Local Animal Licenses	\$ 31,500	\$ 26,733	\$ 19,200	\$ 19,200		\$ (1,500)		\$ 17,700	\$ (1,500)
Dog & Cat Sterilization	\$ 3,301	\$ 2,601	\$ 1,000	\$ -		\$ -		\$ -	\$ (1,000)
Local Recovered Costs	\$ -	\$ 1,320	\$ -	\$ -		\$ -		\$ -	\$ -
Insurance Recoveries	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Courthouse Maintenance	\$ 66,670	\$ 38,297	\$ 113,502	\$ 113,502		\$ -		\$ 113,502	\$ -
Local Health/HS Utilities	\$ 64,000	\$ 54,664	\$ 56,000	\$ 56,000		\$ -		\$ 56,000	\$ -
Local Health/HS Maintenance	\$ 16,800	\$ 12,600	\$ 16,800	\$ 16,800		\$ -		\$ 16,800	\$ -
Local Cons Utility Tax	\$ 728,174	\$ 728,174	\$ 728,174	\$ 728,174		\$ -		\$ 728,174	\$ -
Local Waste Collection	\$ 40,700	\$ 32,128	\$ 40,700	\$ 40,700		\$ -		\$ 40,700	\$ -
State Litter Control Grant	\$ 14,000	\$ 24,882	\$ 14,000	\$ 14,000		\$ 2,450		\$ 16,450	\$ 2,450
Local Soil Erosion Fees	\$ 35,800	\$ 30,116	\$ 26,000	\$ 26,000		\$ (2,100)		\$ 23,900	\$ (2,100)
Local Building Permits	\$ 98,000	\$ 151,273	\$ 104,000	\$ 104,000		\$ (11,500)		\$ 92,500	\$ (11,500)
Local Occupancy Permits	\$ 1,000	\$ 1,050	\$ 1,000	\$ 1,000		\$ (500)		\$ 500	\$ (500)
Local Electrical Permits	\$ 28,200	\$ 29,537	\$ 26,000	\$ 26,000		\$ 4,300		\$ 30,300	\$ 4,300
Local Mechanical Permits	\$ 15,000	\$ 20,695	\$ 16,000	\$ 16,000		\$ 12,700		\$ 28,700	\$ 12,700
Local Plumbing Permits	\$ 17,600	\$ 19,591	\$ 18,000	\$ 18,000		\$ (1,900)		\$ 16,100	\$ (1,900)
Local Building Plan Permits	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Manufactured Housing Permits	\$ 10,300	\$ 12,619	\$ 13,000	\$ 13,000		\$ (400)		\$ 12,600	\$ (400)
Local Re-inspect Fees	\$ 1,000	\$ 1,560	\$ 1,500	\$ 1,500		\$ (100)		\$ 1,400	\$ (100)
Jail Block Revenue	\$ 21,500	\$ -	\$ 21,500	\$ 21,500		\$ -		\$ 21,500	\$ -
Technology Fees	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Auto Graveyard	\$ 4,500	\$ 3,900	\$ 4,500	\$ 4,500		\$ -		\$ 4,500	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,198,045	\$ 1,191,741	\$ 1,220,876	\$ 1,219,876		\$ 1,450		\$ 1,221,326	\$ 450
TOTAL UNDESIGNATED REVENUE	\$ 3,578,348	\$ 3,258,296	\$ 3,466,985	\$ 3,497,804		\$ 213,822		\$ 3,711,626	\$ 244,641
TOTAL REVENUES	\$ 4,776,393	\$ 4,450,037	\$ 4,687,861	\$ 4,717,680		\$ 215,272		\$ 4,932,952	\$ 245,091
Total Authorized Personnel (FTE)	55.25	55.25	52.65	52.65		(1)		51.65	

GENERAL SERVICES

Division Description

The Division of General Services is responsible for auxiliary and operational support services for all County divisions. Services are provided through the departments of, Buildings and Grounds, Housekeeping, Public Facilities Administration, Engineering, and Internal Services departments. The division is also responsible for the departmental operations of Animal Control, Solid Waste Collection, and Inspections.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$1,450 in Revenue is Added from Local Fees – This adjustment is made to reflect estimated collections for FY 12.
- \$85,364 is Added for Utility and Maintenance Contract Costs for the New Courthouse – Construction on the new courthouse is expected to be complete on January 1, 2012. The new courthouse will add 52,500 square feet over the existing building and add an additional six courtrooms. This additional space requires additional funding to cover heating, electric, water, sewer, and maintenance contracts for the six month period (January 1, 2012 through June 30, 2012) of FY 12.
- \$16,016 is Added for One Additional Housekeeper for the New Courthouse – The additional space in the new courthouse requires additional funding for housekeeping personnel for the six month period (January 1, 2012 through June 30, 2012) of FY 12.
- \$4,575 is Added for Housekeeping Supply Costs for the New Courthouse – Funding is added to cover additional housekeeping supplies for the six month period (January 1, 2012 through June 30, 2012) of FY 12 that the new courthouse will be open.
- \$77,317 is Added for a HVAC Maintenance Technician Position – The new courthouse will require added funding to cover the cost of maintaining additional mechanical systems in the new building. Analysis conducted by the Budget Office and General Services determined a position dedicated to

GENERAL SERVICES

HVAC systems could be added at the same cost as increasing the existing HVAC contract to include the new courthouse. With this position, HVAC issues at all County facilities can be addressed in lieu of paying the existing HVAC vendor. Funding is added for a full year for FY 12 to allow the new technician to work on the final HVAC installation of the courthouse.

- \$20,000 is Added for the One-time Cost of Equipment for the HVAC Maintenance Technician – Funding is added to cover the cost of pressure and gas gauges, hand tools, manometers, refrigerant recovery systems, and tachometers for the new HVAC maintenance technician to use in maintaining the new courthouse equipment and existing HVAC systems.

- \$12,000 is Added for Friends of Animal Care and Control – This non-profit agency staffs the County's animal control shelter for extended hours to provide additional opportunities for people to adopt animals from the shelter, as well as coordinates with Mountain View Humane Spay/Neuter Clinic for the spay/neuter services for adopted shelter dogs.

GENERAL SERVICES

Department Description and Financial Data

Administration

This Department manages the administrative functions for the Division of General Services.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Administration	\$ 202,375	\$ 197,484	\$ 201,230	\$ 203,656		\$ 77,317		\$ 280,973	\$ 79,743
Authorized Personnel (FTEs)	2	2	2	2		1		3	

Animal Control

The Animal Control Department is responsible for enforcing County ordinances and state laws relating to animals. Animal Control impounds stray dogs, investigates livestock deaths due to animals, quarantines animals involved in bite cases, and investigates animal cruelty. The department maintains the safety of the public as it pertains to animal ordinances and educates the public about animal laws and welfare.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Animal Control	\$ 199,972	\$ 191,545	\$ 207,848	\$ 206,833		-		\$ 206,833	\$ (1,015)
Authorized Personnel (FTEs)	4.25	4.25	4.25	4.25		0		4.25	

Friends of Animal Care and Control

This non-profit agency staffs the County's animal control shelter for extended hours to provide additional opportunities for people to adopt animals from the shelter.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Friends of Animal Care and Control	\$ 12,489	\$ 12,489	\$ 10,000	\$ 10,000		\$ 12,000		\$ 22,000	\$ 12,000
Authorized Personnel (FTEs)	0	0	0	0		0		0	

GENERAL SERVICES

Buildings and Grounds

This Department is responsible for the preservation of County facilities, including recreational and industrial parks. Buildings and Grounds maintain 37 County buildings and facilities, eight recreational parks, and two industrial parks. The department provides general labor support to County divisions for repair and remodeling projects.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Buildings and Grounds	\$ 1,291,500	\$ 1,147,713	\$ 1,280,450	\$ 1,225,731	\$ 105,364	\$ 1,331,095	\$ 50,645
Authorized Personnel (FTEs)	7	7	6	6	0	6	

Centralized Maintenance

Centralized Maintenance is an account established to fund one-time projects. Portions of these funds are undesignated and may be utilized to fund emergency repairs. These projects are not generally funded through the operational budget due to their nature, and do not meet the criteria of Capital Improvements Projects. Centralized Maintenance is a line item within the budget and not a department or division under General Services.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Centralized Maintenance	\$ 84,281	\$ 41,896	\$ 84,281	\$ 84,281	\$ -	\$ 84,281	\$ -

Lawns and Landscaping

The Lawns & Landscaping Department is responsible for maintaining 131 acres of open property, including landscaping services, tree trimming, and grass cutting. The Lawns & Landscaping Department also assists in maintaining recreational facilities including the Motor Mile Complex and the former Shawsville High School football and baseball fields.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Lawns and Landscape	\$ 139,264	\$ 138,702	\$ 109,986	\$ 167,174	\$ -	\$ 167,174	\$ 57,188
Authorized Personnel (FTEs)	2	2	2	2	0	2	

GENERAL SERVICES

County Engineer

The County Engineer administers the Erosion and Sediment Control Ordinance, capital construction of County facilities, closed landfills, and administration of the General Services Department.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
County Engineer	\$ 169,351	\$ 169,073	\$ 170,713	\$ 175,153		\$ -		\$ 175,153	\$ 4,440
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Housekeeping

This Department provides custodial services to ensure the cleanliness and safety of 11 County facilities or 289,000 square feet of space.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Housekeeping	\$ 304,029	\$ 296,793	\$ 303,862	\$ 311,767		\$ 20,591		\$ 332,358	\$ 28,496
Authorized Personnel (FTEs)	9	9	8	8		1		9	

Inspections

This Department is responsible for the enforcement of the Uniform Statewide Building Code.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Inspections	\$ 330,397	\$ 315,119	\$ 333,339	\$ 334,705		\$ -		\$ 334,705	\$ 1,366
Authorized Personnel (FTEs)	5	5	5	5		0		5	

Litter Control

The Litter Control Department manages the annual County roadside waste clean up, hazardous waste collection, and annual latex paint exchange. The department works in conjunction with the towns of Christiansburg and Blacksburg, and Virginia Tech to maintain litter control efforts within the County.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Litter Control	\$ 86,441	\$ 86,440	\$ 86,784	\$ 89,071		\$ -		\$ 89,071	\$ 2,287
Authorized Personnel (FTEs)	1	1	1	1		0		1	

GENERAL SERVICES

Mid-County Landfill

The Mid-County Landfill is located off of Cinnabar Road between the towns of Christiansburg and Blacksburg. The landfill was closed in the late 70's but continues to require groundwater and landfill gas testing along with the operation of gas migration mitigation equipment.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Mid-County Landfill	\$ 155,291	\$ 100,918	\$ 125,390	\$ 125,390		\$ -		\$ 125,390	\$ -

Soil Erosion and Sediment Control

This program implements the County's Erosion and Sediment Control Ordinance as mandated by the Commonwealth of Virginia.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Soil Erosion and Sediment Control	\$ 14,400	\$ 2,233	\$ 10,000	\$ 10,000		\$ -		\$ 10,000	\$ -
Authorized Personnel (FTEs)	0	0	0	0		0		0	

Solid Waste Collections

This Department provides waste disposal and recycling services for County residents. Services are delivered through ten consolidated sites. Sites are open every day except Thanksgiving, New Years, Martin Luther King, Memorial, Independence, Labor and Christmas holidays; Monday through Friday, 7:00 am to 7:00 pm (6:00 pm in the winter); Saturday, 8:00 am to 6:00 pm; and Sunday, noon to 6:00 pm. At these sites, residents may dispose of household trash, bulky items, and recyclables. The goal of the department is to eliminate open "green box" sites and maintain services countywide through consolidated sites.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Solid Waste Collections	\$ 1,717,303	\$ 1,691,779	\$ 1,712,668	\$ 1,722,609		\$ -		\$ 1,722,609	\$ 9,941
Authorized Personnel (FTEs)	23	23	22.4	22.4		(3)		19.4	

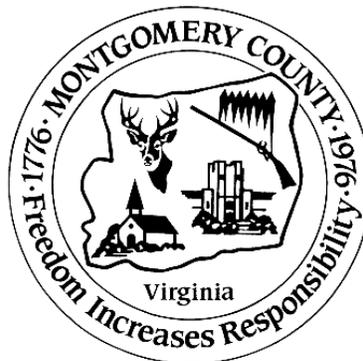
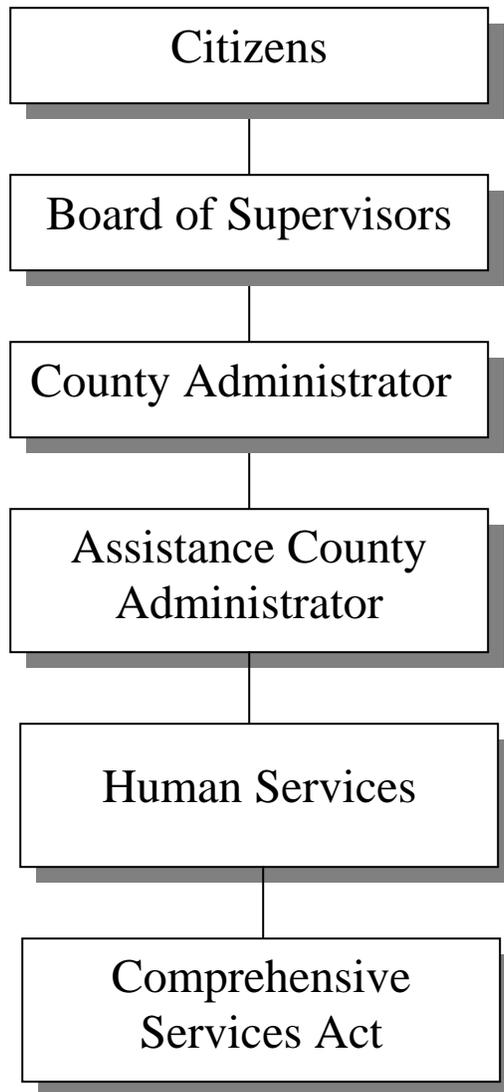
GENERAL SERVICES

Thompson Landfill

The Thompson Landfill is a closed landfill located in the Den Hill area of the County. The County is currently several years into a post closure plan, which requires continued groundwater monitoring and mitigation.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Thompson Landfill	\$ 69,300	\$ 57,852	\$ 51,310	\$ 51,310		-		\$ 51,310	\$ -

COMPREHENSIVE SERVICES ACT



COMPREHENSIVE SERVICES ACT

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Comprehensive Services Act	\$ 2,289,979	\$ 2,210,905	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -
TOTAL EXPENDITURES	\$ 2,289,979	\$ 2,210,905	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ 66,000	\$ 62,165	\$ (69,959)	\$ (69,959)		\$ -		\$ (69,959)	\$ -
Public Assistance	\$ 2,223,979	\$ 2,148,740	\$ 1,721,928	\$ 1,721,928		\$ -		\$ 1,721,928	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,289,979	\$ 2,210,905	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ 76,509	\$ 88,255	\$ -	\$ -		\$ -		\$ -	\$ -
State CSA	\$ 1,724,285	\$ 1,664,571	\$ 1,162,784	\$ 1,162,784		\$ -		\$ 1,162,784	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,800,794	\$ 1,752,825	\$ 1,162,784	\$ 1,162,784		\$ -		\$ 1,162,784	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 489,185	\$ 458,079	\$ 489,185	\$ 489,185		\$ -		\$ 489,185	\$ -
TOTAL REVENUES	\$ 2,289,979	\$ 2,210,905	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -

COMPREHENSIVE SERVICES ACT

Division Description

In 1992, the General Assembly established the Comprehensive Services Act for At-Risk Youth and Families in an attempt to improve coordination, eliminate duplication of services, and ensure that costly residential care was provided only in cases where it was clearly warranted. The law requires localities to establish Community Policy and Management teams and Family Assessment and Planning teams to administer the program. The law also mandates that certain groups of children receive services, primarily special education and foster care children. The County is required to provide a local match for all expenditures.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

COMPREHENSIVE SERVICES ACT

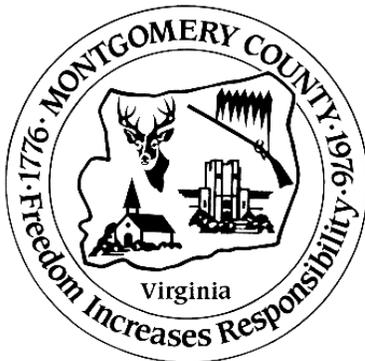
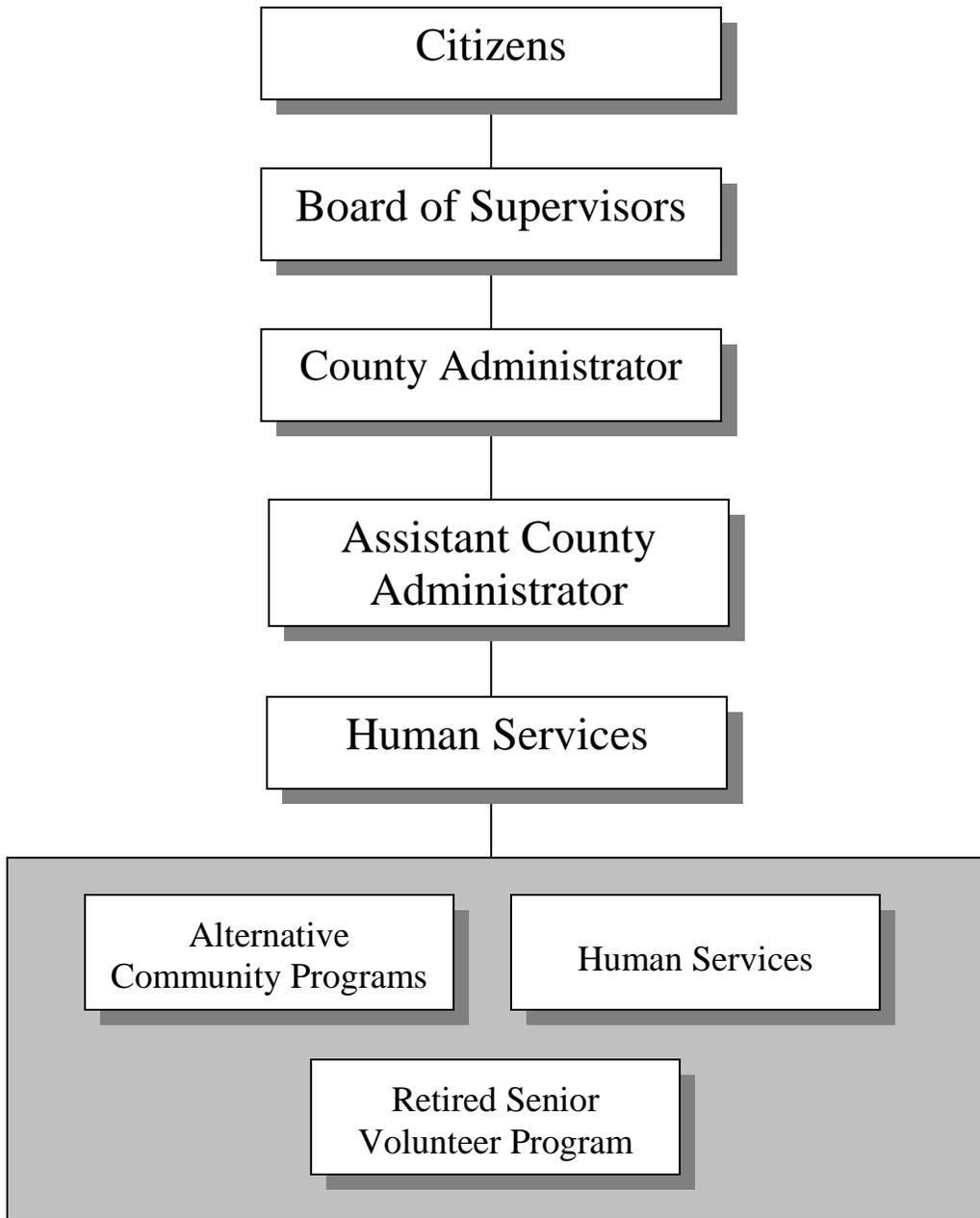
Department Description and Financial Data

Comprehensive Services Act

The Community Policy and Management Team (CPMT) is responsible for developing policies, managing funds allocated to the County, and authorize expenditures of these funds. The law requires that local agency heads or their designees form the Community Services Board. Social Services, Health Department, Juvenile Court Services Unit and the School Division serve on this board. In addition, the team is required to include a parent representative, a private provider, and a locality representative. Each CPMT must also establish and appoint at least one Family Assessment and Planning Team. The Family Assessment and Planning Team (FAPT) assess the needs of the cases referred to them and identify the services needed. The law requires that a representative from the Community Services Board, Social Services, Juvenile Court Services Unit, and the School Division serve on this team. A parent representative is also required.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Comprehensive Services Act	\$ 2,289,979	\$ 2,210,905	\$ 1,651,969	\$ 1,651,969		\$ -		\$ 1,651,969	\$ -

HUMAN SERVICES



HUMAN SERVICES

Budget Summary

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+	<u>FY 12</u> <u>Addenda</u>	=	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT									
Alternative Community Programs	\$ 109,947	\$ 72,270	\$ 87,687	\$ 88,719		\$ -		\$ 88,719	\$ 1,032
Human Services	\$ 136,313	\$ 125,704	\$ 138,732	\$ 140,843		\$ -		\$ 140,843	\$ 2,111
Retired Senior Volunteer Program	\$ 163,890	\$ 158,312	\$ 154,992	\$ 157,599		\$ 1,767		\$ 159,366	\$ 4,374
TOTAL EXPENDITURES	<u>\$ 410,150</u>	<u>\$ 356,286</u>	<u>\$ 381,411</u>	<u>\$ 387,161</u>		<u>\$ 1,767</u>		<u>\$ 388,928</u>	<u>\$ 7,517</u>
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 356,171	\$ 326,049	\$ 341,103	\$ 346,853		\$ -		\$ 346,853	\$ 5,750
Operations & Maintenance	\$ 53,979	\$ 30,237	\$ 40,308	\$ 40,308		\$ 1,767		\$ 42,075	\$ 1,767
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 410,150</u>	<u>\$ 356,286</u>	<u>\$ 381,411</u>	<u>\$ 387,161</u>		<u>\$ 1,767</u>		<u>\$ 388,928</u>	<u>\$ 7,517</u>
REVENUE BY CLASSIFICATION									
Local User Fees	\$ -	\$ 741	\$ -	\$ -		\$ -		\$ -	\$ -
Donations	\$ 6,514	\$ 6,564	\$ -	\$ -		\$ -		\$ -	\$ -
Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
State CSA Administration	\$ 12,000	\$ 12,271	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
State VJCCCA	\$ 76,275	\$ 72,091	\$ 51,526	\$ 51,526		\$ 642		\$ 52,168	\$ 642
Federal RSVP	\$ 58,674	\$ 59,796	\$ 58,912	\$ 58,912		\$ 1,767		\$ 60,679	\$ 1,767
TOTAL DESIGNATED REVENUE	<u>\$ 153,463</u>	<u>\$ 151,462</u>	<u>\$ 122,438</u>	<u>\$ 122,438</u>		<u>\$ 2,409</u>		<u>\$ 124,847</u>	<u>\$ 2,409</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 256,687</u>	<u>\$ 204,824</u>	<u>\$ 258,973</u>	<u>\$ 264,723</u>		<u>\$ (642)</u>		<u>\$ 264,081</u>	<u>\$ 5,108</u>
TOTAL REVENUES	<u>\$ 410,150</u>	<u>\$ 356,286</u>	<u>\$ 381,411</u>	<u>\$ 387,161</u>		<u>\$ 1,767</u>		<u>\$ 388,928</u>	<u>\$ 7,517</u>
Total Authorized Personnel (FTE)	4.5	4.5	4.5	4.5		0		4.5	

HUMAN SERVICES

Division Description

The Human Services department keeps citizens, agencies, and County government informed about services and programs, both public and private, in the areas of human services delivery. We examine youth issues and foster positive youth development through coordination with community agencies. The Human Services Division administers the Retired and Senior Volunteer Program (RSVP) and Virginia Juvenile Community Crime Control Act (VJCCA) programs and monitors/evaluates expenditures and placements through the Comprehensive Services Act for at-risk youth and families.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- **Base Salary and Fringe Benefit Adjustments** – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **\$1,767 is Added to the Human Services' Retired Senior Volunteers Program (RSVP) Budget** – A total of \$1,767 is added to the Human Services RSVP revenue and expenditure budgets for FY 12. The RSVP grant provides resources for senior volunteers to provide civic programs and service in the community. This addition is made to adjust the revenue and expenditure budgets to the estimated grant award for FY 12. This increase will be used for mandated state training that is required to maintain the grant award.
- **\$642 is Added to the Human Services' Virginia Juvenile Community Crime Control Act Grant (VJCCCA)** – These funds account for the adjustment of revenues as reported by the state for the VJCCCA grant in the approved budget and reconciled by the County for FY 11 and FY 12. All state revenues are reconciled to the final approved budget that is provided by the state each year.

HUMAN SERVICES

Department Description and Financial Data

Alternative Community Programs

Programs in this department include juvenile community service, home confinement, and home electronic monitoring for court-involved youth.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Alternative Community Programs	\$ 109,947	\$ 72,270	\$ 87,687	\$ 88,719		\$ -		\$ 88,719	\$ 1,032

Human Services

The Human Services department keeps citizens, agencies, and County government informed about services and programs, both public and private, in the areas of human services delivery. We examine youth issues and foster positive youth development through coordination with community agencies. We administer the Virginia Juvenile Community Crime Control Act (VJCCA) programs and we monitor and evaluate expenditures and placements through the Comprehensive Services Act for at-risk youth and families.

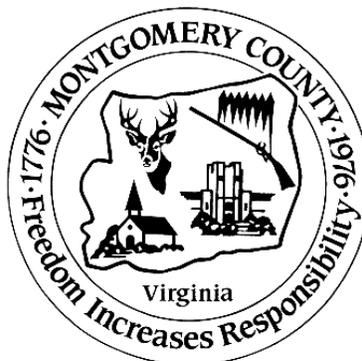
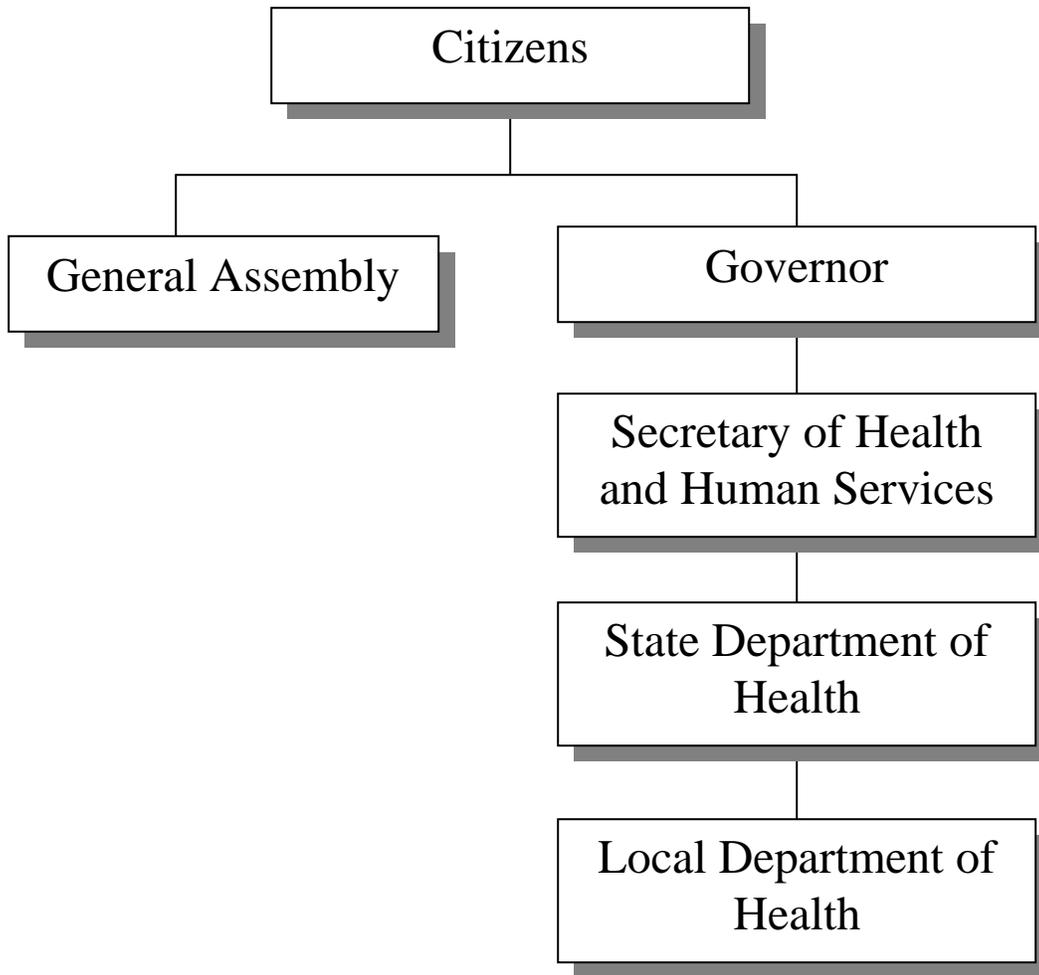
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Human Services	\$ 136,313	\$ 125,704	\$ 138,732	\$ 140,843		\$ -		\$ 140,843	\$ 2,111
Authorized Personnel (FTEs)	2	2	2	2		0		2	

Retired Senior Volunteer Program

Retired and Senior Volunteer Program (RSVP) invites adults age 55 and over to use their life experience and skills to answer the call of their neighbors in need. RSVP acts as a clearinghouse to match volunteers' interests and skills with agencies and organizations that need assistance. RSVP provides a variety of opportunities for persons to participate more fully in the life of their community through significant volunteer service.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Retired Senior Volunteer Program	\$ 163,890	\$ 158,312	\$ 154,992	\$ 157,599		\$ 1,767		\$ 159,366	\$ 4,374
Authorized Personnel (FTEs)	2.5	2.5	2.5	2.5		0		2.5	

PUBLIC HEALTH DEPARTMENT



PUBLIC HEALTH DEPARTMENT

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Public Health	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
TOTAL EXPENDITURES	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Direct Payment	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
REVENUE BY CLASSIFICATION									
Local Revenue Refunds	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -
TOTAL REVENUES	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -

PUBLIC HEALTH DEPARTMENT

Division Description

The New River Health District is one of 35 health districts that comprise the Virginia Department of Health (VDH). The District consists of local health departments in the Counties of Floyd, Giles, Montgomery, and Pulaski and the City of Radford that work cooperatively with local governments to assure the provision of public health services. The vision of the New River Health District and the Montgomery County Health Department is that residents will be the healthiest people in the state and nation. The purpose of the local health department is to equip residents and communities to achieve and maintain optimum personal and community health by emphasizing health promotion, disease prevention, and environmental protection.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

PUBLIC HEALTH DEPARTMENT

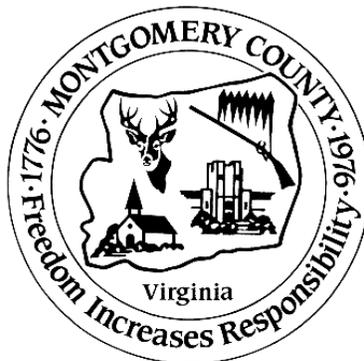
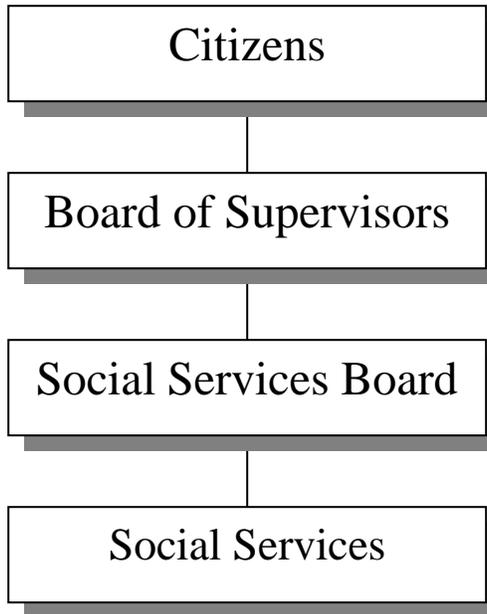
Department Description and Financial Data

Public Health Department

This department provides public health services, environmental health services, and medical services for County residents. The local health department offers services to prevent and control the spread of contagious diseases, including child and adult immunizations against vaccine-preventable illnesses. In the area of environmental health, the department provides site evaluation and permits for on-site sewage disposal (septic systems) and wells. The inspection of restaurants, schools, day care centers, camps, and festival events to ensure food safety is also conducted, as well as, inspections of marina and migrant labor camps, and public swimming facilities. Through local health department clinics, schools, homes, and at other sites within the community, the department provides an array of services, including well baby care, maternity care and family planning.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Public Health	\$ 449,886	\$ 431,313	\$ 431,313	\$ 431,313		\$ -		\$ 431,313	\$ -

SOCIAL SERVICES



SOCIAL SERVICES

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Social Services	\$ 6,844,726	\$ 6,408,855	\$ 6,770,667	\$ 6,617,914	\$ -	\$ 6,617,914	\$ (152,753)
TOTAL EXPENDITURES	\$ 6,844,726	\$ 6,408,855	\$ 6,770,667	\$ 6,617,914	\$ -	\$ 6,617,914	\$ (152,753)
EXPENDITURES BY CLASSIFICATION							
Personal Services	\$ 3,490,381	\$ 3,396,395	\$ 3,431,189	\$ 3,432,333	\$ -	\$ 3,432,333	\$ 1,144
Operations & Maintenance	\$ 335,251	\$ 331,883	\$ 319,975	\$ 332,240	\$ -	\$ 332,240	\$ 12,265
Public Assistance	\$ 3,019,094	\$ 2,679,970	\$ 3,019,503	\$ 2,853,341	\$ -	\$ 2,853,341	\$ (166,162)
Capital Outlay	\$ -	\$ 606	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 6,844,726	\$ 6,408,855	\$ 6,770,667	\$ 6,617,914	\$ -	\$ 6,617,914	\$ (152,753)
REVENUE BY CLASSIFICATION							
State/Federal Assistance	\$ 5,501,711	\$ 5,247,342	\$ 5,434,517	\$ 5,279,010	\$ -	\$ 5,279,010	\$ (155,507)
Federal Pass Through	\$ 268,472	\$ 248,724	\$ 268,472	\$ 287,017	\$ -	\$ 287,017	\$ 18,545
Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Recovered Costs	\$ 70,000	\$ 106,623	\$ 70,000	\$ 70,000	\$ -	\$ 70,000	\$ -
TOTAL DESIGNATED REVENUE	\$ 5,840,183	\$ 5,602,689	\$ 5,772,989	\$ 5,636,027	\$ -	\$ 5,636,027	\$ (136,962)
TOTAL UNDESIGNATED REVENUE	\$ 1,004,543	\$ 806,167	\$ 997,678	\$ 981,887	\$ -	\$ 981,887	\$ (15,791)
TOTAL REVENUES	\$ 6,844,726	\$ 6,408,855	\$ 6,770,667	\$ 6,617,914	\$ -	\$ 6,617,914	\$ (152,753)
Total Authorized Personnel (FTE)	66	66	65	65	(1)	64	

SOCIAL SERVICES

Division Description

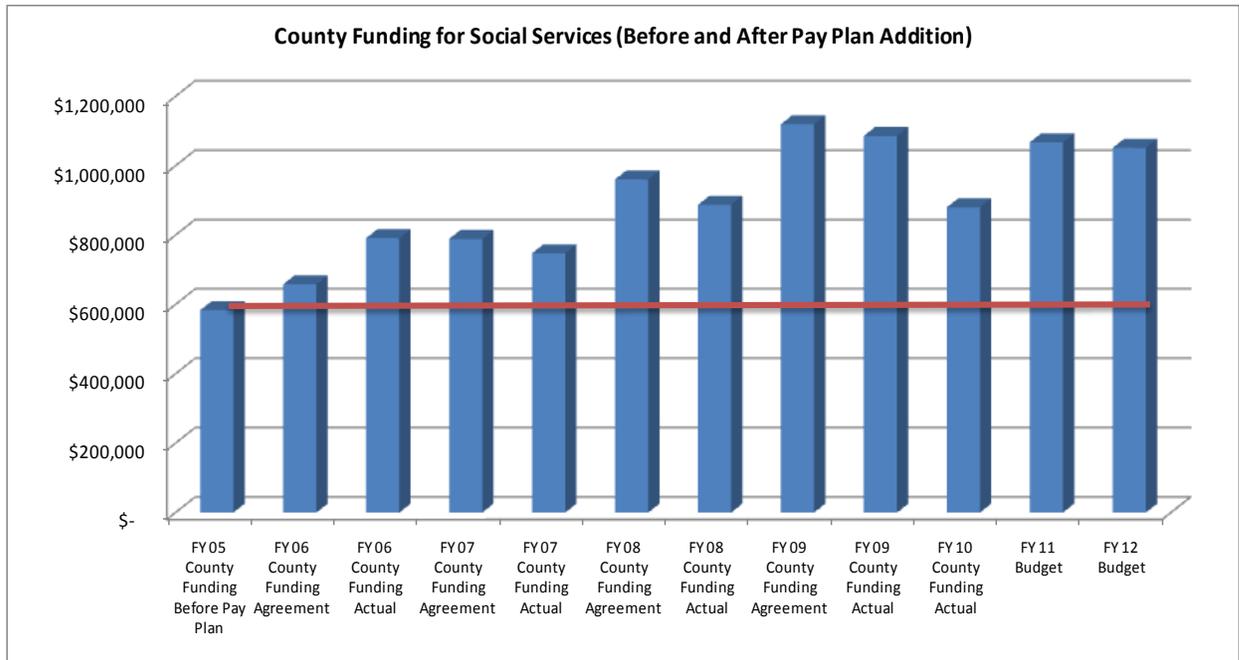
The Social Services Division promotes the stability and self-sufficiency of community families through employment services, services to prevent family breakdown, and protection of children and older/disabled adults. The specific service areas are Adult and Adult Protective Services, Adoption, Foster Care, Child Care, Child Protection, and Employment Services. The Assistance Division promotes the stability and self-sufficiency of community families through Temporary Assistance to Needy Families, Food Stamps, Medicaid, Fuel Assistance, Crisis Fuel Assistance, and General Relief. Both the Services and Financial Assistance Divisions work closely with other community agencies to promote the stability and self-sufficiency of community families through referrals to services not available in this agency and through promoting the creation of services not currently available in the community. The agency works to avoid duplication of services provided by other agencies and to respond to needs not currently addressed in the community.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Revenue and Expenditure Reconciliation Adjustments – The base budget revenue and expenditures accounts have been adjusted based on the reconciliation of state and federal funding for FY 11. Each year, following the confirmation of funding available from sources other than County dollars, the base budget for the Department of Social Services is adjusted within the fiscal year, and this adjustment becomes the base budget for the next fiscal year. The FY 11 reconciled County Budget for this Division totaled \$6,633,083, \$5,566,027 in state and federal dollars and \$1,067,056 in County dollars. Based on the reconciliation for FY 11, a total of \$136,962 is reduced from the base revenue budget for FY 12 and \$153,897 is reduced from base expenditures (a \$12,265 increase to operations and maintenance and a \$166,162 reduction to public assistance programs).

SOCIAL SERVICES



- Base Salary and Fringe Benefit Adjustments** – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added**

SOCIAL SERVICES

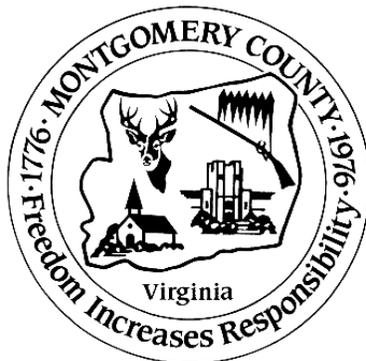
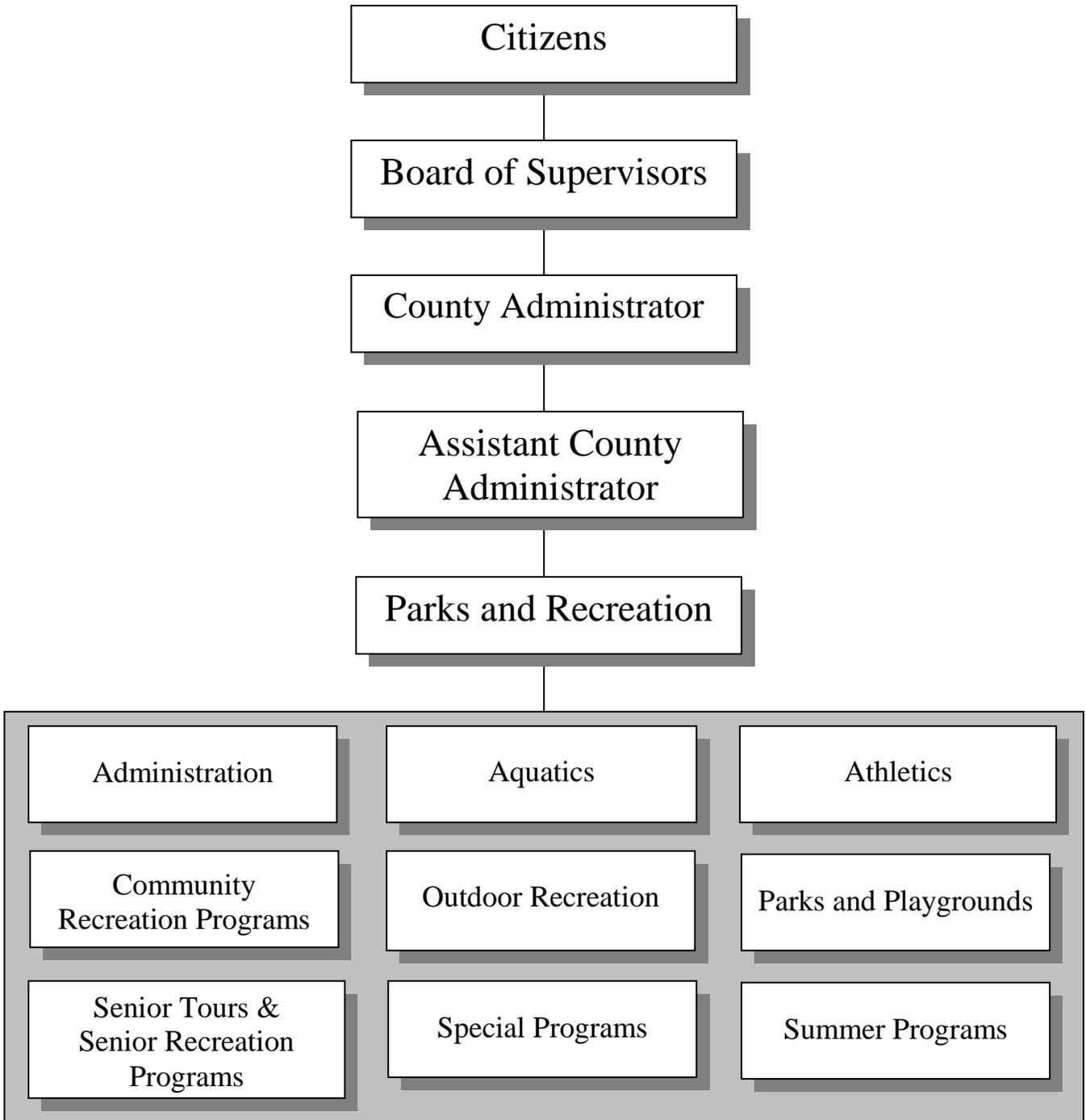
Department Description and Financial Data

Social Services

The Department of Social Services assists families and individuals in becoming socially and economically self-sufficient and independent. In cases where client or community limitations preclude independence, the department focuses, in the least intrusive manner, on services that families and individuals cannot better provide for themselves.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Social Services	\$ 6,844,726	\$ 6,408,855	\$ 6,770,667	\$ 6,617,914		-		\$ 6,617,914	\$ (152,753)
Authorized Personnel (FTEs)	66	66	65	65		(1)		64	

PARKS AND RECREATION



PARKS AND RECREATION

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Administration	\$ 503,988	\$ 494,346	\$ 504,413	\$ 510,279		\$ -		\$ 510,279	\$ 5,866
Aquatics	\$ 61,081	\$ 59,115	\$ 47,820	\$ 47,595		\$ 15,000		\$ 62,595	\$ 14,775
Athletics	\$ 130,341	\$ 130,341	\$ 125,199	\$ 124,885		\$ -		\$ 124,885	\$ (314)
Community Recreation Programs	\$ 18,975	\$ 11,831	\$ 21,273	\$ 21,215		\$ -		\$ 21,215	\$ (58)
Outdoor Recreation	\$ 18,596	\$ 15,482	\$ 21,793	\$ 21,633		\$ -		\$ 21,633	\$ (160)
Parks and Playgrounds	\$ 17,426	\$ 15,178	\$ 13,537	\$ 13,350		\$ -		\$ 13,350	\$ (187)
Senior Tours	\$ 10,224	\$ 10,085	\$ 13,219	\$ 13,205		\$ -		\$ 13,205	\$ (14)
Senior Recreation Program	\$ 2,938	\$ 2,539	\$ 2,811	\$ 2,803		\$ -		\$ 2,803	\$ (8)
Special Programs	\$ 14,831	\$ 8,373	\$ 5,975	\$ 5,975		\$ -		\$ 5,975	\$ -
Summer Programs	\$ 14,229	\$ 13,278	\$ 14,206	\$ 14,078		\$ -		\$ 14,078	\$ (128)
TOTAL EXPENDITURES	\$ 792,629	\$ 760,569	\$ 770,246	\$ 775,018		\$ 15,000		\$ 790,018	\$ 19,772
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 528,597	\$ 513,220	\$ 528,860	\$ 533,632		\$ 15,000		\$ 548,632	\$ 19,772
Operations & Maintenance	\$ 241,566	\$ 226,477	\$ 227,286	\$ 227,286		\$ -		\$ 227,286	\$ -
Capital Outlay	\$ 22,466	\$ 20,873	\$ 14,100	\$ 14,100		\$ -		\$ 14,100	\$ -
TOTAL EXPENDITURES	\$ 792,629	\$ 760,569	\$ 770,246	\$ 775,018		\$ 15,000		\$ 790,018	\$ 19,772
REVENUE BY CLASSIFICATION									
Local Proceeds-Resale	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Property Rental	\$ 1,500	\$ 1,640	\$ 1,500	\$ 1,500		\$ -		\$ 1,500	\$ -
Local Recovered Costs	\$ -	\$ 374	\$ -	\$ -		\$ -		\$ -	\$ -
Local Adult Rec. Fees	\$ 8,000	\$ 4,953	\$ 9,000	\$ 9,000		\$ -		\$ 9,000	\$ -
Local Athletics Fees	\$ 38,000	\$ 36,978	\$ 38,000	\$ 38,000		\$ -		\$ 38,000	\$ -
Local Comm. Rec. Fees	\$ 6,102	\$ 6,555	\$ 500	\$ 500		\$ 5,000		\$ 5,500	\$ 5,000
Local Senior Tour Fees	\$ 9,500	\$ 11,419	\$ 13,000	\$ 13,000		\$ -		\$ 13,000	\$ -
Local Senior Rec. Fees	\$ 1,000	\$ 65	\$ 500	\$ 500		\$ -		\$ 500	\$ -
Local Outdoor Rec. Fees	\$ 15,100	\$ 13,600	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
Local Special Event Fees	\$ 1,000	\$ 295	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Summer Rec. Fees	\$ 16,000	\$ 11,933	\$ 17,000	\$ 17,000		\$ (5,000)		\$ 12,000	\$ (5,000)
Local Pool Fees	\$ 56,000	\$ 76,929	\$ 56,600	\$ 56,600		\$ 15,000		\$ 71,600	\$ 15,000
Local Fundraising	\$ 2,250	\$ 2,345	\$ -	\$ -		\$ -		\$ -	\$ -
Scholarship Revenue	\$ -	\$ 4,427	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 154,452	\$ 171,512	\$ 149,100	\$ 149,100		\$ 15,000		\$ 164,100	\$ 15,000
TOTAL UNDESIGNATED REVENUE	\$ 638,177	\$ 589,057	\$ 621,146	\$ 625,918		\$ -		\$ 625,918	\$ 4,772
TOTAL REVENUES	\$ 792,629	\$ 760,569	\$ 770,246	\$ 775,018		\$ 15,000		\$ 790,018	\$ 19,772
Total Authorized Personnel (FTE)	7	7	7	7		0		7	

PARKS AND RECREATION

Division Description

The Parks and Recreation Division is responsible for offering recreational opportunities for the citizens of Montgomery County. The Division's mission is to provide quality, customer valued recreation programs and facilities that engage participants and add value to the quality of life of the citizens of Montgomery County. The Division offers programming and facilities in the following recreation service areas: Aquatics; Athletics and Team Sports; Youth, Adult and Senior Wellness and Education; Outdoor Recreation; Tours; Special Events; and Summer Programs.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- **Base Salary and Fringe Benefit Adjustments** – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- **\$15,000 is Added in Part-Time Salaries to the Frog Pond** – On July 24, 2009 (FY 10), the Federal minimum wage was increased from \$6.55 to \$7.25 per hour for wage employees; however no increase in part-time wages was provided to Parks and Recreation to cover the increase in wage limit, resulting in inadequate funds to cover actual costs. Therefore, \$15,000 is provided to cover actual expenses for lifeguards working part-time at the Frog Pond and is covered 100% by revenue generated from the Frog Pond.

PARKS AND RECREATION

Department Description and Financial Data

Administration

The role of administration is overseeing the operation of all recreational programs and parks facilities. Responsibilities also include the division's budget management, marketing, facility design, and planning for future recreational needs.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Administration	\$ 503,988	\$ 494,346	\$ 504,413	\$ 510,279		\$ -		\$ 510,279	\$ 5,866
Authorized Personnel (FTEs)	6	6	6	6		0		6	

Aquatics

The Frog Pond offers a broad range of programs and swimming lessons. There are swim lessons offered for infants and toddlers, which are for parents as well as children. The lessons are designed to help parents obtain the tools required to work with their children to teach them the foundation of swimming. Levels 1, 2 and 3 are gradual progressions of the swimming strokes and the fundamentals. The stroke and turn clinic teaches the fine-tuning of all strokes and turns with a competitive edge for those who think they want to join a competitive swim team. The focus of our aquatics department follows the direction of the department by providing quality instruction to leisure and educational swimming programs. The goal of the Aquatics Supervisor is to provide safe learning and fun for all in a swimming environment. Through marketing and pride in instruction of our programs and a safe and fun swimming environment provided by the Aquatic Supervisor, the aquatics program can only grow.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Aquatics	\$ 61,081	\$ 59,115	\$ 47,820	\$ 47,595		\$ 15,000		\$ 62,595	\$ 14,775
Authorized Personnel (FTEs)	1	1	1	1		0		1	

Athletics

The athletics department offers youth athletics focusing on pre-K, elementary and middle school age children and the approach that recreational sport should place more emphasis on educational and social benefits rather than competition. Athletic programming places a strong focus on good sportsmanship - not only from participants, but from parents and spectators as well. Each program is built around teaching the fundamentals of each respective game. Ultimately, it is our goal to ensure that every participant receives an enjoyable and lasting recreation experience in a safe and positive environment.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Athletics	\$ 130,341	\$ 130,341	\$ 125,199	\$ 124,885		\$ -		\$ 124,885	\$ (314)

PARKS AND RECREATION

Community Recreation Programs

Community recreation programs offer a diverse schedule of education/recreation-based activities for youth. Activities include martial arts, cooking, drawing, painting and holiday-themed classes.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Community Recreation Programs	\$ 18,975	\$ 11,831	\$ 21,273	\$ 21,215		-		\$ 21,215	\$ (58)

Outdoor Recreation

The outdoor recreation programs provide diverse programming based on adventure, conservation, environmental education and experiential education for a wide selection of the population with a focus on high adventure sports. Montgomery County was one of the first municipal parks and recreation departments that offered outdoor recreation programs for its citizens in southwest Virginia, and continues to be a driving force in the municipal parks and recreation outdoor industry.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Outdoor Recreation	\$ 18,596	\$ 15,482	\$ 21,793	\$ 21,633		-		\$ 21,633	\$ (160)

Parks and Playgrounds

Montgomery County has seven park offerings throughout the county. Each park is unique in its own way, ranging from small pocket parks to linear biking and hiking trails to its largest 110 acre Mid-County Park. Swimming, picnicking, hiking, canoeing, kayaking, athletic ball fields, playgrounds, walking tracks, and natural areas are all amenities that can be found throughout Montgomery County's park system. Private pool and shelter rentals are available and offer enjoyment for the whole family.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Parks and Playgrounds	\$ 17,426	\$ 15,178	\$ 13,537	\$ 13,350		-		\$ 13,350	\$ (187)

PARKS AND RECREATION

Senior Tours

Travel to exciting new places off the beaten path! These tours and excursions have been designed and selected specifically for active travelers 50 and over who like to explore regional interests and attractions and share their curiosity about the area while discovering the area's well kept secrets and making new friends. The one day excursions are sightseeing at its best! Excursions are planned to nearby cities, visiting museums, sporting events, festivals, professional theater and dining destinations.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Senior Tours	\$ 10,224	\$ 10,085	\$ 13,219	\$ 13,205	-	\$ 13,205	\$ (14)

Senior Recreation Programs

Montgomery County offers adults 50+ a wealth of programs and activities to encourage enrichment of their lives through activity and knowledge. Educational and wellness programs promote physical and mental health; well-being focusing on preventive senior health issues; health screenings/clinics; and issues facing the active older adult. Monthly luncheons provide an opportunity to meet socially and enjoy activities. Some of the programs seniors are involved in are the Mountain Trekkers Hiking Club and the New River Valley Senior Olympic-Games.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Senior Recreation Program	\$ 2,938	\$ 2,539	\$ 2,811	\$ 2,803	-	\$ 2,803	\$ (8)

Special Programs

The purpose of special programs is to provide the community of Montgomery County with quality programs that they can not only enjoy and have fun with, but can also learn and grow in the community. Our programs provide a broad range of special events that can span from strictly youth to fun for the whole family. These programs can range from Haunted Trails on Halloween to fun and creative Christmas themed programs. We are also involved in special summer time events like our new Rock the Pond series and our Pool Party for Pooches program that benefits the Montgomery County Humane Society. Our programs are not only to provide fun and entertainment for our community, but to also get our citizens involved in the bettering of our community.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Special Programs	\$ 14,831	\$ 8,373	\$ 5,975	\$ 5,975	-	\$ 5,975	-

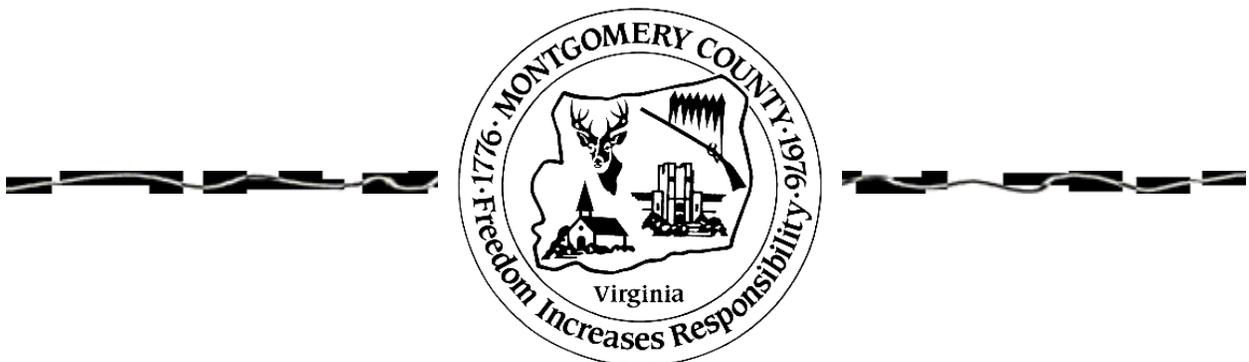
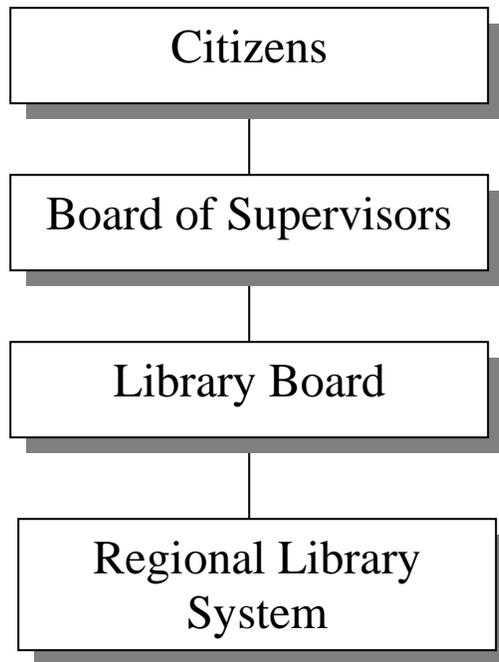
PARKS AND RECREATION

Summer Programs

Summer Programs provide a broad range of services to our community members. One of our largest programs is Frog Hoppers Camp. This camp provides a safe and fun environment for children that will ensure growth and education about the outdoors, swimming, and crafts. This camp is for children entering 1st grade to students leaving the 5th grade. In this camp children will receive free swim lessons that are supervised by a water safety instructor. Fun and education craft materials will be provided. They will participate in nature hikes, fun games, and field trips that will get the children active and ensure a fun and education experience for all involved. The goal of our summer programs is to teach children that it is fun to get up and get out and Go Play.

EXPENDITURES BY DEPARTMENT	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
Summer Programs	\$ 14,229	\$ 13,278	\$ 14,206	\$ 14,078		-		\$ 14,078	\$ (128)

REGIONAL LIBRARY SYSTEM



REGIONAL LIBRARY SYSTEM

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Regional Library System	\$ 1,987,167	\$ 1,731,205	\$ 1,705,647	\$ 1,739,965		\$ (23,334)		\$ 1,716,631	\$ 10,984
TOTAL EXPENDITURES	\$ 1,987,167	\$ 1,731,205	\$ 1,705,647	\$ 1,739,965		\$ (23,334)		\$ 1,716,631	\$ 10,984
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 1,500,691	\$ 1,325,573	\$ 1,346,252	\$ 1,380,570		\$ (23,334)		\$ 1,357,236	\$ 10,984
Operations & Maintenance	\$ 444,045	\$ 384,618	\$ 358,895	\$ 359,145		\$ -		\$ 359,145	\$ 250
Capital Outlay	\$ 42,431	\$ 21,013	\$ 500	\$ 250		\$ -		\$ 250	\$ (250)
Lump Sum Reduction	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,987,167	\$ 1,731,205	\$ 1,705,647	\$ 1,739,965		\$ (23,334)		\$ 1,716,631	\$ 10,984
REVENUE BY CLASSIFICATION									
Local Interest	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Photo Copy Sales	\$ 15,168	\$ 16,022	\$ 12,000	\$ 12,000		\$ 3,000		\$ 15,000	\$ 3,000
Local Library Fines	\$ 71,242	\$ 74,979	\$ 66,262	\$ 66,262		\$ 5,138		\$ 71,400	\$ 5,138
Local Library Fees	\$ 6,758	\$ 5,464	\$ -	\$ -		\$ -		\$ -	\$ -
Floyd Contribution	\$ 74,278	\$ 74,293	\$ 74,278	\$ 74,278		\$ (10,112)		\$ 64,166	\$ (10,112)
Blacksburg Contribution	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000		\$ -		\$ 12,000	\$ -
Christiansburg Contribution	\$ 15,000	\$ 15,011	\$ 8,000	\$ 8,000		\$ -		\$ 8,000	\$ -
Local Donations	\$ 24,086	\$ 25,781	\$ -	\$ -		\$ -		\$ -	\$ -
Local Recovered Costs	\$ 12,050	\$ 12,050	\$ -	\$ -		\$ -		\$ -	\$ -
State Aid	\$ 239,031	\$ 227,236	\$ 183,818	\$ 183,818		\$ 1,989		\$ 185,807	\$ 1,989
TOTAL DESIGNATED REVENUE	\$ 469,613	\$ 462,836	\$ 356,358	\$ 356,358		\$ 15		\$ 356,373	\$ 15
TOTAL UNDESIGNATED REVENUE	\$ 1,517,554	\$ 1,268,369	\$ 1,349,289	\$ 1,383,607		\$ (23,349)		\$ 1,360,258	\$ 10,969
TOTAL REVENUES	\$ 1,987,167	\$ 1,731,205	\$ 1,705,647	\$ 1,739,965		\$ (23,334)		\$ 1,716,631	\$ 10,984
Total Authorized Personnel (FTE)	23.88	23.88	20.5	21		(0.50)		20.5	

REGIONAL LIBRARY SYSTEM

Division Description

The Montgomery-Floyd Regional Library System has branch libraries in Blacksburg, Christiansburg, Shawsville and Floyd and offers information and reading materials in a variety of formats, including downloadable audio books and e-books. Wireless access is available in each library, as well as public computers providing access to the Internet, databases and a selection of office and entertainment software. The Christiansburg and Floyd libraries maintain special sections for genealogy and local history. Staff members check materials in and out and are trained to help citizens use the library and find information. Library activities include summer reading programs for all ages, special events, programs, book discussion groups, computer classes and story times. Public meeting rooms in each library branch, and conference rooms in Blacksburg, Meadowbrook and Floyd, are available to individuals and groups to use on a first come, first served basis.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$15 is Added to the Library's Revenue Budget for FY 12 – This adjustment is made to reflect the state budget adjustments projected for state aid reimbursements by the Library of Virginia for FY 12 (increase of \$1,989) and adjustments made to reflect estimated collections for other library fees and fines for FY 12 (decrease of \$1,974).
- (\$23,334) is Reduced to Reflect 0.50 FTE Held Vacant Due to the County Hiring Freeze – At the beginning of FY 10, the County instituted a hiring freeze on vacant positions. The Library currently has one 0.50 FTE vacant position which is frozen. This addendum captures the dollars saved from holding this position vacant in FY 12.

REGIONAL LIBRARY SYSTEM

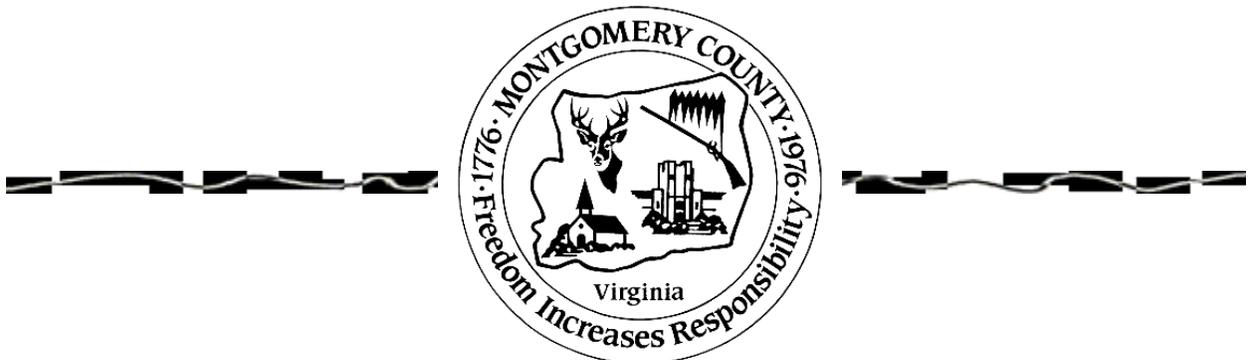
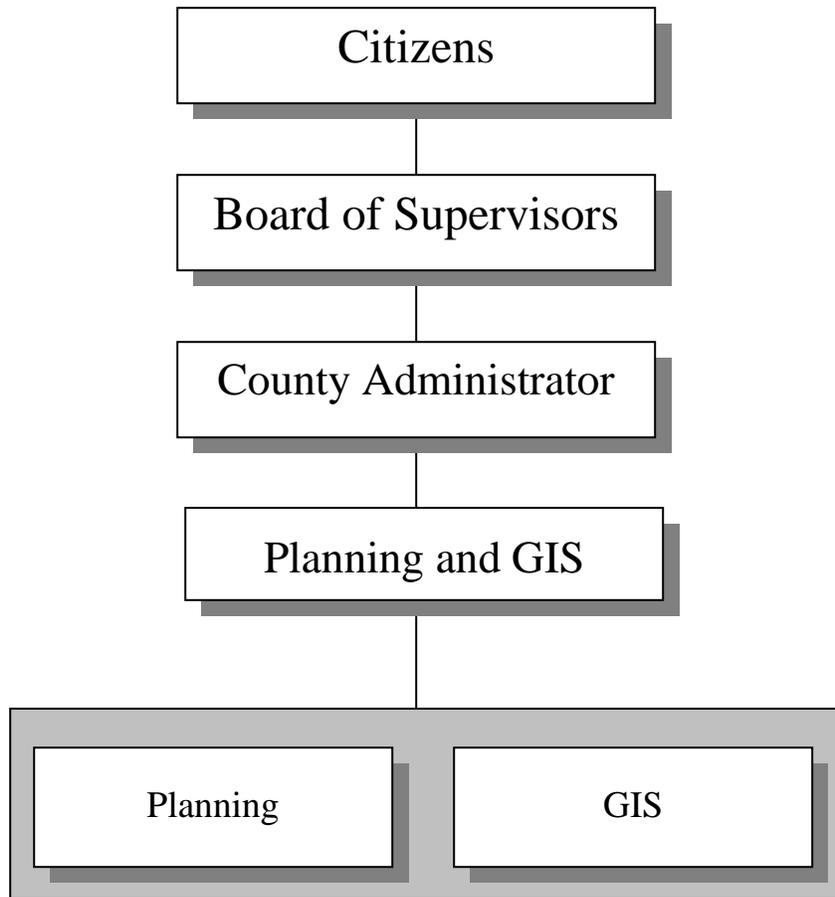
Department Description and Financial Data

Regional Library System

Regional staff maintains the computers and equipment, plans services for children and programs for adults, and orders, processes and catalogs library materials. Administration is responsible for managing the library system, establishing policies, maintaining accounting records, preparing reports, purchasing supplies and processing invoices for payment.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Regional Library System	\$ 1,987,167	\$ 1,731,205	\$ 1,705,647	\$ 1,739,965		\$ (23,334)		\$ 1,716,631	\$ 10,984
Authorized Personnel (FTEs)	23.875	23.875	20.5	21		(0.50)		20.5	

PLANNING AND GIS SERVICES



PLANNING AND GIS SERVICES

Budget Summary

	FY 10 <u>Revised</u>	FY 10 <u>Actual</u>	FY 11 <u>Approved</u>	FY 12 <u>Base</u>	+	FY 12 <u>Addenda</u>	=	FY 12 <u>Approved</u>	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Planning	\$ 548,162	\$ 360,487	\$ 358,282	\$ 361,992		\$ -		\$ 361,992	\$ 3,710
GIS	\$ 244,664	\$ 212,994	\$ 231,987	\$ 235,128		\$ -		\$ 235,128	\$ 3,141
TOTAL EXPENDITURES	<u>\$ 792,826</u>	<u>\$ 573,481</u>	<u>\$ 590,269</u>	<u>\$ 597,120</u>		<u>\$ -</u>		<u>\$ 597,120</u>	<u>\$ 6,851</u>
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 560,418	\$ 489,946	\$ 492,979	\$ 499,830		\$ -		\$ 499,830	\$ 6,851
Operations & Maintenance	\$ 229,908	\$ 81,035	\$ 97,290	\$ 97,290		\$ -		\$ 97,290	\$ -
Capital Outlay	\$ 2,500	\$ 2,500	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 792,826</u>	<u>\$ 573,481</u>	<u>\$ 590,269</u>	<u>\$ 597,120</u>		<u>\$ -</u>		<u>\$ 597,120</u>	<u>\$ 6,851</u>
REVENUE BY CLASSIFICATION									
Local Rezoning/Subdivision Permits	\$ 23,036	\$ 19,986	\$ 23,036	\$ 23,036		\$ -		\$ 23,036	\$ -
Local Site Plan Review	\$ 1,000	\$ 2,960	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Map/Ordinance Sales	\$ 1,800	\$ 31	\$ 1,800	\$ 1,800		\$ -		\$ 1,800	\$ -
Local GIS Sales	\$ 1,000	\$ 1,418	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Local Technology Fees	\$ 22,000	\$ 18,858	\$ 22,000	\$ 22,000		\$ -		\$ 22,000	\$ -
Fund Balance (Wireless 911)	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Local Recovered Costs	\$ -	\$ 431	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	<u>\$ 48,836</u>	<u>\$ 43,684</u>	<u>\$ 48,836</u>	<u>\$ 48,836</u>		<u>\$ -</u>		<u>\$ 48,836</u>	<u>\$ -</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ 743,990</u>	<u>\$ 529,797</u>	<u>\$ 541,433</u>	<u>\$ 548,284</u>		<u>\$ -</u>		<u>\$ 548,284</u>	<u>\$ 6,851</u>
TOTAL REVENUES	<u>\$ 792,826</u>	<u>\$ 573,481</u>	<u>\$ 590,269</u>	<u>\$ 597,120</u>		<u>\$ -</u>		<u>\$ 597,120</u>	<u>\$ 6,851</u>
Total Authorized Personnel (FTE)	7	7	6	6		0		6	

PLANNING AND GIS SERVICES

Division Description

The Division of Planning and GIS Services is responsible for the development and execution of County comprehensive planning activities, the implementation of County land development ordinances, the development and implementation of County Geographic Information System (GIS) (co-partner with General Services), Land Development Office (LDO), analysis of land use issues and spatial data in support of better County decision making, and providing staff support to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and related committees.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

PLANNING AND GIS SERVICES

Department Description and Financial Data

Planning

The Planning Department is responsible for the development and implementation of the County's Comprehensive Plan and related village plans; the administration of the County's zoning and subdivision ordinances; the preparation of long and short range planning information and studies for County officials and residents; grant preparation for hazard mitigation, enhancement, community development block grant and other programs as assigned by the County Administrator; the implementation of an ongoing planning education and information program; and support for other departments in the areas of planning, land use development and zoning. The department also provides staff support for the Planning Commission, Board of Zoning Appeals, Agricultural & Forrestral District Advisory Committee and the Greenways & Pathways Corridor Committee.

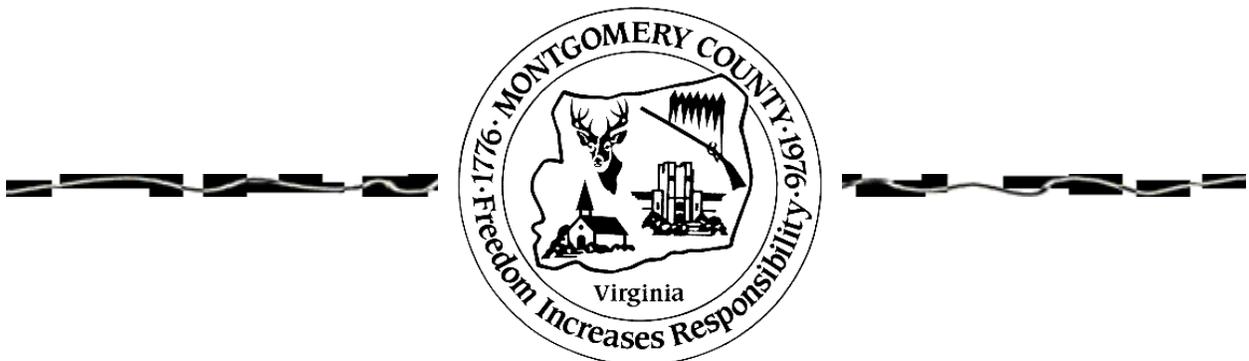
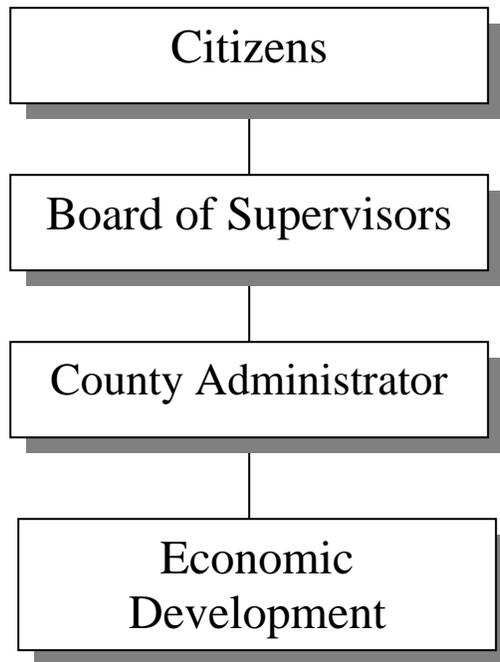
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Planning	\$ 548,162	\$ 360,487	\$ 358,282	\$ 361,992		-		\$ 361,992	\$ 3,710
Authorized Personnel (FTEs)	6	6	4	4		0		4	

GIS

The GIS Services department's mission is to plan, create, organize, implement, and administer the County's Geographic Information Systems (GIS), ortho and oblique aerial imagery and LiDAR data warehouse, Land Development Office (LDO), and the E911 street name and number ordinance. The overall goal is to coordinate, facilitate, and manage the use of GIS and LDO at departmental, office, enterprise, and multi-jurisdictional scale. Direct activities include GIS/LDO strategic enterprise planning; enterprise GIS/LDO management; creation, development, and maintenance of enterprise spatial data; E-911 site address and street name maintenance; spatial data analysis and modeling; end-user GIS & LDO application training; custodian for VGIN and County generated aerial ortho and oblique imagery; LiDAR topography, and the development and maintenance of internal and external iGIS web-enabled applications.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
GIS	\$ 244,664	\$ 212,994	\$ 231,987	\$ 235,128		-		\$ 235,128	\$ 3,141
Authorized Personnel (FTEs)	1	1	2	2		0		2	

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

Budget Summary

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Economic Development	\$ 495,209	\$ 486,649	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
TOTAL EXPENDITURES	\$ 495,209	\$ 486,649	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ 287,850	\$ 286,678	\$ 291,950	\$ 299,300		\$ -		\$ 299,300	\$ 7,350
Operations & Maintenance	\$ 77,405	\$ 70,018	\$ 59,485	\$ 59,485		\$ 5,000		\$ 64,485	\$ 5,000
Direct Payments	\$ 128,774	\$ 128,774	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 1,180	\$ 1,179	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 495,209	\$ 486,649	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ 30,677	\$ -	\$ -		\$ -		\$ -	\$ -
Governor's Opportunity Fund	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 30,677	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 495,209	\$ 455,973	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
TOTAL REVENUES	\$ 495,209	\$ 486,649	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
Total Authorized Personnel (FTE)	4	4	4	4		0		4	

ECONOMIC DEVELOPMENT

Division Description

The Economic Development Division serves as the primary marketing resource for the County and two towns to generate taxable capital investment and meaningful job creation. The Board of Supervisors has adopted a long-range Economic Development Strategic Plan to guide and focus resources. The plan outlines five major program goals: recruitment of new industry, retention and expansion of existing business and industry, market research, workforce development and product (sites and buildings) development. The division works closely with the Economic Development Authority, Economic Development Commission, and the MBC Development Corporation serving both as staff and partners in attracting new investment to the County, as well as supporting the success of existing businesses. The Division also partners with the towns of Blacksburg and Christiansburg to develop appropriate business inside the towns.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- Base Salary and Fringe Benefit Adjustments – The base budget includes funding to support a 3% across the board salary increase for County employees on July 1, 2011, a group life insurance rate decrease from 1.11% to 0.28% and an unemployment insurance rate increase from 0.775% to 1.12%. All other fringe benefit rates remain unchanged for FY 12.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$5,000 is Added for Professional Services at the Falling Branch Corporate Park – This increase is added to cover yearly tree and brush removal and general park maintenance at the Falling Branch Corporate Park. The County does not have the equipment to maintain the park. These funds cover the cost of annual maintenance of the property.

ECONOMIC DEVELOPMENT

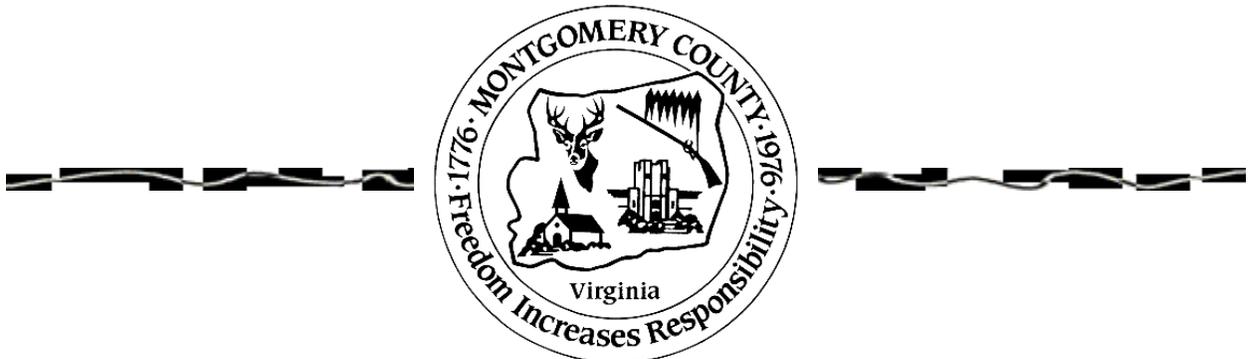
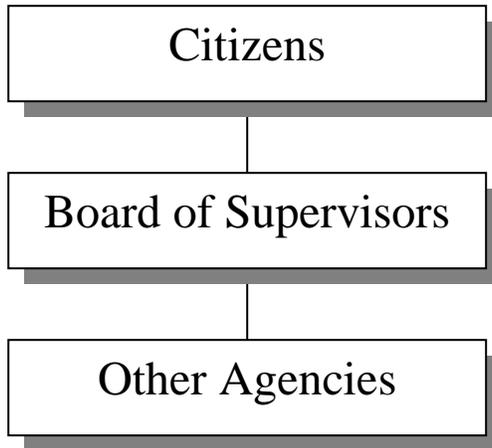
Department Description and Financial Data

Economic Development

The Economic Development staff is primarily focused on carrying out the Board's Strategic Plan objectives, with particular emphasis on retention of technology based existing business assistance and recruitment of target industry.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Economic Development	\$ 495,209	\$ 486,649	\$ 351,435	\$ 358,785		\$ 5,000		\$ 363,785	\$ 12,350
Authorized Personnel (FTEs)	4	4	4	4		0		4	

OTHER AGENCIES



OTHER AGENCIES

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY AGENCIES									
Human Service Agencies	\$ 746,660	\$ 737,710	\$ 762,526	\$ 761,726		\$ 13,280		\$ 775,006	\$ 12,480
Public Safety Agencies	\$ 66,790	\$ 50,650	\$ 66,790	\$ 66,790		\$ 30,000		\$ 96,790	\$ 30,000
Educational/Cultural Agencies	\$ 64,393	\$ 56,279	\$ 63,794	\$ 63,794		\$ 730		\$ 64,524	\$ 730
Environmental Agencies	\$ 127,339	\$ 115,336	\$ 127,339	\$ 127,339		\$ (22,224)		\$ 105,115	\$ (22,224)
Economic Development Agencies	\$ 222,085	\$ 221,326	\$ 220,617	\$ 220,617		\$ 770		\$ 221,387	\$ 770
TOTAL EXPENDITURES	\$ 1,227,267	\$ 1,181,301	\$ 1,241,066	\$ 1,240,266		\$ 22,556		\$ 1,262,822	\$ 21,756
REVENUE BY CLASSIFICATION									
Recovered Costs	\$ -	\$ 8,911	\$ -	\$ -		\$ -		\$ -	\$ -
State Extension Office Reimbursement	\$ -	\$ 233	\$ -	\$ -		\$ -		\$ -	\$ -
Shared Expenses	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
State Medical Examiner	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ 9,144	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 1,227,267	\$ 1,172,157	\$ 1,241,066	\$ 1,240,266		\$ 22,556		\$ 1,262,822	\$ 21,756
TOTAL REVENUES	\$ 1,227,267	\$ 1,181,301	\$ 1,241,066	\$ 1,240,266		\$ 22,556		\$ 1,262,822	\$ 21,756

OTHER AGENCIES

Division Description

The Division consists of all outside agencies that are funded by County General Fund dollars. Agencies that receive funding are divided among five categories: Human Service Agencies, Public Safety Agencies, Education/Cultural Agencies, Environmental Agencies, and Economic Development Agencies.

Budget Discussion

PAYMENTS TO HUMAN SERVICE AGENCIES

- \$361,304 is included for the New River Valley Detention Home, an increase of \$15,780 – The NRVDH’s request for FY 11 is \$361,304 which includes \$346,511 for operations based on the County’s usage of the facility and \$14,793 which is level capital funding based on the County’s ownership of the facility. The agency received a total of \$345,524 in the FY 11 budget. In the FY 10 request, the formula for determining operating contributions was changed to allocate costs among participant jurisdictions on the basis of days used, averaged over a 3 year period. Under the revised formula, Montgomery County’s billed usage for the facility for FY 12 is \$346,511 or 59.85% of the total operating funding. In addition, the Commission is requesting funds to cover the capital costs of facility repairs and equipment replacements. The facility is over 30 years old and requires upgrades and equipment for licensure compliance. Owner jurisdictions are asked to contribute capital funding based on their percentage of ownership in the facility. Undesignated surplus funds at year end will also be placed in the capital fund with a goal of accumulating monies over the next five years to cover the required facility upgrades. A total of \$25,000 is requested from all jurisdictions for FY12. Since Montgomery County’s share of ownership is 59.17%, \$14,793 is requested. The increase requested from Montgomery County, including operating and capital funding, is \$15,780, and full funding is provided.

Locality	% Usage	FY 12 Operating Funding	% Ownership	FY 12 Cap. Funding	Total Joint Funding	% of Joint Funding
Giles	3.55%	\$20,539	11.81%	\$2,953	\$23,492	3.89%
Montgomery	59.85%	\$346,511	59.17%	\$14,793	\$361,304	59.82%
Pulaski	30.82%	\$178,451	20.84%	\$5,210	\$183,661	30.41%
Radford	5.78%	\$33,467	8.18%	\$2,045	\$35,512	5.88%
Total	100.00%	\$578,969	100.00%	\$25,000	\$603,969	100.00%

- \$30,994 is included for the NRV Free Clinic, which is level funding – The agency received \$30,994 in the FY 11 budget and the clinic requested level funding for this fiscal year. The clinic provides medical and dental care as well as pharmaceuticals to uninsured citizens of the New River Valley who live below the Federal Poverty Guidelines. Historical funding and the percentage of clients served by locality are presented below. The County also provides the building at 215 Roanoke Street which was renovated for the clinic. Assuming the Free Clinic had to rent space equivalent to the building provided by the County, the rental costs would likely exceed \$64,352 (8,044 square feet X \$8.00).

OTHER AGENCIES

	FY 2010				FY 2011				FY 2012			
	Clients Served	Clients as % of Total	Actual Funding	Funding as % of Total	Clients Served	Clients as % of Total	Actual Funding	Funding as % of Total	Clients Served	Clients as % of Total	Rec. Funding	Funding as % of Total
Montgomery County	1970	65%	\$ 30,994	64%	2029	65%	\$ 30,994	69%	2089	65%	\$ 30,994	69%
Pulaski County	**	**	**	**	**	**	**	**	**	**	**	**
Floyd County	204	7%	\$ 3,680	8%	210	7%	\$ -	0%	216	7%	\$ -	0%
Giles County	568	19%	\$ 8,000	16%	585	19%	\$ 8,000	18%	602	19%	\$ 8,000	18%
Radford City	269	9%	\$ 5,853	12%	277	9%	\$ 5,853	13%	285	9%	\$ 5,853	13%
Total	3011	100%	\$ 48,527	100%	3101	100%	\$ 44,847	100%	3192	100%	\$ 44,847	100%
	* Actual				*Projected				*Projected			

- \$50,625 is included for the New River Community Action and \$30,471 is included for Montgomery County Emergency Assistance Program, which is level funding – The New River Community Action (NRCA) agency requested level funding for FY 12 and serves low-income residents of Montgomery, Pulaski, Floyd, and Giles Counties and the City of Radford. The agency’s goal is eliminating poverty. The County funds also support a Community Service Worker position in NRCA that administers the Montgomery County Emergency Assistance Program (MCEAP). MCEAP partners with NRCA to provide emergency assistance to County residents only. In FY 11 MCEAP received \$30,471. MCEAP requests \$41,254, an increase of \$10,783, to cover an increase in salary, fringe benefits and indirect charges. Due to budget constraints, the County is unable to provide additional funding at this time. \$30,471 is provided for the Montgomery County Emergency Assistance Program.

New River Community Action: Locality Funding & Clients Served												
	FY 2010				FY 2011				FY 2012			
	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total
Montgomery County	4668	32%	\$ 57,007	34%	4629	33%	\$ 50,625	32%	4329	33%	\$ 50,625	32%
Pulaski County	4750	32%	\$ 52,757	32%	4238	30%	\$ 52,757	34%	4141	32%	\$ 52,757	34%
Floyd County	1480	10%	\$ 28,025	17%	1280	9%	\$ 25,223	16%	1232	9%	\$ 25,223	16%
Giles County	2237	15%	\$ 14,100	9%	2266	16%	\$ 13,680	9%	2092	16%	\$ 13,680	9%
Radford City	1541	11%	\$ 13,642	8%	1509	11%	\$ 13,642	9%	1318	10%	\$ 13,642	9%
Total	14676	100%	\$ 165,531	100%	13922	100%	\$ 155,927	100%	13112	100%	\$ 155,927	100%

- \$37,381 is included for the Women’s Resource Center, which is level funding – The agency received \$37,381 in the FY 11 budget, and requested level funding for FY 12. Historical funding and the percentage of clients served by locality are presented below. The Women’s Resource Center provides services to adult and child citizens who have experienced domestic and/or sexual violence. The agency provides emergency advocacy, a live crisis hotline, an emergency and transitional shelter, emergency food and supplies, crisis counseling, legal advocacy and other services.

Women's Resource Center												
	FY 2010				FY 2011				FY 2012			
	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total	Clients Served	Clients as % of Total	Funding	Funding as % of Total
Montgomery County	8502	39%	\$ 47,012	49%	10502	42%	\$ 37,381	45%	10502	42%	\$ 37,381	45%
Pulaski County	4721	22%	\$ 24,070	25%	6221	25%	\$ 22,000	27%	6221	25%	\$ 22,000	27%
Floyd County	2498	11%	\$ 4,985	5%	2498	10%	\$ 4,487	5%	2498	10%	\$ 4,487	5%
Giles County	2786	13%	\$ 5,640	6%	2786	11%	\$ 5,358	6%	2786	11%	\$ 5,358	6%
Radford City	3276	15%	\$ 13,708	14%	3276	13%	\$ 13,708	17%	3276	13%	\$ 13,708	17%
Total	21783	100%	\$ 95,415	100%	25283	100%	\$ 82,934	100%	25283	100%	\$ 82,934	100%

OTHER AGENCIES

- \$5,051 is included for the New River Family Shelter, which is level funding – The agency requested \$5,051 in the FY 12 budget; therefore, this amount represents level funding. The Shelter is able to provide shelter services, through its facilities or in hotel rooms, to 30% of those seeking shelter. Others seeking shelter can receive either out-of-town shelter services or bus tickets to other lodging arrangements. Last year approximately 80% of clients residing in established shelter space moved into permanent housing upon leaving the shelter. The Shelter has the potential to serve all localities in the New River Valley. Other New River Valley localities have not historically been asked to fund the shelter due to the negligible number of clients outside of Montgomery County.
- \$6,170 is included for the NRV Literacy Volunteers, which is level funding – The agency requested \$6,170 in the FY 12 budget, which represents level funding. The LVA-NRV’s request will be used to support payroll expenses for the Program Manager, Basic Literacy Coordinator and the ESOL Coordinator. Historical funding and the percentage of clients served by locality are presented below.

NRV Literacy Volunteers					
Locality	FY10	FY11	% of Total	FY 12	% of Total
Montgomery	\$6,170	\$6,170	46.17%	\$6,170	46.17%
Pulaski	\$3,800	\$2,825	21.14%	\$2,825	21.14%
Floyd	\$1,000	\$900	6.73%	\$900	6.73%
Giles	\$470	\$470	3.52%	\$470	3.52%
Radford	\$0	\$500	3.74%	\$500	3.74%
Town of Blacksburg	\$2,500	\$2,500	18.71%	\$2,500	18.71%
Town of Christiansburg	\$0	\$0	0.00%	\$0	0.00%
Total	\$13,940	\$13,365	100%	\$13,365	100%
	*09/10 Actuals			*Projected	

NRV Literacy Volunteers - Clients Served				
Locality	FY 10	%	FY 12	%
Montgomery	61	61.00%	60	42.55%
Pulaski	18	18.00%	30	21.28%
Floyd	16	16.00%	28	19.86%
Giles	3	3.00%	15	10.64%
Radford	2	2.00%	8	5.67%
	100	100.00%	141	100.00%
	*Actuals		*Projected	

- \$143,569 is included for the New River Valley Community Services Board, which is level funding – The agency requested \$143,569 in the FY 12 budget; therefore, the amount requested represents level funding. The tables outline the clients served by jurisdiction and the funding by locality since FY 09. Total projections for clients that will be served in FY 12 total 45.8% and if requested funding levels are provided by all localities in the New River area, total funding for Montgomery County for FY 11 will remain at 40.6%.

Community Services Board- Local Funding						
Locality	FY09	FY10	FY11	% of Total	FY 12	% of Total
Montgomery	146,499	146,499	143,569	40.6%	143,569	40.6%
Pulaski	89,646	89,646	87,853	24.8%	87,853	24.8%
Floyd	35,915	35,915	32,324	9.1%	32,324	9.1%
Giles	52,500	52,500	51,450	14.5%	51,450	14.5%
Radford	39,289	39,289	38,503	10.9%	38,503	10.9%
Total	363,849	363,849	353,699	100.00%	353,699	100.00%

Community Services Board- Clients Served						
Locality	FY 09	FY 10	FY 11	% of Total	FY 12	% of Total
Montgomery	2,805	3,012	3,074	45.8%	3,074	45.8%
Pulaski	1,604	1,871	1,910	28.5%	1,910	28.5%
Floyd	433	474	484	7.2%	484	7.2%
Giles	545	620	679	10.1%	679	10.1%
Radford	556	550	561	8.4%	561	8.4%
Total	5,943	6,527	6,708	100.00%	6,708	100.00%

OTHER AGENCIES

- \$16,652 is included for the Agency on Aging for agency programs and \$14,000 is included for one weekly congregate meal, which is level funding – The agency requested \$17,152, which is an increase of \$500 for agency programs and \$14,000 is to continue an additional congregate meal per week for residents of Montgomery County. In FY 04, the Board of Supervisors agreed to provide 100% of local funds to cover one meal weekly, which would ensure Montgomery County residents would receive three congregate meals per week. The agency requests a total of \$31,152 in order to increase base funding for basic operations from \$16,652 to \$17,152, a 3% increase. Historical funding and the percentage of clients served by locality are presented below.

New River Valley Agency on Aging - Locality Funding						
Locality	FY09	FY10	FY11	% of total	FY 12	% of total
Montgomery	16,652	16,652	16,652	29.77%	16,652	29.77%
Pulaski	16,652	16,485	15,299	27.35%	15,299	27.35%
Floyd	5,800	5,800	5,220	9.33%	5,220	9.33%
Giles	8,200	7,708	7,324	13.09%	7,324	13.09%
Radford	3,586	3,586	3,586	6.41%	3,586	6.41%
Christiansburg	3,040	3,100	3,100	5.54%	3,100	5.54%
Blacksburg	4,741	4,750	4,750	8.49%	4,750	8.49%
Total	58,671	58,081	55,931	100.00%	55,931	100.00%

New River Valley Agency on Aging - Clients Served						
Locality	FY10	%	FY 11	%	FY 12	%
Montgomery	1,463	20.95%	1,470	20.93%	1,475	20.86%
Pulaski	1,967	28.17%	1,970	28.04%	1,975	27.93%
Floyd	529	7.58%	535	7.62%	540	7.64%
Giles	676	9.68%	680	9.68%	685	9.69%
Radford	675	9.67%	680	9.68%	685	9.69%
C'burg/B'burg	1,673	23.96%	1,690	24.06%	1,710	24.19%
	6,983	100.00%	7,025	100.00%	7,070	100.00%
	*Actuals		*Projected		*Projected	

- No funding is included for the Council on Human Relations – The Council requested no funding for FY 11 or FY 12 due to its reorganization. The organization has residual funds from prior allocations that will be sufficient to meet its needs until FY 13. In FY 10, the Council on Human Relations received \$1,500. The Council’s purpose is to promote understanding and education that addresses human relations issues that threaten to divide the Montgomery County community. Specifically, the Council promotes community building, conflict resolution, and provides support to resolve problems of prejudice and discrimination.
- \$9,185 is included for the New River Valley Senior Services, Inc., a reduction of \$2,500 – The Agency requested \$14,551, which represents an increase of \$2,866. The agency received \$11,685 in FY 11. The agency provides transportation services for non-emergencies for sensory and physically disabled persons. If level funded the County would provide 44% of the funding for this agency while the percentage of clients served is projected at only 23%. Therefore, a reduction in funding is approved. With the approved funding level of \$9,185, the County is still providing 38% of the funding for this agency while the percentage of clients served is projected at only 23%.

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Locality Funding	FY10	%	FY11	%	FY 12	%
Montgomery	13,228	45%	11,685	44%	9,185	38%
Pulaski	10,598	36%	9,835	37%	9,835	40%
Giles	1,342	5%	1,275	5%	1,275	5%
Floyd	1,495	5%	1,346	5%	1,346	6%
City of Radford	2,720	9%	2,720	10%	2,720	11%
	29,383	100%	26,861	100%	24,361	100%

Clients Served	FY 10	FY 11	FY 12	%
Montgomery	69	70	70	23%
Pulaski	113	113	113	38%
Giles	39	40	40	13%
Floyd	35	37	37	12%
City of Radford	38	38	38	13%
Total Locality	294	298	298	100%

- \$10,000 is included for the Boys and Girls Club, which is level funding – The agency requested \$10,000 in the FY 12 budget. This after school program focuses on five core areas for participating students at the Blacksburg, Christiansburg, and Shawsville Middle Schools on a weekly basis which include: character and leadership; education and career development; health and life skills; the arts; and sports, fitness, and recreation. Funding will be equally split between Blacksburg, Christiansburg, and Shawsville Middle Schools.
- No funding is included for Brain Injury Services of SW Virginia – The agency requested \$3,750 for FY 12. The County provided \$800 in one-time funding for Brain Injury Services of Southwest Virginia for FY 11. No funding is included as the County is not currently able to add new agencies for ongoing funding. Brain Injury Services of Southwest Virginia provides case management services for citizens that have suffered brain injuries.
- \$2,913 is included for NRV CARES, which is level funding – The agency requested \$4,103 in the FY 12 budget, an increase of \$1,190. The agency received \$2,913 in the FY 11 budget. NRV CARES is a nonprofit organization dedicated to protecting children and strengthening families through education, advocacy and community partnerships. All programs are aimed at preventing or interrupting the cycle of child abuse. Services are provided for residents in the counties of Montgomery, Pulaski, Floyd, Giles, and in the City of Radford. Historical funding and the percentage of clients served by locality are presented below and on the next page.

NRV Cares Locality Funding					
Locality	FY 10	FY 11	% of Total	FY 12	% of Total
Montgomery	\$ 4,560	\$ 2,913	34.02%	\$ 2,913	34.02%
Pulaski	\$ 4,600	\$ 4,600	53.72%	\$ 4,600	53.72%
Giles	\$ 1,692	\$ -	0.00%	\$ -	0.00%
Floyd	\$ -	\$ -	0.00%	\$ -	0.00%
Radford	\$ 1,050	\$ 1,050	12.26%	\$ 1,050	12.26%
Total	\$ 11,902	\$ 8,563	100.00%	\$ 8,563	100.00%

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NRV Cares Clients Served				
Locality	FY 10	FY11	FY 12	% of Total
Montgomery	84	95	90	31.36%
Pulaski	121	102	99	34.49%
Giles	29	40	70	24.39%
Floyd	3	12	12	4.18%
Radford	24	16	16	5.57%
Total	261	265	287	100.00%

- \$38,749 is included for the Fairview District Home, which represents level funding – The agency requested \$38,749 for FY 12, which represents level funding. The Fairview District Home is a 64-bed assisted living facility which provides room and board, medication administration, personal care, shopping, daily living skills, community socialization, and financial management for its residents. Locality funding provided to the home is for general operations and capital maintenance of the facility.
- \$17,942 is included for the New River Valley Workshop (Goodwill Industries), which is level funding – The agency requested \$17,942 for FY 12, which is level funding. The Workshop provides jobs for mentally handicapped citizens of the New River Valley. In FY 11, the allocation of \$17,942 funded two Montgomery County citizens at the workshop. For FY 12, funds totaling \$17,942 are requested to maintain services for these two clients. Level funding for the New River Valley Workshop of \$17,942 is provided to continue services for the two Montgomery County clients that are served by the New River Valley Workshop.

PAYMENTS TO PUBLIC SAFETY AGENCIES

- \$11,379 is included for State Fire Prevention, which is level funding – The agency received \$11,379 in the FY 11 budget; therefore, this amount represents level funding. Based on the invoice from the State Forester for FY 11, the amount needed to cover the fee is \$11,379.
- \$13,111 is included for the Emergency Medical Services Council, which is level funding – The agency requested \$13,111 in the FY 12 budget; therefore, this amount represents level funding. Funding requests are determined using a per-capita formula based on the 2000 census. The formula was first implemented in FY 01 and calls for annual contributions of \$2,500 plus \$.15 per County resident.
- \$15,700 is included for the Montgomery County Public Service Authority, which is level funding – These funds are to be used to cover the PSA’s cost of maintaining fire hydrants in the County.
- \$1,600 is included for the Medical Examiner, which is level funding – The agency received \$1,600 in the FY 11 budget; therefore, this amount represents level funding. According to §32.1-283 of the *Code of Virginia*, the medical examiner is paid \$20 per case. This recommendation provides the fee for 80 cases. Through January 2011, \$400 has been expended, representing 20 cases.
- \$55,000 is included for the Regional 911 Emergency Communications Authority, and increase of \$30,000 – The agency received \$25,000 in the FY 11 budget. The regional 911 authority is being established to improve communications systems used by law enforcement and emergency personnel in the region. Future plans include housing the consolidated communications center and a central

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Emergency Operations Center in Montgomery County's new public safety facility. The County, the Towns, and Virginia Tech previously each provided \$25,000 toward the project.

PAYMENTS TO EDUCATIONAL/CULTURAL AGENCIES

- \$36,410 is included for New River Community College, an increase of \$730 – The agency requested \$36,410 in the FY 12 budget. The agency received \$35,680 in the FY 11 budget. The County's funding as well as funding from other local contributing localities is based on a weighted average, local participation formula adopted when the college was established. The formula is a function of three components including: population, true property value, and student enrollment with the greatest weight attributed to student enrollment. The following table illustrates the fund allocation from Montgomery County and surrounding areas. Funds are used for site development costs for capital projects which are not funded by the state. Earmarking these monies for the local share of capital projects will preclude the College from asking localities for additional funds to cover site development costs.

Locality	Population	%	Prop. Values	%	S.E.	%	Funding	%
Montgomery	82,117	50.37%	\$ 6,669,686,500	56.69%	1,779	47.78%	\$ 36,410	50.08%
Pulaski	35,022	21.48%	\$ 2,053,124,800	17.45%	822	22.08%	\$ 15,292	21.03%
Giles	17,358	10.65%	\$ 937,353,300	7.97%	526	14.13%	\$ 8,870	12.20%
Floyd	15,013	9.21%	\$ 1,319,658,700	11.22%	234	6.29%	\$ 5,712	7.86%
Radford	13,506	8.29%	\$ 785,446,700	6.68%	362	9.72%	\$ 6,417	8.83%
Total	163,016	100.00%	\$11,765,270,000	100%	3,723	100.00%	\$ 72,701	100.00%
Derived Funding % = [(Pop. %) + (PV %) + 3(SE %)] / 5								

- \$5,000 is included for The Lyric Council, Inc, which is level funding – The agency requested \$5,000 in the FY 12 budget; therefore, this amount represents level funding. The Lyric Theatre is home to many music, theatrical, and film venues. This funding equals the amount provided to the Smithfield Plantation and the Montgomery Museum.
- \$5,000 is included for the Montgomery Museum and Lewis Miller Regional Art Center, Inc., which is level funding – The agency requested \$5,000 in FY12 to cover operational costs. The \$5,000 will cover costs for building maintenance as well as other general operations. This funding recommendation equals the amount provided to the Smithfield Plantation and the Lyric Council.
- \$5,000 is included for the Smithfield Plantation, which is level funding – The agency requested \$5,000 in the FY 12 budget; therefore, this amount represents level funding. This funding recommendation equals the amount provided to the Montgomery Museum and the Lyric Council.
- \$8,114 is included for the Riner Cannery, which is level funding – In prior years; the Board of Supervisors has appropriated \$16,228 as supplemental appropriations to Montgomery County Public Schools to operate the Cannery. In FY 08, the Cannery had operational costs of \$4,025. Funding was decreased in FY 10 based on new projected costs of operations. Level funding is provided for FY 12.
- \$5,000 is included for the Rosa Peters Community Park, which is level funding – The agency requested \$5,000 in the FY 12 budget; therefore, this amount represents level funding. Playground facilities, basketball courts, and a swimming pool allow children and adults the opportunity for community recreation. The park also has a pavilion available for community use upon request. The

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funds will help maintain two positions, a lifeguard and playground supervisor, as well as offset operational and maintenance costs.

PAYMENTS TO ENVIRONMENTAL AGENCIES

- \$33,886 is included for the New River Valley Planning District Commission (NRVPDC), an increase of \$542 – The agency requested \$33,886, and increase of \$542 for FY 12. The agency received \$33,344 in the FY 11 budget. The NRVPDC serves as a planning and coordinating body for the localities of Planning District Four. Its mission is to identify and analyze regional issues and facilitate decision-making to resolve those issues, to serve as an information resource through the regional database, and to develop local and regional plans or strategies that will strengthen local governments' ability to serve their citizens. The requested amount is based on \$1.25 per capita rate (an increase of .02) for the County, excluding the towns of Blacksburg and Christiansburg and Virginia Tech.
- \$11,455 is included for the Skyline Soil and Water Conservation District, which is level funding – A total of \$12,269 was requested by the Skyline Soil and Water Conservation District for FY 12, which is an increase of \$814. Many of the services provided by the District are to landowners and other consumers regarding general soil quality and management information and referral. The agency promotes conservation techniques and better water quality by offering an annual Grazing School throughout the New River Valley, which includes classes on plant science and grazing techniques for livestock. Due to budget constraints, no additional funding is provided.
- \$700 is included for the New River-Highland Resource Conservation and Development Council, which is level funding – A total of \$700 was requested by the New River-Highland Resource Conservation and Development Council for FY 12. The council provides regional education, training, and technical assistance on conservation and sustained use of natural resources. The agency receives additional funding from 11 other cities and counties as well as 9 planning and conservation districts. Funding from each jurisdiction is based on a set rate across the board and not based on population.
- \$59,074 is included for the V.P.I. Cooperative Extension Services, a reduction of \$22,766 – A total of \$81,840 was requested by the V.P.I. Cooperative Extension Services for FY 12. The agency received \$81,840 in the FY 11 budget; therefore, this amount represents a reduction of \$22,766. Cooperative Extension provides research-based information to residents in the areas of Agriculture, Horticulture, Human and Family Resources and Youth Development. Previously, the County fully funded two full-time agents housed in the County. One of these positions was vacated and not authorized to be filled by the state. The County also partially funded a Dairy Science Agent. This position was eliminated by the state. The \$22,766 reduction is based on the funding that was previously allocated to these positions. Cooperative Extension is in the process restructuring and is not expected to fill either of these positions in FY 12. The County will continue to provide funding for the one remaining full-time agent, 40% of funding for a part-time Master Gardner with Floyd, Pulaski, and Giles Counties each paying 20% of the cost, 50% funding for a Family and Consumer Science Agent, and 100% of a part-time 4-H technician position.

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PAYMENTS TO ECONOMIC DEVELOPMENT AGENCIES

- \$1,197 is included for the Montgomery County Chamber of Commerce, which is an increase of \$36 – A total of \$1,161 was included for dues payable to the Montgomery County Chamber of Commerce in FY 11 and the actual cost was \$1,197, an increase of \$36. Therefore, this recommendation provides the additional \$36 to cover the cost increase for FY 12. The Chamber works to promote tourism and economic development to prospective newcomers.
- \$15,036 is included for the New River Valley Airport Commission, which is level funding – A total of \$21,542 was requested by the New River Valley Airport Commission for FY 12, an increase of \$6,506. The agency received \$15,036 in the FY 11 budget. Funding requested is determined using a formula which is a function of jurisdictions’ populations, distance from the airport, and business activity generated at the Airport by industries in respective jurisdictions. This year’s request (\$6,506) includes the first year (\$3,787) of an annual 4-year request for local funds to match federal grant projects. The remaining request is for operations. Due to budget constraints no additional funding is provided.
- \$72,369 is included for the NRV Economic Development Alliance, which is level funding – A total of \$83,629 was requested by the NRV Economic Development Alliance for FY 12, an increase of \$11,260. The Alliance has a funding formula of \$1 per capita for each member jurisdiction. The Towns of Blacksburg and Christiansburg are included in the population figure used to derive the budget request for Montgomery County; therefore, the funded amount is \$72,369 plus the \$11,000 requested by the Towns for a total of \$83,369 to cover the population of Montgomery County. Of the 10 jurisdictions who fund the Alliance, Montgomery County and the Towns of Blacksburg and Christiansburg provided 48% of the local government funding, and 29% of the total operating budget in FY 10.

Funding Source	FY 12 Req.	FY 12 Rec.	% of Total	% of Gov't Funding
Montgomery County	\$ 83,629	\$ 72,369	25.51%	41.74%
Christiansburg	\$ 5,000	\$ 5,000	1.76%	2.88%
Blacksburg	\$ 6,000	\$ 6,000	2.11%	3.46%
Total MC	\$ 94,629	\$ 83,369	29.38%	48.08%
Pulaski County	\$ 35,127	\$ 35,127	12.38%	20.26%
Dublin	\$ 1,500	\$ 1,500	0.53%	0.87%
Town of Pulaski	\$ 6,000	\$ 6,000	2.11%	3.46%
Total Pulaski	\$ 42,627	\$ 42,627	15.02%	24.59%
Giles County	\$ 16,657	\$ 16,657	5.87%	9.61%
Pearisburg	\$ 1,000	\$ 1,000	0.35%	0.58%
Total Giles	\$ 17,657	\$ 17,657	6.22%	10.18%
Floyd County	\$ 13,874	\$ 13,874	4.89%	8.00%
Total Floyd	\$ 13,874	\$ 13,874	4.89%	8.00%
City of Radford	\$ 15,859	\$ 15,859	5.59%	9.15%
Total Local Govt'	\$ 184,646	\$ 173,386	61.11%	100.00%
Private Sector	\$ 106,000	\$ 106,000	37.36%	
Other - Interest	\$ 4,354	\$ 4,354	1.53%	
Grand Total	\$ 295,000	\$ 283,740	100.00%	
Assumes other jurisdictions fund requests				

- \$5,000 is included for Membership in the Virginia’s First Regional Industrial Facility Authority, which is level funding – A total of \$5,000 was requested by the Virginia’s First Regional Industrial

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Facility Authority for FY 12, which is level funding. In July 1999, the Board of Supervisors authorized participation in the Virginia First Regional Industrial Facility Authority. The Authority was created to promote economic development in the New River Valley. The current project is the New River Valley Commerce Park.

- \$1,500 is included for Membership in the Virginia Institute on Local Government, which is level funding – A total of \$1,500 was requested by the Virginia Institute on Local Government for FY 12, which is level funding. The Institute, located at the University of Virginia, provides direct technical assistance and conducts specialized research projects, training, and leadership programs. Staff responds to inquiries on a wide variety of local government topics and provides in-depth research on inquiries with broad multi-jurisdictional applications. Information technology support services are also available. This recommendation provides funds necessary for membership in the Institute. Benefits of membership include priority access to Institute resources and discounts on publications and training opportunities. Membership dues will remain unchanged for FY 12.
- \$20,434 is included for the Metropolitan Planning Organization (MPO), an increase of \$734 – A total of \$20,434 is included for the MPO for FY 12, which includes \$8,700 for MPO and \$11,734 for the Smart Way Bus. The Blacksburg, Christiansburg, Montgomery Area Metropolitan Planning Organization was established by the Board of Supervisors on January 13, 2003 to evaluate regional transportation needs and any requirements of the Clean Air Act. To receive funds from the Federal Government, a local match is required. The local match for FY 12 is \$8,700 that is dedicated to MPO Planning and \$11,734 that is dedicated to the Smart Way Bus. The Smart Way Bus' federal funding will decrease in FY 12, requiring a small local match increase. This increase has been added for FY 12.
- \$55,851 is included for Participation in the New River Valley Commerce Park Project, which is level funding – A total of \$55,851 is requested for participation in the New River Valley Commerce Park Project for FY 12. The agency received the same amount in the FY 11 budget; therefore, this amount represents level funding. The County holds 20,309.6 shares of the project. There are ten other member jurisdictions providing 86.4% of the funding. The service provided to the eleven members of the NRV Commerce Park Project Participation Committee is the opportunity to participate in a larger economic development project than any one locality can undertake on its own. In FY 02, Montgomery County agreed to purchase the 169.17 shares made available by the withdrawal of Wythe County. In FY 03, the project completed the acquisition of 326 acres in Pulaski County, and another 205 acres in Phase II. Construction of one mile of access road is complete and 40 acres of the site are graded. The recommendation provides funding for the County's shares which cover debt service and administration costs for the project.
- \$50,000 is included for Participation in the Virginia Tech/Montgomery Regional Airport Authority, which is level funding – A total of \$50,000 was requested by the Virginia Tech/Montgomery Regional Airport Authority for FY 12. The agency received \$50,000 in the FY 11 budget; therefore, this amount represents level funding. The Virginia General Assembly created the Authority in 2002. Member jurisdictions include Virginia Tech, the towns of Blacksburg and Christiansburg, and Montgomery County. The Authority was created to develop a regional authority that would serve surrounding corporate and general aviation markets. Each participating member is to contribute a portion of the subsidy for the airport's operating budget. According to the Virginia Department of Aviation's 2004 Economic Impact Analysis, the airport was responsible for a \$760,000 increase in economic activity in 2004.

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Department Description and Financial Data

Human Service Agencies

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
PAYMENTS									
New River Valley Detention Home	\$ 305,034	\$ 305,034	\$ 345,524	\$ 345,524	\$	15,780	\$	361,304	\$ 15,780
New River Valley Free Clinic	\$ 30,994	\$ 30,994	\$ 30,994	\$ 30,994	\$	-	\$	30,994	\$ -
New River Community Action	\$ 87,478	\$ 87,478	\$ 81,096	\$ 81,096	\$	-	\$	81,096	\$ -
Women's Resource Center	\$ 47,012	\$ 47,012	\$ 37,381	\$ 37,381	\$	-	\$	37,381	\$ -
New River Family Shelter	\$ 5,051	\$ 5,051	\$ 5,051	\$ 5,051	\$	-	\$	5,051	\$ -
New River Valley Literacy Volunteers	\$ 6,170	\$ 6,170	\$ 6,170	\$ 6,170	\$	-	\$	6,170	\$ -
YMCA	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
New River Valley Community Services Board	\$ 146,499	\$ 146,499	\$ 143,569	\$ 143,569	\$	-	\$	143,569	\$ -
State and Local Hospital Program	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
New River Valley Agency on Aging	\$ 30,652	\$ 24,224	\$ 30,652	\$ 30,652	\$	-	\$	30,652	\$ -
Council on Human Relations	\$ 1,500	\$ 1,500	\$ -	\$ -	\$	-	\$	-	\$ -
New River Valley Senior Services	\$ 13,228	\$ 13,228	\$ 11,685	\$ 11,685	\$	(2,500)	\$	9,185	\$ (2,500)
Boys and Girls Club	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$	-	\$	10,000	\$ -
Brain Injury Services	\$ 1,000	\$ 1,000	\$ 800	\$ -	\$	-	\$	-	\$ (800)
NRV CARES	\$ 4,560	\$ 4,560	\$ 2,913	\$ 2,913	\$	-	\$	2,913	\$ -
Fairview District Home	\$ 39,540	\$ 39,540	\$ 38,749	\$ 38,749	\$	-	\$	38,749	\$ -
Mountain Valley Charities	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
Goodwill Industries/NRV Workshop	\$ 17,942	\$ 15,420	\$ 17,942	\$ 17,942	\$	-	\$	17,942	\$ -
TOTAL EXPENDITURES	\$ 746,660	\$ 737,710	\$ 762,526	\$ 761,726	\$	13,280	\$	775,006	\$ 12,480

Public Safety Agencies

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
PAYMENTS									
State Fire Prevention	\$ 11,379	\$ 11,379	\$ 11,379	\$ 11,379	\$	-	\$	11,379	\$ -
Emergency Medical Services Council	\$ 13,111	\$ 13,111	\$ 13,111	\$ 13,111	\$	-	\$	13,111	\$ -
Public Service Authority	\$ 15,700	\$ -	\$ 15,700	\$ 15,700	\$	-	\$	15,700	\$ -
911 Emergency Communication Center	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$	30,000	\$	55,000	\$ 30,000
Medical Examiner	\$ 1,600	\$ 1,160	\$ 1,600	\$ 1,600	\$	-	\$	1,600	\$ -
TOTAL EXPENDITURES	\$ 66,790	\$ 50,650	\$ 66,790	\$ 66,790	\$	30,000	\$	96,790	\$ 30,000

Educational/Cultural Agencies

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
PAYMENTS									
New River Community College	\$ 34,079	\$ 34,079	\$ 35,680	\$ 35,680	\$	730	\$	36,410	\$ 730
Lyric Theatre	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
Montgomery Museum	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
Smithfield Plantation	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
League of Women Voters	\$ 200	\$ 200	\$ -	\$ -	\$	-	\$	-	\$ -
Christiansburg Institute	\$ 2,000	\$ 2,000	\$ -	\$ -	\$	-	\$	-	\$ -
Riner Cannery	\$ 8,114	\$ -	\$ 8,114	\$ 8,114	\$	-	\$	8,114	\$ -
Rosa Peters Community Park	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	-	\$	5,000	\$ -
TOTAL EXPENDITURES	\$ 64,393	\$ 56,279	\$ 63,794	\$ 63,794	\$	730	\$	64,524	\$ 730

OTHER AGENCIES

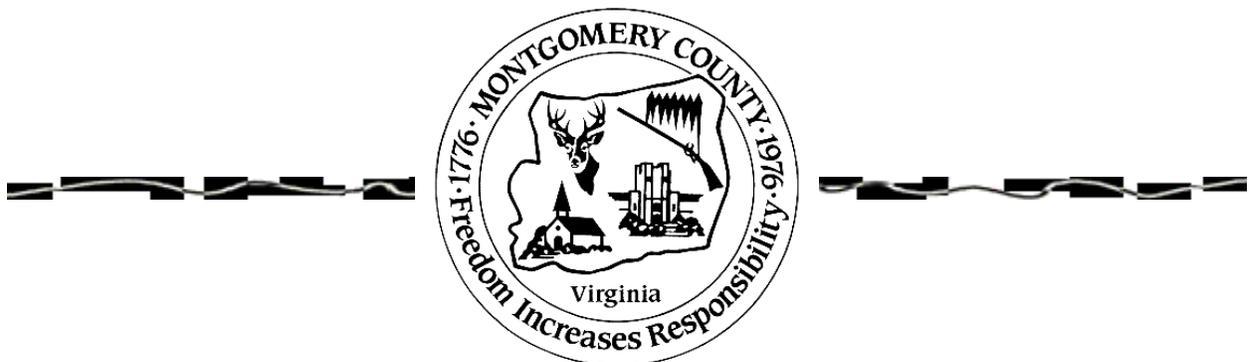
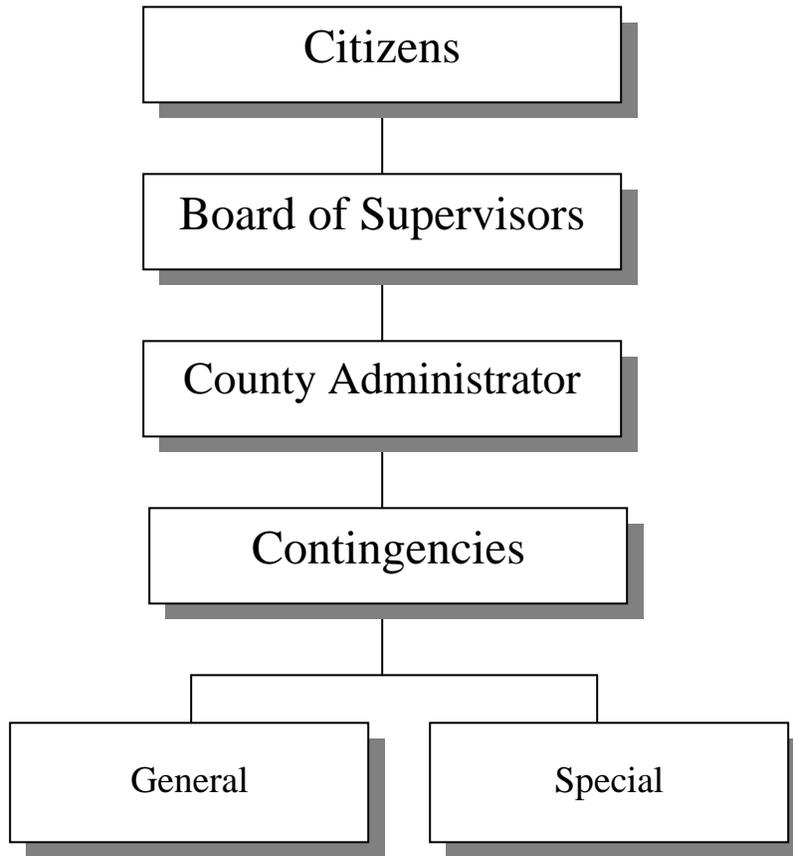
Environmental Agencies

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
PAYMENTS									
NRV Planning District Commission	\$ 33,344	\$ 33,344	\$ 33,344	\$ 33,344		\$ 542		\$ 33,886	\$ 542
Skyline Soil-Water Conservation District	\$ 11,455	\$ 11,455	\$ 11,455	\$ 11,455		\$ -		\$ 11,455	\$ -
New River-Highland Resource Conservation	\$ 700	\$ 700	\$ 700	\$ 700		\$ -		\$ 700	\$ -
VPI Cooperative Extension Services	\$ 81,840	\$ 69,837	\$ 81,840	\$ 81,840		\$ (22,766)		\$ 59,074	\$ (22,766)
TOTAL EXPENDITURES	\$ 127,339	\$ 115,336	\$ 127,339	\$ 127,339		\$ (22,224)		\$ 105,115	\$ (22,224)

Economic Development Agencies

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
PAYMENTS									
Montgomery County Chamber of Commerce	\$ 1,161	\$ 1,161	\$ 1,161	\$ 1,161		\$ 36		\$ 1,197	\$ 36
NRV Airport Commission	\$ 15,036	\$ 15,036	\$ 15,036	\$ 15,036		\$ -		\$ 15,036	\$ -
NRV Economic Development Alliance	\$ 72,369	\$ 72,369	\$ 72,369	\$ 72,369		\$ -		\$ 72,369	\$ -
Virginia's First Regional Industrial Authority	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		\$ -		\$ 5,000	\$ -
Virginia Institute on Local Government	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500		\$ -		\$ 1,500	\$ -
Metropolitan Planning Organization	\$ 21,168	\$ 20,409	\$ 19,700	\$ 19,700		\$ 734		\$ 20,434	\$ 734
NRV Commerce Park Project	\$ 55,851	\$ 55,851	\$ 55,851	\$ 55,851		\$ -		\$ 55,851	\$ -
Foreign Trade Zone	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
VT/Montgomery Airport Authority	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ -		\$ 50,000	\$ -
TOTAL EXPENDITURES	\$ 222,085	\$ 221,326	\$ 220,617	\$ 220,617		\$ 770		\$ 221,387	\$ 770

CONTINGENCIES - GENERAL



CONTINGENCIES - GENERAL

Budget Summary

	FY 10 <u>Revised</u>	FY 10 <u>Actual</u>	FY 11 <u>Approved</u>	FY 12 <u>Base</u>	+	FY 12 <u>Addenda</u>	=	FY 12 <u>Approved</u>	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Contingencies-General	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL EXPENDITURES	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
EXPENDITURES BY CLASSIFICATION									
General Contingencies	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL EXPENDITURES	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
REVENUE BY CLASSIFICATION									
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -
TOTAL REVENUES	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -

CONTINGENCIES - GENERAL

Division Description

This Division provides for contingency reserves to pay for unanticipated expenditures that arise during the year that have not been included in the approved budget or expenditures that have been approved but the details of the expenditure have yet to be resolved. The County has two types of contingencies – General and Special. The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the approved budget. The Special Contingency serves as a holding account for known issues/expenditures the details of which have yet to be resolved.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

CONTINGENCIES - GENERAL

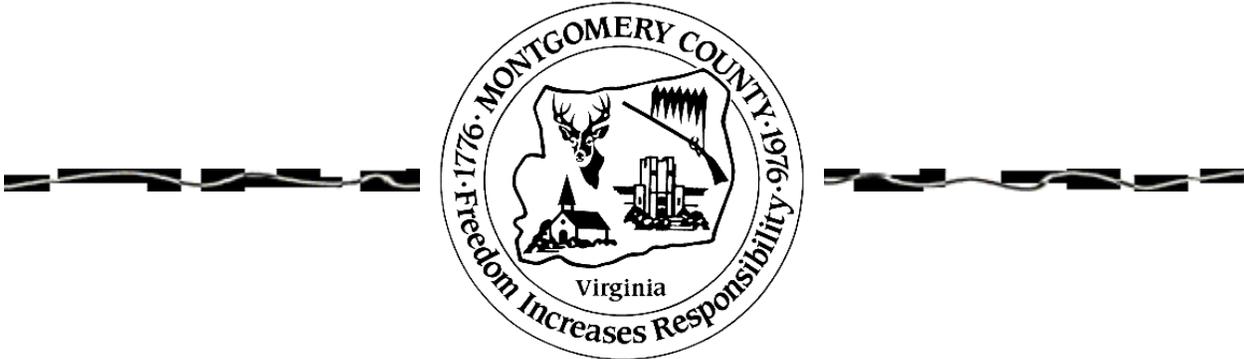
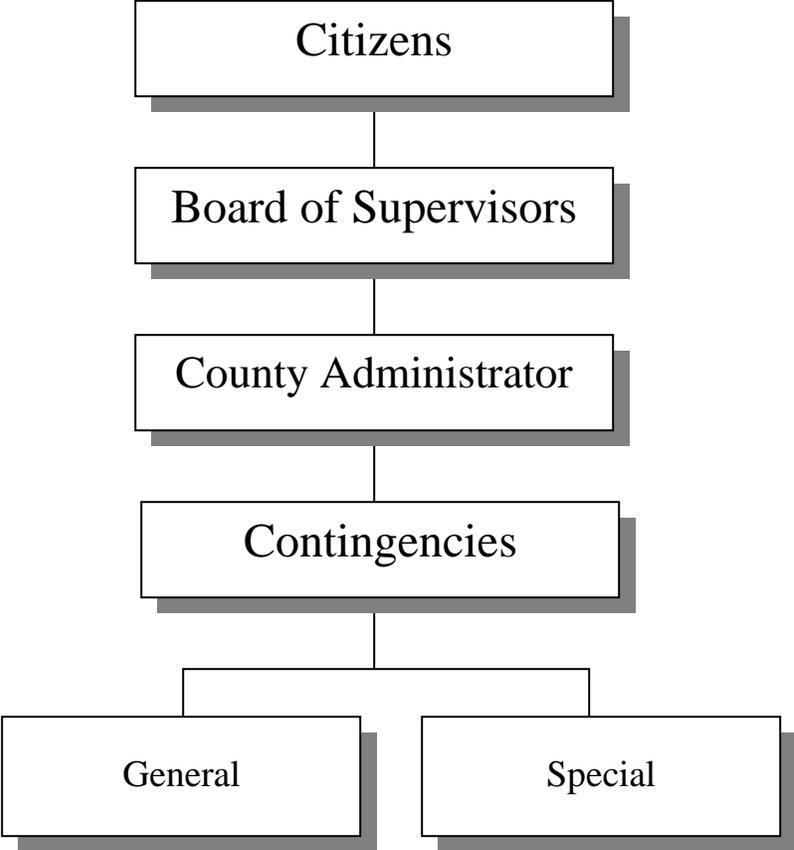
Department Description and Financial Data

Contingencies - General

The General Contingencies department provides for a general contingency reserve to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the approved budget.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Contingencies-General	\$ 78,698	\$ -	\$ 371,400	\$ 371,400		\$ -		\$ 371,400	\$ -

CONTINGENCIES - SPECIAL



CONTINGENCIES - SPECIAL

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
Contingencies-Special	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)
TOTAL EXPENDITURES	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)
EXPENDITURES BY CLASSIFICATION							
Contingencies-Special	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)
TOTAL EXPENDITURES	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)
REVENUE BY CLASSIFICATION							
Local Recovered Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)
TOTAL REVENUES	\$ 50,000	\$ -	\$ 312,500	\$ 312,500	\$ (8,904)	\$ 303,596	\$ (8,904)

CONTINGENCIES - SPECIAL

Division Description

This Division provides for contingency reserves to pay for unanticipated expenditures that arise during the year that have not been included in the budget or expenditures that have been approved but the details of the expenditure have yet to be resolved. The County has two types of contingencies – General and Special. The General Contingency is established to pay for unknown and unanticipated expenditures that arise during the year that have not been included in the budget. The Special Contingency serves as a holding account for known issues/expenditures of which the details have yet to be resolved.

Base Budget Discussion

Special Contingencies serves as a “holding account” by setting dollars aside until issues are resolved, and monies—if needed—are distributed among the appropriate functions. There is no actual base budget for this Division. Funds held in Special Contingencies that are not used within the fiscal year revert to General Fund Balance at year end. For fiscal year 2010, funds were held in this account and distributed among departments as needed for the following:

- \$50,000 is Held to Cover Additional Local Matching Costs for the Comprehensive Services Act – These funds are held in abeyance for local matching costs in excess of the amount included in the Comprehensive Services Act Division Budget-510 based on historical expenditures and the County's 28.34% local match. If these funds are not needed, the funding will return to the County's General Fund Balance. This amount was reduced 50% from the \$100,000 previously held. A detailed explanation can be found under the Comprehensive Services Act budget (Tab 510).
- \$262,500 Held for Retirement Incentives is Reduced by \$100,000 – \$262,500 was added in the FY 11 budget for a retirement incentive program to share in the cost of health insurance premiums, resulting in future budget savings should employees chose to retire and their positions be held vacant. A recommendation to reduce this amount by \$100,000 is discussed on the next page.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$51,096 is Added for Line of Duty VRS Changes – Previously the state covered these expenses. These costs will no longer be paid by the state and will become the responsibility of the locality for FY 12 and beyond. This addition is the estimated amount to cover the County's portion of costs for FY 12.
- \$40,000 is Added for Redistricting Costs – Funding is added for the estimated increased cost of election redistricting requirements. Redistricting will take place during 2011, based on changes in the County's population as determined by the 2010 census. These changes will require new voter cards to be mailed and new precincts to be established. Anticipated costs for the redistricting are estimated at \$40,000.

CONTINGENCIES - SPECIAL

- **(\$100,000)** is Reduced from the Retirement Incentives Held in the Base Budget – Based on usage in FY 11, these funds have been reduced by \$100,000 in the FY 12 budget, reducing the base from \$262,500 to \$162,500. Employees who chose to retire were offered the payment of 50% of their health insurance for a 3-year period. Fewer than the estimated number of employees participated in the program; therefore, funding is reduced for the upcoming year.

CONTINGENCIES - SPECIAL

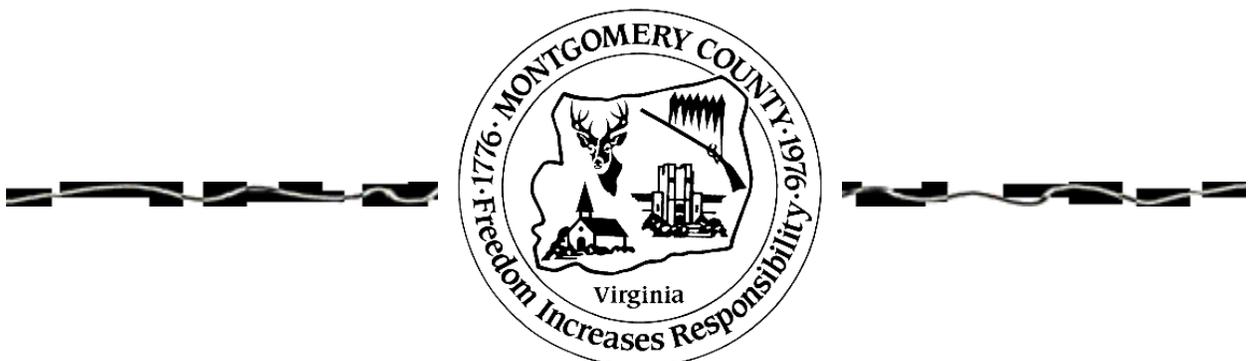
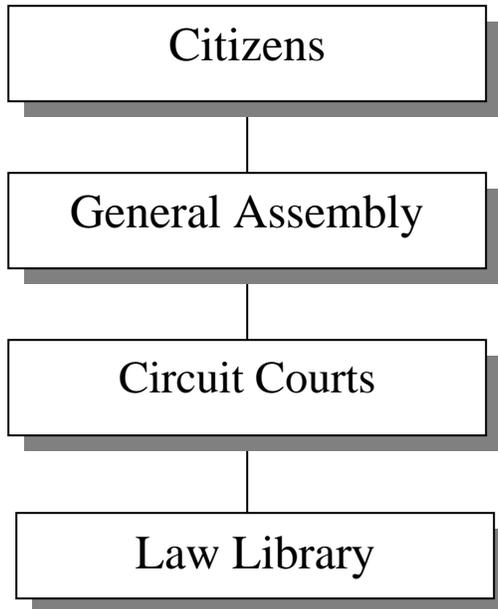
Department Description and Financial Data

Contingencies - Special

The Special Contingency serves as a holding account for known issues/expenditures of which the details have yet to be resolved. Should the funds not be needed, they will revert to General Fund Balance.

	<u>FY 10</u> <u>Revised</u>	<u>FY 10</u> <u>Actual</u>	<u>FY 11</u> <u>Approved</u>	<u>FY 12</u> <u>Base</u>	+	<u>FY 12</u> <u>Addenda</u>	=	<u>FY 12</u> <u>Approved</u>	<u>Change</u> <u>App 11/</u> <u>App 12</u>
EXPENDITURES BY DEPARTMENT									
Contingencies-Special	\$ 50,000	\$ -	\$ 312,500	\$ 312,500		\$ (8,904)		\$ 303,596	\$ (8,904)

LAW LIBRARY



LAW LIBRARY

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Law Library	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
TOTAL EXPENDITURES	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
EXPENDITURES BY CLASSIFICATION									
Operations & Maintenance	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
REVENUE BY CLASSIFICATION									
Interest	\$ 1,000	\$ 3,619	\$ 1,000	\$ 1,000		\$ -		\$ 1,000	\$ -
Fees	\$ 14,000	\$ 12,932	\$ 14,000	\$ 14,000		\$ -		\$ 14,000	\$ -
(To)/From Fund Balance	\$ 2,600	\$ -	\$ 2,600	\$ 2,600		\$ -		\$ 2,600	\$ -
TOTAL DESIGNATED REVENUE	\$ 17,600	\$ 16,550	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -
TOTAL UNDESIGNATED REVENUE	\$ -	\$ (7,950)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		\$ -		\$ 17,600	\$ -

LAW LIBRARY

Division Description

The Law Library provides legal information resources for attorneys and the courts. This division is self-supporting from fees assessed on civil and criminal trials.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- No Notable Base Budget Adjustments

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

LAW LIBRARY

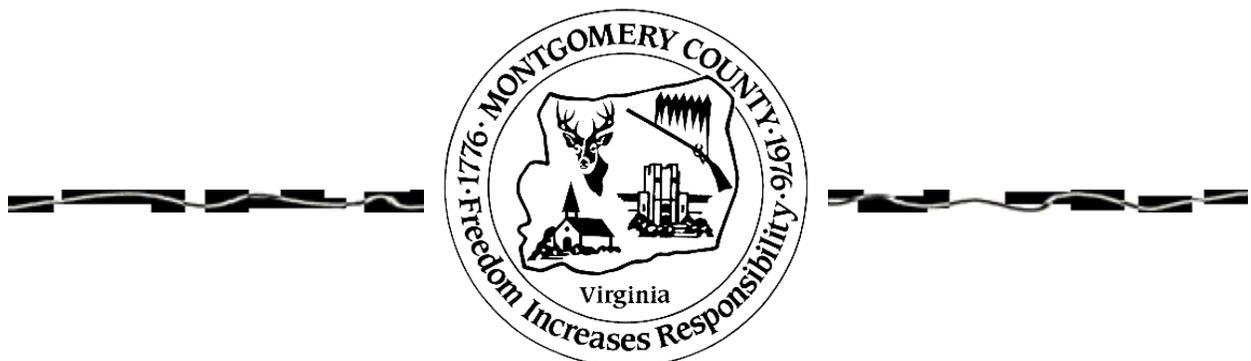
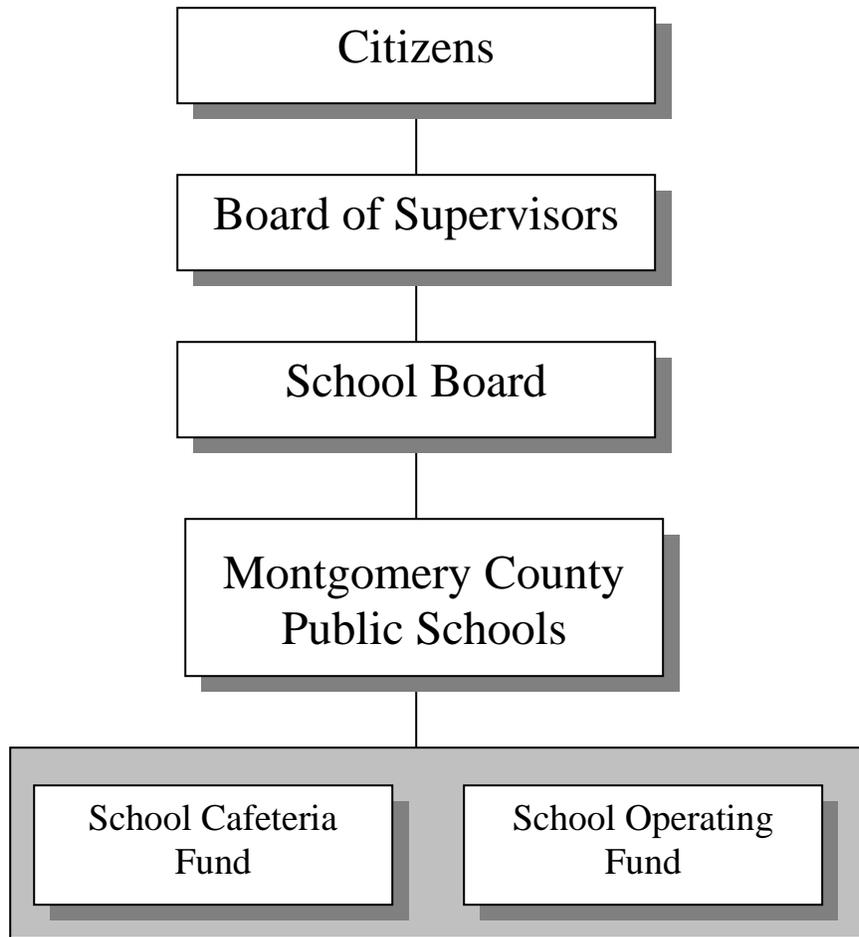
Department Description and Financial Data

Law Library

The Law Library provides legal information resources for attorneys and the courts. Fees are used to support a telephone line, books and subscriptions, and Internet services to upgrade the library.

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
Law Library	\$ 17,600	\$ 8,600	\$ 17,600	\$ 17,600		-		\$ 17,600	-

MONTGOMERY COUNTY PUBLIC SCHOOLS



MONTGOMERY COUNTY PUBLIC SCHOOLS

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+ FY 12 Addenda	= FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT							
School Operating Fund	\$ 98,512,788	\$ 95,440,675	\$ 88,616,820	\$ 90,580,803	\$ 700,000	\$ 91,280,803	\$ 2,663,983
School Cafeteria Fund	\$ 4,155,073	\$ 4,141,775	\$ 3,804,715	\$ 3,880,810	\$ -	\$ 3,880,810	\$ 76,095
TOTAL EXPENDITURES	\$ 102,667,861	\$ 99,582,450	\$ 92,421,535	\$ 94,461,613	\$ 700,000	\$ 95,161,613	\$ 2,740,078
EXPENDITURES BY CLASSIFICATION							
Instruction	\$ 75,110,095	\$ 73,805,381	\$ 68,352,835	\$ 70,462,532	\$ -	\$ 70,462,532	\$ 2,109,697
Admin/Attend/Health	\$ 4,002,736	\$ 3,626,793	\$ 3,527,493	\$ 3,636,629	\$ -	\$ 3,636,629	\$ 109,136
Transportation	\$ 5,264,636	\$ 5,164,364	\$ 4,169,542	\$ 4,381,829	\$ -	\$ 4,381,829	\$ 212,287
Operations & Maintenance	\$ 13,965,479	\$ 12,697,288	\$ 12,556,336	\$ 12,789,089	\$ -	\$ 12,789,089	\$ 232,753
Non-Instruction	\$ 169,842	\$ 146,849	\$ 10,614	\$ 10,724	\$ -	\$ 10,724	\$ 110
School Nutrition	\$ 4,155,073	\$ 4,141,775	\$ 3,804,715	\$ 3,880,810	\$ -	\$ 3,880,810	\$ 76,095
Unallocated Funds	\$ -	\$ -	\$ -	\$ (700,000)	\$ 700,000	\$ -	\$ -
TOTAL EXPENDITURES	\$ 102,667,861	\$ 99,582,450	\$ 92,421,535	\$ 94,461,613	\$ 700,000	\$ 95,161,613	\$ 2,740,078
REVENUE BY CLASSIFICATION							
Sales Taxes	\$ 10,301,727	\$ 9,720,073	\$ 9,812,643	\$ 10,572,150	\$ -	\$ 10,572,150	\$ 759,507
Basic Aid	\$ 27,795,113	\$ 25,025,960	\$ 25,148,960	\$ 24,338,168	\$ -	\$ 24,338,168	\$ (810,792)
Other SOQ	\$ 10,668,855	\$ 9,769,495	\$ 8,531,284	\$ 8,846,249	\$ -	\$ 8,846,249	\$ 314,965
Incentive Programs	\$ 622,000	\$ 622,000	\$ 875,563	\$ 1,337,988	\$ -	\$ 1,337,988	\$ 462,425
Categorical	\$ 374,103	\$ 65,013	\$ 448,243	\$ 435,084	\$ -	\$ 435,084	\$ (13,159)
Lottery Funded Programs	\$ 3,797,298	\$ 3,795,750	\$ 2,821,009	\$ 2,918,223	\$ -	\$ 2,918,223	\$ 97,214
Federal Funds	\$ 8,965,063	\$ 14,494,687	\$ 5,609,973	\$ 7,121,452	\$ -	\$ 7,121,452	\$ 1,511,479
Other Local Funds	\$ 2,872,381	\$ 2,896,911	\$ 2,597,614	\$ 2,661,614	\$ -	\$ 2,661,614	\$ 64,000
State Recordation	\$ 186,658	\$ 272,647	\$ 148,467	\$ 186,658	\$ -	\$ 186,658	\$ 38,191
Other State Funds	\$ 72,069	\$ 106,653	\$ 72,069	\$ 66,575	\$ -	\$ 66,575	\$ (5,494)
Fund Balance	\$ 225,000	\$ -	\$ 641,519	\$ 263,261	\$ -	\$ 263,261	\$ (378,258)
Interest	\$ -	\$ 23,729	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund Transfer	\$ 36,787,594	\$ 33,048,220	\$ 35,714,191	\$ 35,714,191	\$ 700,000	\$ 36,414,191	\$ 700,000
TOTAL DESIGNATED REVENUE	\$ 102,667,861	\$ 99,841,138	\$ 92,421,535	\$ 94,461,613	\$ 700,000	\$ 95,161,613	\$ 2,740,078
TOTAL UNDESIGNATED REVENUE	\$ -	\$ (258,688)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 102,667,861	\$ 99,582,450	\$ 92,421,535	\$ 94,461,613	\$ 700,000	\$ 95,161,613	\$ 2,740,078

MONTGOMERY COUNTY PUBLIC SCHOOLS

Division Description

The Montgomery County Public Schools (MCPS) serves 9,371 students through 12 elementary schools (grades K-5), four middle schools (grades 6-8), four high schools (grades 9-12), and central administrative offices. MCPS also provides two alternative education schools and well-received adult and community education programs. In addition to the regular education and special education programs other programs include: Title I; elementary art, music, and physical education; elementary, middle, and high school guidance; comprehensive career and technical education; gifted education; programs for at risk students; and extensive extracurricular activities in athletics, fine arts, and academic competitions. MCPS employs over 1,075 instructional personnel and 447 non-instructional support personnel. The average operational expenditure per pupil for FY 2008-2009 was \$10,524. The seven elected members of the School Board and the Superintendent of Schools provide leadership and management for the school division.

Budget Discussion

- \$91,280,803 is provided for the School Operating Fund – \$91,280,803 in total funding is provided for the School Operating Fund, which represents an increase of \$2,663,983 from the FY 11 Budget. Of this amount, County General Fund Dollars total \$36,414,191, an increase of \$700,000 from the FY 11 Budget, which represents one cent added to the real estate tax rate. The approved budget also reflects the inclusion of \$263,261 in one-time only funds as adopted by the School Board.
- \$3,880,810 is provided for the School Cafeteria Fund – \$3,880,810 in total funding is provided for the School Cafeteria Fund, which represents an increase of \$76,095 from the FY 11 Budget.

MONTGOMERY COUNTY PUBLIC SCHOOLS

Department Description and Financial Data

School Operating Fund

The School Operating Budget provides the funds as required to comply with the State Standards of Quality (SOQ) and to meet the Federal requirements under the No Child Left Behind (NCLB) legislation. The budget also incorporates local programs as requested by the community.

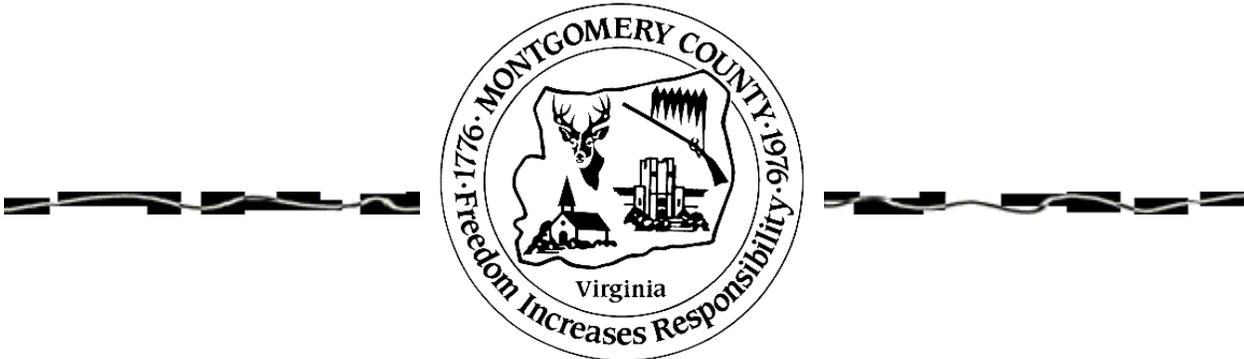
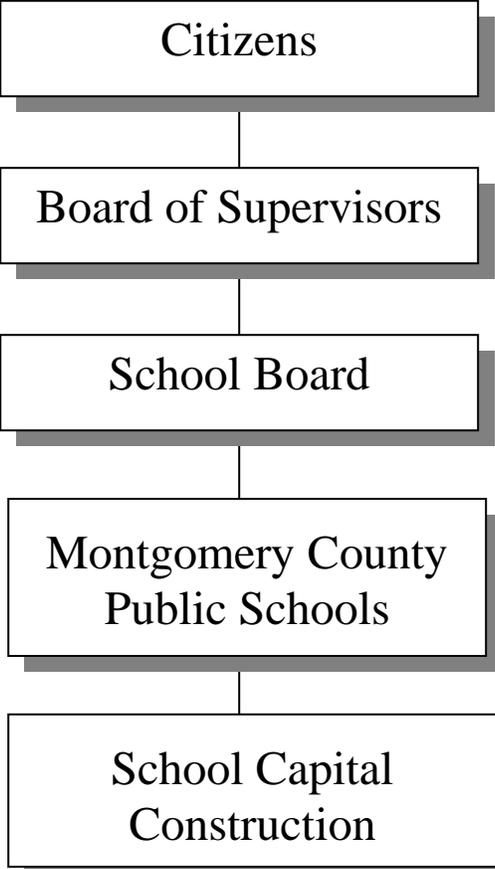
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
School Operating Fund	\$ 98,512,788	\$ 95,440,675	\$ 88,616,820	\$ 90,580,803		\$ 700,000		\$ 91,280,803	\$ 2,663,983

School Cafeteria Fund

The School Nutrition program operates as a separate fund and is self sustaining for the cost of labor, food supplies, expendable supplies, and equipment repair. Major capital expenditures, utilities, and liability insurance are provided through the school division's operating budget. Revenues are received from the sale of breakfast, lunch, ala-carte items, catering, and reimbursements from Federal nutrition programs.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
School Cafeteria Fund	\$ 4,155,073	\$ 4,141,775	\$ 3,804,715	\$ 3,880,810		-		\$ 3,880,810	\$ 76,095

MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION



MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
School Capital Construction	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL EXPENDITURES	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
REVENUE BY CLASSIFICATION									
General Fund Transfer	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
Fund Balance/Other Revenue	\$ 1,873,545	\$ 1,995,939	\$ 1,893,883	\$ 1,455,683		\$ -		\$ 1,455,683	\$ (438,200)
Transfer to Debt Service	\$ (1,873,545)	\$ (1,995,939)	\$ (1,893,883)	\$ (1,455,683)		\$ -		\$ (1,455,683)	\$ 438,200
TOTAL DESIGNATED REVENUE	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL UNDESIGNATED REVENUE	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -
Total Authorized Personnel (FTE)	0	0	0	0		0		0	0

MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Division Description

The School Capital Construction Fund is used to fund the capital costs of future school capital project needs. Dollars earmarked for this fund will be used in future years for new school capital construction.

Budget Discussion

- \$1,455,683 is Transferred to the Debt Service Fund for School Debt Service – \$1,455,683 is transferred to the Debt Service Fund for School Debt Service. In prior years, the County earmarked 4 cents of the tax rate for new school construction. In FY 10, the County transferred \$1,995,939 from this fund to cover a portion of debt service costs for the 2008 debt issued for new schools. For FY 11, the transfer requirement was \$1,893,883. For FY 12, the transfer requirement is \$1,455,683. The chart below shows the use of funds over the past three fiscal years.

Total New School Construction Account	\$6,849,808
Used for Debt Service in FY 10	(\$1,995,939)
Used for Debt Service in FY 11	(\$1,893,883)
Used for Debt Service in FY 12	<u>(\$1,455,683)</u>
Balance for Future Years	\$1,504,303

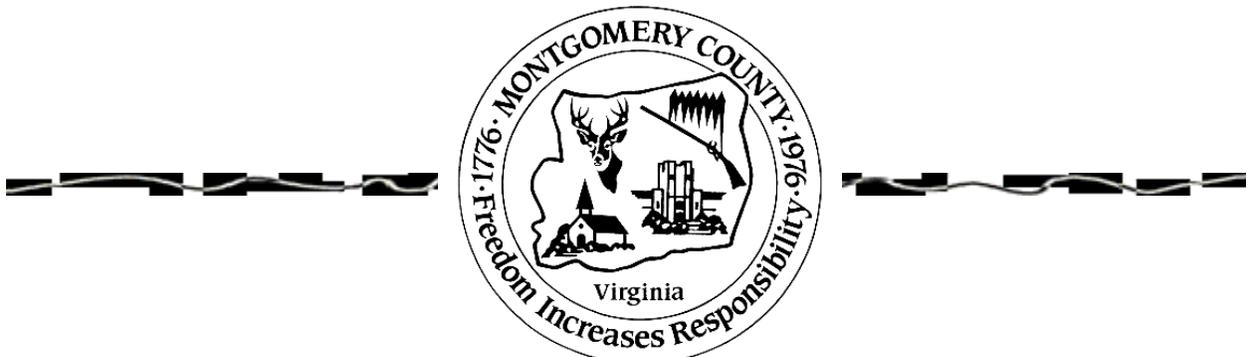
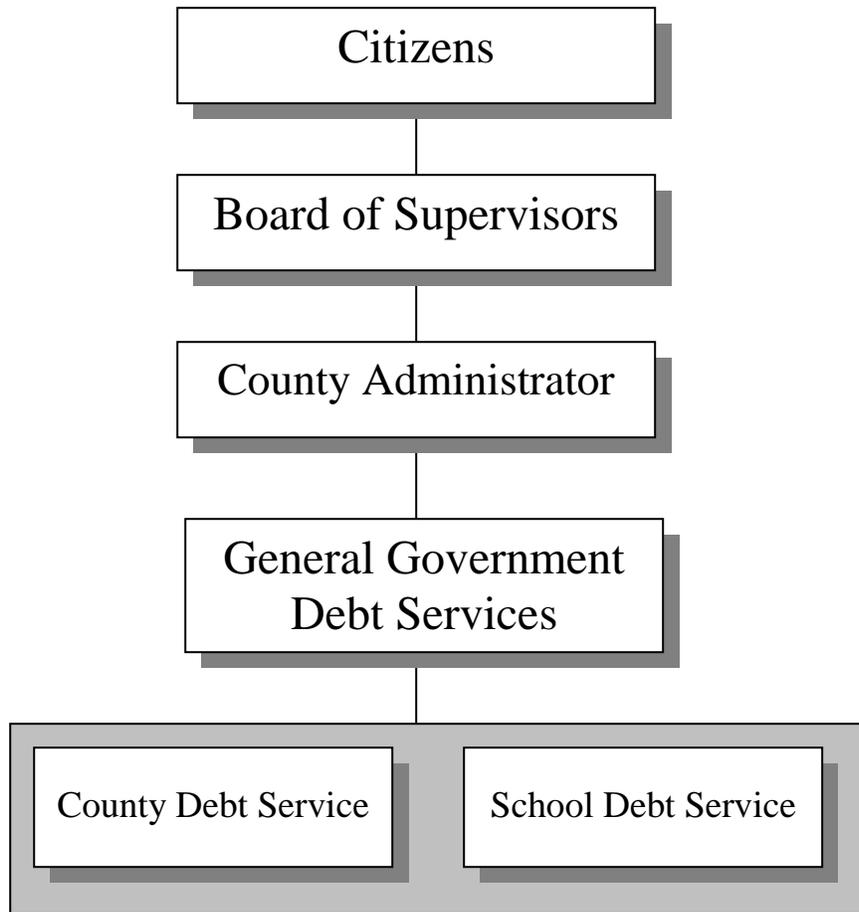
MONTGOMERY COUNTY PUBLIC SCHOOLS CAPITAL CONSTRUCTION

Department Description and Financial Data

School Capital Construction

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
School Capital Construction	\$ 534,265	\$ 534,265	\$ -	\$ -		\$ -		\$ -	\$ -

GENERAL GOVERNMENT DEBT SERVICES



GENERAL GOVERNMENT DEBT SERVICES

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
County Debt Service	\$ 6,331,338	\$ 6,284,851	\$ 6,210,132	\$ 6,147,963	\$	-	\$	\$ 6,147,963	\$ (62,169)
School Debt Service	\$ 10,993,871	\$ 10,932,838	\$ 11,200,159	\$ 11,952,727	\$	-	\$	\$ 11,952,727	\$ 752,568
Reserve Funds	\$ 1,700,000	\$ -	\$ 352,692	\$ -	\$	-	\$	-	\$ (352,692)
Debt Service Contingency	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
TOTAL EXPENDITURES	<u>\$ 19,025,209</u>	<u>\$ 17,217,689</u>	<u>\$ 17,762,983</u>	<u>\$ 18,100,690</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>\$ 18,100,690</u>	<u>\$ 337,707</u>
EXPENDITURES BY CLASSIFICATION									
Principal	\$ 9,876,842	\$ 9,862,682	\$ 10,486,546	\$ 11,236,800	\$	-	\$	\$ 11,236,800	\$ 750,254
Interest	\$ 7,413,367	\$ 7,329,347	\$ 6,888,745	\$ 6,828,890	\$	-	\$	\$ 6,828,890	\$ (59,855)
Administrative Costs	\$ 35,000	\$ 25,660	\$ 35,000	\$ 35,000	\$	-	\$	\$ 35,000	\$ -
Future Literary Fund Loan Payments	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
Reserve Funds	\$ 1,700,000	\$ -	\$ 352,692	\$ -	\$	-	\$	-	\$ (352,692)
Debt Service Contingency	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
TOTAL EXPENDITURES	<u>\$ 19,025,209</u>	<u>\$ 17,217,689</u>	<u>\$ 17,762,983</u>	<u>\$ 18,100,690</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>\$ 18,100,690</u>	<u>\$ 337,707</u>
REVENUE BY CLASSIFICATION									
State School Construction	\$ -	\$ -	\$ -	\$ -	\$	-	\$	-	\$ -
General Fund Transfer	\$ 16,973,985	\$ 15,822,040	\$ 15,623,985	\$ 15,623,985	\$	-	\$	\$ 15,623,985	\$ -
School Capital Fund Transfer	\$ 1,873,545	\$ 1,995,939	\$ 1,893,883	\$ 1,455,683	\$	-	\$	\$ 1,455,683	\$ (438,200)
County Capital Transfer	\$ -	\$ 82,950	\$ -	\$ -	\$	-	\$	-	\$ -
Debt Service Fund Balance	\$ -	\$ -	\$ 175,000	\$ 175,000	\$	-	\$	\$ 175,000	\$ -
QSCB Interest Subsidy	\$ -	\$ -	\$ -	\$ 709,947	\$	-	\$	\$ 709,947	\$ 709,947
Interest/Freed Up Debt Service Reserve	\$ 177,679	\$ 191,761	\$ 70,115	\$ 136,075	\$	-	\$	\$ 136,075	\$ 65,960
TOTAL DESIGNATED REVENUE	<u>\$ 19,025,209</u>	<u>\$ 18,092,690</u>	<u>\$ 17,762,983</u>	<u>\$ 18,100,690</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>\$ 18,100,690</u>	<u>\$ 337,707</u>
TOTAL UNDESIGNATED REVENUE	<u>\$ -</u>	<u>\$ (875,000)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL REVENUES	<u>\$ 19,025,209</u>	<u>\$ 17,217,689</u>	<u>\$ 17,762,983</u>	<u>\$ 18,100,690</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>\$ 18,100,690</u>	<u>\$ 337,707</u>

GENERAL GOVERNMENT DEBT SERVICES

Division Description

Included in the Debt Service Budget are principal, interest and administrative fees on long-term outstanding debt. Examples of such debt service accounts are those that are required for the issuance of the general obligation bonds to fund county and public schools, new constructions, building improvements and renovations and to fund other county capital improvements.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

\$337,707 is Added to the Base Budget – The base budget is adjusted each year to cover the cost of principal, interest and administrative fees associated with long-term debt. The increase is due primarily to the issuance of qualified school construction bonds (QSCB). The increase is offset by federal funds made available through the QSCB program. Therefore, there is no increase in undesignated tax support for debt service. The details of the net increase also include:

- The use of funds generated by the four cents of the tax rate previously set aside decreased \$438,200 to \$1,455,683.
- The planned use of debt service reserve funds increased \$65,960 in accordance with the debt service reserve requirements required by the bond indenture.
- An increase in the interest credit subsidy related to the Qualified School Construction Bond of \$709,947. The County's interest rate on this issuance is zero; however, the County is required to make the interest payment and then receives a refund of the payment from the WSCB program.

These adjustments were made to reconcile the base budget to the amount of funding required to fund FY 12 debt service requirements.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- No Addenda Added

GENERAL GOVERNMENT DEBT SERVICES

Department Description and Financial Data

County Debt Service

The County Debt Service budget includes principal, interest and administrative fees for all County long-term outstanding debt.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
County Debt Service	\$ 6,331,338	\$ 6,284,851	\$ 6,210,132	\$ 6,147,963		\$ -		\$ 6,147,963	\$ (62,169)

School Debt Service

The School Debt Service budget includes principal, interest and administrative fees for all School long-term outstanding debt.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
School Debt Service	\$ 10,993,871	\$ 10,932,838	\$ 11,200,159	\$ 11,952,727		\$ -		\$ 11,952,727	\$ 752,568

Reserve Funds

The Reserve Funds budget includes funds transferred from the Board designated Debt Service Reserve Fund and the Rainy Day Fund. These funds will be used to cover a portion of the debt service payments through 2015, allowing the County to “shave the peak” of the debt service costs and alleviating the impact of debt service costs on the real estate tax rate.

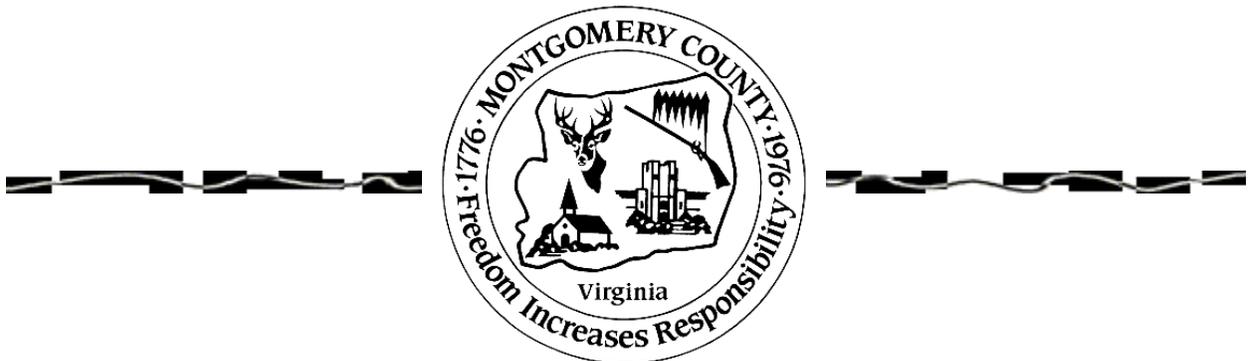
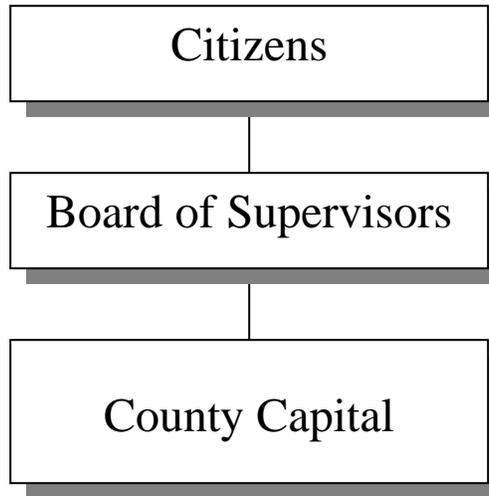
	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Reserve Funds	\$ 1,700,000	\$ -	\$ 352,692	\$ -		\$ -		\$ -	\$ (352,692)

Debt Service Contingency

The Debt Service Contingency budget includes excess funding that is was needed to pay for the County and School existing debt service requirements in FY 08 and FY 09. In FY 06, debt service costs to pay principal and interest payments on outstanding County and School Debt were consolidated into one fund. This contingency holds the unallocated debt service savings that can be used for future debt service.

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
Debt Service Contingency	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -

MONTGOMERY COUNTY CAPITAL



MONTGOMERY COUNTY CAPITAL

Budget Summary

	FY 10 Revised	FY 10 Actual	FY 11 Approved	FY 12 Base	+	FY 12 Addenda	=	FY 12 Approved	Change App 11/ App 12
EXPENDITURES BY DEPARTMENT									
County Capital	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
TOTAL EXPENDITURES	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
EXPENDITURES BY CLASSIFICATION									
Personal Services	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Operations & Maintenance	\$ -	\$ -	\$ -	\$ -		\$ -		\$ -	\$ -
Capital Outlay	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
TOTAL EXPENDITURES	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
REVENUE BY CLASSIFICATION									
Transfer from General Fund	\$ 1,030,595	\$ 1,030,595	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
Transfer to General Fund	\$ -	\$ (45,428)	\$ -	\$ -		\$ -		\$ -	\$ -
Transfer to Debt Service	\$ -	\$ (82,950)	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL DESIGNATED REVENUE	\$ 1,030,595	\$ 902,217	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000
TOTAL UNDESIGNATED REVENUE	\$ -	\$ 40,633	\$ -	\$ -		\$ -		\$ -	\$ -
TOTAL REVENUES	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000

MONTGOMERY COUNTY CAPITAL

Division Description

The County Capital Fund is used to fund the capital costs of future County capital project needs. Dollars earmarked for this fund will be used in future years for County capital needs.

Base Budget Discussion

The base budget is the estimated minimum cost for providing continued services/operations for each division/department. It is based on the prior year approved budget with adjustments. This budget shows how much it would cost in the next fiscal year to operate the same programs approved in the current fiscal year.

- \$340,000 or One-Half Cent of the Real Estate Tax Rate for FY 11 is Earmarked for Fire and Rescue Capital – One cent of the real estate tax rate for FY 11 was estimated to generate \$680,000. In FY 09, the County set aside one cent of the tax rate to provide the Fire and Rescue Commission with an ongoing source of cash-to-capital funding to fund fire and rescue equipment needs. However, due to the current revenue shortfall, the one cent of the real estate rate was reduced by half for FY 10 and was continued at a half cent for FY 11.

Addenda and Reduction Discussion

Addenda consist of dollars over and above the base budget target for operating and capital. Approved addenda items are generally for new and/or expanded services/initiatives. Reductions reflect dollars reduced in revenue and/or expense necessary to address a shortfall in the general fund revenue.

- \$360,000 or an Additional One-Half Cent of the Real Estate Tax Rate for FY 12 is Earmarked for Fire and Rescue Capital – One cent of the real estate tax rate for FY 12 is estimated to generate \$700,000. These funds restore one cent of the real estate tax rate to provide an ongoing source of capital funding for fire and rescue equipment.

MONTGOMERY COUNTY CAPITAL

Department Description and Financial Data

County Capital

	<u>FY 10 Revised</u>	<u>FY 10 Actual</u>	<u>FY 11 Approved</u>	<u>FY 12 Base</u>	+	<u>FY 12 Addenda</u>	=	<u>FY 12 Approved</u>	<u>Change App 11/ App 12</u>
EXPENDITURES BY DEPARTMENT									
County Capital	\$ 1,030,595	\$ 942,851	\$ 340,000	\$ 340,000		\$ 360,000		\$ 700,000	\$ 360,000